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**Covington County School District**

Audited Financial Statements  
For the Year Ended June 30, 2013

**Fortenberry & Ballard, PC**  
Certified Public Accountants

**Covington County School District  
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## FINANCIAL AUDIT REPORT

FORTENBERRY & BALLARD, PC  
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON THE BASIC FINANCIAL  
STATEMENTS AND SUPPLEMENTARY INFORMATION

Superintendent and School Board  
Covington County School District

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Covington County School District as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Covington County School District's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

1929 SPILLWAY ROAD  
BRANDON, MISSISSIPPI 39047  
TELEPHONE 601-992-5292 FAX 601-992-2033

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Covington County School District, as of June 30, 2013, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 8 to 15 and 47 to 49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Covington County School District's financial statements. The accompanying Schedule of Expenditures of Federal Awards, as required by the Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations (Circular A-133), the Schedule of Instructional, Administrative and Other Expenditures for Governmental Funds, and the other information section, which includes the Statement of Revenues, Expenditures and Changes in Fund Balances - General Fund, Last Four Years and the Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Funds, Last Four Years are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying Schedule of Expenditures of Federal Awards, as required by the Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations (Circular A-133) and the Schedule of Instructional, Administrative and Other Expenditures for Governmental Funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing

and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

The other information section, which includes the Statement of Revenues, Expenditures and Changes in Fund Balances - General Fund, Last Four Years and the Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Funds, Last Four Years has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 7, 2016, on our consideration of the Covington County School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Covington County School District's internal control over financial reporting and compliance.

Fortenberry & Ballard, PC

Fortenberry & Ballard, PC  
June 7, 2016

Certified Public Accountants

## MANAGEMENT'S DISCUSSION AND ANALYSIS

**COVINGTON COUNTY SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2013**

The following discussion and analysis of Covington County School District's financial performance provides an overview of the School District's financial activities for the year ended June 30, 2013. The intent of this discussion and analysis is to look at the School District's performance as a whole. Readers are encouraged to review the financial statements and the notes to the financial statements to enhance their understanding of the School District's financial performance.

**FINANCIAL HIGHLIGHTS**

- Total net position for 2013 increased \$893,762, including a prior period adjustment of (\$205,081), which represents a 4% increase from fiscal year 2012. Total net position for 2012 increased \$3,599,780, including a prior period adjustment of \$2,062,635, which represents a 19% increase from fiscal year 2011.
- General revenues amounted to \$20,439,417 and \$20,704,204, or 79% and 76% of all revenues for fiscal years 2013 and 2012, respectively. Program specific revenues in the form of charges for services and grants and contributions accounted for \$5,581,253, or 21% of total revenues for 2013, and \$6,454,351, or 24% of total revenues for 2012.
- The District had \$24,921,827 and \$25,621,410 in expenses for fiscal years 2013 and 2012; only \$5,581,253 for 2013 and \$6,454,351 for 2012 of these expenses was offset by program specific charges for services, grants and contributions. General revenues of \$20,439,417 for 2013 and \$20,704,204 for 2012 were adequate to provide for these programs.
- Among major funds, the General Fund had \$20,273,101 in revenues and \$18,770,578 in expenditures for 2013, and \$19,225,257 in revenues and \$18,264,949 in expenditures in 2012. The General Fund's fund balance increased by \$1,030,125 from 2012 to 2013, including a fund reclass of Sixteenth Section Interest Funds from Special Revenue Funds to General Fund in the amount of \$329,379 and a prior period adjustment of (\$217,236), and increased by \$725,696 from 2011 to 2012, including a prior period adjustment of \$239,246.
- Capital assets, net of accumulated depreciation, decreased by \$551,840 for 2013 and increased by \$2,438,840 for 2012. The decrease for 2013 was due primarily to the increase in accumulated depreciation.
- Long-term debt, including the liability for compensated absences, decreased by \$119,973 for 2013 and decreased by \$292,080 for 2012. The liability for compensated absences decreased by \$119,973 for 2013 and decreased by \$72,080 for 2012.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis serves as an introduction to the District's basic financial statements, which include government-wide financial statements, fund financial statements, and notes to the financial statements. This report also contains required supplementary information, supplementary information, and other information.

**Government-wide Financial Statements**

The government-wide financial statements are designed to provide the reader with a broad overview of the District's finances. These statements consist of the Statement of Net Position and the Statement of Activities, which are prepared using the flow of economic resources measurement focus and the accrual basis of accounting. The current year's revenues and expenses are taken into account regardless of when cash is received or paid.

**COVINGTON COUNTY SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2013**

The Statement of Net Position presents information on all the District's nonfiduciary assets and liabilities, with the differences between the two reported as "net position." Over time, increases or decreases in the District's net position may serve as a useful indicator of whether its financial position is improving or deteriorating.

The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements outline functions of the District that are principally supported by property taxes and intergovernmental revenues (governmental activities). The governmental activities of the District include instruction, support services, non-instructional, sixteenth section and interest on long-term liabilities.

### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into two categories: governmental funds and fiduciary funds.

**Governmental funds** – Most of the District's general activities are reported in its governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, governmental funds are accounted for using the modified accrual basis of accounting and the flow of current financial resources measurement focus. The approach focuses on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at year end. The governmental fund statements provide a detailed view of the District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the reader may gain a better understanding of the long-term impact of the District's near-term financing decisions. The governmental funds Balance Sheet is reconciled to the Statement of Net Position, and the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances is reconciled to the Statement of Activities to facilitate this comparison between governmental funds and governmental activities.

The District maintains individual governmental funds in accordance with the *Financial Accounting Manual for Mississippi Public School Districts*. Information is presented separately in the governmental funds Balance Sheet and in the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances for all major funds. All non-major funds are combined and presented in these reports as other governmental funds.

**Fiduciary funds** – Fiduciary funds are used to account for resources held for the benefit of parties outside the District. Fiduciary funds are not reflected in the government-wide financial statements because resources of those funds are not available to support the District's own programs. These funds are reported using the accrual basis of accounting. The school district is responsible for ensuring that the assets reported in these funds are used for their intended purpose.

**COVINGTON COUNTY SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2013**

**Reconciliation of Government-wide and Fund Financial Statements**

The financial statements include two schedules that reconcile the amounts reported on the governmental funds financial statements (modified accrual basis of accounting) with government-wide financial statements (accrual basis of accounting). The following summarizes the major differences between the two statements:

Capital assets used in governmental activities are not reported on governmental funds financial statements.

Capital outlay spending results in capital assets on government-wide financial statements, but is reported as expenditures on the governmental funds financial statements.

Bond and note proceeds result in liabilities on government-wide financial statements, but are recorded as other financing sources on the governmental funds financial statements.

Certain other outflows represent either increases or decreases in liabilities on the government-wide financial statements, but are reported as expenditures on the governmental funds financial statements.

**Notes to the financial statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found immediately following the basic financial statements.

**Required Supplementary Information**

In addition to the basic financial statements and accompanying notes, this report also presents budgetary comparison schedules as required supplementary information. The District adopts an annual operating budget for all governmental funds. A budgetary comparison schedule has been provided for the General Fund as required by the Governmental Accounting Standards Board.

**Supplementary Information**

Additionally, a Schedule of Expenditures of Federal Awards as required by OMB Circular A-133 and a Schedule of Instructional, Administrative and Other Expenditures for governmental funds can be found in this report.

**Other Information**

Although not a required part of the basic financial statements, the Statement of Revenues, Expenditures and Changes in Fund Balances—General Fund, Last Four Years and the Statement of Revenues, Expenditures and Changes in Fund Balances—All Governmental Funds, Last Four Years, is presented for purposes of additional analysis as required by the Mississippi Department of Education.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

**Net position**

Net position may serve over time as a useful indicator of the District's financial position. Assets exceeded liabilities by \$23,330,489 as of June 30, 2013.

**COVINGTON COUNTY SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2013**

The District's financial position is a product of several financial transactions including the net result of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets and the depreciation of capital assets.

Table 1 presents a summary of the District's net position at June 30, 2013 and June 30, 2012.

**Table 1**  
**Condensed Statement of Net Position**

|                                  | <b>June 30, 2013</b>        | <b>June 30, 2012</b>        | <b>Percentage<br/>Change</b> |
|----------------------------------|-----------------------------|-----------------------------|------------------------------|
| Current assets                   | \$ 4,830,155                | \$ 3,964,166                | 21.85 %                      |
| Restricted assets                | 10,058,946                  | 9,536,873                   | 5.47 %                       |
| Capital assets, net              | 12,223,803                  | 12,775,643                  | (4.32) %                     |
| <b>Total assets</b>              | <b><u>27,112,904</u></b>    | <b><u>26,276,682</u></b>    | <b>3.18 %</b>                |
| Current liabilities              | 539,090                     | 476,657                     | 13.10 %                      |
| Long-term debt outstanding       | 3,243,325                   | 3,363,298                   | (3.57) %                     |
| <b>Total liabilities</b>         | <b><u>3,782,415</u></b>     | <b><u>3,839,955</u></b>     | <b>(1.50) %</b>              |
| <b>Net position:</b>             |                             |                             |                              |
| Net investment in capital assets | 9,223,803                   | 9,775,643                   | (5.65) %                     |
| Restricted                       | 13,020,792                  | 12,680,898                  | 2.68 %                       |
| Unrestricted                     | 1,085,894                   | (19,814)                    | 5,580.44 %                   |
| <b>Total net position</b>        | <b><u>\$ 23,330,489</u></b> | <b><u>\$ 22,436,727</u></b> | <b>3.98 %</b>                |

The following are significant current year transactions that have had an impact on the Statement of Net Position.

- Decrease in net capital assets in the amount of \$551,840.
- Decrease in compensated absences liability and total long-term debt in the amount of \$119,973.

**Changes in net position**

The District's total revenues for the fiscal years ended June 30, 2013 and June 30, 2012 were \$26,020,670 and \$27,158,555, respectively. The total cost of all programs and services was \$24,921,827 for 2013 and \$25,621,410 for 2012.

Table 2 presents a summary of the changes in net position for the fiscal years ended June 30, 2013 and June 30, 2012.

**COVINGTON COUNTY SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2013**

**Table 2**  
**Changes in Net Position**

|   | <u>Year Ended</u><br><u>June 30, 2013</u> | <u>Year Ended</u><br><u>June 30, 2012</u> | <u>Percentage</u><br><u>Change</u> |
|---|---|---|------------------------------------|
| <b>Revenues:</b>                                    |   |   |                                    |
| Program revenues:                                   |   |   |                                    |
| Charges for services                                | \$ 703,957                                | \$ 694,773                                | 1.32 %                             |
| Operating grants and contributions                  | 4,877,296                                 | 5,759,578                                 | (15.32) %                          |
| General revenues:                                   |   |   |                                    |
| Property taxes                                      | 6,018,565                                 | 5,601,290                                 | 7.45 %                             |
| Grants and contributions not restricted             | 13,189,040                                | 13,491,962                                | (2.25) %                           |
| Investment earnings                                 | 134,088                                   | 301,106                                   | (55.47) %                          |
| Sixteenth section sources                           | 711,115                                   | 770,974                                   | (7.76) %                           |
| Other   | 386,609                                   | 538,872                                   | (28.26) %                          |
| <b>Total revenues</b>                               | <b><u>26,020,670</u></b>                  | <b><u>27,158,555</u></b>                  | <b>(4.19) %</b>                    |
| <b>Expenses:</b>                                    |   |   |                                    |
| Instruction   | 14,533,625                                | 14,878,566                                | (2.32) %                           |
| Support services                                    | 8,445,984                                 | 8,625,141                                 | (2.08) %                           |
| Non-instructional                                   | 1,767,214                                 | 1,880,989                                 | (6.05) %                           |
| Sixteenth section                                   | 79,688                                    | 111,650                                   | (28.63) %                          |
| Interest on long-term liabilities                   | 95,316                                    | 125,064                                   | (23.79) %                          |
| <b>Total expenses</b>                               | <b><u>24,921,827</u></b>                  | <b><u>25,621,410</u></b>                  | <b>(2.73) %</b>                    |
| <b>Increase (Decrease) in net position</b>          | <b><u>1,098,843</u></b>                   | <b><u>1,537,145</u></b>                   | <b>(28.51) %</b>                   |
| <b>Net Position, July 1, as previously reported</b> | <b><u>22,436,727</u></b>                  | <b><u>18,836,947</u></b>                  | <b>19.11 %</b>                     |
| <b>Prior Period Adjustment</b>                      | <b><u>(205,081)</u></b>                   | <b><u>2,062,635</u></b>                   | <b>(109.94) %</b>                  |
| <b>Net Position, July 1, as restated</b>            | <b><u>22,231,646</u></b>                  | <b><u>20,899,582</u></b>                  | <b>6.37 %</b>                      |
| <b>Net Position, June 30</b>                        | <b><u>\$ 23,330,489</u></b>               | <b><u>\$ 22,436,727</u></b>               | <b>3.98 %</b>                      |

**Governmental activities**

The following table presents the cost of five major District functional activities: instruction, support services, non-instructional, sixteenth section, and interest on long-term liabilities. The table also shows each functional activity's net cost (total cost less charges for services generated by the activities and intergovernmental aid provided for specific programs). The net cost presents the financial burden that was placed on the State and District's taxpayers by each of these functions.

**COVINGTON COUNTY SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2013**

**Table 3  
Net Cost of Governmental Activities**

|                                   | <u>Total Expenses</u>       |                             | <u>Percentage<br/>Change</u> |
|-----------------------------------|-----------------------------|-----------------------------|------------------------------|
|                                   | <u>2013</u>                 | <u>2012</u>                 |                              |
| Instruction                       | \$ 14,533,625               | \$ 14,878,566               | (2.32) %                     |
| Support services                  | 8,445,984                   | 8,625,141                   | (2.08) %                     |
| Non-instructional                 | 1,767,214                   | 1,880,989                   | (6.05) %                     |
| Sixteenth section                 | 79,688                      | 111,650                     | (28.63) %                    |
| Interest on long-term liabilities | 95,316                      | 125,064                     | (23.79) %                    |
| <b>Total expenses</b>             | <b><u>\$ 24,921,827</u></b> | <b><u>\$ 25,621,410</u></b> | <b>(2.73) %</b>              |

  

|                                    | <u>Net (Expense) Revenue</u>  |                               | <u>Percentage<br/>Change</u> |
|------------------------------------|-------------------------------|-------------------------------|------------------------------|
|                                    | <u>2013</u>                   | <u>2012</u>                   |                              |
| Instruction                        | \$ (12,389,368)               | \$ (11,997,738)               | 3.26 %                       |
| Support services                   | (7,044,477)                   | (7,099,105)                   | (0.77) %                     |
| Non-instructional                  | 206,262                       | 110,125                       | 87.30 %                      |
| Sixteenth section                  | (17,675)                      | (55,277)                      | (68.02) %                    |
| Interest on long-term liabilities  | (95,316)                      | (125,064)                     | (23.79) %                    |
| <b>Total net (expense) revenue</b> | <b><u>\$ (19,340,574)</u></b> | <b><u>\$ (19,167,059)</u></b> | <b>0.91 %</b>                |

- Net cost of governmental activities (\$19,340,574 for 2013 and \$19,167,059 for 2012) was financed by general revenue, which is primarily made up of property taxes (\$6,018,565 for 2013 and \$5,601,290 for 2012) and state and federal revenues (\$13,189,040 for 2013 and \$13,491,962 for 2012). In addition, there was \$711,115 and \$770,974 in Sixteenth Section sources for 2013 and 2012, respectively.
- Investment earnings amounted to \$134,088 for 2013 and \$301,106 for 2012.

**FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS**

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the District's governmental funds is to provide information on current inflows, outflows and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

The financial performance of the District as a whole is reflected in its governmental funds. As the District completed the year, its governmental funds reported a combined fund balance of \$14,369,895, an increase of \$1,345,513, which includes a prior period adjustment of (\$185,197) and a decrease in inventory of \$20,373. \$1,164,818, or 8% of the fund balance is unassigned, which represents the residual classification for the general fund's fund balance that has not been assigned to other funds and that has not been restricted or assigned to specific purposes within the general fund. The remaining fund balance of \$13,205,077, or 92% is either nonspendable, restricted or assigned to indicate that it is not available for spending except only for the purposes to which it is restricted or assigned.

**COVINGTON COUNTY SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2013**

The General Fund is the principal operating fund of the District. The increase in fund balance in the General Fund for the fiscal year was \$1,030,125, which includes a fund reclass for the Sixteenth Section Interest Fund in the amount of \$329,379 and a prior period adjustment of (\$217,236). The fund balance of Other Governmental Funds showed an increase in the amount of \$199,875, which includes a reclass for the Sixteenth Section Interest Fund in the amount of (\$329,379), a prior period adjustment of \$33,521, and a decrease in inventory of \$20,373. The increase (decrease) in the fund balances for the other major funds were as follows:

| <u>Major Fund</u>                | <u>Increase (Decrease)</u> |
|----------------------------------|----------------------------|
| Sixteenth Section Principal Fund | \$ 115,513                 |

**BUDGETARY HIGHLIGHTS**

During the year, the District revised the annual operating budget. Budget revisions were made to address and correct the original budgets to reflect more accurately the sources and uses of funding for the School District. Budget revisions during the fiscal year were routine in nature and were insignificant when compared to total revenues and expenditures of the District.

A schedule showing the original and final budget amounts compared to the District's actual financial activity for the General Fund is provided in this report as required supplementary information.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets.** As of June 30, 2013, the District's total capital assets were \$23,183,279, including land, school buildings, building improvements and other improvements, buses, other school vehicles, and furniture and equipment. This amount represents a gross decrease of \$26,328 from 2012. Total accumulated depreciation as of June 30, 2013, was \$10,959,476, and total depreciation expense for the year was \$590,207, resulting in total net capital assets of \$12,223,803.

**Table 4**  
**Capital Assets, Net of Accumulated Depreciation**

|                                   | <u>June 30, 2013</u> | <u>June 30, 2012</u> | <u>Percentage Change</u> |
|-----------------------------------|----------------------|----------------------|--------------------------|
| Land                              | \$ 113,504           | \$ 113,504           | 0.00 %                   |
| Buildings                         | 7,707,185            | 7,942,385            | (2.96) %                 |
| Building improvements             | 3,329,045            | 3,480,623            | (4.35) %                 |
| Improvements other than buildings | 94,883               | 100,364              | (5.46) %                 |
| Mobile equipment                  | 834,151              | 983,982              | (15.23) %                |
| Furniture and equipment           | 145,035              | 154,785              | (6.30) %                 |
| <b>Total</b>                      | <b>\$ 12,223,803</b> | <b>\$ 12,775,643</b> | <b>(4.32) %</b>          |

Additional information on the District's capital assets can be found in Note 5 included in this report.

**Debt Administration.** At June 30, 2013, the District had \$3,243,325 in outstanding long-term debt, of which \$12,166 is due within one year. The liability for compensated absences decreased \$119,973 from the prior year.

**COVINGTON COUNTY SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2013**

**Table 5  
Outstanding Long-Term Debt**

|   | <u>June 30, 2013</u>       | <u>June 30, 2012</u>       | <u>Percentage<br/>Change</u> |
|---|----------------------------|----------------------------|------------------------------|
| Qualified school construction bonds payable | \$ 3,000,000               | \$ 3,000,000               | 0.00 %                       |
| Compensated absences payable                | 243,325                    | 363,298                    | (33.02) %                    |
| <b>Total</b>                                | <b><u>\$ 3,243,325</u></b> | <b><u>\$ 3,363,298</u></b> | <b>(3.57) %</b>              |

Additional information on the District's long-term debt can be found in Note 6 included in this report.

**CURRENT ISSUES**

The Covington County School District is financially stable. The District is proud of its community support of the public schools.

The District has committed itself to financial excellence for many years. The District's system of financial planning, budgeting, and internal financial controls is well regarded. The District plans to continue its sound fiscal management to meet the challenges of the future.

The District actively pursues grant funding to supplement the local, state, and federal revenues.

**CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

If you have any questions about this report or need additional financial information, contact the Superintendent's Office of the Covington County School District, P.O. Box 1269, Collins, MS 39428.

## FINANCIAL STATEMENTS

**COVINGTON COUNTY SCHOOL DISTRICT**

**Statement of Net Position**  
**June 30, 2013**

**Exhibit A**

|  | Governmental<br>Activities |
|--|----------------------------|
| <b>Assets</b>                                    |                            |
| Cash and cash equivalents                        | \$ 3,737,830               |
| Due from other governments                       | 996,028                    |
| Accrued interest receivable                      | 18,080                     |
| Inventories                                      | 33,827                     |
| Prepaid items                                    | 44,390                     |
| Restricted assets                                | 10,058,946                 |
| Capital assets, non-depreciable:                 |                            |
| Land   | 113,504                    |
| Capital assets, net of accumulated depreciation: |                            |
| Buildings  | 7,707,185                  |
| Building improvements                            | 3,329,045                  |
| Improvements other than buildings                | 94,883                     |
| Mobile equipment                                 | 834,151                    |
| Furniture and equipment                          | 145,035                    |
| Total Assets                                     | <u>27,112,904</u>          |
| <b>Liabilities</b>                               |                            |
| Accounts payable and accrued liabilities         | 67,183                     |
| Due to other governments                         | 305,786                    |
| Unearned revenue                                 | 146,237                    |
| Interest payable on long-term liabilities        | 19,884                     |
| Long-term liabilities, due within one year:      |                            |
| Non-capital related liabilities                  | 12,166                     |
| Long-term liabilities, due beyond one year:      |                            |
| Capital related liabilities                      | 3,000,000                  |
| Non-capital related liabilities                  | 231,159                    |
| Total Liabilities                                | <u>3,782,415</u>           |
| <b>Net Position</b>                              |                            |
| Net investment in capital assets                 | 9,223,803                  |
| Restricted for:                                  |                            |
| Expendable:                                      |                            |
| School-based activities                          | 1,465,319                  |
| Debt service                                     | 253,333                    |
| Forestry improvements                            | 126,551                    |
| Unemployment benefits                            | 81,451                     |
| Non-expendable:                                  |                            |
| Sixteenth section                                | 11,094,138                 |
| Unrestricted                                     | 1,085,894                  |
| Total Net Position                               | <u>\$ 23,330,489</u>       |

**COVINGTON COUNTY SCHOOL DISTRICT**

**Statement of Activities**

**Exhibit B**

**For the Year Ended June 30, 2013**

| Functions/Programs                   | Expenses             | Program Revenues     |                                    | Net (Expense)                       |
|--------------------------------------|----------------------|----------------------|------------------------------------|-------------------------------------|
|                                      |                      | Charges for Services | Operating Grants and Contributions | Revenue and Changes in Net Position |
|                                      |                      |                      |                                    | Governmental Activities             |
| Governmental Activities:             |                      |                      |                                    |                                     |
| Instruction                          | \$ 14,533,625        | \$ 353,369           | \$ 1,790,888                       | \$ (12,389,368)                     |
| Support services                     | 8,445,984            | -                    | 1,401,507                          | (7,044,477)                         |
| Non-instructional                    | 1,767,214            | 288,575              | 1,684,901                          | 206,262                             |
| Sixteenth section                    | 79,688               | 62,013               | -                                  | (17,675)                            |
| Interest on long-term liabilities    | 95,316               | -                    | -                                  | (95,316)                            |
| <b>Total Governmental Activities</b> | <b>\$ 24,921,827</b> | <b>\$ 703,957</b>    | <b>\$ 4,877,296</b>                | <b>\$ (19,340,574)</b>              |

General Revenues:

Taxes:

|                        |           |
|------------------------|-----------|
| General purpose levies | 5,910,219 |
| Debt purpose levies    | 108,346   |

Unrestricted grants and contributions:

|                                  |                   |
|----------------------------------|-------------------|
| State                            | 13,189,040        |
| Unrestricted investment earnings | 134,088           |
| Sixteenth section sources        | 711,115           |
| Other                            | 386,609           |
| <b>Total General Revenues</b>    | <b>20,439,417</b> |

Change in Net Position 1,098,843

Net Position - Beginning, as previously reported 22,436,727  
 Prior Period Adjustments (205,081)

Net Position - Beginning, as restated 22,231,646

Net Position - Ending \$ 23,330,489

**COVINGTON COUNTY SCHOOL DISTRICT**

**Governmental Funds**

**Balance Sheet**

**Exhibit C**

**June 30, 2013**

|  | Major Funds         |  |                                | Total<br>Governmental<br>Funds |
|--|---------------------|--|--------------------------------|--------------------------------|
|  | General<br>Fund     | Sixteenth<br>Section Principal<br>Fund | Other<br>Governmental<br>Funds |                                |
| <b>Assets</b>                              |                     |  |                                |                                |
| Cash and cash equivalents                  | \$ 1,793,246        | \$ 4,944,523                           | \$ 1,944,584                   | \$ 8,682,353                   |
| Cash with fiscal agents                    | -                   | 71,824                                 | 599                            | 72,423                         |
| Investments                                | -                   | 4,960,000                              | 82,000                         | 5,042,000                      |
| Due from other governments                 | 256,980             | -                                      | 214,720                        | 471,700                        |
| Accrued interest receivable                | -                   | 17,567                                 | 513                            | 18,080                         |
| Due from other funds                       | 1,140,570           | 3                                      | 234,872                        | 1,375,445                      |
| Advance to other funds                     | -                   | 1,580,900                              | -                              | 1,580,900                      |
| Inventories                                | -                   | -                                      | 33,827                         | 33,827                         |
| Prepaid items                              | 44,390              | -                                      | -                              | 44,390                         |
| <b>Total assets</b>                        | <b>\$ 3,235,186</b> | <b>\$ 11,574,817</b>                   | <b>\$ 2,511,115</b>            | <b>\$ 17,321,118</b>           |
| <b>Liabilities and Fund Balances</b>       |                     |  |                                |                                |
| <b>Liabilities:</b>                        |                     |  |                                |                                |
| Accounts payable and accrued liabilities   | \$ 62,798           | \$ -                                   | \$ 4,385                       | \$ 67,183                      |
| Due to other funds                         | 217,879             | 480,679                                | 458,345                        | 1,156,903                      |
| Advances from other funds                  | 1,580,900           | -                                      | -                              | 1,580,900                      |
| Unearned revenue                           | -                   | -                                      | 146,237                        | 146,237                        |
| <b>Total Liabilities</b>                   | <b>1,861,577</b>    | <b>480,679</b>                         | <b>608,967</b>                 | <b>2,951,223</b>               |
| <b>Fund Balances:</b>                      |                     |  |                                |                                |
| <b>Nonspendable:</b>                       |                     |  |                                |                                |
| Inventory                                  | -                   | -                                      | 33,827                         | 33,827                         |
| Permanent fund principal                   | -                   | 9,513,238                              | -                              | 9,513,238                      |
| Advances                                   | -                   | 1,580,900                              | -                              | 1,580,900                      |
| Prepaid items                              | 44,390              | -                                      | -                              | 44,390                         |
| <b>Restricted:</b>                         |                     |  |                                |                                |
| Debt service                               | -                   | -                                      | 273,217                        | 273,217                        |
| Forestry improvement purposes              | -                   | -                                      | 126,551                        | 126,551                        |
| Grant activities                           | -                   | -                                      | 231,230                        | 231,230                        |
| Unemployment benefits                      | -                   | -                                      | 81,451                         | 81,451                         |
| Food service                               | -                   | -                                      | 202,475                        | 202,475                        |
| Wood endowment                             | -                   | -                                      | 953,397                        | 953,397                        |
| <b>Assigned:</b>                           |                     |  |                                |                                |
| Activity/Athletic funds                    | 164,401             | -                                      | -                              | 164,401                        |
| <b>Unassigned</b>                          | <b>1,164,818</b>    | <b>-</b>                               | <b>-</b>                       | <b>1,164,818</b>               |
| <b>Total Fund Balances</b>                 | <b>1,373,609</b>    | <b>11,094,138</b>                      | <b>1,902,148</b>               | <b>14,369,895</b>              |
| <b>Total Liabilities and Fund Balances</b> | <b>\$ 3,235,186</b> | <b>\$ 11,574,817</b>                   | <b>\$ 2,511,115</b>            | <b>\$ 17,321,118</b>           |

**COVINGTON COUNTY SCHOOL DISTRICT**

**Governmental Funds**

**Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position  
June 30, 2013**

**Exhibit C-1**

**Total fund balances for governmental funds** \$ 14,369,895

Amounts reported for governmental activities in the statement of Net Position are different because:

1. Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds:

|                                   |                     |            |
|-----------------------------------|---------------------|------------|
| Land                              | \$ 113,504          |            |
| Buildings                         | 14,303,435          |            |
| Building improvements             | 3,789,436           |            |
| Improvements other than buildings | 137,034             |            |
| Mobile equipment                  | 4,042,122           |            |
| Furniture and equipment           | 797,748             |            |
| Accumulated depreciation          | <u>(10,959,476)</u> | 12,223,803 |

2. Long-term liabilities and related accrued interest are not due and payable in the current period and therefore are not reported in the funds:

|                          |                 |             |
|--------------------------|-----------------|-------------|
| Other bonds payable      | (3,000,000)     |             |
| Compensated absences     | (243,325)       |             |
| Accrued interest payable | <u>(19,884)</u> | (3,263,209) |

**Net Position of governmental activities** \$ 23,330,489

**COVINGTON COUNTY SCHOOL DISTRICT**

**Governmental Funds**

**Statement of Revenues, Expenditures and Changes in Fund Balances**

**Exhibit D**

**For the Year Ended June 30, 2013**

|  | Major Funds         |  |                                | Total<br>Governmental<br>Funds |
|--|---------------------|--|--------------------------------|--------------------------------|
|  | General<br>Fund     | Sixteenth<br>Section Principal<br>Fund | Other<br>Governmental<br>Funds |                                |
| <b>Revenues:</b>   |                     |  |                                |                                |
| Local sources  | \$ 6,335,790        | \$ -                                   | \$ 723,436                     | \$ 7,059,226                   |
| State sources  | 13,385,936          | -                                      | 500,637                        | 13,886,573                     |
| Federal sources  | 252                 | -                                      | 4,179,512                      | 4,179,764                      |
| Sixteenth section sources                                    | 551,123             | 295,208                                | 48,776                         | 895,107                        |
| <b>Total Revenues</b>  | <b>20,273,101</b>   | <b>295,208</b>                         | <b>5,452,361</b>               | <b>26,020,670</b>              |
| <b>Expenditures:</b>   |                     |  |                                |                                |
| Instruction  | 12,040,209          | -                                      | 2,302,856                      | 14,343,065                     |
| Support services   | 6,592,166           | -                                      | 1,617,350                      | 8,209,516                      |
| Noninstructional services                                    | -                   | -                                      | 1,742,002                      | 1,742,002                      |
| Sixteenth section  | 68,368              | -                                      | 11,320                         | 79,688                         |
| Debt service:  |                     |  |                                |                                |
| Interest   | 69,835              | -                                      | 24,981                         | 94,816                         |
| Other  | -                   | -                                      | 500                            | 500                            |
| <b>Total Expenditures</b>                                    | <b>18,770,578</b>   | <b>-</b>                               | <b>5,699,009</b>               | <b>24,469,587</b>              |
| Excess (Deficiency) of Revenues<br>over (under) Expenditures | 1,502,523           | 295,208                                | (246,648)                      | 1,551,083                      |
| <b>Other Financing Sources (Uses):</b>                       |                     |  |                                |                                |
| Payments held by escrow agent                                | -                   | -                                      | 70,000                         | 70,000                         |
| Payment to QSCB debt escrow agent                            | -                   | -                                      | (70,000)                       | (70,000)                       |
| Operating transfers in                                       | 271,228             | -                                      | 877,798                        | 1,149,026                      |
| Operating transfers out                                      | (855,769)           | (178,213)                              | (115,044)                      | (1,149,026)                    |
| <b>Total Other Financing Sources (Uses)</b>                  | <b>(584,541)</b>    | <b>(178,213)</b>                       | <b>762,754</b>                 | <b>-</b>                       |
| <b>Net Change in Fund Balances</b>                           | <b>917,982</b>      | <b>116,995</b>                         | <b>516,106</b>                 | <b>1,551,083</b>               |
| <b>Fund Balances:</b>  |                     |  |                                |                                |
| July 1, 2012, as previously reported                         | 343,484             | 10,978,625                             | 1,702,273                      | 13,024,382                     |
| Fund reclassification  | 329,379             | -                                      | (329,379)                      | -                              |
| Prior period adjustments                                     | (217,236)           | (1,482)                                | 33,521                         | (185,197)                      |
| July 1, 2012, as restated                                    | 455,627             | 10,977,143                             | 1,406,415                      | 12,839,185                     |
| Increase (Decrease) in inventory                             | -                   | -                                      | (20,373)                       | (20,373)                       |
| <b>June 30, 2013</b>   | <b>\$ 1,373,609</b> | <b>\$ 11,094,138</b>                   | <b>\$ 1,902,148</b>            | <b>\$ 14,369,895</b>           |

**COVINGTON COUNTY SCHOOL DISTRICT**

**Governmental Funds**

**Reconciliation of the Governmental Funds Statement of Revenues,  
Expenditures and Changes in Fund Balances to the Statement of Activities  
For the Year Ended June 30, 2013**

**Exhibit D-1**

**Net change in fund balances - total governmental funds** \$ 1,551,083

Amounts reported for governmental activities in the statement of activities are different because:

1. Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:

|                      |                  |           |
|----------------------|------------------|-----------|
| Capital outlay       | \$ 43,560        |           |
| Depreciation expense | <u>(590,207)</u> | (546,647) |

2. In the statement of activities, only the gain/loss on the sale of assets is reported, while in the governmental funds, the proceeds from the sale increases financial resources. Thus, the change in Net Position differs from the change in fund balance by the cost of the assets sold. (5,193)

3. Some items reported in the statement of activities do not provide or require the use of current financial resources and therefore are not reported as revenues/expenditures in governmental funds. These activities include:

|                                |                 |        |
|--------------------------------|-----------------|--------|
| Change in compensated absences | 119,973         |        |
| Change in inventory            | <u>(20,373)</u> | 99,600 |

**Change in Net Position of governmental activities** \$ 1,098,843

**COVINGTON COUNTY SCHOOL DISTRICT**

**Fiduciary Funds**

**Statement of Fiduciary Net Position  
June 30, 2013**

**Exhibit E**

|  | Private-Purpose<br>Trust Funds | Agency<br>Funds             |
|--|--------------------------------|-----------------------------|
|  | <u>                    </u>    | <u>                    </u> |
| <b>Assets</b>                            |                                |                             |
| Cash and cash equivalents                | \$ 2,011                       | \$ 1,159,496                |
| Due from other funds                     | -                              | 305,787                     |
| Total Assets                             | <u>2,011</u>                   | <u>\$ 1,465,283</u>         |
| <b>Liabilities</b>                       |                                |                             |
| Accounts payable and accrued liabilities | -                              | \$ 889,101                  |
| Due to other funds                       | 1,000                          | 523,329                     |
| Due to student clubs                     | -                              | 52,853                      |
| Total Liabilities                        | <u>1,000</u>                   | <u>\$ 1,465,283</u>         |
| <b>Net Position</b>                      |                                |                             |
| Held in trust                            | <u>1,011</u>                   |                             |
| Total Net Position                       | <u>\$ 1,011</u>                |                             |

**COVINGTON COUNTY SCHOOL DISTRICT**

**Fiduciary Funds**

**Statement of Changes in Fiduciary Net Position  
For the Year Ended June 30, 2013**

**Exhibit F**

|  | Private-Purpose<br>Trust Funds |
|--|--------------------------------|
|  | <u>                    </u>    |
| <b>Additions</b>                                 |                                |
| Interest on investments                          | \$ -                           |
| Contributions and donations from private sources | <u>-</u>                       |
| Total Additions                                  | <u>-</u>                       |
| <br><b>Deductions</b>                            |                                |
| Scholarships awarded                             | <u>-</u>                       |
| Total Deductions                                 | <u>-</u>                       |
| Change in Net Position                           | <u>-</u>                       |
| <br><b>Net Position</b>                          |                                |
| July 1, 2012                                     | <u>1,011</u>                   |
| June 30, 2013                                    | <u><u>\$ 1,011</u></u>         |

**Covington County School District**

Notes to the Financial Statements  
For the Year Ended June 30, 2013

## **Covington County School District**

Notes to the Financial Statements  
For the Year Ended June 30, 2013

### **Note 1 - Summary of Significant Accounting Policies**

The accompanying financial statements of the school district have been prepared in conformity with generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). GASB is the accepted standard-setting body for governmental accounting and financial reporting principles. The most significant of the school district's accounting policies are described below.

#### **A. Financial Reporting Entity**

As defined by accounting principles generally accepted in the United States of America, the school district is considered a "primary government." The school district is governed by a five member board to which each member is elected by the citizens of each defined county district.

For financial reporting purposes, Covington County School District has included all funds and organizations. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the District.

#### **B. Government-wide and Fund Financial Statements**

Government-wide Financial Statements - The Statement of Net Position and the Statement of Activities report information on all of the non-fiduciary activities of the District. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for support.

The Statement of Net Position presents the District's non-fiduciary assets and liabilities, with the difference reported as net position. Net position is reported in three categories:

## Covington County School District

Notes to the Financial Statements  
For the Year Ended June 30, 2013

The Statement of Net Position presents the District's non-fiduciary assets and liabilities, with the difference reported as net position. Net position is reported in three categories:

1. Net investment in capital assets consists of capital assets, net of accumulated depreciation, and reduced by outstanding balances of bonds, notes and other debt attributable to the acquisition, construction or improvement of those assets.
2. Restricted net position result when constraints placed on net position use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.
3. Unrestricted net position consist of net position not meeting the definition of the two preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function, or segment, are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest restricted to meeting the operational or capital requirements of a particular function. Property taxes and other items not included among program revenues are reported instead as general revenues.

Fund Financial Statements - Separate financial statements are provided for governmental and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported in separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other governmental funds.

The school district reports the following major governmental funds:

General Fund - This is the school district's primary operating fund. The general fund is used to account for and report all financial resources not accounted for and reported in another fund.

Sixteenth Section Principal Fund - This is a permanent fund used to account for resources from sixteenth section lands that are restricted to the extent that only earnings, and not the principal, may be used for purposes that support the district's programs.

## Covington County School District

Notes to the Financial Statements  
For the Year Ended June 30, 2013

All other governmental funds not meeting the criteria established for major funds are presented in the other governmental column of the fund financial statements.

The District's fiduciary funds include the following:

**Payroll Clearing Fund** - This fund serves as a clearing fund for payroll type transactions.

**Student Club Funds** - These fund account for the monies raised through school club activities and fund raisers and club related expenditures approved by the individual clubs.

**Accounts Payable Clearing Fund** - This fund is used as a clearing fund for accounts payable type transactions.

**Future Teacher Endowment Fund** - This endowment fund provides scholarships for future teachers.

**Challenger Scholarship Fund** - This fund accounts for the Challenger Scholarship program monies.

Additionally, the school district reports the following fund types:

### GOVERNMENTAL FUNDS

Special Revenue Funds - Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Capital Projects Funds - Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Debt Service Funds - Debt Service Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Permanent Funds - Permanent Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

## Covington County School District

Notes to the Financial Statements  
For the Year Ended June 30, 2013

### FIDUCIARY FUNDS

Private-purpose Trust Funds - Private-purpose trust funds are used to report all trust arrangements, other than those properly reported elsewhere, in which the principal and income benefit individuals, private organizations or other governments.

Agency Funds - Agency Funds are used to report resources held by the district in a purely custodial capacity (assets equal liabilities) and do not involve measurement of results of operations.

#### **C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the economic resources measurement focus and the accrual basis of accounting, as are the Fiduciary Fund financial statements. Revenues are recorded when earned, and expenses are recorded when a liability is incurred or economic asset used, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Measurable means knowing or being able to reasonably estimate the amount. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and judgments, are recorded only when payment is due.

Federal grants and assistance awards made on the basis of entitlement periods are recorded as receivables and revenues when entitlement occurs. Federal reimbursement type grants are recorded as revenues when the related expenditures are recognized. Use of grant resources is conditioned upon compliance with terms of the grant agreements and applicable federal regulations, which include subjecting grants to financial and compliance audits.

Property taxes, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current

## Covington County School District

Notes to the Financial Statements  
For the Year Ended June 30, 2013

fiscal period are all considered to be susceptible to accrual.

Ad valorem property taxes are levied by the governing authority of the county on behalf of the school district based upon an order adopted by the school board of the school district requesting an ad valorem tax effort in dollars. Since the taxes are not levied and collected by the school district, the revenues to be generated by the annual levies are not recognized until the taxes are actually collected by the tax levying authority.

Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs and then general revenues.

The effect of inter-fund activity has been eliminated from the government-wide statements.

Revenues from the Mississippi Adequate Education Program are appropriated on a fiscal year basis and are recorded at the time the revenues are received from the State of Mississippi.

The account classifications used in the financial statements conform to the broad classifications recommended in *Governmental Accounting, Auditing, and Financial Reporting*, issued in 2012 by the Government Finance Officers Association and are consistent with the broad classifications recommended in *Financial Accounting for Local and State School Systems*, 2003, issued by the U.S. Department of Education.

### **D. Encumbrances**

An encumbrance system is not maintained to account for commitments resulting from approved purchase orders, work orders and contracts.

### **E. Assets, liabilities, and net position/fund balances**

#### **1. Cash, Cash equivalents and Investments**

Cash and cash equivalents

## Covington County School District

### Notes to the Financial Statements For the Year Ended June 30, 2013

The district's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. The school district deposits excess funds in the financial institutions selected by the school board. State statutes specify how these depositories are to be selected.

#### Investments

The school district can invest its excess funds, as permitted by Section 29-3-113, Miss. Code Ann. (1972), in interest-bearing deposits or other obligations of the types described in Section 27-105-33, Miss. Code Ann. (1972), or in any other type investment in which any other agency, instrumentality or subdivision of the State of Mississippi may invest, except that 100% of said funds are authorized to be so invested.

For accounting purposes, certificates of deposit are classified as investments if they have an original maturity greater than three months when acquired.

Investments for the district are reported at fair market value.

#### 2. Receivables and payables

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of inter-fund loans) or "advances to/from other funds" (i.e., the non-current portion of inter-fund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

#### 3. Due from Other Governments

Due from other governments represents amounts due from the State of Mississippi and various grants and reimbursements from other governments.

#### 4. Inventories and Prepaid Items

Donated commodities are received from the USDA and are valued at

## Covington County School District

### Notes to the Financial Statements For the Year Ended June 30, 2013

USDA cost. Other inventories are valued at cost (calculated on the first-in, first-out basis). The costs of governmental fund type inventories are reported as expenditures when purchased.

Prepaid items, such as prepaid insurance, are reported for governmental fund types since the costs of such items are accounted for as expenditures in the period of acquisition.

#### 5. Restricted Assets

Certain resources set aside for repayment of debt are classified as restricted assets on the Statement of Net Position because their use is limited by applicable debt statutes, debt statutes, e.g. Qualified School Construction Bonds sinking fund. Also, the nonexpendable portion of the Permanent Fund, if applicable, is classified as restricted assets because the 16<sup>th</sup> Section Principal fund is not available for use by the district except as provided for under state statute for loans from this fund.

#### 6. Capital Assets

Capital assets include land, improvements to land, easements, water rights, timber rights, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Capital assets are reported in the governmental column in the government-wide Statement of Net Position. Capital assets are recorded at historical cost or estimated historical cost based on appraisals or deflated current replacement cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the thresholds in the table below.

Capital acquisition and construction are reflected as expenditures in the Governmental Fund statements and the related assets are reported as capital assets in the governmental activities column in the government-wide financial statements.

Depreciation is calculated on the straight-line basis for all assets, except land.

The following schedule details the capitalization thresholds:

## Covington County School District

### Notes to the Financial Statements For the Year Ended June 30, 2013

|                                      | Capitalization<br>Policy | Estimated<br>Useful Life |
|--------------------------------------|--------------------------|--------------------------|
| Land                                 | \$ 0                     | 0                        |
| Buildings                            | 50,000                   | 40 years                 |
| Building improvements                | 25,000                   | 20 years                 |
| Improvements other than buildings    | 25,000                   | 20 years                 |
| Mobile equipment                     | 5,000                    | 5-10 years               |
| Furniture and equipment              | 5,000                    | 3-7 years                |
| Leased property under capital leases | *                        | *                        |

(\*) The threshold amount will correspond with the amounts for the asset classifications, as listed. See Note 5 for details.

#### 7. Compensated Absences

Employees of the school district accumulate sick leave at a minimum amount as required by state law. A greater amount may be provided by school district policy provided that it does not exceed the provisions for leave as provided in Sections 25-3-93 and 25-3-95. Some employees are allowed personal leave and/or vacation leave in accordance with school district policy. The district pays for unused leave for employees as required by Section 37-7-307(5), Miss. Code Ann. (1972).

The liability for these compensated absences is recorded as a long-term liability in the government-wide statements. The current portion of this liability is estimated based on historical trends. In the fund financial statements, governmental funds report the liability for compensated absences from expendable available financial resources only if the payable has matured, for example, an employee retires.

#### 8. Long-term Liabilities, Deferred Debt Expense, and Bond Discounts/Premiums

In the government-wide financial statements, outstanding debt is reported as liabilities. Bond issue cost, bond discounts or premiums, and the difference between reacquisition price and the net carrying value of refunded debt are capitalized and amortized over the terms of the respective bonds using a method that approximates the effective interest method.

## Covington County School District

### Notes to the Financial Statements For the Year Ended June 30, 2013

The governmental fund financial statements recognize the proceeds of debt and premiums as other financing sources of the current period. Issuance costs are reported as expenditures. See Note 6 for details.

#### 9. Fund Balances

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Governmental fund balance is classified as nonspendable, restricted, committed, assigned or unassigned. Following are descriptions of fund classifications used by the district:

*Nonspendable fund balance* includes items that cannot be spent. This includes activity that is not in a spendable form (inventories, prepaid amounts, long-term portion of loans/notes receivable, or property held for resale unless the proceeds are restricted, committed, or assigned) and activity that is legally or contractually required to remain intact, such as a principal balance in a permanent fund.

*Restricted fund balance* includes amounts that have constraints placed upon the use of the resources either by an external party or imposed by law through a constitutional provision or enabling legislation.

*Committed fund balance* includes amounts that can be used only for the specific purposes pursuant to constraints imposed by a formal action of the School Board, the District's highest level of decision-making authority. Currently there is no committed fund balance for this school district.

*Assigned fund balance* includes amounts that are constrained by the District's intent to be used for a specific purpose, but are neither restricted nor committed. For governmental funds, other than the general fund, this is the residual amount within the fund that is not restricted or committed. Assignments of fund balance are created by the Superintendent and Business Manager pursuant to authorization established by the policy adopted by the school district.

*Unassigned fund balance* is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other

## **Covington County School District**

Notes to the Financial Statements  
For the Year Ended June 30, 2013

governmental funds, it may be necessary to report a negative unassigned fund balance.

When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) resources are available, it is the District's general policy to use restricted resources first. When expenditures are incurred for purposes for which unrestricted (committed, assigned, and unassigned) resources are available, and amounts in any of these unrestricted classifications could be used, it is the District's general policy to spend committed resources first, followed by assigned amounts, and then unassigned amounts.

It is the goal of the District to achieve and maintain an unassigned fund balance in the general fund at fiscal year end of not less than 7% of District Maintenance revenues. If the unassigned fund balance at fiscal year end falls below the goal, the District shall develop restoration plan to achieve and maintain the minimum fund balance.

### **Note 2 - Cash and Cash Equivalents, Cash with Fiscal Agents, and Investments**

The district follows the practice of aggregating the cash assets of various funds to maximize cash management efficiency and returns. Restrictions on deposits and investments are imposed by statutes as follows:

**Deposits.** The school board must advertise and accept bids for depositories no less than once every three years as required by Section 37-7-333, Miss. Code Ann. (1972). The collateral pledged for the school district's deposits in financial institutions is held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5, Miss. Code Ann. (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Deposit Insurance Corporation.

**Investments.** Section 29-3-113 and 37-59-43, Miss. Code Ann. (1972), authorizes the school board to invest excess funds in the types of investments authorized by Section 27-105-33 (d) and (e), Miss. Code Ann. (1972). This section permits the following types of investments: (a) certificates of deposit or interest bearing accounts with qualified state depositories; (b) direct United States Treasury obligations; (c) United States Government agency, United States Government instrumentality or United States Government sponsored enterprise obligations, not to exceed fifty percent of all monies invested with maturities of thirty days or longer; (d) direct security repurchase agreements and reverse

## Covington County School District

### Notes to the Required Supplementary Information For the Year Ended June 30, 2013

direct security repurchase agreements of any federal book entry of only those securities enumerated in (b) and (c) above; (e) direct obligations issued by the United States of America that are deemed to include securities of, or other interests in, any open-end or closed-end management type investment company or investment trust approved by the State Treasurer and the Executive Director of the Department of Finance and Administration, not to exceed twenty percent of invested excess funds. Investment income on bond funds (Capital Projects), bond sinking funds (Debt Service Funds) and sixteenth section principal funds (Permanent Funds) must be credited to those funds. Investment income of \$100 or more of any fund must be credited to that fund. Investment income of less than \$100 can be credited to the General Fund.

#### Cash and Cash Equivalents

The carrying amount of the school district's deposits with financial institutions reported in the governmental funds and fiduciary funds was \$8,682,353 and \$1,161,507, respectively.

*Custodial Credit Risk - Deposits.* Custodial credit risk is defined as the risk that, in the event of the failure of a financial institution, the district will not be able to recover deposits or collateral securities that are in the possession of an outside party. The district does not have a deposit policy for custodial credit risk. However, the Mississippi State Treasurer manages that risk on behalf of the district. Deposits above FDIC coverage are collateralized by the pledging financial institution's trust department or agent in the name of the Mississippi State Treasurer on behalf of the district. As of June 30, 2013, none of the district's bank balance of \$10,291,574 was exposed to custodial credit risk.

#### Cash with Fiscal Agents

The carrying amount of school district's cash with fiscal agents held by financial institutions was \$72,423.

#### Investments

As of June 30, 2013, the district had \$82,000 investments in a sinking fund restricted for the payment of its Qualified School Construction Bonds described in Note 13:

| <u>Investment Type</u>                                    | <u>Rating</u> | <u>Maturities in (years)</u> | <u>Fair Value</u>   |
|---|---------------|------------------------------|---------------------|
| Certificates of Deposits                                  | N/A           | less than one year           | \$ 4,960,000        |
| Covington County School District Series 2010 Sinking Fund | AAA           | more than one year           | <u>82,000</u>       |
| Total   |               |                              | <u>\$ 5,042,000</u> |

## Covington County School District

Notes to the Financial Statements  
For the Year Ended June 30, 2013

*Interest Rate Risk.* The district does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Credit Risk.* State law limits investments to those prescribed in Sections 27-105-33(d) and 27-105-33(e), Miss. Code Ann. (1972). The district does not have a formal investment policy that would further limit its investment choices or one that addresses credit risk.

*Custodial Credit Risk - Investments.* Custodial credit risk is defined as the risk that, in the event of the failure of the counterparty, the district will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The district does not have a formal investment policy that addresses custodial credit risk. None of the district's investments in certificates of deposit of \$82,000 was exposed to custodial credit risk.

*Concentration of Credit Risk.* Disclosure of investments by amount and issuer for any issuer that represents five percent or more of total investments is required. This requirement does not apply to investments issued or explicitly guaranteed by the U.S. government, investments in mutual funds and external investment pools, and other pooled investments.

### Note 3 - Inter-fund Receivables, Payables and Transfers

The following is a summary of inter-fund transactions and balances:

#### A. Due From/To Other Funds

| Receivable Fund                  | Payable Fund                     | Amount                     |
|----------------------------------|----------------------------------|----------------------------|
| General Fund                     | Fiduciary Fund                   | \$ 502,114                 |
|                                  | Other Governmental Funds         | 157,777                    |
|                                  | Sixteenth Section Principal Fund | 480,679                    |
| Other Governmental Funds         | General Fund                     | 212,026                    |
|                                  | Fiduciary Fund                   | 22,215                     |
|                                  | Other Governmental Funds         | 631                        |
| Fiduciary Fund                   | General Fund                     | 5,850                      |
|                                  | Other Governmental Funds         | 299,937                    |
| Sixteenth Section Principal Fund | General Fund                     | 3                          |
| Total                            |                                  | \$ <u><u>1,681,232</u></u> |

Interfund loans exist primarily to avoid a deficit cash balance in federal funds. All balances are expected to be repaid within one year from the date of the financial statements.

**Covington County School District**

Notes to the Financial Statements  
For the Year Ended June 30, 2013

**B. Advances To/From Other Funds**

| Receivable Fund                  | Payable Fund | Amount                     |
|----------------------------------|--------------|----------------------------|
| Sixteenth Section Principal Fund | General Fund | \$ <u><u>1,580,900</u></u> |

Sixteenth section principal loans payable

Note: The sixteenth section principal loans payable are not reflected on the Statement of Net Position because these funds were borrowed by the General Fund from the Sixteenth Section Trust Fund (Permanent Trust) in accordance with Section 29-3-113, Miss. Code Ann. (1972). The revenues and expenditures associated with these transactions are reflected on the Statement of Revenues, Expenditures and Changes in Fund Balances.

The following is a schedule by years of the total payments due on this debt:

| Year Ending<br>June 30 | Principal                  | Interest              | Total                   |
|------------------------|----------------------------|-----------------------|-------------------------|
| 2014                   | \$ 171,572                 | 63,236                | 234,808                 |
| 2015                   | 178,434                    | 56,373                | 234,807                 |
| 2016                   | 185,572                    | 49,236                | 234,808                 |
| 2017                   | 192,995                    | 41,813                | 234,808                 |
| 2018                   | 200,715                    | 34,093                | 234,808                 |
| 2019 - 2021            | <u>651,612</u>             | <u>52,810</u>         | <u>704,422</u>          |
| Total                  | \$ <u><u>1,580,900</u></u> | <u><u>297,561</u></u> | <u><u>1,878,461</u></u> |

**C. Inter-fund Transfers**

| Transfer In              | Transfer Out                     | Amount                     |
|--------------------------|----------------------------------|----------------------------|
| General Fund             | Other Governmental Funds         | \$ 93,015                  |
|                          | Sixteenth Section Principal Fund | 178,213                    |
| Other Governmental Funds | General Fund                     | 855,769                    |
|                          | Other Governmental Funds         | <u>22,029</u>              |
| Total                    |                                  | \$ <u><u>1,149,026</u></u> |

The purpose of the transfers was to provide funds for general operating activities. All transfers were routine and consistent with the fund making the transfer.

## Covington County School District

Notes to the Financial Statements  
For the Year Ended June 30, 2013

### Note 4 - Restricted Assets

The restricted assets represent the cash, cash with fiscal agents, and investment balance, totaling \$4,944,523, \$71,824, and \$4,960,000, respectively, of the Sixteenth Section Principal Fund (Permanent Fund) which is legally restricted and may not be used for purposes that support the district's programs.

In addition, the restricted assets represent the cash with fiscal agents and investments balance, totaling \$599 and \$82,000, respectively, of the QSCB Bond Retirement Fund.

### Note 5 - Capital Assets

The following is a summary of changes in capital assets for governmental activities:

|   | Balance<br>7-1-2012  | Additions        | Retirements   | Balance<br>6-30-2013 |
|---|----------------------|------------------|---------------|----------------------|
| <u>Non-depreciable capital assets:</u>      |                      |                  |               |                      |
| Land  | \$ 113,504           |                  |               | 113,504              |
| Total non-depreciable capital assets        | <u>113,504</u>       | 0                | 0             | <u>113,504</u>       |
| <u>Depreciable capital assets:</u>          |                      |                  |               |                      |
| Buildings                                   | 14,303,435           |                  |               | 14,303,435           |
| Building improvements                       | 3,789,436            |                  |               | 3,789,436            |
| Improvements other than buildings           | 137,034              |                  |               | 137,034              |
| Mobile equipment                            | 4,049,622            |                  | 7,500         | 4,042,122            |
| Furniture and equipment                     | 816,576              | 43,560           | 62,388        | 797,748              |
| Total depreciable capital assets            | <u>23,096,103</u>    | 43,560           | 69,888        | <u>23,069,775</u>    |
| <u>Less accumulated depreciation for:</u>   |                      |                  |               |                      |
| Buildings                                   | 6,361,050            | 235,200          |               | 6,596,250            |
| Building improvements                       | 308,813              | 151,578          |               | 460,391              |
| Improvements other than buildings           | 36,670               | 5,481            |               | 42,151               |
| Mobile equipment                            | 3,065,640            | 149,081          | 6,750         | 3,207,971            |
| Furniture and equipment                     | 661,791              | 48,867           | 57,945        | 652,713              |
| Total accumulated depreciation              | <u>10,433,964</u>    | <u>590,207</u>   | <u>64,695</u> | <u>10,959,476</u>    |
| Total depreciable capital assets, net       | <u>12,662,139</u>    | <u>(546,647)</u> | <u>5,193</u>  | <u>12,110,299</u>    |
| Governmental activities capital assets, net | <u>\$ 12,775,643</u> | <u>(546,647)</u> | <u>5,193</u>  | <u>12,223,803</u>    |

Depreciation expense was charged to the following governmental functions:

|                            | Amount            |
|----------------------------|-------------------|
| Instruction                | \$ 274,541        |
| Support services           | 304,828           |
| Non-instructional          | 10,838            |
| Total depreciation expense | <u>\$ 590,207</u> |

## Covington County School District

Notes to the Financial Statements  
For the Year Ended June 30, 2013

### Note 6 - Long-term Liabilities

The following is a summary of changes in long-term liabilities and other obligations for governmental activities:

|  | Balance<br>7-1-2012 | Reductions     | Balance<br>6-30-2013 | Amounts due<br>within one<br>year |
|--|---------------------|----------------|----------------------|-----------------------------------|
| A. Qualified school construction bonds payable | \$ 3,000,000        |                | 3,000,000            |                                   |
| B. Compensated absences payable                | 363,298             | 119,973        | 243,325              | 12,166                            |
| Total  | <u>\$ 3,363,298</u> | <u>119,973</u> | <u>3,243,325</u>     | <u>12,166</u>                     |

#### A. Qualified school construction bonds payable

As more fully explained in Note 13, debt has been issued by the school district that qualifies as Qualified School Construction bonds. Debt currently outstanding is as follows

| Description  | Interest<br>Rate | Issue<br>Date | Maturity<br>Date | Amount<br>Issued    | Amount<br>Outstanding |
|--|------------------|---------------|------------------|---------------------|-----------------------|
| Qualified school construction<br>bond, Series 2010 | 4.37%            | 01-15-10      | 09-15-24         | \$ <u>3,000,000</u> | <u>3,000,000</u>      |

The following is a schedule by years of the total payments due on this debt:

| Year Ending<br>June 30 | Principal           | Interest       | Total            |
|------------------------|---------------------|----------------|------------------|
| 2014                   |                     | 25,200         | 25,200           |
| 2015                   |                     | 25,200         | 25,200           |
| 2016                   |                     | 25,200         | 25,200           |
| 2017                   |                     | 25,200         | 25,200           |
| 2018                   |                     | 25,200         | 25,200           |
| 2019 - 2023            |                     | 126,000        | 126,000          |
| 2024 - 2025            | 3,000,000           | 50,400         | 3,050,400        |
| Total                  | <u>\$ 3,000,000</u> | <u>302,400</u> | <u>3,302,400</u> |

#### B. Compensated absences payable

As more fully explained in Note 1(E)(7), compensated absences payable is adjusted on an annual basis as required by Section 37-7-307(5), Miss. Code Ann. (1972). Compensated absences will be paid from the fund from which the employees' salaries were paid.

## **Covington County School District**

Notes to the Financial Statements  
For the Year Ended June 30, 2013

### **Note 7 - Defined Benefit Pension Plan**

**Plan Description.** The school district contributes to the Public Employees' Retirement System of Mississippi (PERS), a cost-sharing multiple-employer defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state law and may be amended only by the State of Mississippi Legislature. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Public Employees' Retirement System of Mississippi, PERS Building, 429 Mississippi Street, Jackson, MS 39201 or by calling (601) 359-3589 or 1-800-444-PERS.

**Funding Policy.** PERS members are required to contribute 9.00% of their annual covered salary, and the school district is required to contribute at an actuarially determined rate. The employer's rate as of June 30, 2013 was 14.26% of annual covered payroll. The contribution requirements of PERS members and employers are established and may be amended only by the State of Mississippi Legislature. The school district's contributions to PERS for the fiscal years ending June 30, 2013, 2012 and 2011 were \$2,075,210, \$1,859,616, and \$1,647,819, respectively, which equaled the required contributions for each year.

### **Note 8 - Risk Management**

The school district is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Except as described below, the district carries commercial insurance for these risks. Settled claims resulting from these insured risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### **Participation in Public Entity Risk Pool**

The school district is a member of the Mississippi School Boards Association Workers' Compensation Trust (MSBAWCT). The trust is a risk-sharing pool; such a pool is frequently referred to as a self-insurance pool. The trust consists of approximately 90 school districts and covers risks of loss arising from injuries to the member's employees. The Mississippi Workers' Compensation Commission requires that an indemnity agreement be executed by each member in a workers' compensation self-insurance pool for the purpose of jointly and severally binding the pool and each of the employers comprising the group to meet the workers' compensation obligations of each member. Each member of MSBAWCT contributes quarterly to a fund held in trust by Wells Fargo in Portland, Oregon. The funds in the trust account are used to pay any claim up to \$750,000. For a claim exceeding \$750,000, MSBAWCT has insurance which will pay the excess up to the statutory amount required by the Mississippi Workers' Compensation Commission Act. If total claims during a year were to deplete the trust account, then the member school districts would be required to pay for the deficiencies. The district has not

## **Covington County School District**

Notes to the Financial Statements  
For the Year Ended June 30, 2013

had an additional assessment for excess losses incurred by the pool.

### **Note 9 - Contingencies**

Federal Grants - The school district has received federal grants for specific purposes that are subject to audit by the grantor agencies. Entitlements to these resources are federally conditional upon compliance with the terms and conditions of the grant agreements and applicable federal regulations, including the expenditure of resources for allowable purposes. Any disallowances resulting from the grantor audit may become a liability of the school district.

Litigation - The school district is party to legal proceedings, many of which occur in the normal course of governmental operations. It is not possible at the present time to estimate the outcome or liability, if any, of the school district with respect to the various proceedings. However, the school district's legal counsel believes that ultimate liability resulting from these laws will not have a material adverse effect on the financial condition of the school district.

### **Note 10 - Sixteenth Section Lands**

Sixteenth section school lands, or lands granted in lieu thereof, constitute property held in trust for the benefit of the public schools. The school board, under the general supervision of the Office of the Secretary of State, has control and jurisdiction of said school trust lands and of all funds arising from any disposition thereof. It is the duty of the school board to manage the school trust lands and all funds arising therefrom as trust property. Accordingly, the board shall assure that adequate compensation is received for all uses of the trust lands, except for uses by the public schools. The following are the future rental payments to be made to the school district for the use of school trust lands. These future rental payments are from existing leases and do not anticipate renewals or new leases.

## Covington County School District

### Notes to the Required Supplementary Information For the Year Ended June 30, 2013

| Year Ending<br>June 30 | Amount              |
|------------------------|---------------------|
| 2014                   | \$ 157,395          |
| 2015                   | 157,395             |
| 2016                   | 157,395             |
| 2017                   | 145,249             |
| 2018                   | 136,150             |
| 2019 - 2023            | 542,618             |
| 2024 - 2028            | 458,867             |
| 2029 - 2033            | 363,073             |
| 2034 - 2038            | 318,127             |
| 2039 - 2043            | 178,219             |
| 2044 - 2048            | 71,026              |
| Thereafter             | 4,790               |
| Total                  | \$ <u>2,690,304</u> |

#### Note 11 - Prior Period Adjustments

A summary of significant net position/fund balance adjustments is as follows:

##### Exhibit B - Statement of Activities

| <u>Explanation</u>                     | <u>Amount</u>       |
|--|---------------------|
| See explanation below                  | \$ (185,197)        |
| To record prior year accrued interest. | <u>(19,884)</u>     |
| Total                                  | \$ <u>(205,081)</u> |

##### Exhibit D - Statement of Revenues, Expenditures and Changes in Fund Balances

| <u>Fund</u>                     | <u>Explanation</u>  | <u>Amount</u> |
|---------------------------------|---|---------------|
| General Fund                    | To write off beginning fund balance and reduce due to/from funds        | \$ 441        |
| General Fund                    | To repay back federal programs funds for supplanting in Fund 2511 fund. | (142,788)     |
| General Fund                    | To adjust prior year cash   | (33,557)      |
| General Fund                    | To correct beginning fund balance for activity funds.                   | (41,322)      |
| General Fund                    | To correct beginning fund balance for activity funds                    | (10)          |
| Sixteenth Section Interest Fund | To record money received from Covington County Board.                   | (1,482)       |
| Other Governmental Funds        | To adjust prior year cash   | 18,162        |

## Covington County School District

### Notes to the Financial Statements For the Year Ended June 30, 2013

|                          |   |                            |
|--------------------------|---|----------------------------|
| Other Governmental Funds | To clear out due to/from funds in old fund                | (86,602)                   |
| Other Governmental Funds | To reverse loan for Fund 2213 in prior year.              | (77,323)                   |
| Other Governmental Funds | To clear out deferred revenue in old fund                 | 8,940                      |
| Other Governmental Funds | To correct beginning fund balance entry erroneously made. | <u>170,344</u>             |
| Total                    |   | \$ <u><u>(185,197)</u></u> |

#### Note 12 - Uncertainties

In cases where a township is occupied by two or more school districts, state law requires that available sixteenth section funds shall be divided between the school districts lying wholly or partly within such townships in proportion to the number of children enrolled and residing in each school district. In order to determine what portions of available sixteenth section funds are due to or from other school districts, the superintendent of each school district is required to compile lists of such children in compliance with Section 29-3-121, Miss. Code Ann. (1972). Because none of the school districts which share townships with Covington Public School District nor the Covington Public School District itself filed lists of children as required, no division of sixteenth section revenues has been accrued as a receivable or payable, as the case may be.

Of the townships with which Covington Public School District is shared by other school districts, Covington Public School District has control of some of the sixteenth section property. A portion of the sixteenth section revenues (rents, leases, timber sales, etc.) to which Covington Public School District received on these sections may be due other school districts. In addition, for the other townships where another school district controls the sixteenth section property, Covington Public School District may be entitled to a portion of the sixteenth section revenues that the other school district received. Because none of the school districts compiled and filed lists of educable children as state law requires in either the current year or in preceding years, neither the amounts of any liabilities owed to other school districts nor the amounts of any receivables due from other school districts can be determined.

#### Note 13 - Qualified School Construction Bonds

Section 1521 of the American Recovery and Reinvestment Act (ARRA) of 2009 provides for a source of capital at no or at nominal interest rates for costs incurred by certain public schools in connection with the construction, rehabilitation or repair of a public school facility or for the acquisition of land where a school will be built. Investors receive Federal income tax credits at prescribed tax credit rates in lieu of interest, which essentially allows state and local governments to borrow without incurring interest costs. While Qualified School Construction Bonds (QSCBs) are intended to be interest free to a borrower, the ARRA legislation allows a lender to charge supplemental interest, and such supplemental interest is the responsibility of the school district.

## **Covington County School District**

Notes to the Required Supplementary Information  
For the Year Ended June 30, 2013

When the stated interest rate on the QSCB results in interest payments that exceed the supplemental interest payments discussed in the preceding paragraph, the school district may apply for a direct cash subsidy payment from the U.S. Treasury which is intended to reduce the stated interest rate to a nominal percentage. These subsidy payments do not include the amount of any supplemental interest paid on a QSCB.

The school district makes equal annual payments into a sinking fund which is used to payoff the bonds at termination. The current maturity limit of tax credit bonds is 17 years, per the U. S. Treasury Department. Under this program, ten percent of the proceeds must be subject to a binding commitment to be spent within six months of issuance and 100% must be spent within three years. Up to two percent of bond proceeds can be used to pay costs of issuance. The amount on deposit at June 30, 2013 was \$82,599. The amount accumulated in the sinking fund at the end of the seventeen-year period will be sufficient to retire the debt. The following schedule reports the annual deposits to be made to the sinking fund by the school district.

### **Note 14 - Fund Reclassification**

The Sixteenth Section Interest fund beginning fund balance of \$329,379 was reclassified from the Special Revenue Fund to the General Fund. This change was necessary to meet the requirements of GASB 54 and to stay in compliance with the reporting requirements based on Sections 29-3-115 and 29-3-117, Miss. Code of 1972.

### **Note 15 - Subsequent Events**

Events that occur after the Statement of Net Position date but before the financial statements are available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the Statement of Net Position date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the Statement of Net Position date require disclosure in the accompanying notes. Management of the School District evaluated the activity of the district through the date the financial statements were available to be issued, and determined that the following subsequent event has occurred requiring disclosure in the notes to the financial statements:

On June 9, 2014, the school district acquired a new sixteenth section loan for roofing projects in the amount of \$450,000.

On June 9, 2014, the school district approved of a roofing bid for Eddie Pearson roofing totaling \$359,253.

On August 10, 2015, the school district paid their Qualified School Construction Bond in the amount of \$268,300 to Bankplus as a prepay claim on or before August 26, 2015.

REQUIRED SUPPLEMENTARY INFORMATION

**COVINGTON COUNTY SCHOOL DISTRICT**

**Required Supplementary Information**

**Budgetary Comparison Schedule**

**General Fund**

**For the Year Ended June 30, 2013**

|  | Budgeted Amounts  |                   | Actual<br>(GAAP Basis) | Variances<br>Positive (Negative) |                    |
|--|-------------------|-------------------|------------------------|----------------------------------|--------------------|
|  | Original          | Final             |                        | Original<br>to Final             | Final<br>to Actual |
|  |                   |                   |                        |                                  |                    |
| <b>Revenues:</b>   |                   |                   |                        |                                  |                    |
| Local sources  | \$ 5,993,082      | \$ 6,334,739      | \$ 6,335,790           | \$ 341,657                       | \$ 1,051           |
| State sources  | 13,477,597        | 13,340,950        | 13,385,936             | (136,647)                        | 44,986             |
| Federal sources  | 600               | 252               | 252                    | (348)                            | -                  |
| Sixteenth section sources                                    | -                 | -                 | 551,123                | -                                | 551,123            |
| <b>Total Revenues</b>  | <b>19,471,279</b> | <b>19,675,941</b> | <b>20,273,101</b>      | <b>204,662</b>                   | <b>597,160</b>     |
| <b>Expenditures:</b>   |                   |                   |                        |                                  |                    |
| Instruction  | 11,745,174        | 12,048,313        | 12,040,209             | (303,139)                        | 8,104              |
| Support services   | 6,706,173         | 6,746,362         | 6,592,166              | (40,189)                         | 154,196            |
| Sixteenth section  | -                 | -                 | 68,368                 | -                                | (68,368)           |
| Debt service:  |                   |                   |                        |                                  |                    |
| Principal  | 234,808           | -                 | -                      | 234,808                          | -                  |
| Interest   | 69,835            | 69,835            | 69,835                 | -                                | -                  |
| <b>Total Expenditures</b>                                    | <b>18,755,990</b> | <b>18,864,510</b> | <b>18,770,578</b>      | <b>(108,520)</b>                 | <b>93,932</b>      |
| Excess (Deficiency) of Revenues<br>over (under) Expenditures | 715,289           | 811,431           | 1,502,523              | 96,142                           | 691,092            |
| <b>Other Financing Sources (Uses):</b>                       |                   |                   |                        |                                  |                    |
| Operating transfers in                                       | 2,926,342         | 2,901,387         | 271,228                | (24,955)                         | (2,630,159)        |
| Operating transfers out                                      | (3,653,695)       | (3,573,282)       | (855,769)              | 80,413                           | 2,717,513          |
| <b>Total Other Financing Sources (Uses)</b>                  | <b>(727,353)</b>  | <b>(671,895)</b>  | <b>(584,541)</b>       | <b>55,458</b>                    | <b>87,354</b>      |
| <b>Net Change in Fund Balances</b>                           | <b>(12,064)</b>   | <b>139,536</b>    | <b>917,982</b>         | <b>151,600</b>                   | <b>778,446</b>     |
| <b>Fund Balances:</b>  |                   |                   |                        |                                  |                    |
| July 1, 2012, as previously reported                         | (59,590)          | 500,748           | 343,484                | 560,338                          | (157,264)          |
| Fund reclassification  | -                 | -                 | 329,379                | -                                | 329,379            |
| Prior period adjustments                                     | -                 | (195,125)         | (217,236)              | (195,125)                        | (22,111)           |
| July 1, 2012, as restated                                    | (59,590)          | 305,623           | 455,627                | 365,213                          | 150,004            |
| June 30, 2013  | \$ (71,654)       | \$ 445,159        | \$ 1,373,609           | \$ 516,813                       | \$ 928,450         |

NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION

## **Covington County School District**

Notes to the Required Supplementary Information  
For the Year Ended June 30, 2013

### Budgetary Comparison Schedule

(1) Basis of Presentation

The Budgetary Comparison Schedule presents the original legally adopted budget, the final legally adopted budget, the actual data on the GAAP basis, variances between the original budget and the final budget, and variances between the final budget and the actual data.

(2) Budget amendments and revisions

The budget is adopted by the school board and filed with the taxing authority. Amendments can be made on the approval of the school board. By statute, final budget revisions must be approved on or before October 15. A budgetary comparison is presented for the general fund consistent with accounting principles generally accepted in the United States of America.

## SUPPLEMENTARY INFORMATION

**Covington County School District**  
 Schedule of Expenditures of Federal Awards  
 For the Year Ended June 30, 2013

**Schedule 1**

| <b>FEDERAL GRANTOR/<br/>PASS-THROUGH GRANTOR/<br/>PROGRAM TITLE</b> | <b>Catalog of<br/>Federal<br/>Domestic<br/>Assistance<br/>Number</b> | <b>Federal<br/>Expenditures</b> |
|---|--|---------------------------------|
| <b><u>U. S. DEPARTMENT OF AGRICULTURE/</u></b>                      |  |                                 |
| Passed-through the Mississippi Department of Education:             |  |                                 |
| Child Nutrition Cluster:  |  |                                 |
| School Breakfast Program  | 10.553   | \$ 478,823                      |
| National School Lunch Program                                       | 10.555   | 1,208,813                       |
| Summer Food Service Program for Children                            | 10.559   | 69,213                          |
| Total child nutrition cluster                                       |  | <u>1,756,849</u>                |
| Total passed-through the Mississippi Department of Education        |  | <u>1,756,849</u>                |
| <b>TOTAL U.S. DEPARTMENT OF AGRICULTURE</b>                         |  | <u><u>1,756,849</u></u>         |
| <b><u>FEDERAL COMMUNICATIONS COMMISSION</u></b>                     |  |                                 |
| Administered through Universal Service Administrative Company:      |  |                                 |
| The Schools and Libraries Program of the Universal Service Fund     | 32.xxx   | 252                             |
| <b>TOTAL FEDERAL COMMUNICATIONS COMMISSION</b>                      |  | <u><u>252</u></u>               |
| <b><u>U.S. DEPARTMENT OF EDUCATION</u></b>                          |  |                                 |
| Passed-through the Mississippi Department of Education:             |  |                                 |
| Title I Cluster:  |  |                                 |
| Title I Grants to Local Educational Agencies                        | 84.010   | 1,308,245                       |
| ARRA - Title I Grants to Local Educational Agencies                 | 84.389   | 117,698                         |
| Total title I cluster   |  | <u>1,425,943</u>                |
| Career and Technical Education - Basic Grants to States             | 84.048   | 39,713                          |
| Rural Education   | 84.358   | 58,107                          |
| Improving Teacher Quality - State Grants                            | 84.367   | 192,958                         |
| Sub-total   |  | <u>290,778</u>                  |
| Special Education Cluster:  |  |                                 |
| Special Education - Grants to States                                | 84.027   | 772,986                         |
| Special Education - Preschool Grants                                | 84.173   | 25,976                          |
| Total special education cluster                                     |  | <u>798,962</u>                  |
| Total passed-through the Mississippi Department of Education        |  | <u>2,515,683</u>                |
| <b>TOTAL U. S. DEPARTMENT OF EDUCATION</b>                          |  | <u><u>2,515,683</u></u>         |
| <b>TOTAL FOR ALL FEDERAL AWARDS</b>                                 |  | <u><u>\$ 4,272,784</u></u>      |

Notes to Schedule

1. This schedule was prepared using the same basis of accounting and the same significant accounting policies, as applicable, used for the financial statements.
2. The expenditure amounts include transfers out.
3. The pass-through entities did not assign identifying numbers to the school district.

**Covington County School District**

Schedule 2

Schedule of Instructional, Administrative and Other Expenditures - Governmental Funds  
For the Year Ended June 30, 2013

| <b>Expenditures</b>          | <b>Total</b>         | <b>Instruction<br/>and Other Student<br/>Instructional<br/>Expenditures</b> | <b>General<br/>Administration</b> | <b>School<br/>Administration</b> | <b>Other</b>     |
|------------------------------|----------------------|---|-----------------------------------|----------------------------------|------------------|
| Salaries and fringe benefits | \$ 20,010,880        | 14,898,855  | 1,100,519                         | 1,600,599                        | 2,410,907        |
| Other                        | 4,458,707            | 1,618,068   | 218,311                           | 47,524                           | 2,574,804        |
| Total                        | \$ <u>24,469,587</u> | <u>16,516,923</u>   | <u>1,318,830</u>                  | <u>1,648,123</u>                 | <u>4,985,711</u> |
| Total number of students *   | <u>2,842</u>         |   |                                   |                                  |                  |
| Cost per student             | \$ <u>8,610</u>      | <u>5,812</u>  | <u>464</u>                        | <u>580</u>                       | <u>1,754</u>     |

For purposes of this schedule, the following columnar descriptions are applicable:

Instruction and other Student Instructional Expenditures - includes the activities dealing directly with the interaction between teachers and students. Included here are the activities of teachers, teachers aides or classroom assistants of any type.

General Administration - includes expenditures for the following functions: Support Services - General Administration; Support Services - Business

School Administration - includes expenditures for the following functions: Support Services - School Administration

Other - includes all expenditure functions not included in Instruction or Administration categories

\* Includes the number of students reported on the ADA report submission for month 9, which is the final submission for the fiscal year.

## OTHER INFORMATION

**COVINGTON COUNTY SCHOOL DISTRICT**

Statement of Revenues, Expenditures and Changes in Fund Balances

"UNAUDITED"

General Fund

Last Four Years

|  | 2013                | 2012*             | 2011*             | 2010*             |
|--|---------------------|-------------------|-------------------|-------------------|
| <b>Revenues:</b>   |                     |                   |                   |                   |
| Local sources  | \$ 6,335,790        | 5,769,114         | 5,199,667         | 5,408,243         |
| State sources  | 13,385,936          | 13,385,089        | 12,989,323        | 13,285,836        |
| Federal sources  | 252                 | 71,054            | 78,447            | 107,465           |
| Sixteenth section sources                                    | 551,123             | -                 | -                 | -                 |
| Total Revenues   | <u>20,273,101</u>   | <u>19,225,257</u> | <u>18,267,437</u> | <u>18,801,544</u> |
| <b>Expenditures:</b>   |                     |                   |                   |                   |
| Instruction  | 12,040,209          | 11,618,023        | 10,819,328        | 12,144,914        |
| Support services   | 6,592,166           | 6,556,418         | 6,581,180         | 6,991,958         |
| Sixteenth section  | 68,368              | -                 | -                 | -                 |
| Debt service:  |                     |                   |                   |                   |
| Interest   | 69,835              | 90,508            | 75,429            | 75,428            |
| Total Expenditures   | <u>18,770,578</u>   | <u>18,264,949</u> | <u>17,475,937</u> | <u>19,212,300</u> |
| Excess (Deficiency) of Revenues over<br>(under) Expenditures | <u>1,502,523</u>    | <u>960,308</u>    | <u>791,500</u>    | <u>(410,756)</u>  |
| <b>Other Financing Sources (Uses):</b>                       |                     |                   |                   |                   |
| Operating transfers in                                       | 271,228             | 780,520           | 236,613           | 1,263,192         |
| Other financing sources                                      | -                   | 1,760             | 1,505             | 3,415             |
| Operating transfers out                                      | (855,769)           | (1,255,511)       | (939,129)         | (383,071)         |
| Other financing uses   | -                   | (627)             | -                 | -                 |
| Total Other Financing Sources (Uses)                         | <u>(584,541)</u>    | <u>(473,858)</u>  | <u>(701,011)</u>  | <u>883,536</u>    |
| Net Change in Fund Balances                                  | <u>917,982</u>      | <u>486,450</u>    | <u>90,489</u>     | <u>472,780</u>    |
| <b>Fund Balances:</b>  |                     |                   |                   |                   |
| July 1, as previously reported                               | 343,484             | (382,212)         | (267,990)         | (922,200)         |
| Fund reclassification  | 329,379             | -                 | -                 | -                 |
| Prior period adjustment                                      | (217,236)           | 239,246           | (204,711)         | 181,430           |
| July 1, as restated  | <u>455,627</u>      | <u>(142,966)</u>  | <u>(472,701)</u>  | <u>(740,770)</u>  |
| June 30,   | <u>\$ 1,373,609</u> | <u>343,484</u>    | <u>(382,212)</u>  | <u>(267,990)</u>  |

\*SOURCE - PRIOR YEAR AUDIT REPORTS

**COVINGTON COUNTY SCHOOL DISTRICT**

Statement of Revenues, Expenditures and Changes in Fund Balances  
 All Governmental Funds  
 Last Four Years

"UNAUDITED"

|  | 2013                 | 2012*             | 2011*              | 2010*             |
|--|----------------------|-------------------|--------------------|-------------------|
| <b>Revenues:</b>   |                      |                   |                    |                   |
| Local sources  | \$ 7,059,226         | 6,780,074         | 6,137,603          | 6,296,639         |
| State sources  | 13,886,573           | 14,227,248        | 13,678,734         | 13,950,422        |
| Federal sources  | 4,179,764            | 5,024,292         | 6,687,641          | 6,614,291         |
| Sixteenth section sources                                    | 895,107              | 1,115,496         | 734,506            | 1,620,403         |
| Total Revenues   | <u>26,020,670</u>    | <u>27,147,110</u> | <u>27,238,484</u>  | <u>28,481,755</u> |
| <b>Expenditures:</b>   |                      |                   |                    |                   |
| Instruction  | 14,343,065           | 14,670,483        | 15,382,240         | 16,007,338        |
| Support services   | 8,209,516            | 8,263,664         | 11,441,196         | 9,422,883         |
| Noninstructional services                                    | 1,742,002            | 1,852,036         | 1,893,589          | 1,861,504         |
| Sixteenth section  | 79,688               | 111,650           | 73,127             | 79,410            |
| Facilities acquisition and construction                      | -                    | 655,137           | -                  | -                 |
| Debt service:  |                      |                   |                    |                   |
| Interest   | 94,816               | 220,000           | 412,000            | 333,000           |
| Other  | 500                  | 126,526           | 121,847            | 120,697           |
| Total Expenditures   | <u>24,469,587</u>    | <u>25,899,496</u> | <u>29,323,999</u>  | <u>27,824,832</u> |
| Excess (Deficiency) of Revenues over<br>(under) Expenditures | <u>1,551,083</u>     | <u>1,247,614</u>  | <u>(2,085,515)</u> | <u>656,923</u>    |
| <b>Other Financing Sources (Uses):</b>                       |                      |                   |                    |                   |
| Bonds issued   | -                    | -                 | -                  | 3,000,000         |
| Payments held by escrow agent                                | 70,000               | 12,000            | -                  | -                 |
| Payment to QSCB debt escrow agent                            | (70,000)             | (12,000)          | -                  | -                 |
| Operating transfers in                                       | 1,149,026            | 2,160,575         | 1,385,593          | 2,442,384         |
| Other financing sources                                      | -                    | 11,445            | 1,505              | 6,974             |
| Operating transfers out                                      | (1,149,026)          | (2,160,575)       | (1,385,593)        | (2,442,384)       |
| Other financing uses   | -                    | (627)             | -                  | -                 |
| Total Other Financing Sources (Uses)                         | <u>-</u>             | <u>10,818</u>     | <u>1,505</u>       | <u>3,006,974</u>  |
| Net Change in Fund Balances                                  | <u>1,551,083</u>     | <u>1,258,432</u>  | <u>(2,084,010)</u> | <u>3,663,897</u>  |
| <b>Fund Balances:</b>  |                      |                   |                    |                   |
| July 1, as previously reported                               | 13,024,382           | 12,156,984        | 14,403,446         | 9,995,565         |
| Prior period adjustments                                     | (185,197)            | (397,656)         | (188,437)          | 759,817           |
| July 1, as restated  | <u>12,839,185</u>    | <u>11,759,328</u> | <u>14,215,009</u>  | <u>10,755,382</u> |
| Increase (Decrease) in inventory                             | (20,373)             | 6,622             | 25,985             | (15,833)          |
| June 30,   | <u>\$ 14,369,895</u> | <u>13,024,382</u> | <u>12,156,984</u>  | <u>14,403,446</u> |

\*SOURCE - PRIOR YEAR AUDIT REPORTS

## REPORTS ON INTERNAL CONTROL AND COMPLIANCE

FORTENBERRY & BALLARD, PC  
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Superintendent and School Board  
Covington County School District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Covington County School District, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Covington County School District's basic financial statements, and have issued our report thereon dated June 7, 2016.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the school district's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the school district's internal control. Accordingly, we do not express an opinion on the effectiveness of the school district's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as Findings 2013-001 and 2013-002 to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Covington County School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Covington County School District's Response to Findings**

The Covington County School District's responses to the findings identified in our audit are described in the accompanying auditee's corrective action plan. The Covington County School District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of management, the school board, others within the entity, and entities with accreditation overview, and federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Fortenberry & Ballard, PC

Fortenberry & Ballard, PC  
June 7, 2016

Certified Public Accountants

FORTENBERRY & BALLARD, PC  
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE;  
REQUIRED BY OMB CIRCULAR A-133

Superintendent and School Board  
Covington County School District

**Report on Compliance for Each Major Federal Program**

We have audited Covington County School District's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Covington County School District's major federal programs for the year ended June 30, 2013. The Covington County School District's major federal programs are identified in the summary of the auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of Covington County School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the school district's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the school district's compliance.

## **Unmodified Opinion on Each of the Other Major Federal Programs**

In our opinion, Covington County School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its other major federal programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the year ended June 30, 2013.

### **Other Matters**

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying schedule of findings and questioned costs as Finding 2013-003. Our opinion on each major federal program is not modified with respect to this matter.

Covington County School District's response to the noncompliance findings identified in our audit is described in the accompanying auditee's corrective action plan. Covington County School District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### **Report on Internal Control Over Compliance**

Management of the Covington County School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Covington County School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the school district's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control over compliance that we consider to be a material weakness.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on

a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2013-003 to be a material weakness.

*A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Covington County School District's response to the internal control over compliance finding identified in our audit is described in the accompanying auditee's corrective action plan. Covington County School District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*FORTENBERRY & BALLARD, PC*

Fortenberry & Ballard, PC  
June 7, 2016

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
WITH STATE LAWS AND REGULATIONS

FORTENBERRY & BALLARD, PC  
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH  
STATE LAWS AND REGULATIONS

Superintendent and School Board  
Covington County School District

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Covington County School District as of and for the year ended June 30, 2013, which collectively comprise Covington County School District's basic financial statements and have issued our report thereon dated June 7, 2016. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Section 37-9-18(3)(a), Miss. Code Ann. (1972), states in part, "the auditor shall test to ensure that the school district is complying with the requirements of Section 37-61-33(3)(a)(iii), Miss. Code Ann. (1972), relating to classroom supply funds." As required by the state legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain other state laws and regulations. However, providing an opinion on compliance with all state laws and regulations was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of our procedures performed to test compliance with the requirements of Section 37-61-33(3)(a)(iii), Miss. Code Ann. (1972), disclosed no instances of noncompliance. The district reported \$9,908 of classroom supply funds carried over from previous years.

Section 37-9-18(3)(b), Miss. Code Ann. (1972), states in part, "the auditor shall test to ensure correct and appropriate coding at the function level. The audit must include a report showing the correct and appropriate functional level expenditure codes in expenditures by the school district."

The results of our procedures performed to test compliance with the requirements of Section 37-9-18(3)(b), Miss. Code Ann. (1972), disclosed no instances of noncompliance related to incorrect or inappropriate functional level expenditure coding.

As required by the state legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain other state laws and regulations. However, providing an opinion on compliance with all state laws and regulations was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of procedures performed to test compliance with certain other state laws and regulations and our audit of the financial statements disclosed the following instances of noncompliance with other state laws and regulations:

## Finding 1:

### Criteria:

Section 29-3-47, Miss. Code Ann. (1972), states, “In order to provide funds with which to pay for the general supervision and sale of forest products, fifteen percent (15%) of all receipts from the sales of forest products shall be placed by the board in a forestry escrow fund and reserved to pay for work performed by the state forestry commission.”

### Condition:

During our test of sixteenth section timber revenues, we noted that the district failed to place fifteen percent (15%) of the timber revenues in the forestry escrow fund. The amount set aside in the Forestry Escrow was \$13,237 less than that required by Section 29-3-47, Miss. Code Ann. (1972).

### Cause:

This is the result of improper internal controls being in place to ensure fifteen percent (15%) of timber revenue sales are properly recorded in the forestry escrow fund.

### Effect:

This could result in the district understating sixteenth section revenues as well as not being in compliance with Section 29-3-47, Miss. Code Ann. (1972).

### Recommendation:

We recommend that the school district comply with Section 29-3-47, Miss. Code Ann. (1972), and place fifteen percent (15%) of all sixteenth section revenues from the sale of forest products in the forestry escrow account.

### Response:

The District will comply with Section 29-3-47, Miss. Code Ann. (1972), and place fifteen percent (15%) of all sixteenth section revenues from the sale of forest products in the forestry escrow account.

## Finding 2:

### Criteria:

As reported in the prior years’ audit reports, Section 29-3-119(4), Miss. Code Ann. (1972), states, “The school district having control of the sixteenth section or lieu lands in the township (the “custodial school district”) shall pay to each other school district lying wholly or partly in the township which is entitled to a part of the township funds the district’s pro rata share of the available township funds, as determined from the lists of children prepared pursuant to Section 29-3-121. Any school district entitled to such funds which is not paid promptly may assert a claim against the custodial school district for its share of the funds no later than twelve (12) months from the end of the calendar year in which the custodial school district collected such funds.”

### Condition:

As reported in the prior years’ audit reports, and during our test of sixteenth section revenue, we noted that the district failed to distribute adequate funds between school districts lying partly

within townships that were generated from its sixteenth section property, of which Covington County School District is the custodial school district.

Cause:

This is the result of improper internal controls being in place to ensure compliance with Section 29-3-119(4), Miss. Code Ann. (1972).

Effect:

This could result in the district understating sixteenth section revenues as well as not being in compliance with Section 29-3-119(4), Miss. Code Ann. (1972).

Recommendation:

We recommend that the school district comply with Section 29-3-119(4), Miss. Code Ann. (1972), and distribute adequate funds between school districts lying partly within townships that were generated from its sixteenth section property, of which Covington County School District is the custodial school district.

Response:

The school district will comply with Section 29-3-119(4), Miss. Code Ann. (1972), and distribute adequate funds between school districts lying partly within townships that were generated from its sixteenth section property, of which Covington County School District is the custodial school district.

The Office of the State Auditor or a public accounting firm will review, on the subsequent year's audit engagement, the finding in this report to ensure that corrective action has been taken.

The Covington County School District's responses to the findings included in this report were not audited and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the school board and management, entities with accreditation overview, and federal awarding agencies, the Office of the State Auditor and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Fortenberry & Ballard, PC*

Fortenberry & Ballard, PC  
June 7, 2016

Certified Public Accountants

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**Covington County School District**

Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2013

Section I: Summary of Auditor's Results

Financial Statements:

1. Type of auditor's report issued: Unmodified.
2. Internal control over financial reporting:
  - a. Material weakness(es) identified? Yes.
  - b. Significant deficiency(ies) identified? None reported.
3. Noncompliance material to financial statements noted? No.

Federal Awards:

4. Internal control over major programs:
  - a. Material weakness(es) identified? Yes.
  - b. Significant deficiency(ies) identified? None.
5. Type of auditor's report issued on compliance for major programs: Unmodified.
6. Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of OMB Circular A-133? Yes.
7. Identification of major programs:

| <u>CFDA Numbers</u>     | <u>Name of Federal Program or Cluster</u>    |
|-------------------------|--|
| 10.553, 10.555 & 10.559 | Child Nutrition Cluster                      |
| 84.010                  | Title I Grants to Local Educational Agencies |
| 84.367                  | Improving Teacher Quality - State Grants     |

8. Dollar threshold used to distinguish between type A and type B programs: \$300,000.
9. Auditee qualified as low-risk auditee? No.

Section II: Financial Statement Findings

The results of our tests disclosed the following findings related to the financial statements that are required to be reported by *Government Auditing Standards*.

## **Material Weaknesses:**

### Finding 2013-001:

#### Criteria:

The *Financial Accounting Manual for Mississippi Public School Districts* provides guidance in terms of what controls and procedures should be in place. All proceeds received for school activities should be deposited within three business days.

#### Condition:

During our observation of athletic game receipts, we noted three instances where basketball games proceeds were not deposited in a timely manner.

#### Cause:

The newly hired principal and secretary lacked the knowledge of what procedures must be in place to ensure a strong system of internal control.

#### Effect:

Without proper internal controls, the risk is increased that cash will be misstated and the district personnel would not detect the problem.

#### Recommendation:

We recommend all staff and personnel should become knowledgeable and comply with the suggestions given in the *Financial Accounting Manual for Mississippi Public School Districts*.

### Finding 2013-002:

#### Criteria:

An effective system of internal controls should provide for timely and accurate bank reconciliations.

#### Condition:

At the time of the audit, several banks were only reconciled through year end.

#### Cause:

This is the result of improper controls being in place to ensure reconciliations were timely.

#### Effect:

Lack of bank reconciliations could cause the district's accounts balances to be overstated or understated. Consultants were needed to reconcile accounts that resulted in multiple journal entries.

#### Recommendation:

We recommend that the district investigate and properly record the amounts showing as unexplained differences. We further recommend that the district reconcile monthly bank account statements in a timely manner.

### Section III: Federal Award Findings and Questioned Costs

The results of our tests disclosed the following finding and questioned cost related to the federal awards.

#### **Material Weakness and Noncompliance:**

##### Finding 2013-003:

Program: Title I Grants to Local Educational Agencies  
CFDA Number: 84.010

Compliance requirement: Cash management

##### Criteria:

Management is responsible for ensuring that draw downs of federal funds are only for the immediate needs of the district.

##### Condition:

At June 30, 2013, the Title I Cluster had a surplus of cash in the amount of \$140,707.

##### Cause:

The District requested funds in excess of immediate need from the Mississippi Department of Education.

##### Effect:

The school district could be required to pay back excess federal funds requested or it could affect future federal funds received in the future.

##### Recommendation:

The school district should develop policies and procedures, which strengthen its internal controls over cash management to ensure federal funds are not drawn down in excess of the school district's immediate cash needs. Copies of policies and procedures must be submitted to the Mississippi Department of Education ensuring monthly revenues do not exceed actual expenditures. Additionally, any interest earned on the excess federal funds drawn down during the periods above must be calculated and remitted to the Mississippi Department of Education.

**AUDITEE'S CORRECTIVE ACTION PLAN AND  
SUMMARY OF PRIOR YEAR AUDIT FINDINGS FOLLOWUP**

# Covington County School District

## BOARD OF EDUCATION

Terry Bryant  
Sammy Herrin  
Lynn Smith  
Rene' Shoemaker  
Charles Beasley

P. O. Box 1269  
Collins, Mississippi 39428  
Telephone 601-765-8247  
Fax 601-765-9402

**SUPERINTENDENT**  
Dr. Arnetta Crosby  
**DEPUTY SUPERINTENDENTS**  
Babette Duty, Curriculum  
Susan Deen, Federal Programs  
Rachel Rogers, Special Programs

## AUDITEE'S CORRECTIVE ACTION PLAN

As required by Section \_\_.315(c) of OMB Circular A-133, the Covington County School District has prepared and hereby submits the following corrective action plan for the findings included in the Schedule of Findings and Questioned Costs for the year ended June 30, 2013:

### Finding

### Corrective Action Plan Details

2013-001

- a. Name of Contact Person Responsible for Corrective Action

Name: Emily Beach  
Title: Business Manager  
Phone: (601)765-8247 Ext 105

b. Corrective Action Planned: The business manager will train/re-train principals and bookkeeper on procedures concerning the handling of proceeds received by school activities at the beginning of year staff development meeting in July, 2016. Documentation will be provided to them for reference and a sign-in sheet will be provided to ensure that all are trained. An emphasis will be put on "All proceeds received for school activities or clubs should be deposited within three business days."

- c. Anticipated Completion Date: July 31, 2016

2013-002

- a. Name of Contact Person Responsible for Corrective Action

Name: Emily Beach  
Title: Business Manager  
Phone: (601)765-8247 Ext 105

b. Corrective Action Planned: Due to prior business manager's lack of bank statement reconciliation and previous audit firm's not completing timely audits the district was several years behind. The CCSD has contracted with Kimberly Alford to assist in reconciling bank statements and preparation of financial statements because of the monumental task. Kimberly is working with the business manager day and night to get the district current.

- c. Anticipated Completion Date: September, 2016

a. Name of Contact Person Responsible for Corrective Action

Name: Emily Beach

Title: Business Manager

Phone: (601)765-8247 Ext 105

b. Corrective Action Planned: The CCSD was recently monitored for the FY15 Federal Programs Project. The drawing down of funds was a finding again due to the numerous reconciling journals from prior years being brought forward which changed cash balance. At the time of draw down, the Cash Balance Sheet reflected negative cash, but with journal entries from prior years that amount changed which not know at time of draw. The CCSD, as mentioned in above finding, has contracted with Kimberly Alford to get everything reconciled. Also, with MCAPS being the source of draw down and the method of entering YTD expenses, it is eliminates the ability to over draw federal funds. We much upload a copy of expenditure report with submission of request. The district also adopted a new policy DFC- Federal Aid which indicates that the district will follow Federal Programs guidelines and make all drawdowns through the MCAPS system. After FY14 project the district can no longer submit manual request.

c. Anticipated Completion Date: June, 2016

# Covington County School District

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Susan Deen, Federal Programs  
Rachel Rogers, Special Programs

## PRIOR YEAR AUDIT FINDINGS FOLLOW-UP

As required by Section \_\_\_\_ .315(b) of OMB Circular A-133, the Covington County School District has prepared and hereby submits the following prior year audit findings follow-up as of June 30, 2013:

| <u>Finding</u> | <u>Status</u>                   |
|----------------|---------------------------------|
| 2012-02        | Corrected                       |
| 2012-03        | Repeated (See Finding 2013-003) |
| 2012-04        | Corrected                       |