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WEST POINT SCHOOL DISTRICT

Audited Financial Statements  
For the Year Ended June 30, 2013

Charles L. Shivers, CPA  
Ridgeland, MS

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INDEPENDENT AUDITOR'S REPORT

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# CHARLES L. SHIVERS

*Certified Public Accountant*

Post Office Box 2775  
Ridgeland, Mississippi 39158

Phone: 601.941.6649  
Email: clscpa@bellsouth.net

## INDEPENDENT AUDITOR'S REPORT

Superintendent and School Board  
West Point School District

### **Report on the Financial Statements**

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the West Point School District as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the West Point School District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

### ***Opinions***

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the West Point School District, as of June 30, 2013, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Other Matters***

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the West Point School District's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards, as required by the Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations (Circular A-133), the Schedule of Instructional, Administrative and Other Expenditures for Governmental Funds, and the other information section, which includes the Statement of Revenues, Expenditures and Changes in Fund Balances—General Fund, Last Four Years and the Statement of Revenues, Expenditures and Changes in Fund Balances—All Governmental Funds, Last Four Years are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying Schedule of Expenditures of Federal Awards, as required by the Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations (Circular A-133) and the Schedule of Instructional, Administrative and Other Expenditures for Governmental Funds, as required by the Mississippi State Auditor's Office, are presented for purposes of additional analysis and are not a required part of the basic financial statements. This information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

The other information section, which includes the Statement of Revenues, Expenditures and Changes in Fund Balances—General Fund, Last Four Years and the Statement of Revenues, Expenditures and Changes in Fund Balances—All Governmental Funds, Last Four Years, as required by the Mississippi Department of Education, has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I do not express an opinion or provide any assurance on it.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated January 10, 2014, on my consideration of the West Point School District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering West Point School District's internal control over financial reporting and compliance.

*Charles L Shivers, CPA*

Ridgeland, MS  
January 10, 2014

MANAGEMENT'S DISCUSSION AND ANALYSIS

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WEST POINT SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2013

The following discussion and analysis of West Point School District's financial performance provides an overview of the School District's financial activities for the year ended June 30, 2013. The intent of this discussion and analysis is to look at the School District's performance as a whole. Readers are encouraged to review the financial statements and the notes to the financial statements to enhance their understanding of the School District's financial performance.

#### FINANCIAL HIGHLIGHTS

- Total net position for 2013 increased \$235,205, which represents a 1.15% increase from fiscal year 2012. Total net position for 2012 decreased \$431,973, including a prior period adjustment of (\$3,986), which represents a 2% decrease from fiscal year 2011.
- General revenues amounted to \$21,303,846 and \$20,104,004, or 78.4% and 74% of all revenues for fiscal years 2013 and 2012, respectively. Program specific revenues in the form of charges for services and grants and contributions accounted for \$5,893,369, or 21.6% of total revenues for 2013, and \$7,165,221, or 26% of total revenues for 2012.
- The District had \$26,962,010 and \$27,697,212 in expenses for fiscal years 2013 and 2012; only \$5,893,369 for 2013 and \$7,165,221 for 2012 of these expenses was offset by program specific charges for services, grants and contributions. General revenues of \$21,303,846 for 2013 were adequate to provide for these programs and \$20,104,004 for 2012 were not adequate to provide for these programs.
- Among major funds, the General Fund had \$20,320,203 in revenues and \$20,159,806 in expenditures for 2013, and \$19,823,811 in revenues and \$20,161,676 in expenditures in 2012. The General Fund's fund balance increased by \$158,133 from 2012 to 2013, and decreased by \$795,782 from 2011 to 2012.
- Capital assets, net of accumulated depreciation, decreased by \$620,754 for 2013 and decreased by \$293,470 for 2012. The decrease for 2013 was due to the disposal of assets coupled with the increase in accumulated depreciation.
- Long-term debt decreased by \$796,955 for 2013 and decreased by \$1,439,102 for 2012. This decrease for 2013 was due primarily to the principal payments on outstanding long-term debt. The liability for compensated absences decreased by \$2,745 for 2013 and decreased by \$4,666 for 2012.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis serves as an introduction to the District's basic financial statements, which include government-wide financial statements, fund financial statements, and notes to the financial statements. This report also contains required supplementary information, supplementary information, and other information.

##### Government-wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the District's finances. These statements consist of the Statement of Net Position and the Statement of Activities, which are prepared using the flow of economic resources measurement focus and the accrual basis of accounting. The current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Position presents information on all the District's nonfiduciary assets and liabilities, with the differences between the two reported as "net position." Over time, increases or decreases in the District's net position may serve as a useful indicator of whether its financial position is improving or deteriorating.

The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements outline functions of the District that are principally supported by property taxes and intergovernmental revenues (governmental activities). The governmental activities of the District include instruction, support services, non-instructional, sixteenth section and interest and other expenses on long-term liabilities.

## Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into two categories: governmental funds and fiduciary funds.

**Governmental funds** – Most of the District’s general activities are reported in its governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, governmental funds are accounted for using the modified accrual basis of accounting and the flow of current financial resources measurement focus. The approach focuses on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at year end. The governmental fund statements provide a detailed view of the District’s near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the reader may gain a better understanding of the long-term impact of the District’s near-term financing decisions. The governmental funds Balance Sheet is reconciled to the Statement of Net Position, and the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances is reconciled to the Statement of Activities to facilitate this comparison between governmental funds and governmental activities.

The District maintains individual governmental funds in accordance with the *Financial Accounting Manual for Mississippi Public School Districts*. Information is presented separately in the governmental funds Balance Sheet and in the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances for all major funds. All non-major funds are combined and presented in these reports as other governmental funds.

**Fiduciary funds** – Fiduciary funds are used to account for resources held for the benefit of parties outside the District. Fiduciary funds are not reflected in the government-wide financial statements because resources of those funds are not available to support the District’s own programs. These funds are reported using the accrual basis of accounting. The school district is responsible for ensuring that the assets reported in these funds are used for their intended purpose.

## Reconciliation of Government-wide and Fund Financial Statements

The financial statements include two schedules that reconcile the amounts reported on the governmental funds financial statements (modified accrual basis of accounting) with government-wide financial statements (accrual basis of accounting). The following summarizes the major differences between the two statements:

Capital assets used in governmental activities are not reported on governmental funds financial statements.

Capital outlay spending results in capital assets on government-wide financial statements, but is reported as expenditures on the governmental funds financial statements.

Bond and note proceeds result in liabilities on government-wide financial statements, but are recorded as other financing sources on the governmental funds financial statements.

Certain other outflows represent either increases or decreases in liabilities on the government-wide financial statements, but are reported as expenditures on the governmental funds financial statements.

## Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found immediately following the basic financial statements.

## Required Supplementary Information

In addition to the basic financial statements and accompanying notes, this report also presents budgetary comparison schedules as required supplementary information. The District adopts an annual operating budget for all governmental funds. A budgetary comparison schedule has been provided for the General Fund and each additional major special revenue fund as required by the Governmental Accounting Standards Board.

## Supplementary Information

Additionally, a Schedule of Expenditures of Federal Awards as required by OMB Circular A-133 and a Schedule of Instructional, Administrative and Other Expenditures for governmental funds can be found in this report.

## Other Information

Although not a required part of the basic financial statements, the Statement of Revenues, Expenditures and Changes in Fund Balances—General Fund, Last Four Years and the Statement of Revenues, Expenditures and Changes in Fund Balances—All Governmental Funds, Last Four Years, is presented for purposes of additional analysis as required by the Mississippi Department of Education.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

### Net position

Net position may serve over time as a useful indicator of the District's financial position. Assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$20,678,546 as of June 30, 2013.

The District's financial position is a product of several financial transactions including the net result of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets and the depreciation of capital assets.

Table 1 presents a summary of the District's net position at June 30, 2013 and June 30, 2012.

**Table 1**  
**Condensed Statement of Net Position**

	June 30, 2013	June 30, 2012	Percentage Change
Current assets	\$ 10,340,859	\$ 10,171,287	1.67 %
Restricted assets	1,663,425	1,943,401	-14.41 %
Capital assets, net	17,123,594	17,744,348	-3.50 %
<b>Total assets</b>	<b>29,127,878</b>	<b>29,859,036</b>	<b>-2.45 %</b>
<b>Deferred outflows of resources</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
Current liabilities	1,799,042	2,048,552	-12.18 %
Long-term debt outstanding	6,570,188	7,367,143	-10.82 %
<b>Total liabilities</b>	<b>8,369,230</b>	<b>9,415,695</b>	<b>-11.11 %</b>
<b>Deferred inflows of resources</b>	<b>80,102</b>	<b>0</b>	<b>N/A</b>
<b>Net position:</b>			
Net investment in capital assets	11,277,492	11,348,114	-0.62 %
Restricted	1,377,277	1,335,871	3.10 %
Unrestricted	8,023,777	7,759,356	3.41 %
<b>Total net position</b>	<b>\$ 20,678,546</b>	<b>\$ 20,443,341</b>	<b>1.15 %</b>

The following are significant current year transactions that have had an impact on the Statement of Net Position.

- Decrease in net capital assets in the amount of \$620,754.
- The principal retirement of \$794,210 of long-term debt.

### Changes in net position

The District's total revenues for the fiscal years ended June 30, 2013 and June 30, 2012 were \$27,197,215 and \$27,269,225, respectively. The total cost of all programs and services was \$26,962,010 for 2013 and \$27,697,212 for 2012.

Table 2 presents a summary of the changes in net position for the fiscal years ended June 30, 2013 and June 30, 2012.

**Table 2**  
**Changes in Net Position**

	<u>Year Ended</u> <u>June 30, 2013</u>	<u>Year Ended</u> <u>June 30, 2012</u>	<u>Percentage</u> <u>Change</u>
<b>Revenues:</b>			
Program revenues:			
Charges for services	\$ 732,852	\$ 600,755	21.99 %
Operating grants and contributions	5,160,517	6,564,466	(21.39) %
General revenues:			
Property taxes	6,059,092	5,711,936	6.08 %
Grants and contributions not restricted	15,086,985	14,235,849	5.98 %
Investment earnings	54,161	57,536	(5.87) %
Sixteenth section sources	4,306	35,322	(87.81) %
Other	99,302	63,361	56.72 %
<b>Total revenues</b>	<b>27,197,215</b>	<b>27,269,225</b>	<b>(0.26) %</b>
<b>Expenses:</b>			
Instruction	14,141,147	14,562,794	(2.90) %
Support services	10,476,981	10,818,671	(3.16) %
Non-instructional	2,090,719	2,051,958	1.89 %
Sixteenth section	5,279	8,827	(40.19) %
Interest on long-term liabilities	247,884	254,962	(2.78) %
<b>Total expenses</b>	<b>26,962,010</b>	<b>27,697,212</b>	<b>(2.65) %</b>
<b>Increase (Decrease) in net position</b>	<b>235,205</b>	<b>(427,987)</b>	<b>154.96 %</b>
<b>Net Position, July 1, as previously reported</b>	<b>20,443,341</b>	<b>20,875,314</b>	<b>(2.07) %</b>
<b>Prior Period Adjustment</b>	<b>0</b>	<b>(3,986)</b>	<b>100.00 %</b>
<b>Net Position, July 1, as restated</b>	<b>20,443,341</b>	<b>20,871,328</b>	<b>(2.05) %</b>
<b>Net Position, June 30</b>	<b>\$ 20,678,546</b>	<b>\$ 20,443,341</b>	<b>1.15 %</b>

**Governmental activities**

The following table presents the cost of five major District functional activities: instruction, support services, non-instructional, sixteenth section and interest on long-term liabilities. The table also shows each functional activity's net cost (total cost less charges for services generated by the activities and intergovernmental aid provided for specific programs). The net cost presents the financial burden that was placed on the State and District's taxpayers by each of these functions.

**Table 3**  
**Net Cost of Governmental Activities**

	<u>Total Expenses</u>		<u>Percentage</u> <u>Change</u>
	<u>2013</u>	<u>2012</u>	
Instruction	\$ 14,141,147	\$ 14,562,794	(2.90) %
Support services	10,476,981	10,818,671	(3.16) %
Non-instructional	2,090,719	2,051,958	1.89 %
Sixteenth section	5,279	8,827	(40.19) %
Interest on long-term liabilities	247,884	254,962	(2.78) %
<b>Total expenses</b>	<b>\$ 26,962,010</b>	<b>\$ 27,697,212</b>	<b>(2.65) %</b>

	Net (Expense) Revenue		Percentage Change
	2013	2012	
Instruction	\$ (11,827,551)	\$ (11,563,131)	2.29 %
Support services	(9,166,839)	(9,458,628)	(3.08) %
Non-instructional	178,912	753,557	(76.26) %
Sixteenth section	(5,279)	(8,827)	(40.19) %
Interest on long-term liabilities	(247,884)	(254,962)	(2.78) %
<b>Total net (expense) revenue</b>	<b>\$ (21,068,641)</b>	<b>\$ (20,531,991)</b>	<b>2.61 %</b>

- Net cost of governmental activities (\$21,068,641 for 2013 and \$20,531,991 for 2012) was financed by general revenue, which is primarily made up of property taxes (\$6,059,092 for 2013 and \$5,711,936 for 2012) and state and federal revenues (\$15,086,985 for 2013 and \$14,235,849 for 2012). In addition, there was \$4,306 and \$35,322 in Sixteenth Section sources for 2013 and 2012, respectively.
- Investment earnings amounted to \$54,161 for 2013 and \$57,536 for 2012.

## FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the District's governmental funds is to provide information on current inflows, outflows and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

The financial performance of the District as a whole is reflected in its governmental funds. As the District completed the year, its governmental funds reported a combined fund balance of \$10,619,650, an increase of \$6,561, which includes an increase in inventory of \$6,799. \$1,558,473 or 14.6% of the fund balance is unassigned, which represents the residual classification for the general fund's fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The remaining fund balance of \$9,061,177 or 85.4% is either nonspendable, restricted, committed or assigned to indicate that it is not available for spending except only for the purposes to which it is restricted, committed or assigned.

The General Fund is the principal operating fund of the District. The increase in fund balance in the General Fund for the fiscal year was \$158,133. The fund balance of Other Governmental Funds showed a decrease in the amount of \$151,572, which includes an increase in reserve for inventory of \$6,799. The increase (decrease) in the fund balances for the other major funds were as follows:

Major Fund	Increase (Decrease)
Title I Fund	no increase or decrease

## BUDGETARY HIGHLIGHTS

During the year, the District revised the annual operating budget. Budget revisions were made to address and correct the original budgets to reflect more accurately the sources and uses of funding for the School District.

A schedule showing the original and final budget amounts compared to the District's actual financial activity for the General Fund and the major special revenue fund is provided in this report as required supplementary information.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

**Capital Assets.** As of June 30, 2013, the District's total capital assets were \$29,033,981, including land, school buildings, building improvements, buses, other school vehicles and furniture and equipment. This amount represents an increase of \$46,354 from 2012. Total accumulated depreciation as of June 30, 2013, was \$11,910,387, and total depreciation expense for the year was \$735,293, resulting in total net capital assets of \$17,123,594.

**Table 4**  
**Capital Assets, Net of Accumulated Depreciation**

	<u>June 30, 2013</u>	<u>June 30, 2012</u>	<u>Percentage Change</u>
Land	\$ 199,920	\$ 199,920	0.00 %
Buildings	15,271,584	15,771,398	(3.17) %
Building improvements	1,010,727	1,057,666	(4.44) %
Mobile equipment	230,667	291,785	(20.95) %
Furniture and equipment	410,696	423,579	(3.04) %
<b>Total</b>	<b>\$ 17,123,594</b>	<b>\$ 17,744,348</b>	<b>(3.50) %</b>

Additional information on the District's capital assets can be found in Note 5 included in this report.

**Debt Administration.** At June 30, 2013, the District had \$6,570,188 in outstanding long-term debt, of which \$819,235 is due within one year. The liability for compensated absences decreased \$2,745 from the prior year.

**Table 5**  
**Outstanding Long-Term Debt**

	<u>June 30, 2013</u>	<u>June 30, 2012</u>	<u>Percentage Change</u>
Limited obligation refunding bonds payable	\$ 2,280,000	\$ 2,710,000	(15.87) %
Certificates of participation payable	585,000	665,000	(12.03) %
Three mill notes payable	901,000	1,179,000	(23.58) %
Obligations under energy efficiency leases	0	6,210	(100.00) %
Qualified zone academy bonds payable	599,486	599,486	0.00 %
Qualified school construction bonds payable	2,000,000	2,000,000	0.00 %
Compensated absences payable	204,702	207,447	(1.32) %
<b>Total</b>	<b>\$ 6,570,188</b>	<b>\$ 7,367,143</b>	<b>(10.82) %</b>

Additional information on the District's long-term debt can be found in Note 6 included in this report.

#### **CURRENT ISSUES**

The West Point School District is financially stable. The District is proud of its community support of the public schools.

The District has committed itself to financial excellence for many years. The District's system of financial planning, budgeting and internal financial controls is well regarded. The District plans to continue its sound fiscal management to meet the challenges of the future.

The District actively pursues grant funding to supplement the local, state and federal revenues.

#### **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

If you have any questions about this report or need additional financial information, contact the Superintendent's Office of the West Point School District, P O Box 656 or 429 Commerce Street, West Point, MS 39773.

BASIC FINANCIAL STATEMENTS

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WEST POINT SCHOOL DISTRICT  
Statement of Net Position  
June 30, 2013

Exhibit A

	Governmental Activities
Assets	
Cash and cash equivalents	\$ 9,425,153
Due from other governments	871,028
Other receivables, net	9,447
Inventories	35,231
Restricted assets (Note 4)	1,663,425
Non-depreciable capital assets (Note 5)	199,920
Depreciable capital assets, net (Note 5)	16,923,674
<b>Total Assets</b>	<b>29,127,878</b>
Deferred Outflows of Resources	0
Liabilities	
Accounts payable and accrued liabilities	1,384,634
Interest payable on long-term liabilities	414,408
Long-term liabilities (Due within one year) (Note 6)	
Capital related liabilities	809,000
Non-capital related liabilities	10,235
Long-term liabilities (Due beyond one year) (Note 6)	
Capital related liabilities	4,957,000
Non-capital related liabilities	793,953
<b>Total Liabilities</b>	<b>8,369,230</b>
Deferred Inflows of Resources	
Deferred credit on bonds payable (Note 16)	80,102
<b>Total Deferred Inflows of Resources</b>	<b>80,102</b>
Net Position	
Net investment in capital assets	11,277,492
Restricted net position	
Expendable	
School-based activities	515,390
Debt service	766,349
Forestry improvements	11,549
Unemployment benefits	77,750
Non-expendable	
Sixteenth section	6,239
Unrestricted	8,023,777
<b>Total Net Position</b>	<b>\$ 20,678,546</b>

The notes to the financial statements are an integral part of this statement.

WEST POINT SCHOOL DISTRICT  
Statement of Activities  
For the Year Ended June 30, 2013

Exhibit B

Functions / Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	
<b>Governmental Activities</b>				
Instruction	\$ 14,141,147	507,228	1,806,368	(11,827,551)
Support services	10,476,981		1,310,142	(9,166,839)
Non-instructional	2,090,719	225,624	2,044,007	178,912
Sixteenth section	5,279			(5,279)
Interest on long-term liabilities	247,884			(247,884)
Total Governmental Activities	<u>26,962,010</u>	<u>732,852</u>	<u>5,160,517</u>	<u>(21,068,641)</u>
<b>General Revenues</b>				
Taxes				
				5,703,736
				355,356
Unrestricted grants and contributions				
				14,762,843
				324,142
				54,161
				4,306
				99,302
Total General Revenues				<u>21,303,846</u>
Changes in Net Position				<u>235,205</u>
Net Position - Beginning				<u>20,443,341</u>
Net Position - Ending				<u>\$ 20,678,546</u>

The notes to the financial statements are an integral part of this statement.

WEST POINT SCHOOL DISTRICT  
 Balance Sheet - Governmental Funds  
 June 30, 2013

Exhibit C

	Major Funds		Other Governmental Funds	Total Governmental Funds
	General Fund	Title I Fund		
<b>Assets</b>				
Cash and cash equivalents (Note 2)	\$ 9,401,886		972,698	10,374,584
Cash with fiscal agent (Note 2)			95	95
Investments (Note 2)			713,899	713,899
Due from other governments	233,679	196,753	440,596	871,028
Other receivables, net	9,427		20	9,447
Due from other funds (Note 3)	253,691		9,279	262,970
Inventories			35,231	35,231
<b>Total Assets</b>	<b>9,898,683</b>	<b>196,753</b>	<b>2,171,818</b>	<b>12,267,254</b>
<b>Liabilities and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable & accrued liabilities	1,070,718	75,291	238,625	1,384,634
Due to other funds (Note 3)		121,462	141,508	262,970
<b>Total Liabilities</b>	<b>1,070,718</b>	<b>196,753</b>	<b>380,133</b>	<b>1,647,604</b>
<b>Fund Balances</b>				
<b>Nonspendable</b>				
Inventory			35,231	35,231
Permanent fund principal			6,239	6,239
<b>Restricted</b>				
Debt service			1,180,757	1,180,757
Forestry improvements			11,549	11,549
Unemployment benefits			77,750	77,750
Grant activities			480,159	480,159
<b>Committed</b>				
Facility renovation and construction	6,094,778			6,094,778
<b>Assigned</b>				
Facility renovation and construction	1,000,000			1,000,000
School activities	127,434			127,434
Other purposes	47,280			47,280
Unassigned	1,558,473			1,558,473
<b>Total Fund Balances</b>	<b>8,827,965</b>	<b>0</b>	<b>1,791,685</b>	<b>10,619,650</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 9,898,683</b>	<b>196,753</b>	<b>2,171,818</b>	<b>12,267,254</b>

The notes to the financial statements are an integral part of this statement.

WEST POINT SCHOOL DISTRICT  
 Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position  
 June 30, 2013

Exhibit C-1

Amount

Total Fund Balance - Governmental Funds

\$ 10,619,650

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds:

Land	199,920	
Buildings	24,436,972	
Improvement other than buildings	1,173,486	
Mobile equipment	1,297,763	
Furniture and equipment	1,925,840	
Accumulated depreciation	<u>(11,910,387)</u>	17,123,594

Long-term liabilities and related accrued interest are not due and payable in the current period and therefore are not reported in the funds:

Limited obligation bonds payable	(2,280,000)	
Certificates of participation payable	(585,000)	
Three mill ten year notes payable	(901,000)	
Qualified zone academy bonds payable	(599,486)	
Qualified school construction bonds payable	(2,000,000)	
Deferred credit on bonds payable	(80,102)	
Accrued interest payable	(414,408)	
Compensated absences payable	<u>(204,702)</u>	<u>(7,064,698)</u>

Total Net Position - Governmental Activities

\$ 20,678,546

The notes to the financial statements are an integral part of this statement.

WEST POINT SCHOOL DISTRICT  
 Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds  
 For the Year Ended June 30, 2013

Exhibit D

	Major Funds			Total Governmental Funds
	General Fund	Title I Fund	Other Governmental Funds	
<b>Revenues</b>				
Local sources	\$ 6,234,761		646,859	6,881,620
State sources	13,868,700		1,428,247	15,296,947
Federal sources	216,742	1,333,598	3,364,966	4,915,306
Sixteenth section sources			4,040	4,040
<b>Total Revenues</b>	<u>20,320,203</u>	<u>1,333,598</u>	<u>5,444,112</u>	<u>27,097,913</u>
<b>Expenditures</b>				
Instruction	11,148,831	967,751	1,425,417	13,541,999
Support services	8,989,288	132,135	1,385,331	10,506,754
Noninstructional services		43,291	2,005,593	2,048,884
Sixteenth section			5,279	5,279
Debt service				
Principal (Note 6)	6,210		788,000	794,210
Interest	13,423		240,923	254,346
Other	2,054		3,876	5,930
<b>Total Expenditures</b>	<u>20,159,806</u>	<u>1,143,177</u>	<u>5,854,419</u>	<u>27,157,402</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>160,397</u>	<u>190,421</u>	<u>(410,307)</u>	<u>(59,489)</u>
<b>Other Financing Sources (Uses)</b>				
Insurances loss recoveries	56,985			56,985
Sale of transportation equipment	712			712
Sale of other property			1,554	1,554
Operating transfers in (Note 3)	286,157		554,822	840,979
Operating transfers out (Note 3)	(346,118)	(190,421)	(304,440)	(840,979)
<b>Total Other Financing Sources (Uses)</b>	<u>(2,264)</u>	<u>(190,421)</u>	<u>251,936</u>	<u>59,251</u>
<b>Net Change in Fund Balances</b>	158,133	0	(158,371)	(238)
<b>Fund Balances</b>				
July 1, 2012	8,669,832	0	1,943,257	10,613,089
Increase in reserve for inventory			6,799	6,799
<b>June 30, 2013</b>	<u>\$ 8,827,965</u>	<u>0</u>	<u>1,791,685</u>	<u>10,619,650</u>

The notes to the financial statements are an integral part of this statement.

WEST POINT SCHOOL DISTRICT  
 Reconciliation of the Governmental Funds Statement of Revenues, Expenditures  
 and Changes in Fund Balances to the Statement of Activities  
 For the Year Ended June 30, 2013

Exhibit D-1

Amount

Net Change in Fund Balance - Governmental Funds \$ (238)

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlay as expenditures. However, in the Statement of Activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, those amounts are:

Capital outlay	116,739	
Depreciation expense	<u>(735,293)</u>	(618,554)

In the Statement of Activities, only the gain/loss on the sale of assets is reported, while in the governmental funds, the proceeds from the sale increases financial resources. Thus, the change in net assets differs from the change in fund balance by the cost of the asset sold. (2,200)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of issuance cost, premiums, discounts and the difference between the carrying value of refunded debt and the acquisition cost of refunded debt when debt is first issued. These amounts are deferred and amortized in the statement of activities:

Payments of debt principal	794,210	
Accrued interest payable	12,392	
Deferred credit of bonds payable	<u>40,051</u>	846,653

Some items reported in the Statement of Activities do not provide or require the use of current financial resources and therefore are not reported as revenues/expenditures in the governmental funds. These activities include:

Change in compensated absences	2,745	
Change in inventory reserve	<u>6,799</u>	<u>9,544</u>

Changes in Net Position of Governmental Activities \$ 235,205

The notes to the financial statements are an integral part of this statement.

WEST POINT SCHOOL DISTRICT  
Statement of Fiduciary Assets and Liabilities  
June 30, 2013

Exhibit E

	<u>Agency Funds</u>
Assets	
Cash and cash equivalents (Note 2)	\$ 143,592
Other receivables	<u>244</u>
Total Assets	<u><u>143,836</u></u>
Liabilities	
Accounts payable and accrued liabilities	8,791
Due to student clubs	125,425
Other payables	<u>9,620</u>
Total Liabilities	<u><u>\$ 143,836</u></u>

The notes to the financial statements are an integral part of this statement.

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WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

**Note 1 – Summary of Significant Accounting Policies**

The accompanying financial statements of the school district have been prepared in conformity with generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). GASB is the accepted standard-setting body for governmental accounting and financial reporting principles. The most significant of the school district's accounting policies are described below.

**A. Financial Reporting Entity**

As defined by accounting principles generally accepted in the United States of America, the school district is considered an "other stand-alone government." The school district is a related organization of, but not a component unit of, the city of West Point since the governing authority of the city selects a majority of the school district's board but does not have financial accountability for the school district.

For financial reporting purposes, the School District has included all funds and organizations. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the District.

**Blended component unit**

The West Point Building Corporation ("the Authority") as explained in the following paragraph is considered to be a blended component unit as determined by Section 2100 of the *Codification of Governmental Accounting and Financial Reporting Standards* and is included in the district's reporting entity.

The Authority is governed by a five member board which is appointed by the school district's governing board. Although it is legally separate from the school district, it is reported as if it is part of the primary government because its sole purpose is to provide financing for the renovation, improvement, construction, and equipping of certain school facilities. Therefore, all of the Authority's assets, liabilities, fund balances, revenues, expenditures and other financing sources and uses have been included in the government-wide financial statements of the school district (see Note 11).

**B. Government-wide and Fund Financial Statements**

Government-wide Financial Statements – The Statement of Net Position and the Statement of Activities report information on all of the non-fiduciary activities of the District. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for support.

The Statement of Net Position presents the District's non-fiduciary assets and liabilities, with the difference reported as net position. Net position is reported in three categories:

1. Net investment in capital assets consists of capital assets, net of accumulated depreciation, and reduced by outstanding balances of bonds, notes and other debt attributable to the acquisition, construction or improvement of those assets.
2. Restricted net position results when constraints placed on net position use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.
3. Unrestricted net position consists of net position not meeting the definition of the two preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

The Statement of Activities demonstrates the degree to which the direct expenses of a given function, or segment, are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest restricted to meeting the operational or capital requirements of a particular function. Property taxes and other items not included among program revenues are reported instead as general revenues.

Fund Financial Statements - Separate financial statements are provided for governmental and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported in separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other governmental funds.

The school district reports the following major governmental funds:

General Fund - This is the school district's primary operating fund. The general fund is used to account for and report all financial resources not accounted for and reported in another fund.

Title I Fund - This special revenue fund is financed with federal funds and is used to account for the transactions associated with providing services to educationally deprived children.

All other governmental funds not meeting the criteria established for major funds are presented in the other governmental column of the fund financial statements.

The school district also reports fiduciary funds which focus on net position and changes in net position.

The District's fiduciary funds include the following:

Payroll Clearing Fund - This fund is used as a clearing account for payroll and payroll related transactions.

Accounts Payable Clearing - This fund is used as a clearing account for non-payroll transactions.

Student Club Accounts - These funds are used to account for the transaction of student clubs.

Additionally, the school district reports the following fund types:

#### GOVERNMENTAL FUNDS

Special Revenue Funds - Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Capital Projects Funds - Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Debt Service Funds - Debt Service Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Permanent Funds - Permanent Funds are used to account for and report resources that are restricted to the extent that only earnings, and not the principal, may be used for purposes that support the district's programs.

#### FIDUCIARY FUNDS

Agency Funds - Agency Funds are used to report resources held by the district in a purely custodial capacity (assets equal liabilities) and do not involve measurement of results of operations.

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

**C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the economic resources measurement focus and the accrual basis of accounting, as are the Fiduciary Fund financial statements. Revenues are recorded when earned, and expenses are recorded when a liability is incurred or economic asset used, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Measurable means knowing or being able to reasonably estimate the amount. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and judgments, are recorded only when payment is due.

Federal grants and assistance awards made on the basis of entitlement periods are recorded as receivables and revenues when entitlement occurs. Federal reimbursement type grants are recorded as revenues when the related expenditures are recognized. Use of grant resources is conditioned upon compliance with terms of the grant agreements and applicable federal regulations, which include subjecting grants to financial and compliance audits.

Property taxes, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual.

Ad valorem property taxes are levied by the governing authority of the city on behalf of the school district based upon an order adopted by the school board of the school district requesting an ad valorem tax effort in dollars. Since the taxes are not levied and collected by the school district, the revenues to be generated by the annual levies are not recognized until the taxes are actually collected by the tax levying authority.

Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs and then general revenues.

The effect of inter-fund activity has been eliminated from the government-wide statements.

Revenues from the Mississippi Adequate Education Program are appropriated on a fiscal year basis and are recorded at the time the revenues are received from the State of Mississippi.

The account classifications used in the financial statements conform to the broad classifications recommended in *Governmental Accounting, Auditing, and Financial Reporting*, issued in 2012 by the Government Finance Officers Association and are consistent with the broad classifications recommended in *Financial Accounting for Local and State School Systems, 2003*, issued by the U.S. Department of Education.

**D. Encumbrances**

An encumbrance system is maintained to account for commitments or assignments resulting from approved purchase orders, work orders and contracts. However, the school district attempts to liquidate all encumbrances at year-end. Encumbrances outstanding at year-end are not reported within committed or assigned fund balances.

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

**E. Assets, liabilities, deferred outflows/inflows, and net position/fund balances**

1. Cash, Cash equivalents and Investments

Cash and cash equivalents

The district's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. The school district deposits excess funds in the financial institutions selected by the school board. State statutes specify how these depositories are to be selected.

Investments

The school district can invest its excess funds, as permitted by Section 29-3-113, Miss. Code Ann. (1972), in interest-bearing deposits or other obligations of the types described in Section 27-105-33, Miss. Code Ann. (1972), or in any other type investment in which any other agency, instrumentality or subdivision of the State of Mississippi may invest, except that 100% of said funds are authorized to be so invested.

For accounting purposes, certificates of deposit are classified as investments if they have an original maturity greater than three months when acquired.

Investments for the district, as well as for its component units, are reported at fair market value.

2. Receivables and payables

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of inter-fund loans) or "advances to/from other funds" (i.e. the non-current portion of inter-fund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

3. Due from Other Governments

Due from other governments represents amounts due from the State of Mississippi and various grants and reimbursements from other governments.

4. Inventories and Prepaid Items

Donated commodities are received from the USDA and are valued at USDA cost. Other inventories are valued at cost (calculated on the first-in, first-out basis). The costs of governmental fund type inventories are reported as expenditures when purchased.

Prepaid items, such as prepaid insurance, are not reported for governmental fund types since the costs of such items are accounted for as expenditures in the period of acquisition.

5. Restricted Assets

Certain resources set aside for repayment of debt are classified as restricted assets on the Statement of Net Position because their use is limited by applicable debt statutes, e.g. Qualified Zone Academy Bond sinking funds. Also, the nonexpendable portion of the Permanent Fund, if applicable, is classified as restricted assets because the 16<sup>th</sup> Section Principal fund is not available for use by the district except as provided for under state statute for loans from this fund.

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

6. Capital Assets

Capital assets include land, improvements to land, easements, water rights, timber rights, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Capital assets are reported in the applicable governmental or business type activities columns in the government-wide Statement of Net Position. Capital assets are recorded at historical cost or estimated historical cost based on appraisals or deflated current replacement cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the thresholds in the table below.

Capital acquisition and construction are reflected as expenditures in the Governmental Fund statements and the related assets are reported as capital assets in the governmental activities column in the government-wide financial statements.

Depreciation is calculated on the straight-line basis for all assets, except land.

The following schedule details the capitalization thresholds:

	Capitalization Policy	Estimated Useful Life
Land	\$ 0	0
Buildings	50,000	40 years
Building improvements	25,000	20 years
Mobile equipment	5,000	5-10 years
Furniture and equipment	5,000	3-7 years

7. Deferred outflows/inflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. There are no deferred outflows presented.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The district presented a deferred credit on bonds payable. See Note 16 for further details.

8. Compensated Absences

Employees of the school district accumulate sick leave at a minimum amount as required by state law. A greater amount may be provided by school district policy provided that it does not exceed the provisions for leave as provided in Sections 25-3-93 and 25-3-95. Some employees are allowed personal leave and/or vacation leave in accordance with school district policy. The district pays for unused leave for employees as required by Section 37-7-307(5), Miss. Code Ann. (1972).

The liability for these compensated absences is recorded as a long-term liability in the government-wide statements. The current portion of this liability is estimated based on historical trends. In the fund financial statements, governmental funds report the liability for compensated absences from expendable available financial resources only if the payable has matured, for example, an employee retires.

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

9. Long-term Liabilities

In the government-wide financial statements, outstanding debt is reported as liabilities.

10. Fund Balances

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Governmental fund balance is classified as nonspendable, restricted, committed, assigned or unassigned. Following are descriptions of fund classifications used by the district:

*Nonspendable fund balance* includes items that cannot be spent. This includes activity that is not in a spendable form (inventories, prepaid amounts, long-term portion of loans/notes receivable, or property held for resale unless the proceeds are restricted, committed, or assigned) and activity that is legally or contractually required to remain intact, such as a principal balance in a permanent fund.

*Restricted fund balance* includes amounts that have constraints placed upon the use of the resources either by an external party or imposed by law through a constitutional provision or enabling legislation.

*Committed fund balance* includes amounts that can be used only for the specific purposes pursuant to constraints imposed by a formal action of the School Board, the District's highest level of decision-making authority. This formal action is documented in the board minutes of the school board.

*Assigned fund balance* includes amounts that are constrained by the District's intent to be used for a specific purpose, but are neither restricted nor committed. For governmental funds, other than the general fund, this is the residual amount within the fund that is not restricted or committed. Assignments of fund balance are created by the Superintendent and/or the Business Manager pursuant to authorization established by the school board.

*Unassigned fund balance* is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, it may be necessary to report a negative unassigned fund balance.

When an expenditure/expense is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) resources are available, it is the District's general policy to use restricted resources first. When expenditures/expenses are incurred for purposes for which unrestricted (committed, assigned, and unassigned) resources are available, and amounts in any of these unrestricted classifications could be used, it is the District's general policy to spend committed resources first, followed by assigned amounts, and then unassigned amounts.

The school board adopted a policy establishing a minimum unassigned fund balance for the General Fund. The minimum unassigned fund balance is 7% of General Fund revenues.

**Note 2 – Cash and Cash Equivalents, Cash with Fiscal Agents, and Investments**

The district follows the practice of aggregating the cash assets of various funds to maximize cash management efficiency and returns. Restrictions on deposits and investments are imposed by statutes as follows:

**Deposits.** The school board must advertise and accept bids for depositories no less than once every three years as required by Section 37-7-333, Miss. Code Ann. (1972). The collateral pledged for the school district's deposits in financial institutions is held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5, Miss. Code Ann. (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Deposit Insurance Corporation.

Investments. Section 29-3-113 and 37-59-43, Miss. Code Ann. (1972), authorizes the school board to invest excess funds in the types of investments authorized by Section 27-105-33(d) and (e), Miss. Code Ann. (1972). This section permits the following types of investments: (a) certificates of deposit or interest bearing accounts with qualified state depositories; (b) direct United States Treasury obligations; (c) United States Government agency, United States Government instrumentality or United States Government sponsored enterprise obligations, not to exceed fifty percent of all monies invested with maturities of thirty days or longer ; (d) direct security repurchase agreements and reverse direct security repurchase agreements of any federal book entry of only those securities enumerated in (b) and (c) above; (e) direct obligations issued by the United States of America that are deemed to include securities of, or other interests in, any open-end or closed-end management type investment company or investment trust approved by the State Treasurer and the Executive Director of the Department of Finance and Administration, not to exceed twenty percent of invested excess funds. Investment income on bond funds (Capital Projects), bond sinking funds (Debt Service Funds) and sixteenth section principal funds (Permanent Funds) must be credited to those funds. Investment income of \$100 or more of any fund must be credited to that fund. Investment income of less than \$100 can be credited to the General Fund.

Cash and Cash Equivalents

The carrying amount of the school district's deposits with financial institutions reported in the governmental funds and fiduciary funds was \$10,374,584 and \$143,592, respectively.

*Custodial Credit Risk - Deposits.* Custodial credit risk is defined as the risk that, in the event of the failure of a financial institution, the district will not be able to recover deposits or collateral securities that are in the possession of an outside party. The district does not have a deposit policy for custodial credit risk. However, the Mississippi State Treasurer manages that risk on behalf of the district. Deposits above FDIC coverage are collateralized by the pledging financial institution's trust department or agent in the name of the Mississippi State Treasurer on behalf of the district.

Cash with Fiscal Agents

The carrying amount of school district's cash with fiscal agents held by financial institutions was \$95.

Investments

As of June 30, 2013, the district had the following investments.

Investment Type	Rating	Maturities (in years)	Fair Value
Federated US Treasury Cash Reserve	N/A	Less than 1	\$ 9,284
Hancock Horizon Government MMF	AAAm	Less than 1	27,842
US Treasury Bills DTD	N/A	Less than 1	676,773
Total			\$ 713,899

*Interest Rate Risk.* The district does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Credit Risk.* State law limits investments to those prescribed in Sections 27-105-33(d) and 27-105-33(e), Miss. Code Ann. (1972). The district does not have a formal investment policy that would further limit its investment choices or one that addresses credit risk.

*Custodial Credit Risk - Investments.* Custodial credit risk is defined as the risk that, in the event of the failure of the counterparty, the district will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The district does not have a formal investment policy that addresses custodial credit risk. The investments in the Hancock Horizon Government MMF are uninsured and unregistered and are not backed by the full faith and credit of the federal government.

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

**Note 3 – Inter-fund Receivables, Payables and Transfers**

The following is a summary of inter-fund transactions and balances:

**A. Due From/To Other Funds**

Receivable Fund	Payable Fund	Amount
General Fund	Major fund - Title I Fund	\$ 121,462
	Other governmental funds	132,229
Other governmental funds	Other governmental funds	9,279
Total		\$ 262,970

The purpose of the more significant inter-fund loans was to eliminate deficit cash balances in certain federal funds as part of normal year end closing entries.

**B. Inter-fund Transfers**

Transfers Out	Transfers In	Amount
General Fund	Other governmental funds	\$ 346,118
Major fund - Title I Fund	Other governmental funds	190,421
Other governmental funds	General Fund	286,157
	Other governmental funds	18,283
Total		\$ 840,979

The transfer out of the General Fund was for funding the vocational and similar programs as well as a debt service fund in the Other Governmental Funds. The transfer out of the Major fund – Title I Fund was for funding the Consolidated Administrative Cost Fund in the Other Governmental Funds. The transfers out of the Other Government Funds to the General Fund was for excess funds accumulated and returned to the school district by Hancock Bank acting as paying agent for bonds payable as well as indirect cost on certain federal programs.

**Note 4 – Restricted Assets**

Restricted assets (\$1,663,425) consist of an asset (cash, cash with fiscal agent and investments) whose use is legally restricted and may not be used for purposes that support the district's programs, such as 16<sup>th</sup> Section Principal Fund (\$6,239), debt service funds (\$910,663) and the assets of various state and federal programs (\$746,523).

**Note 5 – Capital Assets**

The following is a summary of changes in capital assets for governmental activities:

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

	Balance 7/1/2012	Increases	Decreases	Balance 6/30/2013
<b>Governmental Activities:</b>				
<u>Non-depreciable capital assets:</u>				
Land	\$ 199,920			199,920
Total non-depreciable capital assets	<u>199,920</u>	<u>0</u>	<u>0</u>	<u>199,920</u>
<u>Depreciable capital assets:</u>				
Buildings	24,436,972			24,436,972
Building improvements	1,173,486			1,173,486
Mobile equipment	1,314,390		(16,627)	1,297,763
Furniture and equipment	1,862,859	116,739	(53,758)	1,925,840
Total depreciable capital assets	<u>28,787,707</u>	<u>116,739</u>	<u>(70,385)</u>	<u>28,834,061</u>
<u>Less accumulated depreciation for:</u>				
Buildings	8,665,574	499,814		9,165,388
Building improvements	115,820	46,939		162,759
Mobile equipment	1,022,605	59,455	(14,964)	1,067,096
Furniture and equipment	1,439,280	129,085	(53,221)	1,515,144
Total accumulated depreciation	<u>11,243,279</u>	<u>735,293</u>	<u>(68,185)</u>	<u>11,910,387</u>
Total depreciable capital assets, net	<u>17,544,428</u>	<u>(618,554)</u>	<u>(2,200)</u>	<u>16,923,674</u>
Governmental activities capital assets, net	<u>\$ 17,744,348</u>	<u>(618,554)</u>	<u>(2,200)</u>	<u>17,123,594</u>

Depreciation expense was charged to the following governmental functions:

	Amount
<b>Governmental activities:</b>	
Instruction	\$ 599,148
Support services	87,511
Non-instructional	48,634
Total depreciation expense - Governmental activities	<u>\$ 735,293</u>

**Note 6 – Long-term Liabilities**

The following is a summary of changes in long-term liabilities and other obligations for governmental activities:

	Balance 7/1/2012	Additions	Reductions	Balance 6/30/2013	Amounts due within one year
A. Limited obligation refunding bonds payable	\$ 2,710,000		430,000	2,280,000	435,000
B. Certificates of participation payable	665,000		80,000	585,000	85,000
C. Three mill notes payable	1,179,000		278,000	901,000	289,000
D. Obligations under energy efficiency leases	6,210		6,210	0	
E. Qualified zone academy bonds payable	599,486			599,486	0
F. Qualified school construction bonds payable	2,000,000			2,000,000	0
G. Compensated absences payable	207,447		2,745	204,702	10,235
Total	<u>\$ 7,367,143</u>	<u>0</u>	<u>796,955</u>	<u>6,570,188</u>	<u>819,235</u>

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

**A. Limited obligation refunding bonds payable**

Limited obligation bonds are direct obligations and pledge the full faith and credit of the school district. Limited obligation bonds currently outstanding are as follows:

Description	Interest Rate	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
State aid capital improvement refunding bonds, series 2010	2.5	10/30/2010	2/1/2018	\$ 3,540,000	2,280,000

The following is a schedule by years of the total payments due on this debt:

Year Ending June 30	Principal	Interest	Total
2014	\$ 435,000	50,325	485,325
2015	445,000	51,624	496,624
2016	455,000	32,725	487,725
2017	465,000	23,625	488,625
2018	480,000	12,000	492,000
Total	\$ 2,280,000	170,299	2,450,299

The state aid capital improvement bonds are secured by an irrevocable pledge of certain revenues the district receives from the State of Mississippi pursuant to the Mississippi Accountability and Adequate Education Program Act, Sections 37-151-1 through 37-151-7, Miss. Code Ann. (1972). The state aid capital improvement bonds are not included in the computation of the debt limit percentage. This debt will be retired from the MAEP Debt Retirement Fund (Debt Service Fund).

**B. Certificates of participation payable**

As more fully explained in Note 11, certificates of participation have been issued by the school district. Certificates of participation currently outstanding are as follows:

Description	Interest Rate	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
Certificates of participation, series 1999	4.38-6.25	8/1/1999	9/1/2018	\$ 2,495,000	585,000

The following is a schedule by years of the total payments due on this debt:

Year Ending June 30	Principal	Interest	Total
2014	\$ 85,000	26,904	111,904
2015	90,000	23,079	113,079
2016	95,000	18,939	113,939
2017	100,000	14,569	114,569
2018	105,000	9,943	114,943
2019	110,000	5,087	115,087
Total	\$ 585,000	98,521	683,521

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

This debt will be retired from the EEF Building and Bus Fund (Special Revenue Fund).

**C. Three mill notes payable**

Debt currently outstanding is as follows:

Description	Interest Rate	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
Limited tax notes, series 2003	4.5	6/30/2003	6/30/2016	\$ 2,500,000	901,000

The following is a schedule by years of the total payments due on this debt:

Year Ending June 30	Principal	Interest	Total
2014	\$ 289,000	33,697	322,697
2015	300,000	22,889	322,889
2016	312,000	11,669	323,669
Total	\$ 901,000	68,255	969,255

This debt will be retired from the Three Mill Note Retirement Fund (Debt Service Fund).

**D. Obligations under energy efficiency leases**

The obligation under energy efficiency leases was paid in full during the fiscal year.

**E. Qualified zone academy bonds payable**

As more fully explained in Note 12, debt has been issued by the school district that qualifies as Qualified Zone Academy bonds. Debt currently outstanding is as follows:

Description	Interest Rate	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
Qualified zone academy bonds, series 2005	0	11/17/2005	11/17/2015	\$ 599,486	599,486

**F. Qualified school construction bonds payable**

As more fully explained in Note 13, debt has been issued by the school district that qualifies as Qualified School Construction bonds. Debt currently outstanding is as follows:

Description	Interest Rate	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
Qualified school construction bonds, series 2010	6.04	12/17/2010	12/17/2022	\$ 2,000,000	2,000,000

The following is a schedule by years of the total payments due on this debt:

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

Year Ending June 30	Principal	Interest	Total
2014	\$	120,800	120,800
2015		120,800	120,800
2016		120,800	120,800
2017		120,800	120,800
2018		120,800	120,800
2019 – 2023	<u>2,000,000</u>	<u>604,000</u>	<u>2,604,000</u>
Total	<u>\$ 2,000,000</u>	<u>1,208,000</u>	<u>3,208,000</u>

This debt will be retired from the QSCB Debt Retirement Fund (Debt Service Fund).

**G. Compensated absences payable**

As more fully explained in Note 1(F)(8), compensated absences payable is adjusted on an annual basis as required by Section 37-7-307(5), Miss. Code Ann. (1972). Compensated absences will be paid from the fund from which the employees' salaries were paid.

**Note 7 – Defined Benefit Pension Plan**

**Plan Description.** The school district contributes to the Public Employees' Retirement System of Mississippi (PERS), a cost-sharing multiple-employer defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state law and may be amended only by the State of Mississippi Legislature. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Public Employees' Retirement System of Mississippi, PERS Building, 429 Mississippi Street, Jackson, MS 39201 or by calling (601) 359-3589 or 1-800-444-PERS.

**Funding Policy.** PERS members are required to contribute 9.00% of their annual covered salary, and the school district is required to contribute at an actuarially determined rate. The employer's rate as of June 30, 2013 was 14.26% of annual covered payroll. The contribution requirements of PERS members and employers are established and may be amended only by the State of Mississippi Legislature. The school district's contributions to PERS for the fiscal years ending June 30, 2013, 2012 and 2011 were \$1,916,212, \$1,715,192 and \$1,683,514, respectively, which equaled the required contributions for each year.

**Note 8 – Sixteenth Section Lands**

Sixteenth section school lands, or lands granted in lieu thereof, constitute property held in trust for the benefit of the public schools. The school board, under the general supervision of the Office of the Secretary of State, has control and jurisdiction of said school trust lands and of all funds arising from any disposition thereof. It is the duty of the school board to manage the school trust lands and all funds arising therefrom as trust property. Accordingly, the board shall assure that adequate compensation is received for all uses of the trust lands, except for uses by the public schools. The following are the future rental payments to be made to the school district for the use of school trust lands. These future rental payments are from existing leases and do not anticipate renewals or new leases.

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

Year Ending June 30	Amount
2014	\$ 15,850
2015	15,850
2016	15,850
2017	15,850
2018	200
Thereafter	4,200
Total	<u>\$ 67,800</u>

**Note 9 – Contingencies**

Federal Grants – The school district has received federal grants for specific purposes that are subject to audit by the grantor agencies. Entitlements to these resources are generally conditional upon compliance with the terms and conditions of the grant agreements and applicable federal regulations, including the expenditure of resources for allowable purposes. Any disallowances resulting from the grantor audit may become a liability of the school district.

**Note 10 – Risk Management**

The school district is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The district carries commercial insurance for these risks. Settled claims resulting from these insured risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**Note 11 – Trust Certificates**

A trust agreement dated August 1, 1999, was executed by and between the school district and West Point Building Corporation, as trustees.

The trust agreement authorized the issuance of trust certificates in the principal amount of \$2,495,000. Approximately \$2,446,960 was used to provide financing for the construction and renovation of school buildings and related facilities and equipment (the "project"); the remainder of approximately \$48,040 was used to pay the cost of issuance.

The project is leased to the school district in accordance with the provisions of the Emergency School Leasing Authority Act as described in Section 37-7-351, *et seq.*, Miss. Code Ann. (1972). The lease represents a capital lease under which ownership of the project will transfer to the school district upon complete retirement of the trust certificates. The school district is obligated to make lease payments to the trustee in an amount equal to the debt service requirements for the trust certificates. The lease rental payments by the school district are used by the trustee to pay the principal and interest payments due on the trust certificates.

It is not anticipated the project will have sufficient value to satisfy the certificates in the event the school district defaults under the lease; therefore, the source of payment of the certificates is the responsibility of the school district. See Note 6 for details regarding the debt service requirement on the trust certificates.

Using the guidance provided in Section 2100 of the *Codification of Governmental Accounting and Financial Reporting Standards* dealing with defining the reporting entity, the trust accounts created by this trust agreement were deemed to constitute an inseparable part of the school district. Therefore, the assets, liabilities, fund balances, revenues, expenditures and other financing sources/uses of the trust accounts created by this trust agreement are part of the school district's financial statements, thereby eliminating the effects of the lease agreement for financial reporting purposes.

**Note 12 – Qualified Zone Academy Bonds**

Section 226 of the Taxpayer Relief Act of 1997 (Public Law 105-34) provides for a source of capital at no or at nominal interest rates for costs incurred by certain public schools in connection with the establishment of special academic programs from kindergarten through secondary school, in partnership with the business community. The school district, in agreement

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

with School Specialty - Cedar Fall Project Center, has entered into such an arrangement dated February 1, 2001. The Center will conduct a complete facilities audit of the high school. These contributions are to represent at least 10% of the Qualified Zone Academy Bonds loan amount. The school district, in agreement with NEF Cyber Learning, has entered into such an agreement dated August 1, 2005. The agreement provides for a 10% contribution in the form of support services for a student identification system.

This agreement establishes a method of repayment for a qualified interest-free debt instrument. The agreement requires the school district to deposit funds annually into a sinking fund. The amount on deposit at June 30, 2013 was \$676,773. The amount accumulated in the sinking fund at the end of the ten-year period will be sufficient to retire the debt. The following schedule reports the annual deposits to be made to the sinking fund by the school district.

Year Ending June 30	Amount
2014	\$ 80,961
2015	80,961
2016	80,961
Total	<u>\$ 242,883</u>

**Note 13 – Qualified School Construction Bonds**

Section 1521 of the American Recovery and Reinvestment Act (ARRA) of 2009 provides for a source of capital at no or at nominal interest rates for costs incurred by certain public schools in connection with the construction, rehabilitation or repair of a public school facility or for the acquisition of land where a school will be built. Investors receive Federal income tax credits at prescribed tax credit rates in lieu of interest, which essentially allows state and local governments to borrow without incurring interest costs. While Qualified School Construction Bonds (QSCBs) are intended to be interest free to a borrower, the ARRA legislation allows a lender to charge supplemental interest, and such supplemental interest is the responsibility of the school district.

When the stated interest rate on the QSCB results in interest payments that exceed the supplemental interest payments discussed in the preceding paragraph, the school district may apply for a direct cash subsidy payment from the U.S. Treasury which is intended to reduce the stated interest rate to a nominal percentage. These subsidy payments do not include the amount of any supplemental interest paid on a QSCB.

The school district makes equal annual payments into a sinking fund which is used to payoff the bonds at termination. The current maturity limit of tax credit bonds is 17 years, per the U. S. Treasury Department. Under this program, ten percent of the proceeds must be subject to a binding commitment to be spent within six months of issuance and 100% must be spent within three years. Up to two percent of bond proceeds can be used to pay costs of issuance. The amount on deposit at June 30, 2013 was \$-0-. The amount accumulated in the sinking fund at the end of the seventeen-year period will be sufficient to retire the debt. The following schedule reports the annual deposits to be made to the sinking fund by the school district.

Year Ending June 30	Amount
2014	\$ 0
2015	0
2016	0
2017	0
2018	300,000
2019 – 2023	1,700,000
Total	<u>\$ 2,000,000</u>

**Note 14 – Alternative School Consortium**

The school district entered into an Alternative School Agreement dated June 29, 2001 creating the West Point School District

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

Alternative School. This consortium was created pursuant to the provisions of Section 37-13-92 (6), Miss. Code Ann. (1972), and approved by the Mississippi Department of Education and includes the West Point School District and the Clay County School District.

Section 37-13-92 (6), Miss. Code Ann. (1972), allows two or more adjacent school districts to enter into a contract to operate an alternative school program. The school board of the school district designated by the agreement as the lead district will serve as the governing board of the alternative school program. Transportation for students attending the alternative school program will be the responsibility of the individual school district sending the students.

The West Point School District has been designated as the lead school district for the consortium, and the operations of the consortium are included in its financial statements.

The following Statement of Revenues, Expenditures and Changes in Fund Balances is presented to detail the financial activity of the consortium.

Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds  
For the Year Ended June 30, 2013

**Revenues**

Local sources:	
Tuition from other LEA's within the state:	
Clay County School District	\$ 10,000
Total local sources	<u>10,000</u>
Total Revenues	<u>10,000</u>

**Expenditures**

Salaries	318,085
Employee benefits	113,106
Purchased professional and technical services	<u>2,241</u>
Total Expenditures	<u>433,432</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(423,432)</u>

**Other Financing Sources/Uses:**

Operating transfers in	<u>423,432</u>
Total Other Financing Sources/Uses	<u>423,432</u>

Net Change in Fund Balance	<u>0</u>
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Fund Balance:

July 1, 2012	<u>0</u>
June 30, 2013	<u>\$ 0</u>

**Note 15 - Insurance loss recoveries**

The School District received \$55,099 in insurance loss recoveries related to fire damage during the 2012-2013 fiscal year. In the government-wide Statement of Activities, the insurance loss recoveries were reported as charges for services and allocated among the expense functions based on the following percentages:

Insurance Loss Recoveries	Percentage	Expense Function
\$ 55,099	97%	Instruction
1,886	3%	Support services
\$ 56,985	100%	

WEST POINT SCHOOL DISTRICT  
Notes to the Financial Statements  
For Year Ended June 30, 2013

**Note 16 – Effect of Deferred Amounts on Net Position**

The restricted debt service fund balance amount of \$1,180,757 includes the effect of deferring the recognition of revenue from the deferred credit on bonds payable that resulted for the issuance of an interest free debt obligation. The \$80,102 balance of the deferred inflow of resources at June 30, 2013 will be recognized as revenue and increase unrestricted net position over the remaining two years of the outstanding debt obligation.

**Note 17 - Subsequent Events**

Events that occur after the Statement of Net Position date but before the financial statements are available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the Statement of Net Position date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the Statement of Net Position date require disclosure in the accompanying notes. Management of the School District evaluated the activity of the district through January 10, 2014, and determined that no events have occurred that require disclosure in the notes to the financial statements:

REQUIRED SUPPLEMENTARY INFORMATION

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WEST POINT SCHOOL DISTRICT  
 Budgetary Comparison Schedule for the General Fund  
 For the Year Ended June 30, 2013

	Budgeted Amounts		Actual (GAAP Basis)	Variances Positive (Negative)	
	Original	Final		Original to Final	Final to Actual
	Revenues				
Local sources	\$ 6,035,223	6,234,761	6,234,761	199,538	0
State sources	13,882,878	13,868,700	13,868,700	(14,178)	0
Federal sources	239,281	216,742	216,742	(22,539)	0
<b>Total Revenues</b>	<b>20,157,382</b>	<b>20,320,203</b>	<b>20,320,203</b>	<b>162,821</b>	<b>0</b>
Expenditures					
Instruction	11,124,201	11,186,831	11,148,831	(62,630)	38,000
Support services	9,316,948	9,051,288	8,989,288	265,660	62,000
Debt service					
Principal	6,210	6,210	6,210	0	0
Interest	15,123	120,823	13,423	(105,700)	107,400
Other	0	2,054	2,054	(2,054)	0
<b>Total Expenditures</b>	<b>20,462,482</b>	<b>20,367,206</b>	<b>20,159,806</b>	<b>95,276</b>	<b>207,400</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(305,100)</b>	<b>(47,003)</b>	<b>160,397</b>	<b>258,097</b>	<b>207,400</b>
Other Financing Sources (Uses)					
Insurance loss recoveries	0	56,985	56,985	56,985	0
Sale of transportation equipment	2,000	712	712	(1,288)	0
Sale of other property	500	0	0	(500)	0
Operating transfers in	3,547,223	2,986,197	286,157	(561,026)	(2,700,040)
Other financing sources	0	107,400	0	107,400	(107,400)
Operating transfers out	(4,040,908)	(3,046,159)	(346,118)	994,749	2,700,041
<b>Total Other Financing Sources (Uses)</b>	<b>(491,185)</b>	<b>105,135</b>	<b>(2,264)</b>	<b>596,320</b>	<b>(107,399)</b>
<b>Net Change in Fund Balances</b>			<b>158,133</b>		
Fund Balances					
July 1, 2012			8,669,832		
June 30, 2013			<u>\$ 8,827,965</u>		

The notes to the supplementary information are an integral part of this schedule.

WEST POINT SCHOOL DISTRICT  
 Budgetary Comparison Schedule for the Major Special Revenue Fund - Title I Fund  
 For the Year Ended June 30, 2013

	Budgeted Amounts		Actual (GAAP Basis)	Variances Positive (Negative)	
	Original	Final		Original to Final	Final to Actual
	Revenues				
Federal sources	\$ 1,696,124	1,542,233	1,333,598	(153,891)	(208,635)
Total Revenues	<u>1,696,124</u>	<u>1,542,233</u>	<u>1,333,598</u>	<u>(153,891)</u>	<u>(208,635)</u>
Expenditures					
Instruction	1,140,244	1,071,502	967,751	68,742	103,751
Support services	153,053	131,025	132,135	22,028	(1,110)
Noninstructional services	61,480	56,523	43,291	4,957	13,232
Total Expenditures	<u>1,354,777</u>	<u>1,259,050</u>	<u>1,143,177</u>	<u>95,727</u>	<u>115,873</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>341,347</u>	<u>283,183</u>	<u>190,421</u>	<u>(58,164)</u>	<u>(92,762)</u>
Other Financing Sources (Uses)					
Operating transfers out	0	0	(190,421)	0	(190,421)
Total Other Financing Sources (Uses)	<u>0</u>	<u>0</u>	<u>(190,421)</u>	<u>0</u>	<u>(190,421)</u>
Net Change in Fund Balances			<u>0</u>		
Fund Balances					
July 1, 2012			<u>0</u>		
June 30, 2013			<u>\$ 0</u>		

The notes to the supplementary information are an integral part of this schedule.

WEST POINT SCHOOL DISTRICT  
Notes to the Required Supplementary Information  
For the Year Ended June 30, 2013

(1) Basis of Presentation.

The Budgetary Comparison Schedules present the original legally adopted budget, the final legally adopted budget, the actual data on the GAAP basis, variances between the original budget and the final budget and variances between the final budget and the actual data.

(2) Budget Amendments and Revisions.

The budget is adopted by the school board and filed with the taxing authority. Amendments can be made on the approval of the school board. By statute, final budget revisions must be approved on or before October 15 following the end of the fiscal year. A budgetary comparison is presented for the general fund and each major special revenue fund on the same basis of accounting as the budget which is consistent with accounting principles generally accepted in the United States of America.

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SUPPLEMENTARY INFORMATION

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WEST POINT SCHOOL DISTRICT  
Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2013

Federal Grantor/ Pass-through Grantor/ Program Title	Catalog of Federal Domestic Assistance No.	Federal Expenditures
<u>U.S. Department of Agriculture</u>		
Passed-through Mississippi Department of Education:		
Child nutrition cluster:		
School breakfast program	10.553	\$ 692,754
National school lunch program	10.555	1,550,465
Total child nutrition cluster		2,243,219
Total U.S. Department of Agriculture		2,243,219
 <u>Federal Communications Commission</u>		
Administered through the Universal Service Administrative Company:		
The school and libraries program of the universal service fund	32.XXX	83,938
Total Federal Communications Commission		83,938
 <u>U.S. Department of Education</u>		
Passed-through Mississippi Department of Education:		
Title I - grants to local educational agencies	84.010	1,411,872
Career and technical education - basic grants to states	84.048	47,370
Education technology - state grants	84.318	136
Rural education	84.358	70,985
Improving teacher quality - state grants	84.367	228,360
Total		1,758,723
Special education cluster:		
Special education - grants to states	84.027	710,624
Special education - preschool grants	84.173	41,972
Total special education cluster		752,596
Total passed-through Mississippi Department of Education		2,511,319
Total U.S. Department of Education		2,511,319
 <u>U.S. Department of Health and Human Services</u>		
Medical assistance program	93.778	16,336
Total U.S. Department of Health and Human Services		16,336
 <u>Other Federal Assistance</u>		
Direct program:		
Reserve Officers' Training Corps	12.XXX	56,276
Total Other Federal Assistance		56,276
Total for All Federal Awards		\$ 4,911,088

WEST POINT SCHOOL DISTRICT  
Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2013

NOTES TO SCHEDULE

1. This schedule was prepared using the same basis of accounting and the same significant accounting policies, as applicable, used for the basic financial statements.
2. The expenditure amounts include transfers out.
3. The pass-through entities did not assign identifying numbers to the school district.

WEST POINT SCHOOL DISTRICT  
 Schedule of Instructional, Administrative and Other Expenditures - Governmental Funds  
 For the Year Ended June 30, 2013

<u>Expenditures</u>	<u>Total</u>	<u>Instruction and Other Student Instructional Expenditures</u>	<u>General Administrative</u>	<u>School Administration</u>	<u>Other</u>
Salaries and fringe benefits	\$ 18,712,176	\$ 14,189,294	\$ 984,435	\$ 1,542,855	\$ 1,995,592
Other	\$ 8,445,226	\$ 1,525,950	\$ 213,590	\$ 27,596	\$ 6,678,090
Total	<u>\$ 27,157,402</u>	<u>\$ 15,715,244</u>	<u>\$ 1,198,025</u>	<u>\$ 1,570,451</u>	<u>\$ 8,673,682</u>
Total number of students	<u>2,087</u>				
Cost per student	<u>\$ 13,012</u>	<u>\$ 7,530</u>	<u>\$ 574</u>	<u>\$ 752</u>	<u>\$ 4,156</u>

Notes to the schedule.

Instruction and Other Student Instructional Expenditures - includes the activities dealing directly with the interaction between teachers and students. Included here are the activities of teachers, teachers aides or classroom assistants of any type.

General Administration - includes expenditures for the following functions: Support Services - General Administration and Support Services - Business.

School Administration - includes expenditures for the following function: Support Services - School Administration.

Other - includes all expenditure functions not included in Instruction or Administration Categories.

Total number of students - the ADA report submission for month 9, which is the final submission for the school year.

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OTHER INFORMATION

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WEST POINT SCHOOL DISTRICT  
Statement of Revenues, Expenditures and Changes in Fund Balances  
General Fund  
Last Four Years

UNAUDITED

	2013	2012*	2011*	2010*
Revenues				
Local sources	\$ 6,234,761	5,952,407	5,968,677	5,614,545
State sources	13,868,700	13,640,470	13,228,212	13,610,090
Federal sources	216,742	230,934	214,962	146,385
Total Revenues	<u>20,320,203</u>	<u>19,823,811</u>	<u>19,411,851</u>	<u>19,371,020</u>
Expenditures				
Instruction	11,148,831	10,852,832	9,081,538	11,461,985
Support services	8,989,288	9,216,171	10,799,667	8,880,477
Facilities acquisition and construction	0	0	0	41,285
Debt service				
Principal	6,210	73,950	119,059	115,629
Interest	13,423	16,527	5,539	8,950
Other	2,054	2,196	3,152	0
Total Expenditures	<u>20,159,806</u>	<u>20,161,676</u>	<u>20,008,955</u>	<u>20,508,326</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>160,397</u>	<u>(337,865)</u>	<u>(597,104)</u>	<u>(1,137,306)</u>
Other Financing Sources (Uses)				
Insurances loss recoveries	56,985	29,055	0	0
Sale of transportation equipment	712	0	4,941	0
Operating transfers in	286,157	69,293	116,155	162,015
Operating transfers out	(346,118)	(552,279)	(497,219)	(829,133)
Total Other Financing Sources (Uses)	<u>(2,264)</u>	<u>(453,931)</u>	<u>(376,123)</u>	<u>(667,118)</u>
Net Change in Fund Balances	<u>158,133</u>	<u>(791,796)</u>	<u>(973,227)</u>	<u>(1,804,424)</u>
Fund Balances				
July 1, as previously reported	8,669,832	9,465,614	10,438,841	12,243,265
Prior period adjustments	0	(3,986)	0	0
July 1, as restated	<u>8,669,832</u>	<u>9,461,628</u>	<u>10,438,841</u>	<u>12,243,265</u>
June 30	<u>\$ 8,827,965</u>	<u>8,669,832</u>	<u>9,465,614</u>	<u>10,438,841</u>

\* Source - Prior year audit reports.

WEST POINT SCHOOL DISTRICT  
Statement of Revenues, Expenditures and Changes in Fund Balances  
All Governmental Funds  
Last Four Years

	UNAUDITED			
	2013	2012*	2011*	2010*
<b>Revenues</b>				
Local sources	\$ 6,881,620	6,579,867	6,632,044	6,666,506
State sources	15,296,947	15,051,727	14,665,491	14,859,377
Federal sources	4,915,306	5,538,948	8,102,285	7,884,037
Sixteenth section sources	4,040	35,322	51,898	97,902
<b>Total Revenues</b>	<b>27,097,913</b>	<b>27,205,864</b>	<b>29,451,718</b>	<b>29,507,822</b>
<b>Expenditures</b>				
Instruction	13,541,999	13,952,321	14,695,820	16,532,442
Support services	10,506,754	10,706,445	12,858,465	10,985,180
Noninstructional services	2,048,884	2,089,864	1,934,136	2,001,531
Sixteenth section	5,279	8,827	0	998
Facilities acquisition and construction	0	390,552	835,275	42,385
Debt service				
Principal	794,210	1,434,436	874,059	1,194,629
Interest	254,346	572,210	149,968	323,543
Other	5,930	5,745	55,799	6,918
<b>Total Expenditures</b>	<b>27,157,402</b>	<b>29,160,400</b>	<b>31,403,522</b>	<b>31,087,626</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(59,489)</b>	<b>(1,954,536)</b>	<b>(1,951,804)</b>	<b>(1,579,804)</b>
<b>Other Financing Sources (Uses)</b>				
Proceeds of refunding bonds	0	0	3,540,000	0
Proceeds of loans	0	0	2,000,000	0
Insurances loss recoveries	56,985	29,055	230	0
Sale of transportation equipment	712	0	4,941	0
Sale of other property	1,554	0	0	0
Operating transfers in	840,979	931,946	921,335	991,148
Operating transfers out	(840,979)	(931,946)	(921,335)	(991,148)
Payment to refunded bond escrow agent	0	0	(3,535,334)	0
<b>Total Other Financing Sources (Uses)</b>	<b>59,251</b>	<b>29,055</b>	<b>2,009,837</b>	<b>0</b>
<b>Net Change in Fund Balances</b>	<b>(238)</b>	<b>(1,925,481)</b>	<b>58,033</b>	<b>(1,579,804)</b>
<b>Fund Balances</b>				
July 1, as previously reported	10,613,089	12,547,993	12,504,787	14,076,569
Prior period adjustments	0	(3,986)	0	0
<b>July 1, as restated</b>	<b>10,613,089</b>	<b>12,544,007</b>	<b>12,504,787</b>	<b>14,076,569</b>
Increase (Decrease) in reserve for inventory	6,799	(5,437)	(14,827)	8,022
<b>June 30</b>	<b>\$ 10,619,650</b>	<b>10,613,089</b>	<b>12,547,993</b>	<b>12,504,787</b>

\* Source - Prior year audit reports.

REPORTS ON INTERNAL CONTROLS AND COMPLIANCE

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# CHARLES L. SHIVERS

*Certified Public Accountant*

Post Office Box 2775  
Ridgeland, Mississippi 39158

Phone: 601.941.6649  
Email: clscpa@bellsouth.net

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

### Independent Auditor's Report

Superintendent and School Board  
West Point School District

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of West Point School District, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise West Point School District's basic financial statements, and have issued my report thereon dated January 10, 2014.

### **Internal Control Over Financial Reporting**

In planning and performing my audit of the financial statements, I considered West Point School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of West Point School District's internal control. Accordingly, I do not express an opinion on the effectiveness of West Point School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified. I did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings and Questioned Costs that I consider to be significant deficiencies. [2013-01, 2013-02 and 2013-03]

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether West Point School District's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## West Point School District's Response to Findings

West Point School District's responses to the findings identified in my audit are described in the accompanying Auditee's Corrective Action Plan. West Point School District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on them.

### Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Charles L Shivers, CPA*

Ridgeland, MS  
January 10, 2014

# CHARLES L. SHIVERS

*Certified Public Accountant*

Post Office Box 2775  
Ridgeland, Mississippi 39158

Phone: 601.941.6649  
Email: clscpa@bellsouth.net

## REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE AS REQUIRED BY OMB CIRCULAR A-133

### Independent Auditor's Report

Superintendent and School Board  
West Point School District

#### **Report on Compliance for Each Major Federal Program**

I have audited West Point School District's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of West Point School District's major federal programs for the year ended June 30, 2013. West Point School District's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

#### ***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### ***Auditor's Responsibility***

My responsibility is to express an opinion on compliance for each of West Point School District's major federal programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about West Point School District's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance for each major federal program. However, my audit does not provide a legal determination of West Point School District's compliance.

#### ***Opinion on Each Major Federal Program***

In my opinion, West Point School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

#### **Report on Internal Control Over Compliance**

Management of West Point School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing my audit of compliance, I considered West Point School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of

expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of West Point School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose

*Charles L. Shivers, CPA*

Ridgeland, MS  
January 10, 2014

INDEPENDENT AUDITOR'S REPORT  
ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

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# CHARLES L. SHIVERS

*Certified Public Accountant*

Post Office Box 2775  
Ridgeland, Mississippi 39158

Phone: 601.941.6649  
Email: clscpa@bellsouth.net

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

Superintendent and School Board  
West Point School District

I have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the West Point School District as of and for the year ended June 30, 2013, which collectively comprise West Point School District's basic financial statements and have issued my report thereon dated January 10, 2014. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Section 37-9-18(3)(a), Miss. Code Ann. (1972), states in part, "the auditor shall test to insure that the school district is complying with the requirements of Section 37-61-33(3)(a)(iii), Miss. Code Ann. (1972), relating to classroom supply funds." As required by the state legal compliance audit program prescribed by the Office of the State Auditor, I have also performed procedures to test compliance with certain other state laws and regulations. However, providing an opinion on compliance with all state laws and regulations was not an objective of my audit and, accordingly, I do not express such an opinion.

The results of my procedures performed to test compliance with the requirements of Section 37-61-33(3)(a)(iii), Miss. Code Ann. (1972), disclosed no instances of noncompliance. The district reported \$-0- of classroom supply funds carried over from previous years.

Section 37-9-18(3)(b), Miss. Code Ann. (1972), states in part, "the auditor shall test to insure correct and appropriate coding at the function level. The audit must include a report showing the correct and appropriate functional level expenditure codes in expenditures by the school district."

The results of my procedures performed to test compliance with the requirements of Section 37-9-18(3)(b), Miss. Code Ann. (1972), disclosed no instances of noncompliance related to incorrect or inappropriate functional level expenditure coding.

As required by the state legal compliance audit program prescribed by the Office of the State Auditor, I have also performed procedures to test compliance with certain other state laws and regulations. However, providing an opinion on compliance with all state laws and regulations was not an objective of my audit and, accordingly, I do not express such an opinion.

The results of procedures performed to test compliance with certain other state laws and regulations and my audit of the financial statements did not disclose any instances of noncompliance with other state laws and regulations.

This report is intended solely for the information and use of the school board and management, entities with accreditation overview, and federal awarding agencies, the Office of the State Auditor and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Charles L. Shivers, CPA*

Ridgeland, MS  
January 10, 2014

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SCHEDULE OF FINDINGS AND QUESTIONED COSTS

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WEST POINT SCHOOL DISTRICT  
Schedule of Findings and Questioned Costs  
June 30, 2013

Section I: Summary of Auditor's Results

**Financial Statements:**

- |    |                                                                                         |             |
|----|-----------------------------------------------------------------------------------------|-------------|
| 1. | Type of auditor's report issued on the basic financial statements:                      | Unqualified |
| 2. | Noncompliance material to the basic financial statements noted?                         | No          |
| 3. | Internal control over financial reporting:                                              |             |
|    | a. Material weaknesses identified?                                                      | No          |
|    | b. Significant deficiency identified that are not considered to be material weaknesses? | Yes         |

**Federal Awards:**

- |    |                                                                                                                                                                                                                                    |               |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 4. | Type of auditor's report issued on compliance for major federal programs:                                                                                                                                                          | Unqualified   |
| 5. | Internal control over major programs:                                                                                                                                                                                              |               |
|    | a. Material weaknesses identified?                                                                                                                                                                                                 | No            |
|    | b. Significant deficiency identified that are not considered to be material weaknesses?                                                                                                                                            | None Reported |
| 6. | Any audit finding(s) disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133?                                                                                                               | No            |
| 7. | Federal program identified as major program:                                                                                                                                                                                       |               |
|    | a. Child nutrition cluster                                                                                                                                                                                                         |               |
|    | CFDA #: 10.553                                                                                                                                                                                                                     |               |
|    | CFDA #: 10.555                                                                                                                                                                                                                     |               |
|    | b. Title I grants to local educational agencies cluster                                                                                                                                                                            |               |
|    | CFDA #: 84.010                                                                                                                                                                                                                     |               |
| 8. | The dollar threshold used to distinguish between type A and type B programs:                                                                                                                                                       | \$300,000     |
| 9. | Auditee qualified as a low-risk auditee?                                                                                                                                                                                           | No            |
| 10 | Prior fiscal year audit findings and questioned costs relative to federal awards which would require the auditee to prepare a summary schedule of prior audit findings as discussed in Section ____ .315(b) of OMB Circular A-133? | No            |

Section II: Financial Statement Findings

Significant deficiencies identified that are not considered to be material weaknesses.

Finding 2013-01

CONDITION: The business manager initiates, prepares, approves and enters all journal entries to correct, post, or otherwise cause the proper statement of the account balances and/or classes of transactions.

CRITERIA: An appropriately and properly designed system of accounting controls would have these duties segregated to the greatest extent possible.

CAUSE OF CONDITION: This condition exists due to the limited staff available with adequate fund and governmental accounting knowledge.

EFFECT OF CONDITION: This condition could lead to errors being made and those errors not being prevented or detected..

RECOMMENDATION: It is recommended that the duties of the business manager relating to journal entries be segregated to the greatest extent possible.

WEST POINT SCHOOL DISTRICT  
Schedule of Findings and Questioned Costs  
June 30, 2013

Finding 2013-02

CONDITION: There exists a lack of segregation of duties with regards to the West Point High School bookkeeper over the receipting of funds. This individual is responsible for receipting the monies, preparing the deposit slip, making the bank deposit and entering the data into the accounting system.

CRITERIA: A properly designed system of accounting controls would have these duties and responsibilities segregated to the greatest extent possible.

CAUSE OF CONDITION: The cause of this condition is the result of an inadequately designed system of accounting controls.

EFFECT OF CONDITION: This condition could result in errors occurring in the receipting and accounting of activity funds and those errors not being detected and corrected.

RECOMMENDATION: It is recommended that the high school bookkeeper's duties and responsibilities be segregated to the greatest extent possible.

Finding 2013-03

CONDITION: Activity fund receipts collected at the West Point High School were not being deposited in the bank in a timely manner. An excessive amount of cash was being maintained in the school vault for an excessive period of time before being deposited.

CRITERIA: A well designed system of accounting controls would require a minimum amount of cash that could remain on hand without the need for deposit. Deposits of significant cash on hand should be deposited the same day of remittance to the principal's office.

CAUSE OF CONDITION: The cause of this condition is an inadequately designed system of controls over the receipting and depositing of activity fund receipts.

EFFECT OF CONDITION: This condition could result in abuse, misappropriation, misuse or theft of the cash on hand.

RECOMMENDATION: It is recommended that significant cash remitted to the principal's office be properly receipted and deposited that day.

Section III: Federal Award Findings and Questioned Costs

The results of my tests did not disclose any findings and questioned costs related to the federal awards.

AUDITEE'S CORRECTIVE ACTION PLAN

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# WEST POINT SCHOOL DISTRICT

*Education: "A debt of the present to future generations"*

westpoint.k12.ms.us

429 Commerce Street • P. O. Box 656  
West Point, Mississippi 39773

Telephone: 662-494-4242  
Fax: 662-494-8605

OFFICE OF THE SUPERINTENDENT

January 10, 2014

As required by Section 315(c) of OMB Circular A-133, the West Point School District has prepared and hereby submits the following corrective action plan for the findings included in the Schedule of Findings and Questioned Costs for the year ended June 30, 2013.

## Finding 2013-01

### Corrective Action Plan

- a. Susan A. Cothren, Business Manager, 662-494-4242
- b. Due to the limited number of business office personnel, the finding cannot be corrected.
- c. No corrective action will be taken at the present time.

## Finding 2013-02

### Corrective Action Plan

- a. Susan A. Cothren, Business Manager, 662-494-4242
- b. Duties will be segregated amongst the clerical staff at West Point High School. One individual will receipt all funds, the bookkeeper will prepare the deposits, another individual will make the bank deposits, and the bookkeeper will complete the reports for submission to the business office.
- c. The finding will be corrected by January 31, 2014.

## Finding 2013-03

### Corrective Action Plan

- a. Susan A. Cothren, Business Manager, 662-494-4242
- b. Deposits will be made to the bank in a timely manner – weekly, at a minimum.
- c. The finding will be corrected by January 31, 2014.

Sincerely,

Burnell McDonald  
Superintendent of Education

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SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

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# WEST POINT SCHOOL DISTRICT

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westpoint.k12.ms.us

429 Commerce Street • P. O. Box 656  
West Point, Mississippi 39773

Telephone: 662-494-4242  
Fax: 662-494-8605

OFFICE OF THE SUPERINTENDENT

## Summary Schedule of Prior Audit Findings

January 9, 2014

Financial and Compliance Audit Division

As required by Section \_\_\_\_ .315(b) of OMB Circular A-133, the West Point School District has prepared and hereby submits the following Summary Schedule of Prior Audit Findings as of June 30, 2013.

<u>Finding</u>	<u>Status</u>
2012-02	Corrected

Sincerely,

Superintendent of Education

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