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CITY OF BROOKHAVEN, MISSISSIPPI AUDITED FINANCIAL STATEMENTS SEPTEMBER 30, 2016

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CITY OF BROOKHAVEN, MISSISSIPPI AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED SEPTEMBER 30, 2016

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Max Halley PLLC Certified Public Accountant

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Board of Alderman Brookhaven, Mississippi

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Brookhaven, Mississippi, as of and for the year ended September 30, 2016, and the related notes to the financial statements, which collectively comprise the City of Brookhaven, Mississippi's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Brookhaven, Mississippi, as of September 30, 2016 and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4-11 and 41-42 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Brookhaven, Mississippi's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements themselves, and other records used to prepare the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated November 1, 2017, on our consideration of the City of Brookhaven, Mississippi's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of Brookhaven, Mississippi's internal control over financial reporting and compliance.

Max Halley PLLC

Max Halley PLLC Brookhaven, Mississippi

November 1, 2017

MANAGEMENT'S DISCUSSION AND ANALYSIS

MANAGEMENT'S DISCUSSION AND ANALYSIS

The discussion and analysis of the City of Brookhaven's financial performance provides an overall narrative review of the City's financial activities for the fiscal year ended **September 30, 2016**. The City's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section. To the extent this discussion contains any forward-looking statements of the City's plans, objectives, expectations and prospects, the actual results could differ materially from those discussed herein. The discussion focuses on the City's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

This discussion and analysis is an element of Required Supplementary Information specified in the Governmental Accounting Standards Board's (GASB) Statement No. 34 – Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued June 1999.

Financial Highlights

The City's assets exceeded its liabilities by \$52,488,409 (net position) for the fiscal year reported. This compares to the previous year when assets exceeded liabilities by \$51,815,491.

Total net position is comprised of the following:

(1) Net investment in capital assets, of \$43,641,725 includes property and equipment, net of accumulated depreciation, and reduced for outstanding debt related to the purchase or construction of capital assets.

(2) Net position of \$1,664,187 is restricted by constraints imposed from outside the city such as debt covenants, grantors, laws, or regulations.

(3) Unrestricted net position of \$7,182,497 represents the portion available to maintain the City's continuing obligations to citizens and creditors.

The City's governmental funds reported total ending fund balance of \$4,788,711 this year. This compares to the prior year ending fund balance of \$8,367,692 showing an decrease of \$3,578,981 during the year.

Total liabilities of the City increased by \$811,202 to \$12,384,210 during the fiscal year.

Overview of the financial statements

Management's Discussion and Analysis introduces the City's basic financial statements. The basic financial statements include (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements

The City's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the City's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities. The first of these government-wide statements is the *Statement of Net Position*. This is the City-wide statement of position presenting information that includes all of the City's assets and liabilities, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City as a whole is improving or deteriorating. Evaluation of the overall economic health of the City would extend to other non-financial factors such as diversification of the taxpayer base or the condition of City infrastructure in addition to the financial information provided in this report.

The second government-wide statement is the *Statement of Activities*, which reports how the City's net position changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial reliance of the City's distinct activities or functions on revenues provided by the City's taxpayers.

Both government-wide financial statements distinguish governmental activities of the City that are principally supported by taxes and intergovernmental revenues, such as grants from business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general government, public safety, public services, culture and recreation. Business-type activities include water utilities and solid waste management. Fiduciary activities such as the Separate School District Fund are not included in the government-wide statements since these assets are not available to fund City programs.

The City's financial reporting includes the funds of the City (primary government) and organizations for which the City is accountable (component units). Some of these legally separate organizations operate like City departments. This type organization is blended into the primary government for financial reporting purposes. An example of a blended organization would be the Brookhaven Airport Authority. Other component units operate more independently or provide services directly to the citizens though the City remains accountable for their activities. These organizations, such as the City of Brookhaven Parks and Recreation Commission are reported separately from the primary government though included in the City's overall reporting entity. More comprehensive information about the City's component unit can be found in Note 1B.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The City uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the City's most significant funds rather than the City as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for non-major funds is provided in the form of combining statements in a later section of this report.

The City has three kinds of funds:

Governmental funds are reported in the fund financial statements and encompass essentially the same functions reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the City's governmental funds. These statements focus on spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the City's current financial requirements. Governmental funds are reported using modified accrual accounting. This method of accounting measures cash and other assets that can be easily converted to cash. The Governmental Funds Statements provide a detailed short-term view of the City's operations.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide reconciliations to the government-wide statements to assist in understanding the differences between these two perspectives. These reconciliations are on pages 17 and 20 respectively.

Budgetary comparison statements are included in the basic financial statements for the general fund and major special revenue fund. Budgetary comparison schedules for other special revenue funds and the debt service fund can be found in a later section of this report. These statements and schedules demonstrate compliance with the City's adopted and final revised budget.

Proprietary funds are reported in the fund financial statements and generally report services for which the City charges customers a fee. There are two kinds of proprietary funds. These are enterprise funds and internal service funds. Enterprise funds essentially encompass the same functions reported as business-type activities in the government-wide statements. Services are provided to customers external to the City organization such as the water department and the solid waste department. Internal service funds provide services and charge fees to customers within the City organization such as equipment services (repair and maintenance of City vehicles). The City of Brookhaven does not maintain any internal service funds.

Proprietary fund statements and statements for discretely presented component units (reporting is similar to proprietary funds) provide both long-term and short-term financial information consistent with the focus provided by the government-wide financial statements but with more detail for major enterprise funds and individual component units.

Fiduciary funds are used to account for resources held for the benefit of parties outside the City. Fiduciary funds are not reflected in the government-wide financial statements because resources of those funds are not available to support the City's programs. The accrual basis of accounting is used for fiduciary funds. The City is responsible for ensuring that the assets reported in these funds are used for their intended purpose. The City's fiduciary activities are presented in separate Statements of Fiduciary Net Position on pages 24-25.

Note to the financial statements

The accompanying notes to the financial statements provide information that is essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements can be found on pages 26-39 of this report.

Major funds and component units are reported in the basic financial statements as discussed. Combining and individual statements and schedules for non-major and internal service funds are presented in a subsequent section of this report.

Financial Analysis of the City as a Whole

The City's net position at fiscal year-end is \$52,488,409. This is a \$672,918 increase over last year's net position of \$51,815,491. The following table provides a summary of the City's net position for the fiscal year ended September 30, 2016.

The following tables provide a summary of the City's changes in net position:

	Summary of Net Position							
	Governmental Activities		Busines Activi	••	Totals			
	9/30/2015	9/30/2016	9/30/2015	9/30/2016	9/30/2015	9/30/2016		
Current and other assets	\$ 12,513,596	\$ 9,960,222	\$ 4,578,099	\$5,058,501	\$ 17,091,695	\$ 15,018,723		
Capital assets	30,757,670	34,499,016	15,176,297	14,953,836	45,933,967	49,452,852		
Restricted assets			362,837	401,044	362,837	401,044		
Total assets	43,271,266	44,459,238	20,117,233	20,413,381	63,388,499	64,872,619		
Long-term liabilities	2,755,999	2,315,664	3,094,852	3,495,463	5,515,431	5,811,127		
Other liabilities	4,400,341	5,430,874	1,321,816	1,142,209	6,057,577	6,573,083		
Total liabilities	7,156,340	7,746,538	4,416,668	4,637,672	11,573,008	12,384,210		
Net Position: Net Investment in Capital Assets Restricted	28,001,671 291,078	32,183,352	12,081,445 1,170,624	11, 45 8,373 1,664,187	40,083,116 1,461,702	43,641,725 1,664,187		
		4 500 0 40						
Unrestricted	7,822,177	4,529,348	2,448,496	2,653,149	10,270,673 \$51,815,491	7,182,497 \$52,488,409		
Total net position	\$36,114,926	φ 30,7 1 <u>2,700</u>	φ 15,700,505	\$15,775,709	401,010,491	402, 4 00,409		

Summary of Changes in Net Position

		Governmental Activities		type es	Totals		
	9/30/2015	9/30/2016	9/30/2015	9/30/2016	9/30/2015	9/30/2016	
5							
Revenues:							
Program revenues Charges for services	\$ 306,196	\$ 221,493	\$3 883 448	\$3 943 164	\$ 4,189,644	\$ 4 164 657	
Grants and	φ 300,130	Ψ 221,400	40,000,440	ψ0,040,104	φ 4,100,011	φ -1,10-1,007	
Contributions	719,441	909,273			719, 44 1	909,273	
General revenues					,	,	
Property taxes	3,449,692	3,575,687	514,758	501,563	3,964,450	4,077,250	
Penalties and interest	128,712	114,039			128,712	114,039	
License and Permits	115,861	100,908			115,861	100,908	
Fines and forfeitures	289,701	304,474			289,701	304,474	
In lieu taxes	59,247	11,234			59,247	11,234	
Franchise tax	537,532	465,039			537,532	465,039	
Grand Gulf Nuclear Plant	172,411	173,189			172,411	173,189	
Sales tax	5,646,672	5,688,544			5,646,672	5,688,544	
Gasoline tax	22,855	14,964			22,855	14,964	
Homestead	182,898	180,356	23,214	22,967	206,112	203,323	
Fire	57,400	92,336			57,400	92,336	
Miscellaneous	79,211	268,191	1,570	141	80,781	268,332	
Interest income	8,137	8,967	1,822	2,440	9,959	11,407	
Rent	76,628	85,442			76,628	85,442	
Transfers	11,098	(66,449)	180,000	461,804	191,098	395,355	
Total revenues	11,863,692	12,147,687	4,604,812	4,932,079	16,468,504	17,079,766	
F							
Expenses:	0 511 500	2 404 995			2 511 509	2 404 995	
General government	2,511,508	2,494,885			2,511,508	2,494,885	
Police administration	2,804,075	2,802,841			2,804,075	2,802,841	
Police court	158,224	169,183			158,224 2,408,639	169,183 2,398,656	
Fire administration	2,408,639	2,398,656				2,398,050	
Building inspection	98,439	102,506			98,439 1,567,052	1,545,376	
City streets	1,567,052	1,545,376					
Traffic department	104,106	144,921			104,106	144,921	
Airport	416,212	235,199			416,212	235,199	
	212,191	211,935			212,191	211,935	
Interest on long term debt	2,430	169,380			2,430	169,380	
Support appropriations	1,324,614	1,275,031			1,324,614	1,275,031	
Water and sewer			2,700,397	3,631,986	2,700,397	3,631,986	
Solid waste				1,224,949	1,291,518	1,224,949	
Total expenses	11,607,490	11,549,913	3,991,915	4,856,935	15,599,405	16,406,848	
Change in net position	256,202	597,774	612,897	75,1 44	869,099	672,918	
Beginning net position	35,858,724	36,114,926	15,087,668	15,700,565	50,946,392	51,815,491	
Ending net position	\$36,114,926	\$36,712,700	\$15,700,565		\$51,815,491	\$52,488,409	
2							

Financial Analysis of the City's Funds

Governmental funds

As discussed, governmental funds are reported in the fund statements with a short-term, inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Governmental funds reported ending fund balances of \$4,788,711. Of this year-end total \$4,444,999 is unassigned indicating availability for continuing City service requirements. The remainder is restricted fund balance \$10,361; nonspendable fund balance of \$27,609 and committed fund balance of \$305,742.

The total ending fund balances of governmental funds show a decrease of \$3,578,981 from the prior year.

Major Governmental Funds

The General Fund is the City's primary operating fund and the largest source of day-to-day service delivery. The fund balance of the General Fund decreased by \$2,738,213.

General Fund Budgetary Highlights

The General Fund budget for expenditures for fiscal year 2016 was \$13,898,923.

Capital Asset and Debt Administration

Capital assets

The City's investment in capital assets, net of accumulated depreciation, for governmental and business-type activities as of September 30, 2016 was \$34,499,016 and \$14,953,836 respectively. The net change for this investment was a 12% increase for governmental and a decrease of 2% for business-type activities. The overall increase was 8% for the City as a whole.

	Net of Accumulated Depreciation							
		vernmental	Business Activit		Totals			
	9/30/2015	9/30/2016	9/30/2015	9/30/2016	9/30/2015	9/30/2016		
Non Depreciable Assets:								
Land/Land Improvements	\$ 6,349,992	\$ 6,349,992	\$ 84,499	\$ 84,499	\$ 6,434,491	\$6,434,491		
Depreciable Assets:								
Building	7,481,316	7,324,642			7,481,316	7,324,642		
Improvements other than bldg	13,354,616	16,886,497	14,774,574	14,554,617	28,129,190	31,441,114		
Machinery & equipment	3,571,746	3,937,885	317,224	314,720	3,888,970	4,252,605		
Total	\$30,757,670	\$34,499,016	\$15,176,297	\$14,953,836	\$ 45,933,967	\$49,452,852		

Capital Assets

Long-term debt

At the end of the fiscal year, the City had total debt outstanding of \$5,811,127. Of this amount, \$3,156,455 is backed by the full faith and credit of the City (general obligation bonds) with debt service fully funded by voter-approved property taxes. \$2,410,000 is supported by pledged revenue generated primarily by the business-type activities of the City (revenue bonds). A capital lease was incurred in a previous year for the purchase of a new fire truck. The balance of the lease is \$244,672 at the end of the year.

	Governmental Activities		Business-t Activitie		Totals		
	9/30/2015	9/30/2016	9/30/2015	9/30/2016	9/30/2015	9/30/2016	
General Obligation bonds and notes	\$ 2,356,518	\$ 2,070,992	\$ 594,852	\$ 1,085,463	\$ 2,951,370	\$ 3,156,455	
Revenue bonds and notes	100,000	0	2,500,000	2,410,000	2,600,000	2,410,000	
Capital Lease	299,481	244,672	0	0	299,481	244,672	
Total	\$ 2,755,999	\$ 2,315,664	\$ 3,094,852	\$ 3,495,463	\$5,850,851	\$5,811,127	

Outstanding Bonds and Notes

Economic Factors and Next Year's Budgets and Rates

The city leadership's primary objective when creating the budget is to provide city services while at the same time attempting to keep property tax rates low.

The City of Brookhaven is one of the major commercial centers for Southwest Mississippi. Our economic base of retail sales in this region has remained steady even in the current economic climate. Because of this, the City is not dependent on any particular business to maintain its tax base. We have been able to see a steady tax base this year and experience a stable economy from economic development and moderate employment growth.

The City of Brookhaven has the following projects that will be of benefit to the Municipality.

- 1) <u>Annexation</u>: The city is continuing to take steps to implement the services and facilities plan. The board has begun the process of securing funding for the expansion of water and sewer services and has adopted a plan for this expansion.
- Linbrook Business Park: The City will continue working with the Chamber of Commerce and the I.D.F. in efforts to secure new industries for the park.
- 3) <u>Downtown Business District</u>: The Downtown Business District shows continued growth and improvement and the city feels that this growth will continue.
- 4) <u>FEMA 361 SHELTER</u>: Work on the F.E.M.A. 361 Shelter has been completed and this grant has been closed.
- 5) <u>Safe School Routes:</u> The Safe School Routes is still in process and ongoing.

- 6) <u>Public Safety (Police/Fire)</u>: The City will continue to utilize various grants for the improvement of the Police department and Fire departments.
- 7) <u>Street overlays</u>: The City completed the overlay of Brookway Boulevard and has completed a city wide street improvement project. Rerouting of downtown traffic and a repaying project is planned for the subsequent year.

BASIC FINANCIAL STATEMENTS

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STATEMENT OF NET POSITION CITY OF BROOKHAVEN, MISSISSIPPI SEPTEMBER 30, 2016

	l			
	Governmental	~ 1		Component
	Activities	Activities	Total	Units
ACCETC				
ASSETS Cash and cash equivalents	\$ 4,369,313	\$ 3,838,398	\$ 8,207,711	\$ 303,404
Cash-Certificate of Deposit	383,854		383,854	\$ 505, 1 01
Accounts receivables	565,654	422,159	422,159	-
Intergovernmental receivables	43,837		52,802	_
Federal receivable	-1,057	0,705	52,002	_
Taxes receivable	5,100,785	712,282	5,813,067	-
Other receivable	34,824		34,824	-
Inventories	27,609		104,306	-
Capital assets	21,009	10,051	104,500	
Land and other improvements	6,349,992	84,499	6,434,491	-
Other capital assets, net	28,149,024		43,018,361	-
Restricted assets:	20,119,021	1,000,007	15,010,501	
Customer deposits	-	401,044	401,044	-
Total assets	44,459,238		64,872,619	303,404
<u>LIABILITIES</u>				
Accounts payable	492,061	,	639,231	-
Unearned revenue	4,629,348	536,537	5,165,885	
				-
• • •	25,000	-	25,000	-
Compensated absences	251,639	31,908	25,000 283,547	-
Accrued interest expense	251,639 7,724	31,908 16,257	25,000 283,547 23,981	-
Compensated absences Accrued interest expense Other accrued expenses	251,639	31,908 16,257 9,293	25,000 283,547 23,981 34,395	- - -
Compensated absences Accrued interest expense Other accrued expenses Customer deposits	251,639 7,724	31,908 16,257	25,000 283,547 23,981	- - - -
Compensated absences Accrued interest expense Other accrued expenses Customer deposits Long term liabilities - notes:	251,639 7,724 25,102	31,908 16,257 9,293 401,044	25,000 283,547 23,981 34,395 401,044	- - - -
Compensated absences Accrued interest expense Other accrued expenses Customer deposits Long term liabilities - notes: Due within one year	251,639 7,724 25,102 - 137,434	31,908 16,257 9,293 401,044 277,909	25,000 283,547 23,981 34,395 401,044 415,343	- - - -
Compensated absences Accrued interest expense Other accrued expenses Customer deposits Long term liabilities - notes: Due within one year Due within more than one year	251,639 7,724 25,102 - 137,434 	31,908 16,257 9,293 401,044 277,909 3,217,554	25,000 283,547 23,981 34,395 401,044 415,343 5,395,784	-
Compensated absences Accrued interest expense Other accrued expenses Customer deposits Long term liabilities - notes: Due within one year	251,639 7,724 25,102 - 137,434	31,908 16,257 9,293 401,044 277,909 3,217,554	25,000 283,547 23,981 34,395 401,044 415,343	- - - - - - -
Compensated absences Accrued interest expense Other accrued expenses Customer deposits Long term liabilities - notes: Due within one year Due within more than one year Total liabilities	251,639 7,724 25,102 - 137,434 	31,908 16,257 9,293 401,044 277,909 3,217,554	25,000 283,547 23,981 34,395 401,044 415,343 5,395,784	- - - - - - -
Compensated absences Accrued interest expense Other accrued expenses Customer deposits Long term liabilities - notes: Due within one year Due within more than one year Total liabilities <u>NET POSITION</u>	251,639 7,724 25,102 - 137,434 2,178,230 7,746,538	31,908 16,257 9,293 401,044 277,909 3,217,554 4,637,672	25,000 283,547 23,981 34,395 401,044 415,343 <u>5,395,784</u> 12,384,210	-
Compensated absences Accrued interest expense Other accrued expenses Customer deposits Long term liabilities - notes: Due within one year Due within more than one year Total liabilities <u>NET POSITION</u> Net investment in capital assets	251,639 7,724 25,102 - 137,434 	31,908 16,257 9,293 401,044 277,909 3,217,554 4,637,672 11,458,373	25,000 283,547 23,981 34,395 401,044 415,343 5,395,784 12,384,210 43,641,725	-
Compensated absences Accrued interest expense Other accrued expenses Customer deposits Long term liabilities - notes: Due within one year Due within more than one year Total liabilities	251,639 7,724 25,102 - 137,434 2,178,230 7,746,538	31,908 16,257 9,293 401,044 277,909 3,217,554 4,637,672 11,458,373 1,664,187	25,000 283,547 23,981 34,395 401,044 415,343 <u>5,395,784</u> 12,384,210	- - - - - - - - - - - - - - - - - - -

STATEMENT OF ACTIVITIES CITY OF BROOKHAVEN, MISSISSIPPI YEAR ENDED SEPTEMBER 30, 2016

			Program Revenues							
					0	perating		Capital		
			С	harges for	G	rants and	Gı	rants and	N	et (Expense)
		Expenses		Services	Cor	ntributions	Cor	ntributions		Revenue
Functions/Programs										
Primary Government										
Governmental activities:										
General government	\$	2,494,885	\$	315	\$	-	\$	889,273	\$	(1,605,297)
Police administration		2,802,841		-		-		-		(2,802,841)
Police court		169,183		-		-		-		(169,183)
Fire administration		2,398,656		-		-		-		(2,398,656)
Building inspection		102,506		-		-		-		(102,506)
City streets		1,545,376		-		-		-		(1,545,376)
Traffic department		144,921		-		-		-		(144,921)
Airport		235,199		174,812		20,000		-		(40,387)
Cemetery		211,935		46,366		-		-		(165,569)
Interest on long term debt		169,380		-		-		-		(169,380)
Support appropriations		1,275,031		-		-		-		(1,275,031)
Total governmental activities	_	11,549,913		221,493		20,000		889,273		(10,419,147)
Business-type activities:										
Water and sewer		3,631,986		2,838,415		-		-		(793,571)
Solid waste		1,224,949		1,104,749		-				(120,200)
Total business-type activities		4,856,935		3,943,164		-				(913,771)
Total primary government	\$	16,406,848	\$	4,164,657	\$	20,000	\$	889,273	\$	(11,332,918)
Component units:										
Parks and recreation commission	\$	1,130,275	\$	278,821	\$	-	\$	-	\$	(851,454)
Tourism Council		82,198		-		-		-		(82,198)
Total component units	\$	1,212,473	\$	278,821	\$	-	\$	-	\$	(933,652)

STATEMENT OF ACTIVITIES (continued) CITY OF BROOKHAVEN, MISSISSIPPI YEAR ENDED SEPTEMBER 30, 2016

	Р			
	Governmental Business-type Activities Activities		Total	Component Units
Change in net position:				
Net (expense) revenue	\$ (10,419,147)	\$ (913,771)	\$ (11,332,918)	\$ (933,652)
General Revenues:				
Taxes:				
Property taxes	3,575,687	501,563	4,077,250	-
Penalties and interest	114,039	-	114,039	-
License and Permits	100,908	-	100,908	-
Fines and Forfeitures	304,474	-	304,474	-
In lieu taxes	11,234	-	11,234	-
Franchise tax	465,039	-	465,039	-
Grand Gulf Nuclear Plant	173,189	-	173,189	-
Sales tax	5,688,544	-	5,688,544	-
Gasoline tax	14,964	-	14,964	-
Homestead reimbursement	180,356	22,967	203,323	-
Hotel/Motel tax	92,336	-	92,336	
Federal Sources		-	-	-
Miscellaneous	268,191	141	268,332	-
Interest income	8,967	2,440	11,407	-
Rent	85,442	-	85,442	-
Transfers	(66,449)	461,804	395,355	942,115
Total general revenues		,	<u> </u>	
and transfers	11,016,921	988,915	12,005,836	942,115
Change in net position	597,774	75,144	672,918	8,463
Net position - beginning	36,114,926	15,700,565	51,815,491	294,941
Net position - ending	\$ 36,712,700	\$ 15,775,709	\$ 52,488,409	\$ 303,404

BALANCE SHEET GOVERNMENTAL FUNDS CITY OF BROOKHAVEN, MISSISSIPPI

SEPTEMBER 30, 2016

		Other General Governmenta Fund Funds		overnmental	Total tal Governmen Funds	
ASSETS						
Cash and cash equivalents	\$	3,889,029	\$	480,284	\$	4,369,313
Cash-Certificate of Deposit		383,854		-		383,854
Receivables:						
Sales tax		471,437		-		471,437
Property taxes		4,629,348		-		4,629,348
Federal receivable		-		-		-
Due from other funds		36,287		7,550		43,837
Other		33,476		1,348		34,824
Inventories	_	27,609				27,609
Total assets		9,471,040		489,182		9,960,222
LIABILITIES AND FUND BALANCES						
LIABILITIES						
Accounts payable		351,705		140,356		492,061
Unearned revenue		4,629,348		-		4,629,348
Due to other funds		-		25,000		25,000
Other accrued expenses		17,379		7,723		25,102
Total liabilities		4,998,432		173,079		5,171,511
FUND BALANCES						
Nonspendable:						
Inventory		27,609		-		27,609
Restricted:						
Debt service		-		10,361		10,361
Committed:		•		-		
Capital Improvements		-		305,742		305,742
Unassigned		4,444,999		-		4,444,999
Total fund balances		4,472,608		316,103		4,788,711
Total liabilities and fund balances	\$	9,471,040	\$	489,182	\$	9,960,222

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION CITY OF BROOKHAVEN, MISSISSIPPI SEPTEMBER 30,2016

Total fund balance - total governmental funds	\$ 4,788,711
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets of \$53,827,238, net of accumulated depreciation of \$19,328,222, are	34,499,016
Accrued compensated absences are not reported in the funds.	(251,639)
Accrued interest expense is not reported in the funds.	(7,724)
Bonds payable are not included in the funds.	(2,050,000)
Notes payable are not included in the funds.	(265,664)
Net position of governmental activities.	\$ 36,712,700

<u>STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES</u> <u>GOVERNMENTAL FUNDS</u> <u>CITY OF BROOKHAVEN, MISSISSIPPI</u> <u>FOR THE YEAR ENDED SEPTEMBER 30, 2016</u>

	General Fund	Gov	Other ernmental Funds	Total Governmental Funds
<u>REVENUES</u>	 			
General property taxes				
Current year	\$ 3,294,465	\$	260,181	\$ 3,554,646
Prior year	21,041		-	21,041
Penalties and interest on			-	
Delinquent taxes	114,039		-	114,039
License and permits	100,908		-	100,908
Fines and penalties	304,474		-	304,474
In lieu taxes	11,234		-	11,234
Franchise taxes:	465,039		-	465,039
Intergovernmental Revenue:			-	
Federal sources	889,273		-	889,273
State sources:			-	
Grand Gulf Nuclear Plant	173,189		-	173,189
Sales tax	5,688,544		-	5,688,544
State gasoline tax	14,964		-	14,964
Homestead reimbursement	180,356		-	180,356
Hotel/Motel Tax	92,336		-	92,336
State grants			-	-
County sources	20,000		-	20,000
Charges for services:			-	
City clerk's office	315		-	315
Airport	174,812		-	174,812
Cemetery	46,366		-	46,366
Rent	85,442		-	85,442
Drug task force reimbursements	761		-	761
Interest	7,916		1,051	8,967
Miscellaneous	 267,430		-	 267,430
Total Revenues	\$ 11,952,904	\$	261,232	\$ 12,214,136

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GOVERNMENTAL FUNDS (CONTINUED) CITY OF BROOKHAVEN, MISSISSIPPI FOR THE YEAR ENDED SEPTEMBER 30, 2016

	 General Fund	C	Other Governmental Funds	Total Governmental Funds		
EXPENDITURES						
General Government	\$ 458,288	\$	-	\$ 458,288		
Police Administration	2,802,841	\$	-	2,802,841		
Municipal Court	169,183	\$	-	169,183		
Fire Administration	2,398,656	\$	-	2,398,656		
Building Inspection	102,506	\$	-	102,506		
City Streets	1,545,376	\$	-	1,545,376		
Traffic Department	144,921	\$	-	144,921		
Airport	235,199	\$	-	235,199		
Cemetery	211,935	\$	-	211,935		
Support Appropriations	1,275,031	\$	-	1,275,031		
Debt Service:						
Principal	65,400	\$	360,000	425,400		
Interest	30,505	\$	138,875	169,380		
Total Expenditures	 9,439,841		498,875	9,938,716		
Excess <deficiency> of revenues</deficiency>						
over expenditures	 2,513,063		(237,643)	2,275,420		
OTHER FINANCING SOURCES < USES>						
Buildings and Other Improvements	(4,715,947)		(720,265)	(5,436,212)		
Machinery and Equipment	(247,329)		-	(247,329)		
Paying Agent and Professional Fees	-		(21,530)	(21,530)		
Operating transfers	(288,000)		138,670	(149,330)		
Net Other Financing				•		
Sources <uses></uses>	 (5,251,276)		(603,125)	(5,854,401)		
Net change in fund balances	(2,738,213)		(840,768)	(3,578,981)		
Fund balances beginning	 7,210,821		1,156,871	8,367,692		
Fund balances ending	\$ 4,472,608	\$	316,103	\$ 4,788,711		

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES CITY OF BROOKHAVEN, MISSISSIPPI SEPTEMBER 30, 2016

Net change in fund balances - total governmental funds	\$ (3,578,981)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their useful lives and reported as depreciation expense. This is the amount by which capital outlays of \$5,683,541 exceeded depreciation of \$1,942,195 in the current period.	3,741,346
Repayment of debt principal is an expenditure in the governmental funds, but the expenditure reduces long-term liabilities in the statement of net position.	440,335
The issuance of new debt is shown as income in the governmental funds, but the issuance increases long-term liabilities in the statement of net position.	-
The increase in compensated absences reported in the statement of activities does not require the use of current financial resources and are not reported as expenditures in governmental funds.	(17,177)
The decrease in accrued interest expense is not reported in the fund statements, but it is reported in the statement of activities.	12,251
Change in net position of governmental activities.	\$ 597,774

STATEMENT OF FUND NET POSITION PROPRIETARY FUNDS CITY OF BROOKHAVEN, MISSISSIPPI SEPTEMBER 30, 2016

_	Water & Sewer Fund	Solid Waste Fund	Totals
ASSETS			
Current assets:			
Cash and other deposits	\$ 1,833,917	7 \$ 2,004,481	\$ 3,838,398
Due from other funds		- 8,965	8,965
Accounts receivable	332,322	2 89,837	422,159
Property taxes receivable	-	712,282	712,282
Inventory	76,697	7	76,697
Total current assets	2,242,930	6 2,815,565	5,058,501
Restricted assets:			
Customer deposits	401,044	4 -	401,044
I I	401,044		401,044
Non-current assets:			
Capital assets:			
Land	84,499	9 -	84,499
Construction in Progress	-	-	-
Fixed assets net of depreciation	14,789,630	0 79,707	14,869,337
Total non-current assets	14,874,129		14,953,836
Total Assets	17,518,109	2,895,272	20,413,381
LIABILITIES			
Current liabilities:			
Due to other funds	-	-	-
Accounts payable	79,022	2 68,148	147,170
Unearned revenues	-	536,537	536,537
Customer deposits	401,044		401,044
Accrued interest	16,257		16,257
Accrued Salaries	2,662		4,097
Compensated absences	23,683	-	31,908
Other accrued expenses	5,196		5,196
Current portion of long term debt	277,909		277,909
Total current liabilities	805,773	614,345	1,420,118
Non-current liabilities:			
Notes payable	565,463	3 -	565,463
Bonds payable	2,652,091		2,652,091
Total non-current liabilities	3,217,554		3,217,554
Total liabilities	4,023,327	7614,345	4,637,672
NET POSITION			
Net investment in capital assets	11,378,666	5 79,707	11,458,373
Restricted for debt service	1,664,187	7 -	1,664,187
Unrestricted	451,929	2,201,220	2,653,149
Total net position	\$ 13,494,782	2 \$ 2,280,927	\$ 15,775,709

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION PROPRIETARY FUNDS CITY OF BROOKHAVEN, MISSISSIPPI FOR THE YEAR ENDED SEPTEMBER 30, 2016

	Wa	ter & Sewer Fund	S	olid Waste Fund	 Totals	
OPERATING REVENUES						
Charges for services:						
Water / Sewer charges	\$	2,803,721	\$	-	\$ 2,803,721	
Garbage compost and rubbish fees		-		1,104,749	1,104,749	
Tap fees and construction fees		34,694		-	34,694	
Total operating revenues		2,838,415		1,104,749	3,943,164	
OPERATING EXPENSES						
Administrative expenses		369,733		-	369,733	
Water and field maintenance		1,925,032		-	1,925,032	
Waste water treatment expenses		385,731		-	385,731	
Water wells and plant expenses		287,390		-	287,390	
Solid waste expenses		-		1,135,823	1,135,823	
Solid waste personnel services		-		73,697	73,697	
Bad debt expense		-		-	-	
Depreciation expense		647,854		15,429	 663,283	
Total operating expenses		3,615,740		1,224,949	4,840,689	
Operating income (loss)		(777,325)		(120,200)	 (897,525)	
NON-OPERATING REVENUES (EXPENSES)						
Interest income		215		2,225	2,440	
Homestead reimbursement		-		22,967	22,967	
Federal sources		-		-	-	
Property taxes		-		501,563	501,563	
Interest expense		(16,246)		-	(16,246)	
Bond agent fees		-		-	-	
Operating transfers		461,804		-	461,804	
Miscellaneous income		141			141	
Total non-operating revenue (expenses)		445,914		526,755	 972,669	
Change in net position		(331,411)		406,555	75,144	
Total net position beginning		13,826,193		1,874,372	 15,700,565	
Total net postion ending	\$	13,494,782	\$	2,280,927	\$ 15,775,709	

STATEMENT OF CASH FLOWS PROPRIETARY FUNDS CITY OF BROOKHAVEN, MISSISSIPPI FOR THE YEAR ENDED SEPTEMBER 30, 2016

	Water & Sewer Fund	Solid Waste Fund	Totals
Cash flows from operating activities:			
Cash received from customers	\$ 2,085,047	\$ 1,104,749	\$ 3,189,796
Cash payments to suppliers for goods and services	(1,362,849)	(1,227,080)	(2,589,929)
Cash payments to employees and professional			
contractors for services	(980,795)	(191,356)	(1,172,151)
Net cash provided (used) by operating activities	(258,597)	(313,687)	(572,284)
Cash flows from non-capital financing activities:			
Cash received from taxes	-	501,563	501,563
Net cash provided by non-capital financing activities	-	501,563	501,563
Cash flows from capital and related financing activities:			
Acquisition and construction of capital assets	(440,822)	-	(440,822)
Miscellaneous Income	141	22,967	23,108
Principal paid on bonds and note obligations	(120,575)	-	(120,575)
Net proceeds from bonds issued	521,186	-	521,186
Interest paid on bonds and note obligations	(16,246)	-	(16,246)
Bond agent fees	-	-	-
Transfers	461,804	-	461,804
Customer deposits	38,207	-	38,207
Net cash provided (used) by capital and			
related financing activities	443,695	22,967	466,662
Cash flows from investing activities:			
Investment income	215	2,225	2,440
Net cash provided (used) by investing activities	215	2,225	2,440
Net increase (decrease) in cash and cash equivalents	185,313	213,068	398,381
Cash and cash equivalents at October 1, 2015	1,648,604	1,791,413	3,440,017
Cash and cash equivalents at September 30, 2016	1,833,917	2,004,481	3,838,398
Reconciliation of operating income (loss) to net cash			
provided (used) by operating activities:	(777 225)	(120,200)	(807 525)
Operating income (loss)	(777,325)	(120,200)	(897,525)
Adjustments to reconcile operating income (loss) to			
net cash provided (used) by operating activities:	647 054	15 420	662 282
Depreciation	647,854	15,429	663,283
Changes in assets and liabilities:	1 226	(107 162)	(105 927)
(Increase) decrease in accounts receivable	1,326	(197,163)	(195,837)
(Increase) decrease in due from other funds	19,228	95,136	114,364
(Increase) decrease in customer deposits	(38,207)		(540)
(Increase) decrease in inventories	(548)	-	(548)
Increase (decrease) in accounts payable	(45,933)	(91,257)	(137,190)
Increase (decrease) in due to other funds	(63,568)	(131,162)	(194,730)
Increase (decrease) in other accruals	(1,424)	115,530	114,106
Total adjustments	518,728	(193,487)	363,448
Net cash provided by operating activities	\$ (258,597)	\$ (313,687)	\$ (572,284)

STATEMENT OF FIDUCIARY NET POSITION FIDUCIARY FUNDS CITY OF BROOKHAVEN, MISSISSIPPI SEPTEMBER 30, 2016

	E	ension & Other mployee Benefits	-		Agency Funds	 Total	
RESTRICTED ASSETS							
Cash in bank	\$	555,781	\$ 2,883	\$	390,133	\$ 948,797	
Due from other funds				\$	1,958	\$ 1,958	
Taxes receivable					108,786	 108,786	
Total assets		555,781	 2,883		500,877	 1,059,541	
LIABILITIES							
Due to other funds					13,840	13,840	
Due to others					4,515	4,515	
Payable school district					482,522	 482,522	
Total liabilities		-	 		500,877	 500,877	
NET FIDUCIARY POSITION	\$	555,781	\$ 2,883		-	\$ 558,664	

The accompanying notes to the financial statements are an integral part of this statement.

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STATEMENT OF CHANGES IN FIDUCIARY NET POSITION FIDUCIARY FUNDS CITY OF BROOKHAVEN, MISSISSIPPI FOR THE YEAR ENDED SEPTEMBER 30, 2016

	Pension & Other Employment Benefits		Private Purpose Trust		 Total
ADDITIONS Interest Receipts	\$	603 3,928	\$	2	\$ 605 3,928
Total additions		4,531		2	 4,533
DEDUCTIONS Miscellaneous charges Unemployment claims		292 3,464			 3,464
Total deductions		3,756		-	 3,756
<u>TRANSFERS</u>		-		-	-
CHANGE IN NET POSITION		775		2	777
NET POSITION - BEGINNING OF YEAR		555,006		2,881	 557,887
NET POSITION - END OF YEAR	\$	555,781	\$	2,883	\$ 558,664

The accompanying notes to the financial statements are an integral part of this statement.

NOTE 1: <u>Summary of Significant Accounting Policies</u>

The City of Brookhaven, Mississippi was incorporated in 1859. The City operates under a City Board form of government, with a Mayor and seven Aldermen serving as the governing body. Elected officials include the Mayor, seven Aldermen, Police chief, and City clerk. The present term of these elected officials expires June 30, 2017. Services provided by the City include: Public Safety – Police and Fire, Highways and Street, Sanitation, Health and Social Services, Culture and Recreation, Public Improvements, Planning and Zoning, and General Administrative Services. A public school system is available to residents of the City of Brookhaven but is not under the jurisdictions of the City government.

The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP). The City's reporting entity applies all relevant GASB pronouncements and applicable FASB pronouncements and APB opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The City's reporting entity does not apply FASB pronouncements or APB opinions issued after November 30, 1989.

A. Basis of Presentation

In February 2009, the GASB issued GASB Statement No. 54 Fund Balance Reporting and Governmental Fund Type Definitions. This statement enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. The fund balance amounts for governmental funds have been reclassified in accordance with GASB Statement No. 54. As a result, amounts previously reported as reserved and unreserved are now reported as nonspendable, restricted, committed, assigned, or unassigned.

Government-wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the City as a whole excluding fiduciary activities. The primary government and component unit are presented separately within the financial statements with the focus on the primary government. These statements distinguish governmental activities, generally supported by taxes and City general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers. The effect of interfund activity has been removed from these statements.

The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the proprietary fund financial statements but differs from the manner in which the governmental fund financial statements are prepared. Therefore, governmental fund financial statements include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges to users of the City's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets and include fees to developers. These revenues are subject to externally imposed restrictions to these program uses. Taxes and other revenue sources not properly included with program revenues are reported as general revenues.

NOTE 1: <u>Summary of Significant Accounting Policies (Continued)</u>

Fund Financial Statements

Fund financial statements report detailed information about the City. The focus of governmental and enterprise fund financial statements is on major funds rather than reporting funds by type. Each major fund is represented in a separate column. Non-major funds are aggregated and presented in a single column.

Governmental Funds

All governmental funds are accounted for using modified accrual basis accounting and the current financial resources measurement focus. Under this basis revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

Revenue Recognition

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available (i.e., collectible within the current year or within one month of year-end and available to pay obligations of the current period). This includes investment earnings, ad valorem taxes, fines and forfeitures and state-levied locally shared taxes (including motor vehicle fees). Reimbursements due for federally funded projects and accrued as revenue at the time the expenditures are made, or when received in advance, deferred until expenditures are made.

Other revenues including, licenses and permits, certain charges for services, income taxes other than those withheld by employers and miscellaneous revenues, are recorded as revenue when received in cash because they are generally not measurable until actually received.

Expenditure Recognition

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Most expenditures are measurable and are recorded when the related fund liability is incurred. However, principal and interest on general long-term debt which has not matured are recognized when paid. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds.

Proprietary Funds

All proprietary funds are accounted for using the accrual basis of accounting. These funds account for operations that are primarily financed by user charges. The economic resource measurement focus concerns determining costs as a means of maintaining the capital investment and management control. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. Allocation of costs, such as depreciation, are recorded in proprietary funds. Unbilled utility receivables are recorded at year end. Proprietary fund types have selected to consistently follow Financial Accounting Standards Board pronouncements issued subsequent to November 30, 1989 as permitted under Governmental Accounting Standards Board Statement No 20 that conflict with GASB pronouncements.

The city reports the following major government funds:

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The city reports the following major enterprise funds:

NOTE 1: <u>Summary of Significant Accounting Policies (Continued)</u>

Water and Sewer- The Water and Sewer fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Solid Waste - The Solid Waste fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Other non-major funds:

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted for specific expenditure purposes. The UDAG Fund, the Police Grant Fund, the CBH-CDBG Fund, and the CBH Industrial Development Fund are classified as Special Revenue Funds.

Debt Service Funds – Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. The primary revenue source is local property taxes levied specifically for Debt Service. Debt Service Funds are the City Bond and Interest Fund and the School Bond and Interest Fund.

Capital Projects Funds – The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Pension and Other Employee Benefits – Pension and other employee benefits funds are used to account for assets held by the City in trustee capacity or as an agent. The unemployment fund and the health insurance funds are reported in the Fiduciary funds financial statements.

Private Purpose Trusts – Private purpose trusts are used to account for the principal and income for all other trust arrangements that benefit individuals, private organizations, or other governments. The private purpose trusts are the Depot restoration fund, the Rose hill cemetery fund, the IDF fund and the Police comfort bear fund and they are reported in the Fiduciary fund financial statements.

Agency Funds – Agency Funds are used by a governmental entity to report assets that are held in a custodial relationship. The government receives assets, may temporarily invest those assets and then remits those assets to individuals, private organizations, or other governments. The agency funds are the Separate School District Fund and the Accounts Payable Clearing Fund and they are reported in the Fiduciary fund financial statements.

B. <u>Reporting Entity</u>

In evaluating how to define the government for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in Generally Accepted Accounting Principles. The basic – but

NOTE 1: <u>Summary of Significant Accounting Policies (Continued)</u>

not the only – criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operation, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Based upon the application of these criteria, the following is a brief review of each potential component unit addressed in defining the City's reporting entity.

Included in the reporting entity:

City of Brookhaven Parks and Recreation Commission

The members of the commission are appointed by the City's Board of Aldermen, and serve at their will and pleasure. This component unit selects management staff, sets user charges, and controls all aspects of its daily activities. It prepares its own budget, which is then submitted to its board for approval and funding. Separate financial statements are prepared for the Parks and Recreation Commission and may be viewed at their offices.

Brookhaven Tourism Promotion Council

The Council was organized to promote tourism and economic development within the Brookhaven area. The funds for operation of the Council shall be derived from a tax not to exceed two percent of gross receipts derived from the occupancy of inns, bed and breakfast establishments, and hotel and motel rooms. The Council consists of nine directors appointed by the City of Brookhaven. The Council prepares its own budget and separate financial statements are prepared for the Council.

Excluded from the reporting entity:

Brookhaven Separate School District

The Brookhaven Separate School district is appointed primarily by the City's governing body (three of the five members). The City does not hold title to the school's assets nor does it have any right to the school's surpluses. The City does not have the ability to exercise influence over the daily operations or approve budgets.

Brookhaven-Lincoln County Economic Development Alliance

The Alliance was formed as an economic development district to acquire and operate land, facilities and equipment for the purpose of economic development. It operates under a board of directors. Two members are appointed by the City of Brookhaven, two by Lincoln County, and one by Brookhaven-Lincoln County Chamber of Commerce.

C. <u>Fund Accounting</u>

The City uses funds and account groups to report on its financial position and the results of its operations. Fund Accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental funds are used to account for all or most of a government's general activities including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital project funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government, which are not required legally, or by sound financial management, to be accounted for in another fund.

NOTE 1: <u>Summary of Significant Accounting Policies (Continued)</u>

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration.

D. Assets, Liabilities, and Net Position or Equity

Cash and Investments

The City holds cash in their respective funds or component unit. The City considers highly liquid investments (including restricted assets) with an original maturity of three months or less when purchased to be cash equivalents. The city is allowed, by statue, to invest excess funds in any bonds or other direct obligations of the United States of America or the State of Mississippi, or any county or municipality of this state, when such county or municipal bonds have been properly approved; or interest-bearing time certificates of deposit or interest-bearing accounts with any financial institution approved for the deposit of state funds.

Inventories

Inventories in governmental funds consist of expendable supplies held for consumption stated on a first-in, first-out basis. They are reported at cost which is recorded as an expenditure at the time individual inventory items are used.

Receivables

Enterprise receivables

Enterprise fund receivables include amounts due from customers primarily for utility services. There is no allowance for uncollectible accounts because these amounts have been immaterial based on prior experience.

Property taxes receivable

Taxes are levied annually on December 1 and are due for payment without penalty and interest by February 1. Major tax payments are received January through April. Taxes receivable represent delinquent taxes that are received within thirty days. Over time substantially all property taxes are collected.

Sales tax receivable

Sales tax receivable represents taxes that are received within thirty days from the State Tax Commission.

Capital Assets, Depreciation, and Amortization

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets are reported in the governmental activities column of the government-wide statements of net position. Capital assets used by proprietary funds are reported in both the business-type activities column of the government-wide statement of net position and in the individual proprietary funds.

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. General capital assets are long-lived assets of the City as a whole. When purchased, such assets are recorded as expenditures in the governmental funds and capitalized (recorded

NOTE 1: <u>Summary of Significant Accounting Policies (Continued)</u>

and accounted for) in the General Capital Asset Account Group. Infrastructure such as streets, traffic signals and signs are capitalized. The valuation bases for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement cost.

Capital assets in the proprietary funds are capitalized in the fund in which they are utilized. The valuation bases for proprietary fund capital assets are the same as those used for the general capital assets. Donated capital assets are capitalized at estimated fair market value on the date donated.

The City's property, plant, equipment and infrastructure with useful lives of more than one year are stated at historical cost and comprehensively reported in the government-wide financial statements. The City maintains infrastructure asset records consistent with all other capital assets. Proprietary capital assets are also reported in their respective fund. The costs of normal repairs and maintenance that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Compensated Absences

The City's policies regarding vacation time permit employees to accumulate earned but unused vacation leave. The liability for these compensated absences is recorded as long-term debt in the government-wide statements. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources, while the proprietary funds report the liability as it is incurred.

Long-term Debt

In the government-wide, proprietary and component unit financial statements, outstanding debt is reported as liabilities.

The governmental fund financial statements recognize the proceeds of debt and premiums as other financing sources of the current period. Issuance costs are reported as expenditures.

Net Position

GASB statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position, reports equity as "Net Position" rather than "Net Assets". Net position is classified in three categories. Net investment in capital assets is the portion of net position that consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of borrowings used to finance the purchase or construction of those assets. Restricted expendable net position is noncapital assets that must be used for a particular purpose as specified by creditors, grantors, or others. Unrestricted net position is the remaining net position less remaining noncapital liabilities which are not restricted-expendable.

The net position balance of \$52,488,409 at September 30, 2016, includes \$43,641,725 net investment in capital assets, \$1,664,187, restricted for debt services and an unrestricted amount of \$7,182,497.

NOTE 1: <u>Summary of Significant Accounting Policies (Continued)</u>

E. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The financial statements of the City are prepared in accordance with generally accepted accounting principles (GAAP). The City's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting. Proprietary and fiduciary fund financial statements and financial statements of City component units also report using this same focus and basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available within thirty days. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported as expenditures in the year due.

Operating income reported in proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for sales or services. Principal operating expenses are the costs of providing goods and services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

G. Cash Equivalents

For purposes of the statement of cash flows for the proprietary funds, the City defines cash equivalents as short term, highly liquid investments with original maturity dates of three months or less.

H. Inventory

Inventory is valued at the lower of cost (first-in, first-out) or market.

I. Uncollectible Receivables

Uncollectible accounts receivable are reviewed quarterly. The accounts, which are deemed uncollectible, are charged off via the direct method of accounting for bad debts every 90-120 days.

J. Encumbrances

Purchase commitments, as evidenced by contracts and purchase orders are not recorded as encumbrances. Difference in beginning and ending receivables is immaterial.

NOTE 1: <u>Summary of Significant Accounting Policies (Continued)</u>

K. Inter-fund Loans

Short-term (due within one year) inter-fund loan receivables are reported as "due from other funds" and are considered available spendable resources.

L. Changes in Accounting Standards

City of Brookhaven adopted GASB Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements, during the fiscal year changing the source of guidance for accounting and financial reporting. GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position, was also adopted during the fiscal year, impacting the change in terminology of equity from "Net Assets" to the new term of "Net Position". These pronouncements did not significantly impact any amounts reported in the financial statements.

M. <u>Restricted Assets</u>

Restricted assets are portions of fund balance that are legally segregated for a specific future use or are not available for current operations. The following is a description of fund reserves used by the City: Restricted for debt service – An account that represents the fund balance for the debt service fund resources which are legally restricted for payment of general long-term debt principal and interest amounts maturing in future years."

NOTE 2: Cash and Cash Equivalents

The City's deposits with financial institutions were \$9,877,848 on September 30, 2016. The carrying amount of the city's deposits was \$9,156,508. All cash and checking accounts are with financial institutions insured by the Federal Deposit Insurance Corporation (FDIC) which insures the account for \$250,000. When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as needed. See Note 1 M describing restricted assets.

Custodial Credit Risk. The remaining \$9,627,848 of the collateral for public entities' deposits in financial institutions is held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5 Miss. Code Ann (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Depository Insurance Corporation.

Interest Rate Risk. The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Concentration of Credit Risk. The City places no limit on the amount that may be invested in any one issuer. However, funds deposited in financial institutions are protected through a collateral pool maintained by the State Treasurer, as described in the above paragraph.

NOTE 3: Inter-fund Receivable and Payable Balances

There were funds payable to various funds at September 30, 2016.

Due From: Industrial Park CDBG Land Redemption	\$27,550 5,000 11,287	
Due To: General Fund		<u>\$ 43,837</u>

\$ <u>43,837</u>	<u>\$ 43,837</u>
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NOTE 4: <u>Unemployment Compensation Fund</u>

The City has elected to establish a revolving fund for unemployment compensation which is to be maintained in the amount of 2% of the first \$14,000 of employee wages paid in the preceding calendar year. The Unemployment Compensation Fund had a balance of \$39,239 and was under funded by \$7,801 at September 30, 2016. This has since been corrected and the account is presently fully funded.

NOTE 5: Defined Benefit Pension Plan

Plan Description

The City contributes to the Public Employees' Retirement System of Mississippi (PERS), a cost sharing multiple-employer defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state law and may be amended only by the State of Mississippi Legislature. PERS issues a publicly available financial report that includes financial statements and required supplementary information.

GASB Statement No. 68, Accounting and Financial Reporting for Pensions, requires participating employers to recognize their proportionate share of the collective net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense.

Funding Policy

PERS members are required to contribute 9.00% of their annual covered salary and the City is required to contribute at an actuarially determined rate. The current rate is 15.75% of annual covered payroll. The contribution requirements of PERS members and employers are established and may be amended only by the State of Mississippi Legislature. The City's contributions of \$796,667 on covered wages of \$5,090,167 to PERS for the year ending September 30, 2016, equaled the required contribution. Contributions by the City were \$778,699 for the year ending September 30, 2015.

Defined Benefit Pension Plan -Continued

Collective Net Pension Liability

The City of Brookhaven's prorated share of the collective net pension liability at June 30, 2016 was \$14,090 with the assumption of a discount rate of 7.75%. The following table presents the net pension liability of the cost-sharing plan, calculated using the discount rate of 7.75%, as well as what the plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75%) or 1-percentage point higher (8.75%) than the current rate:

	1% Decrease	1% Decrease Current Rate	
	<u>(6.75%)</u>	<u>(7.75%)</u>	<u>(8.75%)</u>
Net Pension Liability	\$18,066	\$14,090	\$10,791

NOTE 6: Fund Balances

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Governmental fund balance is classified as nonspendable, restricted, committed, assigned or unassigned. Following are descriptions of fund classification used by the City:

Nonspendable fund balance includes items that cannot be spent. This includes activity that is not in spendable form (inventories, prepaid amounts, long-term portion of loans/notes receivable, or property held for resale unless the proceeds are restricted, committed, or assigned) and activity that is legally or contractually required to remain intact, such as a principal balance for a permanent fund.

Restricted fund balance includes amounts that have constraints placed upon the use of the resources either by an external party or imposed by law through a constitutional provision or enabling legislation.

Committed fund balance includes amounts that can be used only for the specific purpose pursuant to constraints imposed by a formal action of the City Board, the City's highest level of decision-making authority.

Unassigned fund balance is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed or assigned to specific purposes within the general fund.

NOTE 7: Changes in Capital Assets

Capital asset activity for the year ended September 30, 2016 was as follows:

		Primary	Government		
	Beginning		<u>_</u>		Ending
	Balance	Additions	Deletions	Adjustment	Balance
Governmental activities:					<u></u>
Capital assets not being depreciated:					
Land/Land Improvements	\$6,349,992				\$6,349,992
Construction in progress	\$0,5 7 9,992				\$0,5 4 9,992
construction in progress					
	6,349,992				6,349,992
	0,349,992				0,549,992
Other capital assets:					
Building	8,982,943	62 580			9,045,523
Improvements Other-Bldg.	26,269,034				31,238,322
Machinery & equipment:	20,209,004	4,707,200			51,250,522
Street Department	1,544,027				1,544,027
Fire Department	1,859,590	22,427			1,882,017
Police Department		193,996	(80,333)		1,194,754
City Clerk's Office	69,212	193,990	(80,333)		69,2 12
					23,110
Mayor's Office	23,110	6,527			23,110
Building Inspector	16,454	0,527			13,770
City Court	13,770				
Animal Control	18,209	404.044			18,209
Airport		404,344			2,205,506
Cemetery	95,595	7,400			102,994
Traffic Department	23,255				23,256
Parks and Recreation	83,385	1 6,979	(6,799)		93,565
Total other capital assets					
at historical cost	41,880,837	5,683,541	(87,132)		47,477,246
Less accumulated depreciation for:					
Buildings	(1,501,627)				(1,720,881)
Streets, gutters and drains	(8,601,713)	(1,143,869)			(9,745,582)
Concrete bridges	(181,107)	(6,851)			(187,958)
Airport	(1,463,751)	(151,433)			(1,615,184)
Other improvements	(2,667,847)	(135,254)			(2,803,101)
Equipment	(3,057,114)	(285,534)	87,132		(3,255,516
Total accumulated depreciation	(17,473,159)				(19,328,222)
Other capital assets, net	24,407,678	3,741,346			28,149,024
Governmental activities capital					
Assets, net	<u>\$ 30,757,670</u>	<u>\$3,741,346</u>	\$		<u>\$ 34,499,016</u>

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NOTE 7: Changes in Capital Assets (Continued)

Depreciation expense was charged to functions as follows:

Governmental activities:	•
General Government	\$ 1,540,593
Street Department	82,736
Fire Department	88,222
Police Department	116,428
Airport	111,233
Cemetery	2,983

Total governmental activities	
depreciation expense	<u>\$1,942,195</u>

	Primary Government						
	Beginning <u>Balance</u>		Deletions	Ending Balance			
Business-type activities: Capital assets not being depreciat	ed:						
Land	\$84,499			\$84,499			
Other Capital Assets:							
Plant and Systems	25,857,001	366,062		26,223,063			
Machinery and Equipment	2,136,413	74,760		2,211,173			
Total other capital assets		***************					
At historical cost	27,993,414	440,822		28,434,236			
Less accumulated depreciation for:							
Plant and Systems	(11,082,427)	(586,019)		(11,668,446)			
Machinery and Equipment	(1,819,189)	(77,264)		(1,896,453)			
Total accumulated							
depreciation	(12,901,616)	(663,283)		(13,564,899)			
	•••••						
Other capital assets net	15,091,798	(222,461)		1 4,869,33 7			
Business type activities							
Capital assets, net	\$ <u>15,176,297</u>	(<u>\$222,461</u>)		\$ <u>14,953,836</u>			

Depreciation expense was charged to functions as follows:

Business-type activities:	
Water and Sewer	\$ 647,854
Solid Waste	15,429
Total business type activities depreciation expense	<u>\$663.283</u>

NOTE 8: Long term liability activity for the year ended September 30, 2016

The following is a summary of transactions of the City for the year ended September 30, 2016:

	Beginning Balance	Additions	Reductions	Ending <u>Balance</u>
Governmental Activities				
Bonds and notes payable:				
General obligation bonds	\$2,310,000	\$0	\$260,000	\$2,050,000
General obligation notes	46,518	0	25,526	20,992
Revenue Bonds	100,000	0	100,000	0
Capital Lease	299,481	0	54,809	244,672
Total bonds and				
Notes payable	<u>\$2,755,999</u>	\$	<u>\$440,335</u>	<u>\$2,315,664</u>
	Beginning			Ending
	Balance	Additions	Reductions	Balance
Business-type activities				
Bonds and notes payable				
Water and Sewer:				
General obligation debt	\$ 594,852	\$ 521,186	\$ 30,575	\$ 1,085,463
Revenue debt	2,500,000	0	90,000	2,410,000
Total bonds and				
Notes payable	<u>\$3,094,852</u>	<u>\$,521,186</u>	<u>\$ 120,575</u>	<u>\$3,495,463</u>

All liabilities of the City of Brookhaven are secured by the full faith and credit of the municipality. Accrued compensated absences expire at year end and are classified as current liabilities.

General Obligation and Revenue debt service requirements, including interest for the next five years and to maturity are as follows:

Year ending	Government	al Activities	Business-T	ype Activities
September 30	Principal	Interest	Principal	Interest
2017	137,434	49,662	277,909	122,961
2018	233,124	93,897	284,671	113,175
2019	244,857	84,463	289,852	103,440
2020	175,000	74,663	297,212	102,440
2021	175,000	63,338	347,002	105,806
2022-2035	<u>1,350,249</u>	226,527	1,998,817	685,525
	<u>\$2,315,664</u>	<u>\$592,550</u>	<u>\$3,495,463</u>	<u>\$1,233,347</u>

NOTE 9: Other Commitments

Operating leases

The City has two operating leases as follows:

- 1. One copier, \$162.91 monthly lease payment
- 2. One postage meter, \$630.00 quarterly lease payment

Lease expenditures for the year ending September 30, 2016 amounted to \$4,475. Future minimum payments for the leases are as follows:

Year Ending September 30,	Amount
2017 2018	\$ 1,955 <u>1,629</u>
	<u>\$ 3,584</u>

NOTE 10: Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City carries commercial insurance for these risks. Settled claims resulting from these insured risks have not exceeded commercial insurance coverage in any of the past three years.

NOTE 11: Credit Risk

Trade accounts receivables potentially subject the City to concentrations of credit risk. Concentrations of credit risk with respect to trade receivables occur because the City grants credit to its water and sewer customers, all of whom are local individuals and businesses.

NOTE 12: <u>Commitments and Contingencies</u>

The water and sewer operations are subject to the usual matters, which effect water and sewer operations such as governmental regulations, the local economy, and other related matters such as licensing.

NOTE 13: Property Tax

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied at the city board meeting prior to September 15 and are payable in three installments on February 1, May 1 and July 1. The County bills, collects, and remits City and City Separate School District property taxes to the City. In turn, the City forwards the City Separate School District taxes to the School district. The City property tax revenues are recognized when levied to the extent that they result in current receivables.

NOTE 14: Subsequent Events

The City has evaluated events and transactions for potential recognition or disclosure through November 1, 2017, which is the date the financial statements are issued.

REQUIRED SUPPLEMENTARY INFORMATION

I

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

BUDGET TO ACTUAL CITY OF BROOKHAVEN, MISSISSIPPI FOR THE YEAR ENDED SEPTEMBER 30, 2016

	Original Budget Revisions		Final Budget		Total Actual		Variance		
<u>REVENUES</u>									
General property taxes									
Current year	\$ 3,800,000	\$	-	\$	3,800,000	\$	3,554,646	\$	(245,354)
Prior year	-		-		-		21,041		21,041
Penalties and interest on									
Delinquent taxes	80,000		-		80,000		114,039		34,039
Licenses and permits	82,000		-		82,000		100,908		18,908
Fines and penalties	300,000		-		300,000		304,474		4,474
In lieu taxes	60,000		-		60,000		11,234		(48,766)
Franchise taxes	510,000		-		510,000		465,039		(44,961)
Intergovernmental revenue:									
Federal sources	-		-		-		889,273		889,273
State sources:									
Grand Gulf Nuclear Plant	160,000		-		160,000		173,189		13,189
Sales tax	5,700,000		-		5,700,000		5,688,544		(11,456)
State gasoline tax	15,000		-		15,000		14,964		(36)
Homestead reimbursement	175,000		-		175,000		203,323		28,323
Fire protection allocation	68,000		-		68,000		-		(68,000)
Airport grant	400,000		-		400,000		-		(400,000)
State grants	50,000		-		50,000		-		(50,000)
County Sources	25,000		-		25,000		20,000		(5,000)
Charges for services:									
City clerk's office	350		-		350		315		(35)
Airport	250,000		-		250,000		174,812		(75,188)
Cemetery	41,000		-		41,000		46,366		5,366
Rent	106,000		27,300		133,300		85,442		(47,858)
Drug task force reimbursements	5,000		-		5,000		-		(5,000)
Loan for Firetruck	-		-		-		-		-
Interest	4,000		3,500		7,500		11,407		3,907
Miscellaneous	 536,400		318,775		855,175		360,668		(494,507)
Total Revenues	\$ 12,367,750		349,575	\$	12,717,325	\$	12,239,684	\$	(477,641)

See accompanying notes to financial statements

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

BUDGET TO ACTUAL CITY OF BROOKHAVEN, MISSISSIPPI

FOR THE YEAR ENDED SEPTEMBER 30, 2016

	Original	Revisions	Final Budget	Total Actual	Variance
	Budget	Kevisions	Budget	Actual	variance
EXPENDITURES					
General government	\$ 1,532,797	\$ 268,551	\$ 1,801,348	\$ 572,298	\$ 1,229,050
Police administration	2,796,350	110,700	2,907,050	2,727,169	179,881
Police court	165,790	12,200	177,990	169,183	8,807
Animal Control	87,800	(400)	87,400	75,672	11,728
Fire administration	2,479,465	-	2,479,465	2,398,656	80,809
Building inspection	115,200	-	115,200	102,506	12,694
City streets	2,430,250	1,113,890	3,544,140	1,545,376	1,998,764
Traffic department	116,100	36,000	152,100	144,921	7,179
Airport	707,800	-	707,800	235,199	472,601
Cemetery	306,300	(62,000)	244,300	211,935	32,365
Support appropriations	1,351,520	72,000	1,423,520	1,275,031	148,489
Specialized Services	57,150	-	57,150	54,506	2,644
Safe Routes	104,500	-	104,500	138,240	(33,740)
Debt Service:					
Principal	65,400	21,000	86,400	65,369	21,031
Interest	10,560	-	10,560	10,560	-
Total expenditures	12,326,982	1,571,941	13,898,923	9,726,621	4,172,302
Excess <deficiency> of revenues</deficiency>					
over expenditures	40,768	(1,222,366)	(1,181,598)	2,513,063	3,694,661
OTHER FINANCING SOURCE	S <uses></uses>				.
Operating transfers	-	-	-	(288,000)	248,436
Capital Lease	-	-	-	-	
Building and Other Improvements		-		(4,715,947)	(5,436,212)
Machinery and Equipment		-	-	(247,329)	(247,329)
Net other financing					
sources <uses></uses>			-	(5,251,276)	(5,435,105)
Excess <deficiency> of revenues</deficiency>					
and other financing sources over					
expenditures and other uses	<u>\$</u> 40,768	\$ (1,222,366)	\$ (1,181,598)	\$ (2,738,213)	\$ (1,740,444)
Fund balance beginning of year				7,210,821	
Fund balance ending of year				\$ 4,472,608	

See accompanying notes to financial statements

SUPPLEMENTARY INFORMATION

CITY OF BROOKHAVEN, MISSISSIPPI SURETY BOND SCHEDULE SEPTEMBER 30, 2016

<u>Name</u>

Position

Amount

Michael Jinks	City Clerk	100,000
Samantha D. Melancon	Bookkeeper	50,000
Brenda Lee Smith	Payroll Clerk	50,000
Patsy Wallace	Mayor's Secretary	50,000
Holly Slay	Clerk – Part Time	50,000
Brad Boerner	Municipal Court Judge	50,000
Kathy Allen	City Court's Clerk	50,000
Phyllis Watkins	City Court's Clerk	50,000
Melinda Dixon	Clerk-City Barn	25,000
Gloria Bozeman	Clerk	25,000
Cynthia Smith	Clerk	50,000
Jennifer Peets	Computer Operator – Water Dept.	50,000
Salinda Hardy	Clerk – Water Dept.	50,000
Wilmer Butler	Head of Street Department	25,000
Willie Smith	Solid Waste Supervisor	50,000
Steve Moreton	Public Works Director	50,000
Emile J. Gennaro	Building Inspector	50,000
Bobby Bell	Chief of Police	50,000
Barbara Allred	Dispatcher	25,000
Patricia Emfinger	Secretary - Police	25,000
Andy Leggett	Animal Control Officer	25,000
Sharon Norton	Animal Control Officer	25,000
LaChandrea A. Ewing	Dispatcher	25,000
William D. Newton	Dispatcher	25,000
George E. Lambright	Dispatcher	25,000
Virginia Darlene Portrey	Dispatcher	25,000
Michelle Smith	Dispatcher – Part Time	25,000
Mrs. Jerry Wilson	Alderman	50,000
Karen Sullivan	Alderman	50,000
Terry Bates	Alderman	50,000
Randy Belcher	Alderman	50,000
Shirley Estes	Alderman	50,000
Charles Fletcher Grice	Alderman	50,000
David Phillips	Alderman	50,000

Additionally, all policemen are bonded individually for a minimum of \$25,000.

The bonding company for the above scheduled bond is Brierfield Insurance Company.

<u>CITY OF BROOKHAVEN, MISSISSIPPI</u> COMBINED SCHEDULE OF LONG-TERM DEBT <u>SEPTEMBER 30, 2016</u>

Date of <u>Issue</u>	Name of Issue	Original <u>Amount</u>	Interest <u>Rates</u>	Balance Outstanding <u>10-1-15</u>
	General Obligation Bonds:			
	General Long-Term Debt Fund			
06-01-05 12-01-06	2005 G/O Industrial Park Public Improvement Bonds Series 2006	1,200,000 2,200,000	5.3 - 6.0 3.75-4.5	\$ 770,000 1,540,000
	Water and Sewer Fund			
03-30-10	2010 General Obligation Refunding	1,220,000	2.00-3.750	520,000
	Total General Obligation Bonds			<u>\$2,830,000</u>
	Revenue Bonds:			
04-01-06	TIF Bonds 2006 Ergon	825,000	4.65	\$ 100,000
	Water and Sewer Fund			
06-22-10	Sewer Improvements Series 2010	2,735,000	1.15-2.50	0
07-01-15	Water Improvements Series 2015	2,500,000	3.12-4.25	2,500,000
	Total Revenue Bonds			<u>\$ 2,600,000</u>
	Notes Payable (General Obligation):			
06-18-02 11-12-02 00-00-16	Mississippi Development Authority Mississippi Development Authority Mississippi Development Authority <u>Total Notes Payable</u>	303,789 200,000 521,186	4.0 3.0 3.0	\$ 46,518 74,852 <u>0</u> <u>\$ 121,370</u>
	Capital Lease:			
10-17-12	OshKosh Capital	459,256	3.7	299,481
	Total Capital Lease			<u>s 299,481</u>
	<u>Total Long – Term Debt</u>			<u>\$ 5,850,851</u>

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New			Balance Outstanding	Ne:	Maturities Next Period		
<u>I</u> :	ssued	Redeemed	<u>9-30-16</u>	<u>Principal</u>	Interest		
\$	0	\$ 55,000	\$ 715,000	\$ 60,000	\$ 40,455		
Φ	0	205,000	1,335,000	s 00,000 0	25,707		
	0	0	520,000	125,000	15,875		
<u>\$</u>	0	<u>\$260,000</u>	<u>\$ 2,570,000</u>	<u>\$ 185,000</u>	<u>\$ 82,037</u>		
\$	0	\$ 100,000	\$0	\$0	\$0		
	0	0	0	0	0		
	0	90,000	2,410,000	95,000	91,294		
<u>\$</u>	0	<u>\$ 190,000</u>	<u>\$ 2, 410,000</u>	<u>\$ 95,000</u>	<u>\$ 91,294</u>		
\$	0	\$ 25,526	\$ 20,992	\$ 20,992	\$ 28 1		
	0	8,865	65,987	11,501	1,808		
	<u>521,186</u> 521,186	<u>21,710</u>	<u>499,476</u> <u>\$586,455</u>	<u>46,408</u> <u>\$78,901</u>	<u>13,984</u> <u>\$ 16,073</u>		
Ф <u></u> ,	<u>521,100</u>	<u>\$56,101</u>	<u>\$ 586,455</u>	<u>\$ 78,901</u>	<u>\$ 16,073</u>		
\$ 	0	\$	\$ 244,672	\$ 56,442	\$		
\$	0	\$ <u>54,809</u>	<u>\$ 244,672</u>	<u>\$ 56,442</u>	<u>\$ 8,926</u>		
\$ <u></u>	<u>521,186</u>	<u>\$ 560,910</u>	<u>\$ 5,811,127</u>	\$ <u>415,343</u>	<u>\$ 184,346</u>		

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<u>CITY OF BROOKHAVEN, MISSISSIPPI</u> <u>SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS</u> <u>FOR THE YEAR ENDED SEPTEMBER 30, 2016</u>

Federal Grantor/Pass-through Grantor/Program or Cluster Title	Federal CFDA Number	Grant Identifying Number	Federal Expenditures
U. S. Department of Housing and Urban Development: Pass-through program from: Mississippi Development Authority-CDBG			600,575
U.S Department of Transportation Pass-through program from: Mississippi Department of Transportation Airport Improvement Program Brookway Blvd Overlay			442,344 462,834
Safe Routes-School Department of Homeland Security Pass-through program from:			138,240
Total Expenditures of Federal Awards			\$ 1,643,993

The accompanying notes to the financial statements are an integral part of this statement.

<u>CITY OF BROOKHAVEN, MISSISSIPPI</u> NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED SEPTEMBER 30, 2016

NOTE A – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the City of Brookhaven and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

<u>CITY OF BROOKHAVEN, MISSISSIPPI</u> SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED SEPTEMBER 30, 2016

SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of the City of Brookhaven.
- 2. No findings were reported relating to internal control over financial reporting during the audit of the general purpose financial statements.
- 3. No instance of noncompliance material to the general purpose financial statements of the City of Brookhaven was disclosed during the audit.
- 4. There were no audit findings relative to major federal award programs for the City of Brookhaven.
- 5. The auditor's report on compliance for the major federal award programs for the City of Brookhaven expresses an unqualified opinion on all major federal programs.
- 6. There were no audit findings disclosed that are required to be reported in accordance with Section __.510 (a) of OMB Circular A-133.
- 7. The threshold for distinguishing Types A and B programs was \$300,000.
- 8. The City of Brookhaven was determined not to be a low-risk auditee.

FINDINGS - FINANCIAL STATEMENT AUDIT

There were no findings related to financial statement audit for the fiscal year ended September 30, 2016.

FINDINGS AND QUESTIONED COSTS-MAJOR FEDERAL AWARD PROGRAMS

There were no findings related to the federal award programs for the fiscal year ended September 30, 2016.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



Max Halley PLLC Certified Public Accountant

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Mayor and Board of Aldermen City of Brookhaven, Mississippi

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the businesstype activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Brookhaven, Mississippi, as of and for the year ended September 30, 2016, and the related notes to the financial statements, which collectively comprise the City of Brookhaven, Mississippi's basic financial statements, and have issued our report thereon dated November 1, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Brookhaven, Mississippi's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Brookhaven, Mississippi's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Brookhaven, Mississippi's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Brookhaven, Mississippi's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Marttally PUC

Max Halley PLLC

Brookhaven, Mississippi November 1, 2017

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133



Certified Public Accountant

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the Mayor and Board of Aldermen City of Brookhaven, Mississippi

Report on Compliance for Each Major Federal Program

We have audited the City of Brookhaven, Mississippi's compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of the City of Brookhaven, Mississippi's major federal programs for the year ended September 30, 2016. City of Brookhaven, Mississippi's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City of Brookhaven, Mississippi's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Brookhaven, Mississippi's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City of Brookhaven, Mississippi's compliance.

Opinion on Each Major Federal Program

In our opinion, the City of Brookhaven, Mississippi, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2016.

Report on Internal Control over Compliance

Management of the City of Brookhaven, Mississippi, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Brookhaven, Mississippi's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal

program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Brookhaven, Mississippi's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Marthalley PLC

Max Halley PLLC Brookhaven, Mississippi November 1, 2017

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH MISSISSIPPI STATE LAWS AND REGULATIONS



Certified Public Accountant

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH MISSISSIPPI STATE LAWS AND REGULATIONS

To the Mayor and Board of Alderman City of Brookhaven, Mississippi

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Brookhaven, Mississippi as of and for the year ended September 30, 2016, which collectively comprise the City's basic financial statements and have issued our report thereon dated November 1, 2017.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States.

As required by the state legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain state laws and regulations. However, providing an opinion on compliance with state laws and regulations was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of those procedures and our audit of the basic financial statements disclosed no material instances of noncompliance with state laws and regulations.

This report is intended for the information of the City's management and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Max Hally PLLC

Max Halley PLLC Brookhaven, Mississippi

November 1, 2017