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Town of Mantee P.O. Box 2345 Mantee, Mississippi 39751

May 30, 2017

Office of the State Auditor P. O. Box 956 Jackson, Mississippi 39205

Re: Annual Municipal Audit

Accompanying this letter is a copy of the annual compilation of the town of Mantee, Mississippi, for the fiscal year ended September 30, 2016. A separate management letter was not written to the town in connection with this compilation.

Sincerely,

Mary J. Baker,

Mayor

Attachments

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TOWN OF MANTEE

Mantee, Mississippi

Compilation Report

For Fiscal Year Ended September 30, 2016

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TOWN OF MANTEE, MISSISSIPPI SPECIAL REPORT ON AGREED-UPON PROCEDURES FOR SMALL MUNICIPALITIES

Mayor and Board of Alderman Town of Mantee, Mississippi

We have applied certain agreed upon procedures, as discussed below, to the accounting records of the Town of Mantee, Mississippi, as of September 30, 2016, and for the year then ended, as required by the Office of the State Auditor, under the provisions of Section 21-35-31, Miss. Code Ann. (1972). It is understood that the report is solely for the use of the governing body of the Town of Mantee, Mississippi, and the Office of the State Auditor and should not be used for any other purpose. Our procedures and findings are as follows:

1. We reconciled cash on deposit with the following banks to balances in the respective general ledger accounts and obtained confirmation of the related balances from the banks:

| Bank | Account Name | Fund | Balance per General Ledger |
|----------------|-------------------|-----------------|-------------------------------|
| Bank of Mantee | Grant Funds | General Fund | 28539.04 |
| Bank of Mantee | General Account | General Fund | 35729.05 |
| Bank of Mantee | Unemployment Fund | Special Revenue | 287.65 |

2. We physically examined securities held for investment. Securities held in trust were confirmed directly with respective trustees. All investment transactions during the year were examined for compliance with investments authorized by Section 21-33-323, Miss. Code Ann. (1972).

| Security | Fund | General Ledger Cost |
|---|--------------|------------------------|
| Bank of Mantee Certificates of Deposit | General Fund | 19346.62 |

3. We performed the following procedures with respect to taxes on real and personal property levied during the fiscal year:

None - The Town of Mantee does not assess or collect any real or personal property taxes.

4. We obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated were traced to deposits in the respective bank accounts and recorded in the general ledger without exception. Payments traced were as follows:

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| Payment Purpose | Receiving Fund | General Ledger Amount |
|-------------------------------|----------------|--------------------------|
| | | |
| General Municipal Aid | General Fund | 115.69 |
| Sales Tax Allocation | General Fund | 31690.52 |
| Gasoline Tax | General Fund | 710.50 |
| TVA Payments in Lieu of Taxes | General Fund | 708.50 |
| MS Depart of Archives and | | |
| History Grant | General Fund | 73948.53 |
| Fire Protection Allocation | General Fund | 1487.94 |
| MS Dept of Transportation | | |
| Engineering Grant | General Fund | 12198.77 |
| MS Dept of Transportation | | |
| Capital Outlay Building Grant | General Fund | 209411.57 |

5. We selected a sample of purchases made by the municipality during the fiscal year. Each sample item was evaluated for compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), as applicable.

The sample consisted of the following:

| Number of Sample Items | Dollar Value of Samples |
|------------------------|-------------------------|
| 27 | 103376.01 |

We found the municipality's purchasing procedures to be in agreement with the requirements of the above-mentioned sections.

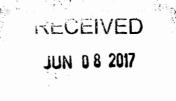
6. We have read the municipal compliance questionnaire completed by the municipality. The completed survey indicated no instances of non-compliance with state requirements.

Because the above procedures do not constitute an audit in accordance with generally accepted auditing standards, we do not express an opinion on any of the specific accounts or classes of transactions referred to above. In connection with the procedures referred to above, no matters came to our attention that caused us to believe that the items specified in paragraphs 1, 2 and 3 should be adjusted. Had we performed additional procedures or had we conducted an audit of the financial statements in accordance with generally accepted auditing standards, matters might have come to our attention that would have been reported to you. This report should not be associated with the financial statements of the Town of Mantee, Mississippi, for the year ended September 30, 2016.

W Ken Pour

W. Keith Pounds Certified Public Accountant

May 30, 2017



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TOWN OF MANTEE, MISSISSIPPI COMBINED STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS (ALL FUNDS) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2016

| | | | TOTALS | |
|---|------------|-----------|------------|------------|
| | | FIDUCIARY | (MEMORAN | DUM ONLY) |
| | GENERAL | FUNDS | 9/30/2016 | 9/30/2015 |
| REVENUE RECEIPTS: | | | | |
| Franchise Tax on Utilities | 2,843.29 | | 2,843.29 | 3,108.23 |
| Privilege Tax | 202.00 | | 202.00 | 207.00 |
| State Shared Revenues: | | | | |
| General Municipal Aid | 115.69 | | 115.69 | 115.69 |
| Sales Tax | 31,690.52 | | 31,690.52 | 35,733.28 |
| Gasoline Tax | 710.50 | | 710.50 | |
| TVA Payments in Lieu of Taxes | 708.50 | | 708.50 | ′ |
| Fire Protection | 1,487.94 | | 1,487.94 | , |
| MS Department of Archives and History Grant | 73,948.53 | | 73,948.53 | 18,078.50 |
| MS Dept of Transportation Engineering Grant | 12,198.77 | | 12,198.77 | |
| MS Dept of Transportation Capital Outlay Bldg Grant | 209,411.57 | | 209,411.57 | |
| Webster County | 100.00 | | 100.00 | 200.00 |
| OTHER RECEIPTS: | | | | |
| Interest Income | 14,875.00 | | 14,875.00 | 183.44 |
| Grant- Walmart | 0.00 | | 0.00 | 1,000.00 |
| Rent | 400.00 | | 400.00 | · |
| Refunds | 856.00 | · | 856.00 | |
| Sale-Surplus Property | 20,000.00 | | 20,000.00 | 500.00 |
| TOTAL RECEIPTS | 354,822.06 | 0.00 | 354,822.06 | 62,835.02 |
| Cash Balance - Beginning | 36,901.22 | 287.65 | 37,188.87 | 39,307.55 |
| Certificates of Deposit | 19,197.87 | | 19,197.87 | 19,014.43 |
| TOTAL AMOUNT TO ACCOUNT FOR | 410,921.15 | 287.65 | 411,208.80 | 121,157.00 |

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TOWN OF MANTEE, MISSISSIPPI COMBINED STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS (ALL FUNDS) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2016

| | | FIDUCIARY | TOT. | |
|-----------------------------|------------|-----------|--------------|------------|
| | GENERAL | FUNDS | 9/30/2016 | 9/30/2015 |
| OPERATING DISBURSEMENTS: | | | | |
| General Government | 24,617.44 | | 24,617.44 | 21,853.66 |
| Utilities - Public Property | 7,166.85 | | 7,166.85 | 6,292.54 |
| PUBLIC SAFETY: | | | | |
| Police | 1,369.05 | | 1,369.05 | 2,427.65 |
| Fire | 1,673.10 | | 1,673.10 | 1,223.41 |
| OTHER DISBURSEMENTS: | | | | |
| Interest Expense | 0.00 | | 0.00 | 159.01 |
| Depot Project | 291,974.07 | | 291,974.07 | 17,813.99 |
| Debt Service | 0.00 | | 0 .00 | 15,000.00 |
| TOTAL DISBURSEMENTS | 326,800.51 | 0.00 | 326,800.51 | 64,770.26 |
| Cash Balance - Ending | 64,774.02 | 287.65 | 65,061.67 | 37,188.87 |
| Certificates of Deposit | 19,346.62 | 0.00 | 19,346.62 | 19,197.87 |
| TOTAL AMOUNT ACCOUNTED FOR | 410,921.15 | 287.65 | 411,208.80 | 121,157.00 |

TOWN OF MANTEE, MISSISSIPPI NOTES TO THE FINANCIAL STATEMENTS **September 30, 2016**

Note A: Summary of Significant Accounting Policies

General Information

The town operates under the Mayor - Board of Aldermen form of government and provides services as authorized by law.

Reporting Entity

The financial statement of the town consists of all the funds of the town.

Fund Accounting

The accounts of the town are organized on the basis of funds, each of which is considered a separate accounting entity.

Basis of Accounting

The financial statement is prepared on a cash receipts and disbursements basis, as prescribed by the Office of the State Auditor. Consequently, certain revenues are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when the obligation is incurred.

Note B: Report Classifications

Receipts and disbursements were classified according to requirements for small towns in the State of Mississippi as prescribed by the Office of the State Auditor.

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TOWN OF MANTEE, MISSISSIPPI SCHEDULE OF INVESTMENTS (ALL FUNDS) September 30, 2016

| OWNERSHIP | TYPE OF INVESTMENT | CERTIFICATE NUMBER | | STMENT VALUE | |
|-------------------------------------|--------------------|-----------------------|--|-----------------|--|
| General Fund Certificate of Deposit | | 15704 | | 19,346.62 | |
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| TOTAL INVESTMENTS | | | | 19,346.62 | |

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TOWN OF MANTEE, MISSISSIPPI SCHEDULE OF SURETY BONDS FOR TOWN OFFICIALS September 30, 2016

| NAME | POSITION | SURETY | BOND AMOUNT | | |
|-------------------|---------------|--------------------|-------------|--|--|
| William E. Norman | Clerk | State Farm | \$50,000.00 | | |
| Frances Wilson | Mayor | Dewberry Insurance | \$50,000.00 | | |
| Various | Board Members | Dewberry Insurance | \$25,000.00 | | |

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