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# **BFMW Group, PLLC**

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State of Mississippi Office of the State Auditor PO box 956 Jackson, MS 39205

Dear Emily M. McNeil, CPA

Ms. Kindle at the Town of Webb asked us to send their 2016 Report to the State Department. She had previously sent it but had gotten misplaced.

Sincerely

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C W Walker, Jr., CPA

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# TOWN OF WEBB, MISSISSIPPI COMPILATION REPORT AND COMPLIANCE LETTER FISCAL YEAR ENDED SEPTEMBER 30, 2016

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BFMW GROUP, PLLC CERTIFIED PUBLIC ACCOUNTANTS GREENWOOD, MS

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#### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Honorable Mayor and Board of Aldermen Town of Webb Webb, Mississippi

We have performed the procedures enumerated below, which were agreed to by the Office of the State Auditor, to the accounting records of the Town of Webb, Mississippi, solely to assist the Office of the State Auditor evaluate the financial compliance with certain laws and regulations as of September 30, 2016, and for the year then ended. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Office of the State Auditor, State of Mississippi. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. We reconciled cash on deposit with the following banks to balances in the respective general ledger accounts and obtained confirmation of the related balances from the banks:

| Bank                              | Account Number | Account Name       | Fund             | Balance             |
|-----------------------------------|----------------|--------------------|------------------|---------------------|
| Southern Bancorp                  | 400317         | General            | General          | \$ 17,948           |
| Southern Bancorp                  | 3542735        | Police Fund        | General          | 2,141               |
| Southern Bancorp                  | 372625         | Civic Center       | General          | 1,253               |
| Southern Bancorp<br>Total General | 580085<br>Fund | Community Resource | General          | <u>50</u><br>21,392 |
| Southern Bancorp                  | 580220         | Special Projects   | Special Projects | 1,941               |
| Southern Bancorp                  | 500074         | Water & Sewer Fund | Proprietary      | 7,378               |
| Southern Bancorp                  | 580522         | Payroll Clearing   | Payroll Clearing | 2,835               |
| Total All Fund                    | s              |                    |                  | \$ 33,546           |

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- 2. There were no securities held for investment. The total of all funds, \$33,546, was adequately collateralized by the FDIC insurance carried for the Town by the banks.
- 3. We performed the following procedures with respect to taxes on real and personal property (including motor vehicles) levied during the fiscal year:.
  - a. Verify use of certified county assessment rolls and trace levies to governing body minutes;
  - b. Examined uncollected taxes for proper handling, including tax sales;
  - c. Traced distribution of taxes collected to proper funds; and
  - d. Analyzed increase in taxes for most recent period for completion with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

The distribution of taxes to funds was found to be in accordance with prescribed tax levies, and uncollected taxes were determined to be properly handled.

Ad valorem tax collections were found to be within the limitations of Section 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

The entire 6.18 mill tax assessment as passed was assigned to and deposited in the General Fund, and General Obligation Debt payments are paid from the General Fund.

4. We obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated were traced to deposit in the respective bank accounts and recorded in the general ledger without exception. Payments traced were as follows:

| Payment Purpose                        | Receiving Fund | A  | Amount  |  |  |
|--|----------------|----|---------|--|--|
| Sales Tax Allocation                   | General Fund   | \$ | 86,581  |  |  |
| Municipal Aid                          | General Fund   |    | 282     |  |  |
| Gasoline Tax                           | General Fund   |    | 1,695   |  |  |
| Homestead Exemption                    | General Fund   |    | 7,432   |  |  |
| In Lieu Taxes - Grand Gulf             | General Fund   |    | 4,804   |  |  |
| Special Projects - Home Project        | General Fund   |    | 756     |  |  |
| Department of Health and Public Safety | General Fund   |    | 5,604   |  |  |
| Total                                  |                | \$ | 107,154 |  |  |

5. We selected a sample of purchases made by the town during the fiscal year. Each sample item was evaluated for compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), as applicable.

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The sample consisted of the following:

| Number of Sampled Items | 43           |
|-------------------------|--------------|
| Dollar Value of Samples | \$<br>77,935 |

We found the municipality's purchasing procedures to be in agreement with the requirements of the above-mentioned sections.

- 6. We have read the Municipal Compliance Questionnaire completed by the municipality. The following responses to the questionnaire indicate noncompliance with state requirements:
  - a. Required trust funds have not been established for utility revenue bonds. The bonds are being paid out of the general fund. (Part IV, Question 3)
  - b. Fines and forfeitures are not all collected and remitted. Some are overdue. (Part V, Question 11)

Except for the comments in the paragraph above, for those items applicable to the municipality, no instances of non-compliance were noted.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on management's compliance with laws and regulations. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the Office of the State Auditor, State of Mississippi, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

MIM W broup, PLZC

BFMW Group, PLLC May 31, 2017 · · ·

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#### INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and Board of Aldermen Town of Webb Webb, Mississippi

We have compiled the accompanying statement of cash receipts and disbursements—all fund types of the Town of Webb for the year ended September 30, 2016, in accordance with Statements on Standards For Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying statement of cash receipts and disbursements—all fund types and, accordingly, do not express an opinion or any other form of assurance on it.

The town's policy is to prepare its financial statement on the basis of cash receipts and disbursements; consequently, certain revenue is recognized when received rather than when measurable and available, and certain expenditures are recognized when paid rather than when the obligation is incurred. Accordingly, the statement of cash receipts and disbursements—all fund types is not intended to present results of operations, in conformity with generally accepted accounting principles.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements. If the omitted disclosures were included, they might influence the user's conclusions about the town's cash receipts and disbursements. Accordingly, the financial statement is not designed for those who are not informed about such matters.

The supplementary information contained on page 8 is presented for purposes of additional analysis and has been compiled by us from information that is the representation of management of the Town of Webb, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on such supplementary information.

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BFMW Group, PLLC May 31, 2017 · .

#### TOWN OF WEBB, MISSISSIPPI COMBINED STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS (ALL FUNDS) FISCAL YEAR ENDED SPETEMBER 30, 2016

|                                      |            |          |          |         |             |           | То         | tals        |
|--------------------------------------|------------|----------|----------|---------|-------------|-----------|------------|-------------|
|                                      |            | Special  | Capital  | Debt    | Proprietary | Payroll   |            | dum Only) • |
|                                      | General    | Revenue  | Projects | Service | Funds       | Clearance | 2015       | 2016        |
| Revenue Receipts                     |            |          |          |         |             |           |            |             |
| General Property Taxes               | \$ 156,640 |          |          |         |             |           | \$ 152,489 | \$ 156,640  |
| Franchise Taxes                      | 20,354     | \$ 1,000 |          |         |             |           | 31,364     | 21,354      |
| Intergovernmental Revenues           |            |          |          |         |             |           |            |             |
| General Municipal Aid                | 282        |          |          |         |             |           | 282        | 282         |
| State Shared Revenues:               |            |          |          |         |             |           |            |             |
| Sales Tax                            | 86,581     |          |          |         |             |           | 89,922     | 86,581      |
| Gasoline Tax                         | 1,695      |          |          |         |             |           | 1,695      | 1,695       |
| Nuclear Plant                        | 4,804      |          |          |         |             |           | 4,818      | 4,804       |
| Homestead Exemption                  | 7,432      |          |          |         |             |           | 7,467      | 7,432       |
| Public Health and Safety             | 5,604      |          |          |         |             |           |            | 5,604       |
| Revenues - Civic Center & Cell Tower | 19,200     |          |          |         |             |           | 20,052     | 19,200      |
| Other Income                         |            | 756      |          |         |             |           | 562        | 756         |
| Charges for Services                 |            |          |          |         |             |           |            |             |
| Water & Sewer                        |            |          |          |         | 171,582     |           | 172,826    | 171,582     |
| Fines and Forfeits                   | 23,820     |          |          |         |             |           | 26,956     | 23,820      |
| Total Revenue Receipts               | 326,412    | 1,756    | -        |         | 171,582     | -         | 508,433    | 499,750     |
| Other_Receipts                       |            |          |          |         |             |           |            |             |
| Loans and Transfers                  |            |          |          |         | -           | 301,040   | 303,124    | 301,040     |
| Total Other Receipts                 |            | -        | -        | -       |             | 301,040   | 321,355    | 301,040     |
| Total Receipts                       | 326,412    | 1,756    | -        | -       | 171,582     | 301,040   | 814,057    | 800,790     |
| Cash Balance - Beginning of Year     | 14,404     | 3,919    |          |         | 865         | 2,548     | 41,067     | 21,736      |
| Total Funds to Account For           | \$ 340,816 | 5,675    | _        | _       | 172,447     | 303,588   | 855,124    | 822,526     |

The notes to the financial statement are an integral part of this statement.

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#### TOWN OF WEBB, MISSISSIPPI COMBINED STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS (ALL FUNDS) FISCAL YEAR ENDED SEPTEMBER 30, 2016

|                                      |                     |         |          |         |             | _         | Tota       | ls       |
|--------------------------------------|---------------------|---------|----------|---------|-------------|-----------|------------|----------|
|                                      |                     | Special | Capital  | Debt    | Proprietary | Payroll   | (Memorandu | ım Only) |
|                                      | General             | Revenue | Projects | Service | Funds       | Clearance | 2015       | 2016 •   |
| <b>Operating Disbursements</b>       |                     |         |          |         |             |           |            |          |
| General Government                   |                     |         |          |         |             |           |            |          |
| Payroll Expenses                     |                     |         |          |         |             | 92,209    | 90,781     | 92,209   |
| Contractual Services                 | 66,879              |         |          |         |             |           | 77,097     | 66,879   |
| Supplies and Other                   | 3,884               |         |          |         |             |           | 11,649     | 3,884    |
| Debt Service                         |                     |         |          |         |             |           | -          | -        |
| Public Safety                        |                     |         |          |         |             |           |            |          |
| Police                               |                     |         |          |         |             |           |            |          |
| Payroll Expense                      |                     |         |          |         |             | 114,572   | 119,384    | 114,572  |
| Contractual Services                 | 15,128              |         |          |         |             |           | 10,297     | 15,128   |
| Supplies and Other                   | 3,645               |         |          |         |             |           | 2,792      | 3,645    |
| Civic Center                         |                     |         |          |         |             |           |            | -        |
| Supplies                             | 3,610               |         |          |         |             |           | 3,943      | 3,610    |
| Utilities                            | 4,622               |         |          |         |             |           | 2,237      | 4,622    |
| Enterprises                          |                     |         |          |         |             |           |            | -        |
| Payroll Expenses                     |                     |         |          |         |             | 93,972    | 87,102     | 93,972   |
| Water and Sewer                      |                     |         |          |         | 74,224      |           | 97,092     | 74,224   |
| Interest and Fees - Long-Term Debt   | 3,615               |         |          |         |             |           | 5,347      | 3,615    |
| <b>Total Operating Disbursements</b> | 101,383             | -       | -        |         | 74,224      | 300,753   | 507,721    | 476,360  |
| Other Disbursements                  |                     |         |          |         |             |           |            |          |
| Special Project                      |                     | 3,734   |          |         |             |           | 3,913      | 3,734    |
| Long-Term Debt Retired               | 6,332               |         |          |         |             |           | 6,630      | 6,332    |
| Payment - IRS Debt                   | 6,000               |         |          |         |             |           | 6,000      | 6,000    |
| Capital Outlay                       |                     |         |          |         |             |           | 6,000      | -        |
| Loans and Transfers                  | 205,709             |         |          |         | 90,845      |           | 303,124    | 296,554  |
| Total Other Disbursements            | 218,041             | 3,734   |          | -       | 90,845      |           | 325,667    | 312,620  |
| Total Disbursements                  | 319,424             | 3,734   | -        | -       | 165,069     | 300,753   | 325,667    | 788,980  |
| Cash Balance - End of Year           | 21,392              | 1,941   |          |         | 7,378       | 2,835     | (325,667)  | 33,546   |
| TOTAL AMOUNT ACCOUNTED FO            | <b>R_\$</b> 340,816 | 5,675   |          |         | 172,447     | 303,588   | -          | 822,526  |

The notes to the financial statement are an integral part of this statement.

#### TOWN OF WEBB, MISSISSIPPI NOTES TO THE FINANCIAL STATEMENT SEPTEMBER 30, 2016

#### **NOTE A: Summary of Significant Accounting Policies**

#### **General Information**

The Town of Webb, Mississippi, operates under the mayor/board of alderman form of government and provides services as authorized by law.

#### **Reporting Entity**

The financial statement of the town consists of all the funds of the town.

#### **Fund Accounting**

The accounts of the town are organized on the basis of funds, each of which is considered a separate accounting entity.

#### **Basis of Accounting**

The financial statement is prepared on a cash receipts and disbursements basis as prescribed by the Office of the State Auditor. Consequently, certain revenues are recognized when received rather than when earned and certain expenses are recognized when paid rather than when the obligation is incurred.

#### **NOTE B: Report Classification**

Receipts and disbursements are classified according to requirements for small towns in the State of Mississippi as prescribed by the Office of the State Auditor.

#### **NOTE C: Other Matters**

The Internal Revenue Service made an assessment against the Town of Webb, Mississippi, for unpaid payroll taxes and withheld federal income taxes in the amount of \$467,592. This assessment is the result of the Town of Webb apparently collecting these taxes through withholding on employee pay checks but failing to remit them to the Department of the Treasury (Internal Revenue Service).

It appears that these failures took place from June, 2005, until September, 2009. None of the town officials who were responsible for remitting these funds are in office at this time. Since September, 2009, the Town of Webb appears to be in compliance with all payroll taxes. The town is remitting \$500 per month toward this debt, which at the date of this report (May 31, 2017) totaled in excess of \$600,000 including penalties and interest. It is highly doubtful that the Town of Webb will be able to liquidate this debt considering its present revenue structure. Consequently, it is reported here as an assessment rather than on page 8, Schedule of Long-Term Debt.

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### TOWN OF WEBB, MISSISSIPPI SCHEDULE OF LONG-TERM DEBT FISCAL YEAR ENDED SEPTEMBER 30, 2016

| Definition and Purpose   | Balance<br>Outstanding<br>10/01/15 |        | Outstanding During Fi |          | Balance<br>Outstanding<br>09/30/16 |
|--|------------------------------------|--------|-----------------------|----------|------------------------------------|
| General Obligation Bonds:<br>General Obligation Street<br>Improvement Bond Service 2007<br>Original \$67,700<br>4% - 4.6%<br>Payment varies \$6,860 - \$7,059 annually - A | \$                                 | 26,100 |                       | 6,100    | 20,000                             |
| Revenue Bonds:<br>Berkadia 5%<br>Bond for Sewer System Improvements<br>Currently paying \$500 per month - B  |                                    | 52,480 |                       | 232      | 52,248                             |
|  | \$                                 | 78,580 | <u>\$</u> -           | \$ 6,332 | \$ 72,248                          |

A. Interest expense on the General Obligation bonds during fiscal year ended September 30, 2016\$ 597Paying Agent Fee\$ 750

B. Total of \$2,5000 paid during fiscal year ended September 30, 2016, \$2,268 credited to Interest and \$232 credited to Principal. Negotiations are presently underway to refinance the balance.

C. See also Note C, Page 7 of this report.

The notes to the financial statement are an integral part of this statement.

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## TOWN OF WEBB, MISSISSIPPI SCHEDULE OF SURETY BONDS FOR TOWN OFFICIALS SEPTEMBER 30, 2016

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| NAME             | POSITION   | COMPANY                                 |    | BOND   |
|------------------|------------|---|----|--------|
| Tracy T. Mims    | Mayor      | Mississippi Municipalities Bond Program | \$ | 25,000 |
| Maggie Outlaw    | Alderman   | Mississippi Municipalities Bond Program | \$ | 25,000 |
| Denise Calhoun   | Alderman   | Mississippi Municipalities Bond Program | \$ | 25,000 |
| Marilyn D. Gibbs | Alderman   | Mississippi Municipalities Bond Program | \$ | 25,000 |
| Chiquita Jones   | Alderman   | Mississippi Municipalities Bond Program | \$ | 25,000 |
| Betty J. Powell  | Alderman   | Mississippi Municipalities Bond Program | \$ | 25,000 |
| Quartesha Kindle | City Clerk | Travelers                               | \$ | 50,000 |

The notes to the financial statement are an integral part of this statement.

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