



The following document was not prepared by the Office of the State Auditor, but was prepared by and submitted to the Office of the State Auditor by a private CPA firm. The document was placed on this web page as it was submitted. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

State of Mississippi
Specified Elements of Selected Funds of the State and School
Employees' Life and Health Insurance Plan
Independent Auditor's Reports and
Combined Schedule of Specified Financial Statement Elements
June 30, 2016



State of Mississippi
Specified Elements of Selected Funds of the State and School
Employees' Life and Health Insurance Plan
June 30, 2016

Contents

Independent Auditor's Report.....	1
Combined Schedule of Specified Financial Statement Elements	3
Notes to Schedule.....	4
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance With <i>Government</i> <i>Auditing Standards</i>	11
Schedule of Findings and Responses	13

Independent Auditor's Report

Members of the State of Mississippi State and School
Employees' Health Insurance Management Board
State of Mississippi State and School Employees'
Life and Health Insurance Plan
Jackson, Mississippi

Report on the Schedule

We have audited the accompanying combined schedule of specified financial statement elements of Funds 3322000000, 3322200000 and 822000000 (the Schedule) of the State of Mississippi State and School Employees' Life and Health Insurance Plan (the Plan) as of and for the year ended June 30, 2016, and the related notes to the Schedule.

Management's Responsibility for the Schedule

Management is responsible for the preparation and fair presentation of the Schedule in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the Schedule that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the Schedule based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Schedule is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Schedule. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Schedule, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Plan's preparation and fair presentation of the Schedule in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the Schedule.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the Schedule referred to above presents fairly, in all material respects, the combined schedule of specified financial statement elements of Funds 3322000000, 3322200000 and 8220000000 of the State of Mississippi State and School Employees' Life and Health Insurance Plan as of and for the year ended June 30, 2016, in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in *Note 2*, the Schedule presents only specified financial statement elements of Funds 3322000000, 3322200000 and 8220000000 and do not purport to, and do not, present fairly the financial net position of the Plan as of June 30, 2016, the changes in its financial net position or, where applicable, its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2016, on our consideration of the Plan's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Plan's internal control over financial reporting and compliance.

BKD, LLP

Jackson, Mississippi
December 14, 2016

State of Mississippi
Selected Funds of the State and School Employees'
Life and Health Insurance Plan
Combined Schedule of Specified Financial Statement Elements
As of and for the Year Ended June 30, 2016

Specified Elements as of June 30, 2016

Cash and Cash Equivalents	
Equity in the State's internal investment pool	\$ 288,080,228
Cash	<u>85,987,186</u>
Total cash and equivalents	<u><u>\$ 374,067,414</u></u>
Claims and Benefits Payable	<u><u>\$ 64,093,919</u></u>
Unearned Revenue	<u><u>\$ 10,323,997</u></u>

Specified Elements for the Year Ended June 30, 2016

Charges for Premiums	<u><u>\$ 735,910,892</u></u>
Claims and Benefits	<u><u>\$ 711,864,418</u></u>

State of Mississippi
Specified Elements of Selected Funds of the State and School
Employees' Life and Health Insurance Plan
Notes to Schedule
June 30, 2016

Note 1: Description of the Plan

The following brief description of the State of Mississippi State and School Employees' Life and Health Insurance Plan (the Plan) is provided for general information purposes only. Participants should refer to Title 25 Chapter 15 of the Mississippi statutes as amended or the Plan Document for more complete information.

The Plan was established by Section 25-15-3 et seq., Mississippi Code Ann. (1972), which may be amended only by the State Legislature. The State and School Employees' Health Insurance Management Board (the Board) administers the Plan. The Plan is self-insured and is financed through premiums collected from employers, employees, retirees and COBRA participants. The Plan is maintained solely for the benefit of eligible employees, dependents and retirees. The Plan is an internal service fund of the State of Mississippi (the State).

The 14-member board, which administers the Plan, is comprised of the Chairman of the Workers' Compensation Commission; the State Personnel Director; the Commissioner of Insurance; the Commissioner of Higher Education; the State Superintendent of Public Education; the Executive Director of the Department of Finance and Administration; the Executive Director of the Mississippi Community College Board; the Executive Director of the Public Employees Retirement System; two appointees of the Governor; the Chairman of the Senate Insurance Committee, or his designee; the Chairman of the House of Representatives Insurance Committee, or his designee; the Chairman of the Senate Appropriations Committee, or his designee; and the Chairman of the House of Representatives' Appropriations Committee, or his designee. The Board has a fiduciary responsibility to manage the funds of the Plan. The Plan maintains a budget approved by the Board.

General

The Plan was formed by the State Legislature to provide group health and life benefits to full-time active and retired employees of the State, agencies, universities, community/junior colleges, public school districts and public libraries. In addition, the spouse and/or children of covered employees and retirees, as well as surviving spouses and COBRA participants, may be eligible for health insurance coverage under the Plan.

Premiums and Participants

Employees' premiums are funded primarily by their employers. Retirees must pay their own premiums, as do active employees for spouse and dependent medical coverage. The Board has the sole authority for setting life and health insurance premiums for the Plan.

Per Section 12-15-15 (10) Mississippi Code Ann. (1972), a retired employee electing to purchase retiree life and health insurance will have the full cost of such insurance premium deducted

State of Mississippi
Specified Elements of Selected Funds of the State and School
Employees' Life and Health Insurance Plan
Notes to Schedule
June 30, 2016

monthly from their state retirement plan check or direct billed for the cost of the premium if the retirement check is insufficient to pay for the premium. If the Board determined actuarially that the premium paid by the participating retirees adversely affects the overall cost of the Plan to the State, then the Board may impose a premium surcharge, not to exceed 15%, upon such participating retired employees who are under the age for Medicare eligibility and who are initially employed before January 1, 2006. For participating retired employees who are under the age for Medicare eligibility and who are initially employed on or after January 1, 2006, the Board may impose a premium surcharge in an amount the Board determined actuarially to cover the full cost of insurance. For the year ended June 30, 2016, retirement premiums range from \$180 to \$1,472, depending on the coverage (Base or Select), dependent coverage, Medicare eligibility and date of hire.

Pursuant to the authority granted by Mississippi Statute, the Board has the authority to establish and change premium rates for the participants, employers and other contributing entities. An outside consulting actuary advises the Board regarding changes in premium rates. If premium rates are changed, they generally become effective at the beginning of the next calendar year or next fiscal year.

Plan participants are not subject to supplemental assessment in the event of a premium deficiency. At the time of premium payment, the risk of loss due to incurred benefit costs is transferred from the participant to the Plan. If the assets of the Plan were to be exhausted, participants would not be responsible for the Plan's liabilities.

At June 30, 2016, the Plan provided health coverage to 334 agency divisions, with approximately 139,000 primary participants (not including dependents). Approximately 49,000 dependents participated in the Plan as well.

Benefits

A provider network arrangement is available for health benefits. According to this arrangement, network providers agree to accept amounts for covered services that do not exceed the charges allowed by the Plan. Therefore, the network provider can only expect to receive payment from the participant for the charges allowed by the network agreement.

The Plan offers a Base option and a Select option for health benefits for non-Medicare participants. A member who elects the Select option is responsible for the in-network calendar year medical deductible of \$1,000 for individuals and \$2,000 for families. Once the medical deductible is met, the Plan begins to pay a percentage of the allowable charge for covered medical expenses. Services when using network providers and non-network providers are covered at 80% and 60%, respectively, after the appropriate deductibles. The Plan reimburses allowed medical charges at 100% once the member has reached \$2,500 and \$3,500 per member coinsurance/copayment maximum for network providers and non-network providers, respectively.

State of Mississippi
Specified Elements of Selected Funds of the State and School
Employees' Life and Health Insurance Plan
Notes to Schedule
June 30, 2016

A member who elects the Base option is responsible for the calendar year medical deductible of \$1,800 for individuals and \$3,000 for families. Once the medical deductible is met, the Plan begins to pay a percentage of the allowable charge for covered medical expenses. Services when using network provider and non-network providers are covered at 80% and 60%, respectively, after the appropriate deductibles. The Plan reimburses allowed charges at 100% once the member has reached \$2,500 and \$4,000 per member coinsurance/copayment maximum for network providers and non-network providers, respectively, and \$5,000 and \$8,000 per family coinsurance/copayment maximum for network providers and non-network providers, respectively.

In addition, for both coverage options, when using non-network providers, the member is responsible for the excess of billed charges over allowed charges.

A member who elects the Select option is also responsible for the calendar year pharmacy deductible of \$75. A member who elects the Base option is responsible for the calendar year deductible of \$1,800 for individuals and \$3,000 for family, which can be comprised of both medical and pharmacy claims. In addition to the applicable deductibles, members are responsible for the copayments. Medications are categorized as generic, preferred brand or nonpreferred brand. When purchasing generic medications from a network provider, the member is responsible for a copayment of up to \$36, depending on a 90-day supply. When purchasing preferred brand medications from a network provider, the member is responsible for a copayment of up to \$45, depending on a 30-day supply. When purchasing nonpreferred brand medications from a network provider, the member is responsible for a copayment of up to \$70, depending on a 30-day supply. There is no out-of-pocket maximum for prescription drug copayments under the Select option.

Basic life insurance benefits for active employees are equal to two times the annual salary, raised to the next higher thousand, with a minimum amount of \$30,000 and a maximum of \$100,000.

Retirees may continue their term life insurance coverage at a reduced benefit level of \$5,000, \$10,000 or \$20,000. Participating employees who retired prior to July 1, 1999, are limited to benefit levels of \$2,000, \$4,000 or \$10,000.

Totally disabled employees approved for continued coverage by Minnesota Life can continue group life insurance coverage with the same amount of term life insurance coverage they have as an active employee.

Dependents are not eligible for life insurance coverage.

Coverage similar to a Medicare supplement benefit plan is available to those retired participants and their dependents who are eligible to enroll in Medicare, where Medicare is the primary payer. This coverage provides for reimbursement of Medicare-eligible expenses, which may not be fully covered by or which exceed the amount allowed by Medicare. Medicare expenses are generally reimbursed at 100% of eligible Medicare expenses not previously reimbursed by Medicare. The Plan only provides benefits for covered expenses outlined in the Plan Document.

State of Mississippi
Specified Elements of Selected Funds of the State and School
Employees' Life and Health Insurance Plan
Notes to Schedule
June 30, 2016

The Plan does not provide prescription drug coverage for Medicare eligible retirees, Medicare eligible surviving spouses or Medicare eligible dependents of retirees and surviving spouses.

All medical and pharmacy benefits for the Plan are processed and paid by third-party administrators (TPAs). Life benefits are provided by a life insurance carrier who is the underwriter of the group term life insurance policy.

A summary of available coverage and eligible groups is as follows:

	Active Employee	Non-Medicare Retirees	Dependents	COBRA	Medicare Retirees
Medical	X	X	X	X	X
Pharmacy	X	X	X	X	
Life	X	X			X

Plan Termination

The Plan was created by the State Legislature and could be terminated by the same body.

Note 2: Summary of Significant Accounting Policies

Basis of Accounting

The accompanying combined schedule of specified financial statement elements of Funds 3322000000, 3322200000 and 822000000 of the Plan (the Schedule) have been prepared on the accrual basis of accounting. The financial statement elements have been selected for audit by the State of Mississippi, Office of State Auditor, and the accompanying presentation does not purport to present the financial position, the changes in the financial position or the cash flows of the Plan.

The Plan has adopted for reporting purposes Governmental Accounting Standards Board (GASB) Statement No. 10, *Accounting and Financial Reporting for Risk Financing and Related Insurance Issues*. This statement requires public entity risk pools to account for their activities in an enterprise fund, which generally follows the current accounting and financial reporting standards of private business enterprises.

Use of Estimates

The preparation of the Schedule in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the

State of Mississippi
Specified Elements of Selected Funds of the State and School
Employees' Life and Health Insurance Plan
Notes to Schedule
June 30, 2016

reported amounts of assets and liabilities, including claims and benefits payable, and disclosure of contingent assets and liabilities at the date of the Schedule and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Claims and Benefits Payable

The Plan establishes claim liabilities based on estimates of the ultimate cost of claims (including future claim adjustment expenses) that have been reported but not settled, and of claims that have been incurred but not reported. The length of time for which such costs must be estimated varied, depending on the coverage involved. Because actual claims costs depend on such complex factors as inflation, changes in doctrine of legal liability and damage awards, the process used in computing claims liabilities does not necessarily result in an exact amount, particularly for coverage of such general liabilities. Claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency and other economic and social factors. A provision for inflation in the calculation of estimated future claims costs is implicit in the calculation, because reliance is placed both on actual historical data that reflects past inflation and on other factors that are considered to be appropriate modifiers of past experience. Adjustments to claims liabilities are charged or credited to expenses in the periods in which they are made.

The medical, pharmacy and life benefits payable include an estimate of claim processing expenses associated with paying claims, which have been incurred but not yet paid. The length of time for which costs must be estimated depends on the coverage involved.

Unearned Revenue

Unearned revenue represents premiums for insurance collected in advance of the coverage period.

Premiums

Premiums are recognized in the period when the benefit coverage is provided. Premiums are due monthly from the employers or participants based on the rates adopted by the Board.

Pharmacy Rebate

Under the Plan's agreement with its pharmacy benefit manager, the Plan receives 100% of manufacturers' rebates received by the pharmacy benefit manager related to the plan claims such rebates are treated as a reduction in claims and benefits.

State of Mississippi
Specified Elements of Selected Funds of the State and School
Employees' Life and Health Insurance Plan
Notes to Schedule
June 30, 2016

Note 3: Cash and Cash Equivalents

Cash and cash equivalents include equity in the State's internal investment pool and a bank account. Custodial credit risk for deposits is the risk that in the event of a bank failure, the Plan's deposits may not be returned or the Plan may not be able to recover collateral securities in the possession of an outside party.

Equity in the State's Internal Investment Pool

Equity in the State's internal investment pool is cash equity with the Office of the State Treasurer of the State of Mississippi (the State Treasurer) and consists of pooled demand deposits and investments recorded at fair value. The State Treasurer is authorized to invest all excess treasury funds of the State under Section 27-105-33, Mississippi Code Ann. (1972). Amounts on deposit with the State Treasurer are maintained in a pooled account, which is required by Mississippi statutes to be insured or collateralized. The amount of collateral securities required to be pledged to secure public deposits is established by rules and regulations promulgated by the State Treasurer. In accordance with the State Treasurer's policies, the market value of collateral securities to be pledged by financial institutions through the State Treasurer's Office must be 105% of the carrying value of the amount on deposit, less any federal insurance coverage.

Cash

Cash includes amounts on deposit with a Mississippi financial institution. Section 27-105-5, Mississippi Code Ann. (1972) authorizes the State Treasurer to implement a statewide collateral pool program, which secures all state and local public funds deposits through a centralized system of pledging securities to the State Treasurer. The program requires the State Treasurer as pledgee of all public funds to monitor the security portfolios of approved financial institutions and ensure public funds are adequately secured. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Deposit Insurance Corporation.

Note 4: Claims and Benefits Payable

As discussed in *Note 2*, the Plan established a liability for both reported and unreported insured events, which included estimates of both future payments of losses and related claim adjustment expenses, both allocated and unallocated. The following represents changes in those liabilities for and during the year ended June 30, 2016.

State of Mississippi
Specified Elements of Selected Funds of the State and School
Employees' Life and Health Insurance Plan
Notes to Schedule
June 30, 2016

	Medical	Pharmacy	Life	Total
Unpaid claims and claims adjustment expenses at beginning of year	<u>\$ 54,962,939</u>	<u>\$ 7,674,953</u>	<u>\$ 5,393,701</u>	<u>\$ 68,031,593</u>
Incurred claims and claims adjustment expenses				
Provision for insured events	<u>517,228,654</u>	<u>183,294,826</u>	<u>15,147,390</u>	<u>715,670,870</u>
Payments (receipts)				
Claims and claims adjustment expenses attributable to				
Insured events of the current year	483,980,131	173,017,301	15,147,390	672,144,822
Insured events of prior years	<u>38,186,720</u>	<u>9,277,002</u>	<u>-</u>	<u>47,463,722</u>
	<u>522,166,851</u>	<u>182,294,303</u>	<u>15,147,390</u>	<u>719,608,544</u>
Total unpaid claims and claims adjustment expenses at end of year	<u><u>\$ 50,024,742</u></u>	<u><u>\$ 8,675,476</u></u>	<u><u>\$ 5,393,701</u></u>	<u><u>\$ 64,093,919</u></u>

Note 5: Risks and Uncertainties

As described in *Note 2*, the estimates of claims and benefits payable is reported based on certain assumptions pertaining to interest rates, health care inflation rates and employee demographics, all of which are subject to change. Due to uncertainties inherent in the estimation and assumption process, it is at least reasonably possible that changes in these estimates and assumptions in the near term would be material to the Schedule.

Note 6: Commitments and Contingencies

In the normal course of operations, there are various legal actions and proceedings pending against the Plan. In management's opinion, the ultimate liability, if any, resulting from these legal actions will not have a material adverse effect on the Schedule.

According to the Plan Document, all claims must be reported within 12 months of the day that the services were provided. The Plan is not aware of any material claims that were denied or paid improperly that should be reserved for in the Schedule. To the extent such claims exist, the Plan may be responsible for payment.

**Independent Auditor's Report on Internal Control Over Financial
Reporting and on Compliance and Other Matters Based on an
Audit of the Financial Statements Performed in Accordance
With Government Auditing Standards**

Members of the State of Mississippi State and School
Employees' Health Insurance Management Board
State of Mississippi State and School Employees'
Life and Health Insurance Plan
Jackson, Mississippi

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the combined schedule of specified financial statement elements of Funds 3322000000, 3322200000 and 8220000000 (the Schedule) of the State of Mississippi State and School Employees' Life and Health Insurance Plan (the Plan) as of and for the year ended June 30, 2016, and have issued our report thereon dated December 14, 2016.

Internal Control Over Financial Reporting

Management of the Plan is responsible for establishing and maintaining effective internal control over financial reporting (internal control). In planning and performing our audit of the Schedule, we considered the Plan's internal control to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the Schedule, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control. Accordingly, we do not express an opinion on the effectiveness of the Plan's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Plan's Schedule will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance

As part of obtaining reasonable assurance about whether the Schedule is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of the Schedule amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Plan's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Plan's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BKD, LLP

Jackson, Mississippi
December 14, 2016

State of Mississippi
Specified Elements of Selected Funds of the State and
School Employees' Life and Health Insurance Plan
Schedule of Findings and Responses
June 30, 2016

Reference Number

Finding

No matters are reportable.