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#### TOWN OF CARROLLTON, MISSISSIPPI

# COMPILATION REPORT AND REPORT ON APPLYING AGREED-UPON PROCEDURES

FOR THE YEAR ENDED SEPTEMBER 30, 2017

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#### TAYLOR, POWELL, WILSON & HARTFORD, P.A.

CERTIFIED PUBLIC ACCOUNTANTS
POST OFFICE BOX 9369
GREENWOOD, MISSISSIPPI 38930-9369
662-453-6432

#### INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and Board of Aldermen Town of Carrollton, Mississippi

Management is responsible for the accompanying combined statement of cash receipts and disbursements (all funds) of the Town of Carrollton for the year ended September 30, 2017, and for determining that cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the statement of cash receipts and disbursements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the statement of cash receipts and disbursements.

The Town's policy is to prepare its financial statement on the basis of cash receipts and disbursements; consequently, certain revenue is recognized when received rather than when measurable and available, and certain expenditures are recognized when paid rather than when the obligation is incurred. Under the cash basis, the only asset recognized is cash, and no liabilities are recognized. All transactions are recognized as either cash receipts or disbursements, and non-cash transactions are not recorded. The cash basis differs from generally accepted accounting principles primarily because accounts receivables, inventory, fixed assets, accounts payable, and long-term debt are not included in the financial statements. Accordingly, the statement of cash receipts and disbursements is not intended to present results of operations in conformity with U.S. generally accepted accounting principles.

Management has elected to omit substantially all of the disclosures ordinarily included in a financial statement prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the town's cash receipts and disbursements. Accordingly, the financial statement is not designed for those who are not informed about such matters.

The supplementary information contained on pages 4 through 6 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

Taylor, Powell, Wilson & Harford, P.A.

May 5, 2021

#### TOWN OF CARROLLTON, MISSISSIPPI COMBINED STATEMENT OF RECEIPTS AND DISBURSEMENTS (ALL FUNDS) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017

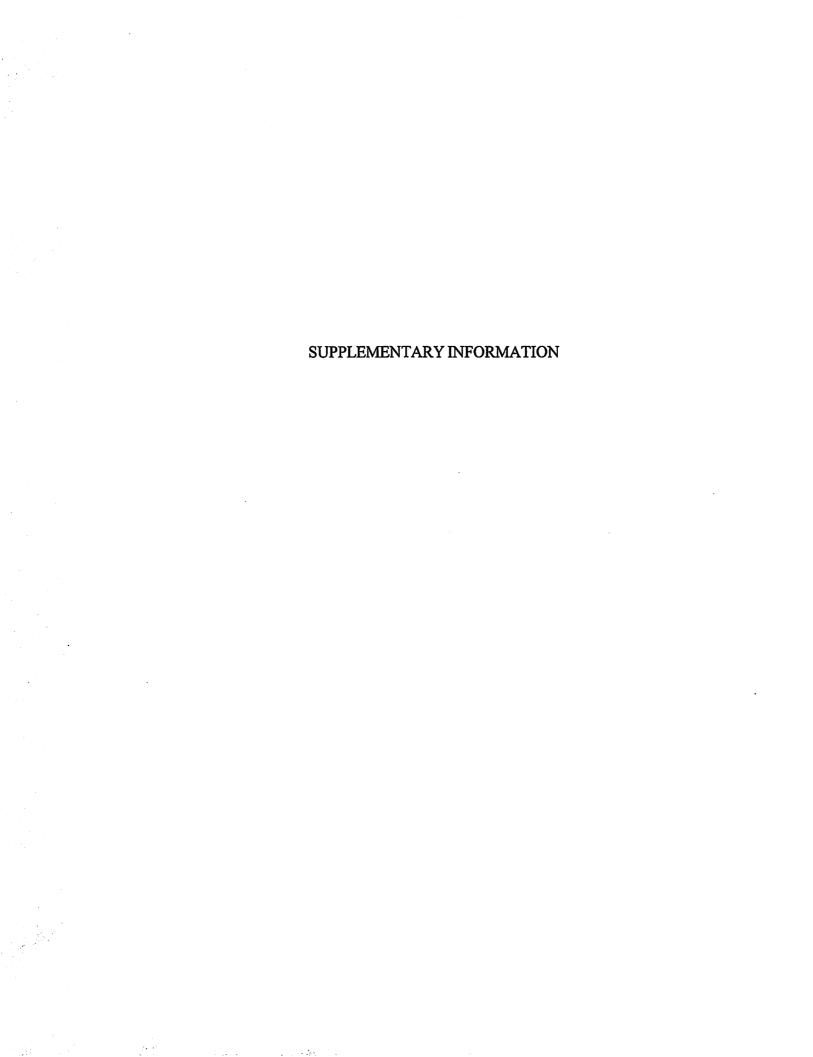
	Governmental	Proprietary	Totals			
	<u>Fund</u>	Fund	(Memorandum Only)			
		Water	September 30,	September 30,		
RECEIPTS	General	Fund	2017	2016		
REVENUE RECEIPTS:						
General property taxes:						
Current levy	\$ 49,489.74		\$ 49,489.74	\$ 47,503.55		
Auto	21,038.30		21,038.30	20,523.18		
Total taxes	70,528.04		70,528.04	68,026.73		
Licenses and permits	310.00		310.00	240.00		
Franchise taxes on utilities	<u>8,624.36</u>		8,624.36	8,610.54		
Intergovernmental revenue: State grants:						
General municipal aid	94.75		94.75	94.75		
Homestead exemption	5,584.74		5,584.74	6,161.27		
MEMA grant	167.38		167.38			
Total state grants	5,846.87		5,846.87	6,256.02		
State shared revenues:						
Liquor privilege tax	900.00		900.00	900.00		
General sales tax	80,531.42		80,531.42	81,869.27		
Motor vehicle fuel taxes	581.92		581.92	581.92		
Grand Gulf	2,403.66		2,403.66	2,378.10		
Total state shared revenues	84,417.00		84,417.00	85,729.29		
Total intergovernmental revenue	90,263.87		90,263.87	91,985.31		
Charges for services:						
Water utility		191,074.39	191,074.39	189,080.88		
Garbage collection	17,068.73	<u></u>	17,068.73	18,443.49		
Total charges for services	17,068.73	191,074.39	208,143.12	207,524.37		
Miscellaneous:						
Rent - Community House	10,425.00		10,425.00	11,268.00		
Interest income	730.53	1,505.64	2,236.17	2,200.20		
Donations	5,000.00		5,000.00			
Other	600.00		600.00	396.48		
Total miscellaneous	16,755.53	1,505.64	18,261.17	13,864.68		
Total revenue receipts	203,550.53	192,580.03	396,130.56	390,251.63		
OTHER RECEIPTS:						
Grant proceeds						
Insurance proceeds						
Transfers		104.00	104.00			
Total other receipts		104.00	104.00			
Total cash receipts	203,550.53	192,684.03	396,234.56	390,251.63		

#### TOWN OF CARROLLTON, MISSISSIPPI COMBINED STATEMENT OF RECEIPTS AND DISBURSEMENTS (ALL FUNDS) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017

	Governmental Fund	Proprietary Fund	Tot (Memorand		
		Water	September 30,	September 30,	
DISBURSEMENTS	<u>General</u>	Fund	2017	2016	
OPERATING DISBURSEMENTS:					
General Government:					
Legislative:					
Aldermen's fees	\$ 2,200.00	<u>\$ 2,700.00</u>	<u>\$ 4,900.00</u>	\$ 6,000.00	
Executive:					
Mayor's fee	600.00	3,562.90	4,162.90	3,600.00	
Finance Administration:					
General Finance:					
Clerk's fee	2,456.86		2,456.86	2,366.65	
Office supplies	7,095.58		7,095.58	9,548.66	
Professional fees	15,890.00		15,890.00	6,450.00	
Insurance	4,359.40		4,359.40	5,396.40	
Travel and conferences	1,475.74		1,475.74	215.81	
Total general finance	<u>31,277.58</u>		31,277.58	23,977.52	
Total general government	34,077.58	6,262.90	40,340.48	33,577.52	
Public Safety:					
Fire:					
Contributions to Carrollton-North					
Carrollton Fire Fund	9,311.02		9,311.02	<u>8,934.38</u>	
Total fire	9,311.02		9,311.02	<u>8,934.38</u>	
Total public safety	9,311.02		9,311.02	8,934.38	
Public Works:					
Streets:					
Salaries	16,542.75		16,542.75	28,800.00	
Mowing Service Contract	40,605.00		40,605.00	30,450.00	
Contract Labor	1,498.00		1,498.00	1,787.24	
Employee benefits	1,327.17		1,327.17	1,715.65	
Street lights	14,937.55		14,937.55	15,480.27	
Materials and supplies	10,418.34		10,418.34	5,984.82	
Repairs and maintenance	28,181.82		28,181.82	24,306.80	
Gas and oil	749.55		749.55	829.72	
Miscellaneous	5,527.87		5,527.87	3,271.64	
Total streets	119,788.05		119,788.05	112,626.14	
Sanitation:					
Garbage collection service	15,886.44		15,886.44	16,260.33	
Total sanitation	15,886.44		15,886.44	16,260.33	
Total public works	135,674.49		135,674.49	128,886.47	

#### TOWN OF CARROLLTON, MISSISSIPPI COMBINED STATEMENT OF RECEIPTS AND DISBURSEMENTS (ALL FUNDS) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017

	Governmental Fund	Proprietary Fund	Totals (Memorandum Only)		
DISBURSEMENTS	General	Water Fund	September 30,	September 30,	
OPERATING DISBURSEMENTS: (Cont'd) Culture and Recreation:	General	Fund	2017	2010	
Contributions to public library Community House – utilities and supplies	\$ 1,800.00 8,227.97		\$ 1,800.00 8,227.97	\$ 1,800.00 12,892.16	
Total culture and recreation	10,027.97		10,027.97	14,692.16	
Enterprise:					
Water:					
Salaries and independent contractor		41,779.09	41,779.09	50,137.92	
Employee benefits		583.94	583.94	3,322.27	
Utilities		21,292.90	21,292.90	17,665.00	
Maintenance materials and supplies		10,532.06	10,532.06	9,153.04	
Repairs		32,632.00	32,632.00	28,966.53	
Insurance		7,108.60	7,108.60	4,736.60	
Telephone		2,643.15	2,643.15	2,526.00	
Chemicals		5,086.10	5,086.10	5,590.35	
Miscellaneous		1,215.50	1,215.50	825.06	
Office and billing expense		7,955.36	7,955.36	8,342.02	
Debt service – interest		14,570.83	14,570.83	15,362.05	
Debt service – principal		16,318.73	16,318.73	15,527.51	
Customer deposit refunds		761.30	761.30	195.04	
Professional fees		5,150.00	5,150.00	5,500.00	
Sewer and water upgrades		4,152.00	4,152.00	4,608.00	
Other					
Total water		171,781.56	171,781.56	172,457.39	
Total operating disbursements	189,091.06	178,044.46	367,135.52	358,547.92	
OTHER DISBURSEMENTS:					
Transfers out	104.00		104.00	396.48	
Grant Expenditures				2,609.28	
Debt service – interest	771.67		771.67	2,503.71	
Debt service – interest  Debt service – principal	19,033.36		19,033.36	34,968.20	
Capital outlay – other	17,033.30		19,000.00	51,500.20	
Total other disbursements	19,909.03	-	19,909.03	40,477.67	
Total cash disbursements	209,000.09	178,044.46	387,044.55	399,025.59	
Excess of cash receipts					
over, under(-) cash disbursements	(5,449.56)	14,639.57	9,190.01	(8,773.96)	
CASH BALANCES-BEGINNING OF YEAR,					
as restated	167,545.05	217,231.54	384,776.59	393,550.55	
CASH BALANCES-END OF YEAR	\$ 162,095.49	\$ 231,871.11	\$ 393,966.60	\$ 384,776.59	



#### TOWN OF CARROLLTON, MISSISSIPPI SCHEDULE OF INVESTMENTS - ALL FUNDS SEPTEMBER 30, 2017

### GENERAL FUND:

Certificate of Deposit, #7177, dated September 2, 2017, due September 2, 2018, 1.05%	\$	26,274.88
Certificate of Deposit, #6972, dated December 4, 2014, due March 2, 2018, 0.50%		18,989.07
Certificate of Deposit, #7179, dated September 2, 2017, due September 2, 2018, 1.05%  Total general fund		12,987.49 58,251.44
WATER FUND:		
Certificate of Deposit, #7178, dated September 2, 2017, due September 2, 2018, 1.05%		17,516.59
Certificate of Deposit, #6925, dated October 8, 2014, due January 7, 2019, 1.00%		44,901.73
Certificate of Deposit, #6928, dated October 8, 2014, due January 7, 2019, 1.00%		56,801.38
Certificate of Deposit, #7180, dated September 2, 2017, due September 2, 2018, 1.05%  Total water fund		15,912.07 135,131.77
Total investments	<u>\$</u>	193,383.21

### TOWN OF CARROLLTON, MISSISSIPPI SCHEDULE OF LONG-TERM DEBT SEPTEMBER 30, 2017

	Balance Outstanding				Balance Outstanding 9-30-17		
	_	9-30-16 Issued Redeemed					
Revenue Bonds: 5.875% Water System Revenue Bond, July 10, 1991	\$	39,992.59		\$	3,627.07	\$	36,365.52
4.645% Water System Revenue Bond, December 2, 1998		17,246.47			5,258.67		11,987.80
4.375% Water System Revenue Bond, April 14, 2004		269,158.67			7,432.99		261,725.68
Peoples Bank & Trust, 5.0% due August 10, 2019 (Fire truck)		16,326.84			16,326.84		
Peoples Bank & Trust, 4.3% due March 15, 2018 (Land)		3,870.07			2,706.52		1,163.55
Totals	\$	346,594.64		<u>\$</u>	35,352.09	<u>\$</u>	311,242.55

### TOWN OF CARROLLTON, MISSISSIPPI SCHEDULE OF SURETY BONDS FOR TOWN OFFICIALS SEPTEMBER 30, 2017

Name Name	Position	Company	 Bond_
Pamela R. Lee	Mayor	Western Surety Company	\$ 50,000
Linda McGregor	Town Clerk	Western Surety Company	70,000
Thomas E. Goodman	Alderman	MS Municipal Liability	50,000
Allen Lee	Alderman	MS Municipal Liability	50,000
Susan R. Dunn	Alderman	MS Municipal Liability	50,000
Ryan Jackson	Alderman	MS Municipal Liability	50,000
Warren Long	Alderman	MS Municipal Liability	50,000
Shonna McGehee	Town Clerk Assistant	Western Surety Company	70,000

## TAYLOR, POWELL, WILSON & HARTFORD, P.A. CERTIFIED PUBLIC ACCOUNTANTS

POST OFFICE BOX 9369 GREENWOOD, MISSISSIPPI 38930-9369 662-453-6432

## INDEPENDENT REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

Honorable Mayor and Board of Aldermen Town of Carrollton, Mississippi Carrollton, Mississippi

We have compiled the accompanying Combined Statement of Cash Receipts and Disbursements (All Funds), Schedule of Investments, Long-Term Debt, and Surety Bonds of the Town of Carrollton, Mississippi, for the year ended September 30, 2017, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles in the United States of America.

We have performed procedures to test compliance with certain state laws and regulations as described in the Municipal Compliance Questionnaire that is prescribed by the Office of the State Auditor. Our procedures were substantially less in scope than an audit, the object of which is the expression of an opinion on the town's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to items tested, the results of those procedures and my compilation of the accompanying Combined Statement of Cash Receipts and Disbursements (All Funds), Schedule of Investments, Long-Term Debt and Surety Bonds for the year ended September 30, 2017, disclosed no material instances of noncompliance with state laws and regulations.

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Taylor, Prwell, Wilson & Harford, P.A.

# TAYLOR, POWELL, WILSON & HARTFORD, P.A. CERTIFIED PUBLIC ACCOUNTANTS POST OFFICE BOX 9369 GREENWOOD, MISSISSIPPI 38930-9369 662-453-6432

## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Honorable Mayor and Board of Aldermen Town of Carrollton Carrollton, Mississippi

We have performed the procedures enumerated below, which were agreed to by the Office of the State Auditor, to the accounting records of the Town of Carrollton, Mississippi, solely to assist the Office of the State Auditor in evaluating the Town of Carrollton, Mississippi's compliance with certain laws and regulations as of September 30, 2017, and for the year then ended. The Town of Carrollton, Mississippi's management is responsible for the accounting records of the Town of Carrollton, Mississippi. This agreed-upon procedures engagement was performed in accordance with attestations standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Office of the State Auditor, State of Mississippi. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

A. We reconciled cash on deposit with the following banks to balances in the respective general ledger accounts and obtained confirmation of the related balances from the banks. No exceptions were found.

Bank	Type of Account	Fund	Balance Per General <u>Ledger</u>
Peoples Bank & Trust Co., North Carrollton, MS	Checking	General	\$ 73,996.06
Peoples Bank & Trust Co., North Carrollton, MS (Community House) Peoples Bank & Trust Co., North Carrollton, MS (Street Fund)	Checking Checking	General General	27,542.91 1,000.08
Total General Fund  Peoples Bank & Trust Co., North Carrollton, MS	Checking	Water	<u>102,539.05</u> 97,894.34
Peoples Bank & Trust Co., North Carrollton, MS (Well project loan proceeds) Total Water Fund	Checking	Water	100.00 97,994.34
Total all funds			\$ 200,533.39

Water Fund had \$50.00 on hand at September 30, 2017.

#### **Balance Per**

Bank	Fund	Ge	eneral Ledger
Certificates of Deposit:			
Peoples Bank & Trust Co.:			
Dated 09-02-17, due 09-02-18, 1.05%	General	\$	26,274.88
Dated 09-02-17, due 09-02-18, 1.05%	General		12,987.49
Dated 12-04-14, due 03-02-18, 0.50%	General		18,989.07
Dated 09-02-17, due 09-02-18, 1.05%	Water		17,516.59
Dated 09-02-17, due 09-02-18, 1.05%	Water		15,912.07
Dated 10-08-14, due 01-07-19, 1.00%	Water		44,901.73
Dated 10-08-14, due 01-07-19, 1.00%	Water		56,801.38
Total Certificate of Deposit		\$	193,383.21

- B. All investments transactions during the year were examined for compliance with investments authorized by Section 21-33-323, Miss. Code Ann. (1972).
- C. We performed the following procedures with respect to ad valorem taxes on real and personal property levied during the fiscal year.
  - 1. Proved the mathematical accuracy of the tax rolls and traced levies to governing body minutes.
  - 2. Reconciled the amount of taxes levied per the tax rolls to amounts actually collected.
  - 3. Examined uncollected taxes for proper handling including tax sales.
  - 4. Traced distribution of taxes collected to proper funds.
  - 5. Analyzed increase in taxes for most recent period for compliance with increase limitations of Sections 27-39-320 to 27-39-323, of Miss. Code Ann. (1972).

Tax assessments were found to be mathematically correct and in agreement with collections as follows:

		Taxable Assessed Values	Millage	Levy	
Real property	\$	1,005,582	47	\$	47,262.35
Personal property		78,232	47		3,676.90
Public Utilities		164,848	47		7,747.86
Automobile		433,138	47		20,357.48
Totals	<u>\$</u>	1,681,800			79,044.59
Less: Unpaid taxes					
Homestead exemption allowed					(9,258.67)
Actual homestead reimbursement					5,584.74
Prior year – auto					1,787.98
County's Tax Collector's Commissions					(1,107.16)
TOTAL TAXES TO BE ACCOUNTED FOR				<u>\$</u>	76,051.48

		Taxes, Penalties and Interest	 lomestead mbursement		Total
Credits:					
General Fund	\$	67,526.84	\$ 5,584.74	\$	73,111.58
Fire Fund		3,001.20	 		3,001.20
Total collected and settled		70,528.04	5,584.74		76,112.78
Balance Represented By:					
Unaccounted for difference					(61.30)
TOTAL TAXES ACCOUNTED FO	R			<u>\$</u>	76,051.48

The distribution of taxes to funds was in accordance with prescribed tax levies and uncollected taxes were properly handled.

Ad valorem tax collections were within the limitations of Sections 37-39-320 to 27-39-323, Miss. Code Ann. (1972), as follows:

Limitation: (excluding debt service)			Actual collection: (excluding debt service)	)	
Base year 2016	\$	74,188.00	Fiscal year ended 9-30-17	\$	70,528.04
10% increase		7,418.80	Homestead exemption reimbursement		5,584.74
			Under limitation		5,494.02
Total	<u>\$_</u>	81,606.80		\$	81,606.80

D.We obtained a statement of payments made by the Mississippi Department of Finance and Administration to the town. The payments indicated were traced to deposit in the bank and recorded in the general ledger without exception. Cash receipts were as follows:

Purpose	Receiving Fund	 Amount	
Homestead exemption	General Fund	\$ 5,584.74	
Sales tax allocation	General Fund	80,531.42	
Motor vehicle fuel tax	General Fund	581.92	
General Municipal Aid	General Fund	94.75	
Liquor privilege	General Fund	900.00	
Nuclear plant	General Fund	2,403.66	
MEMA grant	General Fund	 167.38	
		\$ 90,263.87	

E. We selected a sample of purchases made by the Town during the year. Each sample item was evaluated for compliance with purchasing requirements set forth in Sections 31-7-1, 31-7-13, 31-7-49 and 31-7-57, of the Miss. Code Ann. (1972), as applicable.

The sample consisted of the following:

Number of sample items 25 Dollar value of sample \$ 42,865.15

We found the Town's purchasing procedures to be in compliance with the above sections.

Tayler, Powell, Wilson & Hartford, Off.

F. We have read the Municipal Compliance Questionnaire completed by the Town. The completed questionnaire indicated no instances of noncompliance.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the Office of the State Auditor, State of Mississippi, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.