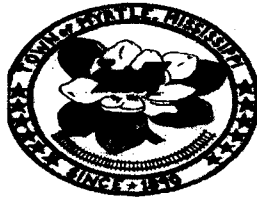




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TOWN OF MYRTLE

Mayor, Micheal Canerdy

Post Office Box 127

Myrtle, Mississippi 38650

662-988-2220 \* Fax 662-988-2210

Lisa Cook, Alderman  
Mack McDonald, Alderman  
Cynthia Parks, Alderman  
Dustin Rasberry, Alderman  
Sean Wiginton, Alderman

Jim White, Chief of Police  
David Peeler, Maintenance Supervisor  
Jan Musgrove, Town/Court Clerk

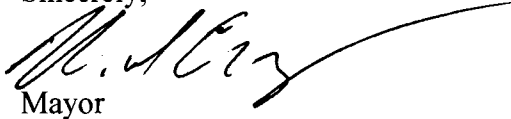
May 13, 2019

Office of the State Auditor  
P.O. Box 956  
Jackson, Mississippi 39205

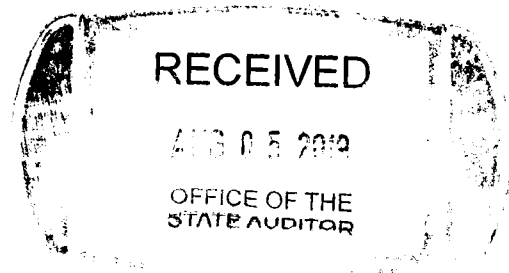
Re: Annual Audit

Accompanying this letter is a copy of the financial report of the Town of Myrtle, Mississippi, for the fiscal year ended September 30, 2018. A separate management letter was not written to the town in connection with this audit.

Sincerely,



Mayor



FINANCIAL REPORT

TOWN OF MYRTLE

MYRTLE, MISSISSIPPI

SEPTEMBER 30, 2018

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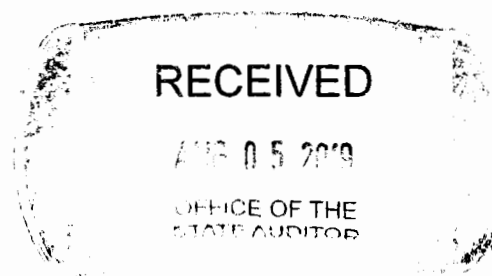
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# LINDSEY, DAVIS AND ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

POST OFFICE BOX 146

1122 CITY AVE. NORTH

RIPLEY, MS 38663

TELEPHONE 662-837-3295

FAX # 662-837-0174

MEMBER

AMERICAN INSTITUTE OF

CERTIFIED PUBLIC ACCOUNTANTS

MISSISSIPPI SOCIETY OF

CERTIFIED PUBLIC ACCOUNTANTS

## STOCKHOLDERS

CHARLES L. DAVIS, JR., CPA

DEAN CAVINESS, CPA

STEPHANIE CLIFTON, CPA

B.J. HORTON, CPA

SHONDA DAVIS

## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Honorable Mayor and Board of Aldermen  
Town of Myrtle  
Myrtle, Mississippi 38650

We have applied certain agreed-upon procedures as discussed below, to the accounting records of the Town of Myrtle, Mississippi, as of September 30, 2018, and for the year then ended, as required by the Office of the State Auditor, under the provisions of Section 21-35-31, Mississippi Code, 1972, Annotated. This report is solely for the use of the governing body of the Town of Myrtle, Mississippi, and the Office of the State Auditor. However, this report is a matter of public record, and its distribution is not limited. Our procedures and findings are as follows:

- A. We reconciled cash on deposit with the following bank to balances in the respective general ledger accounts and obtained confirmation of the related balances from the bank:

<u>Bank</u>	<u>Fund</u>	<u>General Ledger</u>
BNA Bank	General Fund	\$ 42,177
BNA Bank	Water Fund	99,495

- B. We confirmed all investments as of the fiscal year end. All investment transactions during the year were examined for compliance with investments authorized by Section 21-33-323, Miss. Code Ann. (1972). The general fund held on certificate of deposit from BNA Bank with a balance at September 30, 2018 of \$9,124. The certificate of deposit was purchased from the municipalities depository and interest was paid and deposited as required by law.
- C. We performed the following procedures with respect to taxes on real and personal property (including motor vehicles) levied during the fiscal year:
- Traced levies to governing body of minutes;
  - Traced distribution of taxes collected to proper funds; and
  - Analyzed increase in taxes for most recent period for compliance with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

The distribution of taxes to funds was found to be in accordance with prescribed tax levies.

Ad valorem tax collections were found to be within the limitations of section 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

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- D. We obtained a statement of payments made by the Mississippi Department of Finance and Administration to the town. The payments were traced to deposits in the bank and recorded in the general ledger without exception. Payments traced were as follows:

<u>Purpose</u>	<u>Receiving Fund</u>	<u>Amount</u>
Sales Tax Allocation	General	\$ 53,308
Gasoline Tax	General	1,470
TVA in Lieu of Taxes	General	3,727
General Municipal Aid	General	244
Homestead Exemption	General	5,828
Fire Protection Allocation	General	2,797
Public Safety Grant	General	731

- E. We selected a sample of purchases made by the municipality during the year. Each sample item was evaluated for compliance with public purchasing requirements set forth in Sections 31-7-1, 31-7-13, 31-7-49, and 33-7-57, Mississippi Code, 1972, Annotated, as applicable.

The sample consisted of the following:

Number of sample items	63
Dollar value of sample	\$ 68,851

We found the municipality to be in agreement with the requirements of the above-mentioned sections except as follows: we found three instances in the sample selected that the municipality failed to provide an invoice to substantiate that the purchase met the purchasing requirements mentioned above.

- F. We selected a sample of collections of fines and forfeitures and verified that the municipal court clerk had settled daily with the municipal clerk. We also selected a sample of state-imposed court assessments collected to determine that the municipal clerk had settled monthly with the Department of Finance and Administration.

We found the municipality to be in agreement with the requirements of the above-mentioned sections except as follows: we found that in six instances the municipality failed to remit the state-imposed court assessments to the Department of Finance and Administration.

- G. We have read the Municipal Compliance Questionnaire completed by the town. The completed survey indicated no instances of noncompliance.

Because the above procedures do not constitute an audit conducted in accordance with generally accepted auditing standards, we do not express an opinion on any of the accounts or items referred to above. In connection with the procedures referred to above, no matters came to our attention that caused us to believe that the specified accounts or items should be adjusted. Had we performed additional procedures or had we conducted an audit of the financial statements in accordance with generally accepted auditing standards, matters might have come to our attention that would have been reported to you. This report is related only to the accounts and items specified above and does not extend to any financial statements of the Town of Myrtle, for the year ended September 30, 2018.

This report is intended solely for the use of the Office of the State Auditor, State of Mississippi, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

  
Lindsey, Davis and Associates  
Certified Public Accountants

Ripley, Mississippi  
March 12, 2019

# LINDSEY, DAVIS AND ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

MEMBER

STOCKHOLDERS  
CHARLES L. DAVIS, JR., CPA

DEAN CAVINESS, CPA

STEPHANIE CLIFTON, CPA

B.J. HORTON, CPA

SHONDA DAVIS

POST OFFICE BOX 146

1122 CITY AVE. NORTH

RIPLEY, MS 38663

TELEPHONE 662-837-3295

FAX # 662-837-0174

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## INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and Board of Aldermen  
Town of Myrtle  
Myrtle, Mississippi 38650

Management is responsible for the accompanying statement of cash receipts and disbursements (all funds)-cash basis of the Town of Myrtle, Mississippi, as of and for the year ended September 30, 2018 in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures ordinarily required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the Town's cash receipts and disbursements. Accordingly, the financial statements are not designed for those who are not informed about such matters.

### **Required Supplementary Information**

Management has omitted the management's discussion and analysis information that is required to be presented for purposes of additional analysis. Such missing information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

The supplementary information contained on pages 9, 10 and 11 is presented for purposes of additional analysis and has been compiled by us from information that is the representation of management of the Town of Myrtle, Mississippi, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on such supplementary information.

*Lindsey, Davis + Associates*

Lindsey, Davis and Associates  
Certified Public Accountants

Ripley, Mississippi  
March 12, 2019

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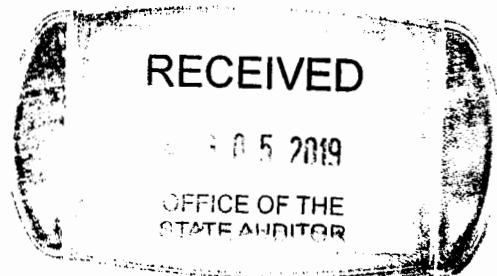
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TOWN OF MYRTLE  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS - (ALL FUNDS) CASH BASIS  
YEAR ENDED SEPTEMBER 30, 2018

	GOVERNMENTAL FUND TYPE	PROPRIETARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
	GENERAL	ENTERPRISE	2018	2017
CASH OPERATING RECEIPTS				
Privilege License	\$ 437	\$	\$ 437	\$ 284
General Property Taxes	82,756		82,756	89,516
Intergovernmental Receipts				
State Shared Receipts:				
Sales Tax	53,308		53,308	58,477
Gasoline Tax	1,470		1,470	1,470
Fire Protection	2,797		2,797	2,744
TVA in Lieu of Taxes	3,727		3,727	3,941
General Municipal Aid	244		244	244
Homestead Exemption	5,828		5,828	6,115
Public Safety Grants	731		731	767
County Shared Receipts:				
Road Tax	7,745		7,745	8,837
Charges for Services:				
Water and Sewer		291,078	291,078	267,946
Fines and Bonds	6,737		6,737	6,472
Miscellaneous	48		48	4,896
TOTAL OPERATING RECEIPTS	165,828	291,078	456,906	451,709
OTHER CASH RECEIPTS				
Interest	27	55	82	86
Gain on Sale of Assets				3,125
Loan Proceeds				30,693
Transfers	35,000		35,000	30,000
TOTAL OTHER RECEIPTS	35,027	55	35,082	63,904
TOTAL CASH RECEIPTS	200,855	291,133	491,988	515,613

SEE ACCOUNTANT'S COMPILATION REPORT



TOWN OF MYRTLE  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS - (ALL FUNDS) CASH BASIS  
YEAR ENDED SEPTEMBER 30, 2018

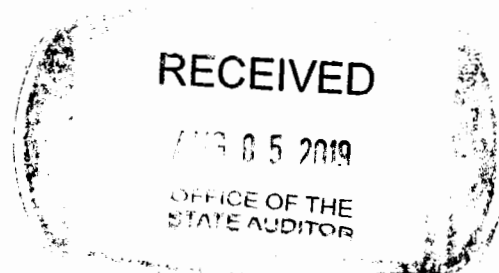
	GOVERNMENTAL FUND TYPE	PROPRIETARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
	GENERAL	ENTERPRISE	2018	2017
CASH OPERATING DISBURSEMENTS				
General Government	89,476		89,476	79,214
Public Safety:				
Fire	4,477		4,477	5,426
Police	56,009		56,009	60,393
Public Works	31,426		31,426	37,970
Enterprise:				
Water & Sewer Utilities		223,879	223,879	221,376
TOTAL OPERATING DISBURSEMENTS	181,388	223,879	405,267	404,379
OTHER CASH DISBURSEMENTS				
Capital Expenditures	6,478	12,271	18,749	37,022
Principal Payments	15,258	16,734	31,992	27,939
Interest Payments	6,151	6,462	12,613	12,859
Transfers		35,000	35,000	30,000
TOTAL OTHER DISBURSEMENTS	27,887	70,467	98,354	107,820
TOTAL CASH DISBURSEMENTS	209,275	294,346	503,621	512,199
EXCESS OF CASH RECEIPTS OVER (UNDER) CASH DISBURSEMENTS	(8,420)	(3,213)	(11,633)	3,414
Cash Balances - Beginning of Year	50,597	102,708	153,305	149,891
Cash Balances - End of Year	\$ 42,177	\$ 99,495	\$ 141,672	\$ 153,305

SEE ACCOUNTANT'S COMPILATION REPORT

TOWN OF MYRTLE  
SCHEDULE OF LONG-TERM DEBT  
YEAR ENDED SEPTEMBER 30, 2018

	Definition and Purpose	Balance Outstanding Oct. 1, 2017	Transactions During Fiscal Year Issued	Redeemed	Balance Outstanding Sept. 30, 2018
GENERAL FUND:					
USDA - Rural Development	2012 GO Bonds	\$ 151,579	\$	\$ 7,300	\$ 144,279
Three Rivers Planning & Dev.	Bank Note	15,166		2,118	13,048
Hancock Bank	Bank Note	28,312		5,840	22,472
WATER & SEWER SYSTEM:					
USDA - Rural Development	Water System	91,524		5,221	86,303
BNA Bank	Bank Note	15,178		4,505	10,673
Miss. Development Authority	CAP Loan - Tower Renovation	85,973		7,008	78,965
Total		<u>\$ 387,732</u>	<u>\$</u>	<u>\$ 31,992</u>	<u>\$ 355,740</u>

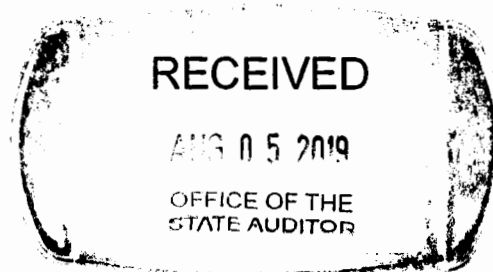
SEE ACCOUNTANT'S COMPILATION REPORT



TOWN OF MYRTLE  
SCHEDULE OF SURETY BONDS FOR TOWN OFFICIALS  
September 30, 2018

<u>Name</u>	<u>Position</u>	<u>Surety</u>	<u>Amount</u>
John Michael Canerdy	Mayor	MS Municipal Bond Program	\$ 10,000
Milton McDonald Jr.	Aldersperson	MS Municipal Bond Program	10,000
Cynthia L. Parks	Aldersperson	MS Municipal Bond Program	10,000
Dustin C. Rasberry	Aldersperson	MS Municipal Bond Program	10,000
Lisa Merritt Cook	Aldersperson	MS Municipal Bond Program	10,000
Janet S. Musgrove	Municipal Clerk	RLI Insurance Company	50,000
David Peeler	Deputy Clerk	Travelers	50,000
Jim White	Police Chief	FCCI Insurance Group	50,000
Justin Gregory	Police Officer	RLI Insurance Company	50,000
Jeffrey Dean Chism	Police Officer	RLI Insurance Company	50,000

SEE ACCOUNTANT'S COMPILATION REPORT



TOWN OF MYRTLE  
SCHEDULE OF INVESTMENTS (ALL FUNDS) - CASH BASIS  
September 30, 2018

<u>Ownership</u>	<u>Type of Investment</u>	<u>Interest Rate</u>	<u>Acquisition Date</u>	<u>Maturity Date</u>	<u>Depository</u>	<u>Balance</u>
General Fund	Certificate of Deposit	0.15%	1/9/1985	3/24/2019	BNA Bank	9,124

SEE ACCOUNTANT'S COMPILATION REPORT

# LINDSEY, DAVIS AND ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

POST OFFICE BOX 146

1122 CITY AVE. NORTH

RIPLEY, MS 38663

TELEPHONE 662-837-3295

FAX # 662-837-0174

MEMBER

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SHONDA DAVIS

ACCOUNTANT'S REPORT ON COMPLIANCE  
WITH STATE LAWS AND REGULATIONS

Honorable Mayor and Board of Aldermen  
Town of Myrtle  
Myrtle, MS 38650

We have compiled the accompanying statement of cash receipts and disbursements-governmental and business-type activities, schedule of investments, schedule of long-term debt, and schedule of surety bonds for town officials of the Town of Myrtle, Mississippi, for the year ended September 30, 2018, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As required by the state legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain state laws and regulations. However, providing an opinion on compliance with state laws and regulations was not an objective of our audit and, accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures and our compilation of the accompanying statement of cash receipts and disbursements-governmental and business-type activities, schedule of investments, schedule of long-term debt, and schedule of surety bonds for town officials of the Town of Myrtle, Mississippi, for the year ended September 30, 2018, disclosed two instances of noncompliance with the state laws and regulations which are noted in items E and F in the Independent Accountant's Report on Applying Agreed-Upon Procedures.

This report is intended for the information of the Town's management and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

*Lindsey, Davis + Associates*  
Lindsey, Davis and Associates  
Certified Public Accountants

Ripley, Mississippi  
March 12, 2019

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STATE AUDITOR