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**CITY OF FOREST, MISSISSIPPI**  
**AUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2019**

**Chance, Gay and Cieglo, PLLC**  
**(A PROFESSIONAL CORPORATION)**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
**514-B AIRPORT ROAD**  
**FOREST, MISSISSIPPI 39074**

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**CITY OF FOREST, MISSISSIPPI  
AUDITED FINANCIAL STATEMENTS  
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Chance, Gay & Cieglo, PLLC  
514-B Airport Road  
Forest, MS 39074

## INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Board of Aldermen  
City of Forest  
Forest, Mississippi

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Forest, Mississippi, as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Forest, Mississippi, as of September 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the budgetary comparison information, the schedule of the City's contributions – PERS, and the schedule of the City's proportionate share of the net pension liability – PERS and corresponding notes, on pages 3 through 9 and 43 through 49, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Supplementary Information*

The schedule of surety bonds for municipal officials of the City has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2020, on our consideration of the City of Forest, Mississippi's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters.

The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Forest, Mississippi's internal control over financial reporting and compliance.



Forest, MS  
June 23, 2020



**CITY OF FOREST, MISSISSIPPI  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED SEPTEMBER 30, 2019**

The Discussion and Analysis of the City of Forest's financial performance provides an overall review of the City's financial activities for the year ended September 30, 2019. The intent of this discussion and analysis is to look at the City's performance as a whole. Information contained in this section is qualified by the more detailed information contained elsewhere in the City's financial statements, notes to the financial statements and any accompanying materials. To the extent this discussion contains any forward-looking statements of the City's plans, objectives, expectations and prospects, the actual results could differ materially from those discussed herein.

This discussion and analysis is in a format consistent with the presentation requirements of the Governmental Accounting Standards Board's (GASB) Statement No. 34 – *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* issued June, 1999.

**FINANCIAL HIGHLIGHTS**

Key financial highlights for 2019 were as follows:

- The City's assets exceeded its liabilities by \$24,532,568 (net assets) for the fiscal year reported. This was a decrease in total net position of \$1,205,259 related to current year.
  - Total net assets are comprised of the following:
    - (1) Capital assets of \$24,572,329 include property and equipment, net of accumulated depreciation and related capital debt.
    - (2) Net position of \$257,846 is restricted by constraints imposed from outside the City such as debt covenants, grantors, laws, or regulations.
    - (3) Unrestricted net position of (\$297,607) represents the portion available to maintain the City's continuing obligations to citizens and creditors.
- The City has \$8,061,166 in total revenue. General revenues account for \$3,949,378, or 49% of all revenues. Program specific revenues in the form of charges for services, and grants and contributions account for \$4,111,788 or 51% of total revenues.
- The City had \$9,266,425 in expenses; 44% or \$4,111,788 of these expenses were covered by program specific charges for services, and the balance of \$5,154,637 was covered by general revenues of the City and fund balances at the beginning of the year.
- Among major funds, the General Fund had \$5,190,556 in revenue and \$5,456,607 in expenditures. The General Fund's fund balance decreased \$288,763 over the prior year, \$22,712 of which was related to a prior period adjustment.
- The Proprietary fund had \$3,338,386 in revenue and \$3,609,675 in expenditures. The Proprietary fund's net position increased \$231,862 due to a prior period adjustment related to restrictions on proceeds. Current year operations resulted in a \$271,289 decrease in net position.

## OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business. These statements are prepared using the accrual basis of accounting and include all assets and liabilities.

The statement of net position presents information on all the City's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal years.

The government-wide financial statements outline functions of the City that are principally supported by property taxes and intergovernmental revenues (governmental activities) and water and sewer charges (proprietary activities). The governmental activities of the City include general government, public safety, streets and sanitation, culture and recreation, and economic development.

The government-wide financial statements can be found on pages 10 and 11 of this report.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The funds of the City can be divided into three categories: governmental, proprietary, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on available resources at the end of the fiscal year. Such information may be useful in evaluating the City's current financing requirements. Governmental Funds are reported using modified accrual accounting. This method of accounting measures cash and other assets that can be easily converted to cash. The Governmental Funds Statement provides a detailed short-term view of the City's operations.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's current financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are on pages 13 and 15, respectively.

The basic governmental fund financial statements can be found on pages 12 and 14 of this report.

**Proprietary funds.** The City maintains one type of proprietary fund, the enterprise fund. The enterprise fund is used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses the enterprise fund to account for its Water and Sewer activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.

The basic proprietary fund financial statements can be found on pages 16 through 18 of this report.

**Fiduciary funds.** The City's fiduciary funds include payroll clearing, accounts payable, court fines, Forest Municipal School District Taxes, and the Library Expendable Trust. The fiduciary funds are reported in the fiduciary fund financial statements, but are excluded from the government-wide reporting. Fiduciary fund financial statements report resources that are not available to fund the City programs. Fiduciary fund financial statements can be found on pages 19 and 20 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 21 to 42 of this report.

**Required supplementary information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's budget process.

The City adopts an annual operating budget for all governmental funds and proprietary funds. A budgetary comparison statement has been provided for the General Fund. This required supplementary information can be found on page 43 of this report.

## **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

One of the most important questions to ask about the City's finances is, "Have the City's net assets increased or decreased as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the City as a whole and about its activities in a way that helps answer this question. These statements include all the City's assets and liabilities resulting from the use of the accrual basis of accounting and economic resources focus of measurement.

**Net position.** The City's combined net position, on the accrual basis of accounting and economic resource measurement focus, decreased from \$25,257,259 to \$24,023,386 between fiscal years 2018 and 2019.

By far the largest portion of the City's net position reflects its investments in capital assets (e.g. land, infrastructure, buildings, mobile equipment, furniture and equipment). The City uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending.

The City's financial position is a product of several financial transactions including the net results of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets and the depreciation of capital assets.

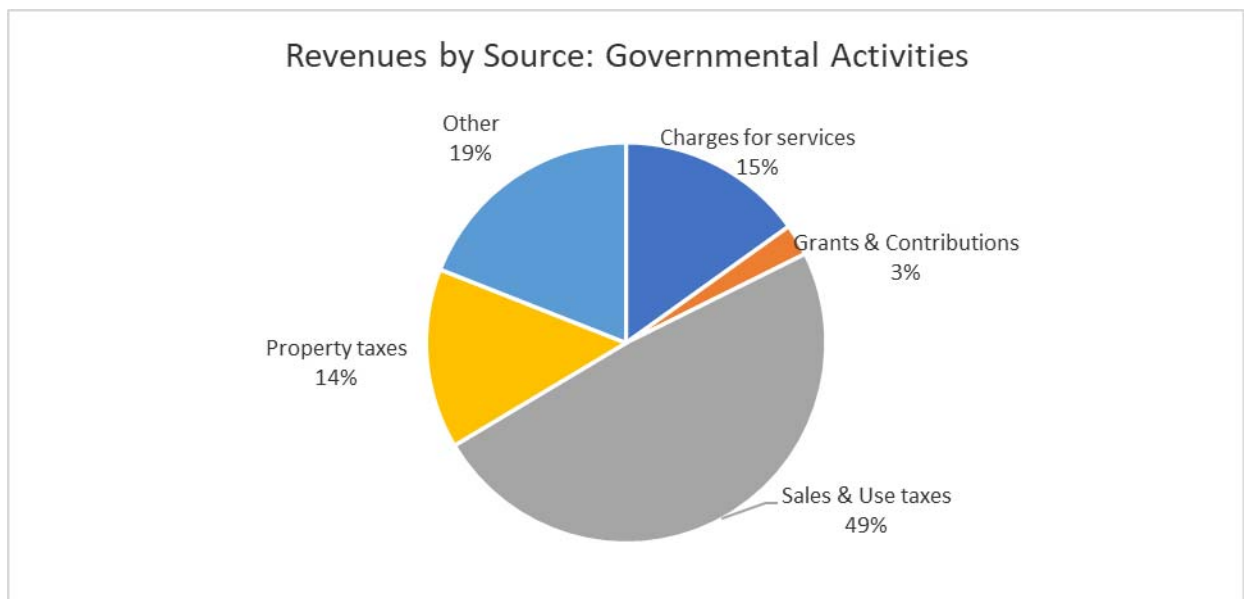
The following table reflects condensed information on the City's net position:

	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
Assets:						
Current and other assets	4,664,526	4,835,739	4,843,888	4,435,255	9,508,414	9,270,994
Capital assets, net	11,912,486	11,432,161	13,798,273	14,251,293	25,710,759	25,683,454
Total Assets	16,577,012	16,267,900	18,642,161	18,686,548	35,219,173	34,954,448
Deferred outflows	387,294	440,172	143,579	159,865	530,873	600,037
Liabilities:						
Current and other liabilities	652,033	400,617	376,000	308,877	1,028,033	709,494
Long-term liabilities	6,610,026	5,515,228	2,500,888	2,302,287	9,110,914	7,817,515
Total Liabilities	7,262,059	5,915,845	2,876,888	2,611,164	10,138,947	8,527,009
Deferred inflows	834,826	968,253	243,705	801,964	1,078,531	1,770,217
Net Position:						
Net investments in capital assets	11,011,042	11,432,161	13,561,287	14,251,293	24,572,329	25,683,454
Restricted	153,087	123,268	104,759	183,636	257,846	306,904
Unrestricted	(2,296,708)	(1,731,455)	1,999,101	998,356	(297,607)	(733,099)
Total Net Position	8,867,421	9,823,974	15,665,147	15,433,285	24,532,568	25,257,259

**Changes in net position.** The City's total revenues and expenses for governmental and business-type activities are reflected in the following table:

	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
Program Revenues:						
Charges for services	714,160	785,960	3,277,463	3,197,480	3,991,623	3,983,440
Grants and contributions	120,165	215,392	-	181,412	120,165	396,804
General Revenues:						
Sales and use taxes	2,303,626	2,323,898	-	-	2,303,626	2,323,898
Property taxes	686,321	695,277	-	-	686,321	695,277
Other	898,508	806,690	60,923	28,460	959,431	835,150
Total Revenues	4,722,780	4,827,217	3,338,386	3,407,352	8,061,166	8,234,569
Program Expenses:						
General Government	829,555	804,719	-	-	829,555	804,719
Public Safety	2,439,871	2,371,592	-	-	2,439,871	2,371,592
Streets and Sanitation	1,719,852	1,559,069	-	-	1,719,852	1,559,069
Culture and Recreation	667,472	651,933	-	-	667,472	651,933
Water and Sewer	-	-	3,609,675	3,725,858	3,609,675	3,725,858
Total Expenses	5,656,750	5,387,313	3,609,675	3,725,858	9,266,425	9,113,171
Increase (Decrease) in Net Position	(933,970)	(560,096)	(271,289)	(318,506)	(1,205,259)	(878,602)

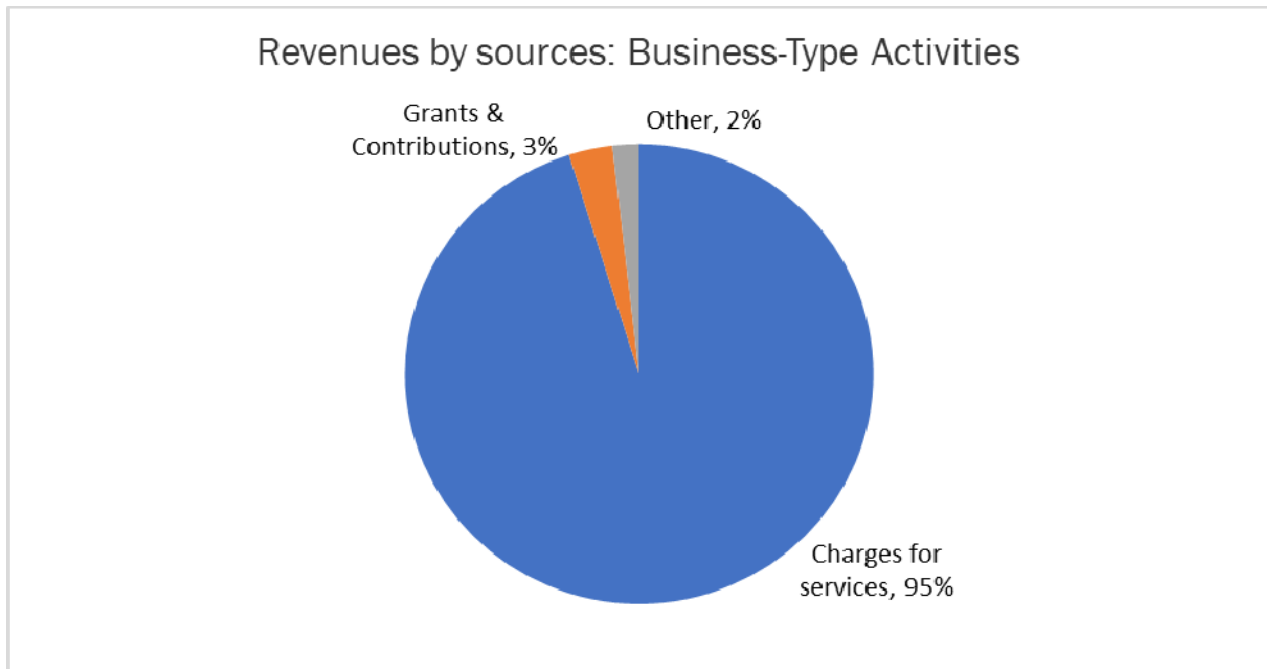
**Governmental activities.** Revenues for the City's governmental activities for the year ended September 30, 2019, were \$4,722,780 compared to \$4,827,217 in 2018. Revenues decreased \$104,437 mostly due to a decrease in grant revenue.



The cost of providing all governmental activities this year was \$5,656,750, an increase of \$269,437 from the prior year. Of this amount, general government expenses increased \$24,836; public safety expenses increased \$68,279; streets and sanitation expenses increased \$160,783; culture and recreation expenses increased \$15,539.

The City's largest programs are public safety and streets and sanitation. Expenses exceeding revenues are offset by general revenues generated by taxes, investment income and other general revenues.

**Business-type activities:** Revenues for business-type activities are, for the most part, comprised of charges for services. Charges for services for the City's business-type activities were \$3,277,463 for 2019, an increase of \$79,983 from 2018.



The cost of these business-type activities was \$3,609,675 for 2019, a decrease of \$116,183 from 2018 primarily due to decreased water and sewer expenses.

## FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the City's governmental funds is to provide information on current inflows, outflows and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balances may serve as a useful measure of the City's net resources available for spending at the end of the fiscal year.

The financial performance of the City as a whole is reflected in its governmental funds. As the City completed the year, its governmental funds reported a combined net position of \$3,546,067, a decrease of \$259,067. Unassigned fund balance equals \$3,350,574 or 94% of net position, which is available for spending at the City's discretion. The remaining net position of \$195,493 or 6% is restricted or assigned to indicate that it is not available for spending because it has already been committed.

## **BUDGETARY HIGHLIGHTS**

The City's budget is prepared according to Mississippi law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

Over the course of the year, the City revised the annual operating budget. Schedules showing the final budget amounts compared to the City's actual financial activity for the General Fund is provided in this report as required supplementary information.

## **CAPITAL ASSETS AND DEBT ADMINISTRATION**

As of September 30, 2019, the City's total capital assets were \$56,807,616, including land, city buildings, infrastructure, vehicles, and furniture and equipment. This amount represents an increase of \$521,175 from the previous year. The total accumulated depreciation as of September 30, 2019, was \$31,096,857, and total depreciation expense for the year was \$1,645,724, resulting in total net assets of \$25,710,759.

The City has received approximately \$201,400 in grant funds thus far during the 2020 fiscal year for capital asset purchases and improvements

Additional information on the City's capital assets can be found in Note 6 on pages 33 through 35 of this report.

**Debt Administration.** At September 30, 2019, the City had paid off all bonds. The City is currently the lessee in several leases that are classified as capital leases. Total obligations related to these capital leases totaled \$1,138,430 at September 30, 2019. For more detailed information regarding these leases see Notes 5 and 10 on pages 32 through 33 and 40 through 42 in the accompanying notes to the audited financial statements, respectively.

## **CONTACTING THE CITY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, creditors, and investors with a general overview of the City of Forest's finances and to show the City's accountability for the money it receives. Interested parties may direct questions to or request additional financial information from the Mayor's Office of the City of Forest, 120 South Davis Street, Forest, MS 39074.

**CITY OF FOREST**  
**STATEMENT OF NET POSITION**  
**September 30, 2019**

Exhibit 1

	<b>Primary Government</b>		
	<b>Governmental</b>	<b>Business-type</b>	
	<b>Activities</b>	<b>Activities</b>	<b>Total</b>
<b>ASSETS</b>			
Cash	\$ 165,145	\$ 1,085,491	\$ 1,250,636
Investments	3,623,000	2,804,000	6,427,000
Receivables:			
Property taxes	631,922	-	631,922
Tax lien	23,987	-	23,987
Other receivables	9,889	3,949	13,838
Trade accounts, net	-	487,259	487,259
Due from other governments	210,583	-	210,583
Due from other funds	-	-	-
Total Current Assets	<u>\$ 4,664,526</u>	<u>\$ 4,380,699</u>	<u>\$ 9,045,225</u>
Restricted assets:			
Cash:			
-Wastewater treatment facilities improvements	\$ -	\$ 35,435	\$ 35,435
-Wastewater treatment fund	-	206,967	206,967
Due from industry:			
-Wastewater treatment fund	-	32,183	32,183
Due from other funds	-	188,604	188,604
Capital assets, net	<u>11,912,486</u>	<u>13,798,273</u>	<u>25,710,759</u>
Total Assets	<u><u>\$ 16,577,012</u></u>	<u><u>\$ 18,642,161</u></u>	<u><u>\$ 35,219,173</u></u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred outflows of resources-Pensions	<u>\$ 387,294</u>	<u>\$ 143,579</u>	<u>\$ 530,873</u>
<b>LIABILITIES</b>			
Current liabilities:			
Accounts payable	\$ 148,219	\$ 141,413	\$ 289,632
Accounts payable -customers	-	47,844	47,844
Sales tax payable	-	1,230	1,230
Accrued expenses	49,587	17,183	66,770
Capital debt	189,483	168,330	357,813
Due to other funds	264,744	-	264,744
Total current liabilities	<u>\$ 652,033</u>	<u>\$ 376,000</u>	<u>\$ 1,028,033</u>
Non-current liabilities:			
Customer deposits	\$ -	\$ 343,717	\$ 343,717
Capital debt, net of current portion	711,961	68,656	780,617
Net pension liability	5,898,065	2,088,515	7,986,580
Total Non-current liabilities	<u>6,610,026</u>	<u>2,500,888</u>	<u>9,110,914</u>
Total Liabilities	<u><u>\$ 7,262,059</u></u>	<u><u>\$ 2,876,888</u></u>	<u><u>\$ 10,138,947</u></u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred inflows of resources-Pensions	\$ 178,917	\$ 73,879	\$ 252,796
Deferred inflows of resources-Property taxes receivable-2019	655,909	-	655,909
Restricted assets for sewer projects	-	169,826	169,826
Total Deferred inflows of resources	<u>\$ 834,826</u>	<u>\$ 243,705</u>	<u>\$ 1,078,531</u>
<b>NET POSITION</b>			
Net investments in capital assets	\$ 11,011,042	\$ 13,561,287	\$ 24,572,329
Restricted for:			
Public Safety	133,557	-	133,557
Public Works	-	-	-
Culture & Recreation	19,530	-	19,530
Capital Projects	-	104,759	104,759
Unrestricted	<u>(2,296,708)</u>	<u>1,999,101</u>	<u>(297,607)</u>
Total Net Position	<u><u>\$ 8,867,421</u></u>	<u><u>\$ 15,665,147</u></u>	<u><u>\$ 24,532,568</u></u>

The notes to the financial statements are an integral part of this statement.



CITY OF FOREST, MISSISSIPPI  
STATEMENT OF ACTIVITIES  
Year Ended September 30, 2019

Exhibit 2

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position			
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		Total	
					Governmental Activities	Business-type Activities		
Primary Government:								
Governmental Activities:								
General government	\$ 733,212	\$ 140,995	\$ 1,558	\$ -	\$ (590,659)	\$ -	\$ (590,659)	
Public safety	2,052,688	84,417	5,767	112,340	(1,850,164)	-	(1,850,164)	
Streets and sanitation	1,566,106	436,568	-	-	(1,129,538)	-	(1,129,538)	
Culture and recreation	632,443	52,180	-	500	(579,763)	-	(579,763)	
Interest on capital debt	22,005	-	-	-	(22,005)	-	(22,005)	
Pension expense	650,296	-	-	-	(650,296)	-	(650,296)	
Total Governmental Activities	5,656,750	714,160	7,325	112,840	(4,822,425)	-	(4,822,425)	
Business-type activities:								
Water & Sewer	3,609,675	3,277,463	-	-	-	(332,212)	(332,212)	
Total Primary Government	\$ 9,266,425	\$ 3,991,623	\$ 7,325	\$ 112,840	\$ (4,822,425)	\$ (332,212)	\$ (5,154,637)	

**General Revenues:**

Taxes:

Sales tax	\$ 2,303,626	\$ -	\$ 2,303,626
Property tax	686,321	-	686,321
Utility tax	10,165	-	10,165
Franchise taxes	429,124	-	429,124
Unrestricted grants and contributions:			
Intergovernmental	351,789	-	351,789
Public contributions	4,546	-	4,546
Unrestricted investment earnings	56,222	59,957	116,179
Gain (loss) on disposal of land and equipment	41,663	966	42,629
Other	4,999	-	4,999
Total General Revenues	3,888,455	60,923	3,949,378

**Change in Net Position**

	(933,970)	(271,289)	(1,205,259)
<b>Net Position- Beginning</b>	9,823,974	15,433,285	25,257,259
<b>Prior Period Adjustment</b>	(22,583)	503,151	480,568
<b>Net position - Beginning, as restated</b>	9,801,391	15,936,436	25,737,827
<b>Net Position - Ending</b>	<b>\$ 8,867,421</b>	<b>\$ 15,665,147</b>	<b>\$ 24,532,568</b>

The notes to the financial statements are an integral part of this statement.

**CITY OF FOREST  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
September 30, 2019**

Exhibit 3

	<u>Major Fund</u>		Non-Major Governmental Funds		Total Governmental Funds
	General				
<b><u>ASSETS</u></b>					
Cash	\$ 156,627	\$	8,518	\$	165,145
Investments	3,500,000		123,000		3,623,000
Receivables:					
Property taxes	631,922		-		631,922
Tax lien	23,987		-		23,987
Other	9,716		173		9,889
Due from other funds	-		45,947		45,947
Due from other governments	210,583		-		210,583
Total Assets	<u>\$ 4,532,835</u>	<u>\$</u>	<u>177,638</u>	<u>\$</u>	<u>4,710,473</u>
<b><u>LIABILITIES AND NET POSITION</u></b>					
Liabilities:					
Accounts payable	\$ 146,544	\$	1,675	\$	148,219
Accrued expenses	49,587		-		49,587
Due to other funds	310,691		-		310,691
Total Liabilities	<u>506,822</u>		<u>1,675</u>		<u>508,497</u>
Deferred Inflows of Resources:					
Unavailable revenue-property taxes	655,909		-		655,909
Net Position:					
Restricted for:					
Public Safety	-		175,963		175,963
Public Works	-		-		-
Culture & Recreation	19,530		-		19,530
Capital Projects	-		-		-
Unassigned, reported in:					
General Fund	3,350,574		-		3,350,574
Total Fund Balance	<u>3,370,104</u>		<u>175,963</u>		<u>3,546,067</u>
Total Liabilities and Fund Balances	<u>\$ 4,532,835</u>	<u>\$</u>	<u>177,638</u>	<u>\$</u>	<u>4,710,473</u>

The notes to the financial statements are an integral part of this statement.

CITY OF FOREST  
RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
September 30, 2019

Exhibit 3-1

Total Fund Balance - Governmental Funds	\$	3,546,067
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Amounts reported for net position in the statement of net position  
are different because:

Capital assets used in governmental activities are  
not financial resources and therefore are not  
reported in the funds:

Governmental capital assets	\$	21,270,575	
Less accumulated depreciation		(9,358,089)	
		11,912,486	

Deferred outflows of resources-pension		387,294
--	--	---------

Long-term liabilities not due and payable in the current period,  
and, therefore not reported in the funds:

Net pension liability		(5,898,065)
Capital debt obligations		(901,444)

Deferred inflows of resources-pension		(178,917)
---------------------------------------	--	-----------

Total Net Position - Governmental Activities	\$	8,867,421
--	----	-----------

The notes to the financial statements are an integral part of this statement.

CITY OF FOREST  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCES - GOVERNMENTAL FUNDS  
Year Ended September 30, 2019

Exhibit 4

	Major Fund		Non-Major Governmental	Total Governmental
	General		Funds	Funds
<b>Revenues</b>				
General property taxes	\$ 686,321	\$ -		\$ 686,321
Penalties & interest on delinquent taxes	59,141	-		59,141
Licenses and permits	38,462	-		38,462
Franchise taxes on utilities	429,124	-		429,124
Intergovernmental revenues				
Homestead exemption reimbursement	26,900	-		26,900
General municipal aid	10,248	-		10,248
Sales tax	2,303,626	-		2,303,626
Utility tax	10,165	-		10,165
Federal and State grants	120,165	-		120,165
Fire Protection-State	-	33,548		33,548
County contributions	267,588	8,250		275,838
Other	5,255	-		5,255
Charges for services	534,790	-		534,790
Donations	4,546	-		4,546
Fines and forfeitures	81,767	-		81,767
Interest income	54,248	1,974		56,222
Miscellaneous	4,999	-		4,999
Total Revenues	4,637,345	43,772		4,681,117
<b>Expenditures</b>				
General government	1,180,483	-		1,180,483
Public safety	2,079,842	14,076		2,093,918
Streets and sanitation	1,427,317	-		1,427,317
Culture and recreation	366,657	-		366,657
Debt Service:				
Principal	75,974	-		75,974
Interest	22,005	-		22,005
Capital Outlays	304,329	-		304,329
Total Expenditures	5,456,607	14,076		5,470,683
<b>Excess of Revenues</b>				
<b>Over (Under) Expenditures</b>	(819,262)	29,696		(789,566)
<b>Other Financing Sources</b>				
Sale of land	9,200	-		9,200
Sale of depreciable property	46,264	-		46,264
Capital debt issued	497,747	-		497,747
Total Other Financing Sources	553,211	-		553,211
<b>Net Change in Fund Balances</b>	(266,051)	29,696		(236,355)
<b>Fund Balance - Beginning</b>	3,658,867	146,267		3,805,134
<b>Prior period adjustment</b>	(22,712)	-		(22,712)
<b>Fund Balance - Beginning, as restated</b>	3,636,155	146,267		3,782,422
<b>Fund Balance - Ending</b>	\$ 3,370,104	\$ 175,963		\$ 3,546,067

The notes to the financial statements are an integral part of this statement.

**CITY OF FOREST**  
**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES,**  
**EXPENDITURES AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES**  
**Year Ended September 30, 2019**

Exhibit 4-1

Net Change in fund balances - governmental funds	\$	(236,355)
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures.  
However, in the Statement of Activities, the cost of those  
assets is depreciated over their useful lives:

Expenditures for capital assets	\$	304,329	
Less current year depreciation		(787,750)	
			(483,421)

When recognizing the sale of capital assets, the governmental  
funds report the total proceeds of the sale. Only the gain or  
loss on the sale is reported on the Statement of Net Position.

Book value of assets sold	(13,801)
---------------------------	----------

Repayment of debt principal is an expenditure in the Governmental Funds, but the  
repayment reduces long-term liabilities in Statement of Net Position.

Principal payments on capital debt	75,974
------------------------------------	--------

Under the modified accrual basis of accounting used in Governmental Funds,  
expenditures are not recognized for transactions that are not normally paid  
with expendable available financial resources. However, in the Statement of Activities  
which is presented on the accrual basis, expenses and liabilities are reported  
regardless of when financial resources are available. Thus, the change in net position  
differs from the change in fund balance by the following:

Pension expense		(276,367)	
Change in net position of governmental activities	\$	(933,970)	

The notes to the financial statements are an integral part of this statement.

**CITY OF FOREST, MISSISSIPPI  
STATEMENT OF NET POSITION  
PROPRIETARY FUND  
September 30, 2019**

Exhibit 5

**ASSETS**

**Current Assets:**

Cash	\$ 1,085,491
Investments	2,804,000
Receivables:	
Trade accounts, net	487,259
Other	3,949
Total Current Assets	<u>4,380,699</u>

**Restricted Assets:**

Cash:	
Wastewater treatment facilities improvements	35,435
Wastewater treatment fund	206,967
Due from other funds	188,604
Due from industry-wastewater treatment	32,183
Total Restricted Assets	<u>463,189</u>

**Noncurrent Assets**

Capital assets (net)	<u>13,798,273</u>
----------------------	-------------------

**Total Assets**

18,642,161

**Deferred Outflows of Resources**

Deferred outflows-pension	<u>143,579</u>
---------------------------	----------------

**Total Assets and Deferred Outflows**

\$ 18,785,740

**LIABILITIES**

**Current Liabilities:**

Accounts payable	\$ 141,413
Accounts payable - customers	47,844
Sales tax payable	1,230
Accrued expenses	17,183
Capital lease obligation	168,330
Due to other funds	-
Current Liabilities	<u>376,000</u>

**Non-current Liabilities:**

Customer deposits (payable from restricted assets)	343,717
Capital lease obligation, net of current	68,656
Net pension liability	2,088,515
Total Non-current Liabilities	<u>2,500,888</u>

**Total Liabilities**

2,876,888

**Deferred Inflows of Resources:**

Deferred inflows-pension	73,879
Restricted assets for sewer project	169,826
Total Deferred inflows of resources	<u>243,705</u>

**Total Liabilities and Deferred Inflows**

\$ 3,120,593

**NET POSITION**

**Net Position**

Nonspendable capital assets	\$ 13,561,287
Restricted for capital projects	104,759
Unrestricted	<u>1,999,101</u>

**Total Net Position**

\$ 15,665,147

The notes to the financial statements are an integral part of this statement.

**CITY OF FOREST**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES**  
**IN NET POSITION -PROPRIETARY FUND**  
**Year ended September 30, 2019**

**Exhibit 6**

<b>Operating Revenue:</b>	
Charges for services	\$ 3,176,985
Wastewater treatment charges-industry	100,478
	<u>3,277,463</u>
<b>Operating Expenses:</b>	
Personal services	1,098,380
Maintenance, operations, and contractual services	231,944
Materials and supplies	575,832
Utilities	845,545
Depreciation	857,974
	<u>3,609,675</u>
<b>Operating Loss</b>	<u>(332,212)</u>
<b>Nonoperating Revenues (Expenses):</b>	
Interest income	59,957
Gain on disposal of equipment	966
	<u>60,923</u>
<b>Change in net position</b>	<u>(271,289)</u>
<b>Net position, Beginning</b>	15,433,285
<b>Prior Period Adjustment</b>	503,151
<b>Net position, Beginning (Restated)</b>	<u>15,936,436</u>
<b>Net position, Ending</b>	<u><u>\$ 15,665,147</u></u>

The notes to the financial statements are an integral part of this statement.

CITY OF FOREST  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUND  
Year Ended September 30, 2019

Exhibit 7

<b>Cash flows from Operating Activities</b>	
Receipts from customers	\$ 3,069,638
Payments to suppliers	(1,715,268)
Payments to employees	(1,010,676)
<b>Net Cash Provided by Operating Activities</b>	<u>343,694</u>
<b>Cash Flows from Investing Activities</b>	
Interest earned on certificates of deposit	59,957
Acquisition and construction of capital assets	(235,108)
<b>Net Cash Used by Investing Activities</b>	<u>(175,151)</u>
<b>Cash Flows from Capital and Related Financing Activities</b>	
Principal payments on capital debt	(19,496)
Proceeds on disposal of equipment	966
Capital debt proceeds	80,605
<b>Net Cash Provided by Capital and Related Financing Activities</b>	<u>62,075</u>
<b>Net Increase in Cash, Cash Equivalents and Restricted Cash</b>	230,618
<b>Cash, Cash Equivalents and Restricted Cash, Beginning</b>	<u>3,901,275</u>
<b>Cash, Cash Equivalents and Restricted Cash, Ending</b>	<u><u>\$ 4,131,893</u></u>
<b>Reconciliation of Operating Loss to Net Cash Provided by Operating Activities</b>	
<b>Operating Income</b>	
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Operating Loss	\$ (332,212)
Depreciation and amortization	857,974
Changes in Assets and Liabilities:	
Decrease in Accounts Receivable	3,365
Increase in "Due from Industry"	(17,776)
Decrease in "Due from Other Funds"	(163,604)
Decrease in Deferred Outflows	16,286
Decrease in Accounts Payable	(61,947)
Increase in Sales Tax Payable	253
Increase in Accrued Expenses	2,587
Decrease in "Due to Other Funds"	(42,100)
Increase in Customer Deposits	12,037
Increase in Net Pension Liability	117,908
Decrease in Deferred Inflows	(49,077)
<b>Net Cash Provided by Operating Activities</b>	<u><u>\$ 343,694</u></u>

The notes to the financial statements are an integral part of this statement.



CITY OF FOREST, MISSISSIPPI  
STATEMENT OF FIDUCIARY  
NET POSITION-FIDUCIARY FUNDS  
September 30, 2019

Exhibit 8

	Agency Funds						
	Payroll Clearing	Account Payable Clearing	Court Fines	Forest Municipal School Distr. Taxes	Library Expendable Trust	Total	
<b>ASSETS</b>							
Cash	\$ 18,359	\$ 4,502	\$ 45,465	\$ 1	\$ 741	\$ 69,068	
Investments	-	-	-	-	333,000	333,000	
Accrued interest receivable	-	-	-	-	469	469	
Due from other funds	25,409	-	37,370	17,863	-	80,642	
Taxes receivable	-	-	-	-	-	-	
Due from other governments	-	-	-	35,838	-	35,838	
Total Assets	\$ 43,768	\$ 4,502	\$ 82,835	\$ 53,702	\$ 334,210	\$ 519,017	
<b>LIABILITIES</b>							
Payroll taxes payable	\$ 43,471	\$ -	\$ -	\$ -	\$ -	\$ 43,471	
Due to State of Mississippi	-	-	37,370	-	-	37,370	
Due to Forest Municipal School District	-	-	-	53,702	-	53,702	
Due to other funds	-	4,502	-	-	-	4,502	
Refundable bond fees	-	-	45,338	-	-	45,338	
Total Liabilities	43,471	4,502	82,708	53,702	-	184,383	
Net position held in trust	\$ 297	\$ -	\$ 127	\$ -	\$ 334,210	\$ 334,634	

The notes to the financial statements are an integral part of this statement.

CITY OF FOREST, MISSISSIPPI  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUND  
September 30, 2019

Exhibit 9

	Payroll Clearing	Account Payable Clearing	Court Fines	Forest Municipal School Distr. Taxes	Library Expendable Trust	Total
<b>Additions</b>						
Trust receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest income	287	-	127	-	7,065	7,479
Total additions	287	-	127	-	7,065	7,479
<b>Deductions</b>	-	-	-	-	-	-
Total deductions	-	-	-	-	-	-
<b>Changes in net position</b>	287	-	127	-	7,065	7,479
Net position held in trust:		-				
<b>Beginning of year</b>	10	-	-	-	327,145	327,155
<b>End of year</b>	\$ 297	\$ -	\$ 127	\$ -	\$ 334,210	\$ 334,634

The notes to the financial statements are an integral part of this statement.

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Forest, Mississippi (the “City”) operates under the mayor/board of aldermen form of government and provides services as authorized by law.

The financial statements of the City of Forest are prepared in accordance with generally accepted accounting principles (“GAAP”) as prescribed by the Governmental Accounting Standards Board (“GASB”). GASB is the accepted standard-setting body for governmental accounting and financial reporting principles.

**A. Financial Reporting Entity**

In June, 1999, GASB issued Statement No. 34, Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments. This statement affects the way the City prepares and presents financial information. State and local governments traditionally have used a financial reporting model substantially different from the one used to prepare private sector financial reports.

Management’s Discussion and Analysis – GASB Statement No. 34 requires that financial statements be accompanied by a narrative introduction and analytical overview of the government’s financial activities.

Government-wide financial statements – The reporting model includes financial statements prepared using full accrual accounting for all the government’s activities. The statements distinguish between the governmental and business-type activities of the City. This approach includes current assets and liabilities as well as capital assets and long-term liabilities. Accrual accounting also reports all the revenues and cost of providing services each year, not just those received or paid that year.

Statement of Net Position – The statement of net position is designed to display the financial position of the primary government (governmental and business-type activities) and its component units. Governments will report all capital assets, including infrastructure, in the government-wide statement of net assets and will report depreciation expense in the statement of activities.

Statement of Activities – The new government-wide statement of activities reports expenses and revenues in a format that focuses on the cost of each of the government’s functions.

Fund financial statements – Fund financial statements display the financial transactions and accounts of the City based on funds. The operation of each fund is considered to be an independent accounting entity. The fund financial statements also include a reconciliation to the government-wide statement.

Budgetary comparison schedules – Compliance with the adopted budget is an important component of the government’s accountability to the public.

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

The criteria for including organizations as component units within the City's reporting entity, as set forth in Statement No. 14 of the Governmental Accounting Standards Board, *The Financial Reporting Entity*, have been applied. A primary government is financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose a financial burden on, the primary government. A primary government may also be financially accountable for organizations that are financially dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services provided by the organization.

A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or (c) is obligated in some manner for the debt of the organization.

Some organizations are included as component units because of their fiscal dependency on the primary government. An organization is fiscally dependent on the primary government if it is unable to adopt its own budget, levy taxes or set rates or charges, or issue bonded debt without approval by the primary government.

Based on the application of the criteria above, no component units of the City were identified.

**B. Government-wide and Fund Financial Statements**

The government-wide financial statement (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the City. The effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include charges to customers who purchase, use, or directly benefit from services or privileges provided and grants and contributions that are restricted to meeting certain operational or capital needs of a function. Taxes and other items not included in program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds, propriety funds and fiduciary funds, even though fiduciary funds are excluded from the governmental-wide financial statements. Major individual governmental and propriety funds are reported in separate columns in the fund financial statements.

CITY OF FOREST, MISSISSIPPI  
Notes to Financial Statements  
Year Ended September 30, 2019

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The governmental-wide financial statements, propriety fund financial statements and fiduciary fund financial statements are reported using the economic resources measurement and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Taxpayer assessed income, gross receipts, and sales taxes are considered “measurable” when in the hands of intermediary collecting governments and recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable, and their validity seems certain. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, if measurable, except for principal and interest payments on general long-term debt, which are recognized when due.

The City reports the following major governmental funds:

**General Fund** - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted for specific expenditure purposes.

**PROPRIETARY FUND**

**Enterprise Fund** - The Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs and expenses of providing water and sewer services to the general public on a continuing basis be financed or recovered primarily through user charges.

**FIDUCIARY FUNDS**

**Trust and Agency Funds** - Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and/or other funds. These include Expendable Trust and Agency Expendable Trust Funds which are accounted for in essentially the same manner as governmental funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**D. Account Classifications**

The account classifications used in the financial statements conform to the classifications prescribed in the *Financial Accounting Manual for Mississippi Municipalities* issued by the Office of the State Auditor.

**E. Encumbrances**

An encumbrance system is not maintained to account for commitments resulting from approved purchase orders, work orders and contracts.

**F. Cash and Other Deposits (and Cash Equivalents)**

The City deposits excess funds in the financial institutions selected by the City Council in accordance with state statutes.

Cash consists of amounts on deposit in demand accounts and savings accounts. Other deposits consist of certificates of deposit. Cash and other deposits are valued at cost.

Cash and cash equivalents for cash flows of Proprietary Funds include all cash accounts and certificates of deposit.

**G. Investments**

The City is allowed by statute to invest excess funds in any bonds or other direct obligations of the United States of America or the State of Mississippi, or of any county or municipality of this state, when such county or municipal bonds have been properly approved; or in interest-bearing time certificates of deposit or interest-bearing accounts with any financial institution approved for the deposit of state funds; or in any type of investment permitted by Sections 27-105-33(d) and 27-105-33(e), Miss. Code Ann. (1972).

For accounting purposes, certificates of deposit and interest-bearing accounts are classified as cash and other deposits.

**H. Inventories and Prepaid Items**

Because the City does not accumulate large quantities of supplies, inventories are generally not recorded. The costs of governmental fund type inventories are reported as expenditures when purchased.

Prepaid items, such as prepaid insurance, are not reported for governmental fund types since the costs of such items are accounted for as expenditures in the period of acquisition.

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**I. Capital Assets**

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed assets are reported at estimated fair value at the time received.

Capitalization thresholds (dollar value above which asset acquisitions are added to the capital asset accounts) and estimated useful lives of capital assets are reported in the government-wide statements and proprietary funds.

Depreciation is calculated on the straight-line basis for all assets, except land. The following schedule details those thresholds:

	<u>Capitalization Policy</u>	<u>Estimated Useful Life</u>
Land	\$ -	-
Infrastructure – Roads	25,000	20 years
Infrastructure – Concrete bridges	25,000	50 years
Buildings	25,000	40 years
Building improvements	25,000	20 years
Improvements other than buildings	25,000	20 years
Heavy equipment	5,000	10 years
Mobile equipment	500	5 years
Furniture and equipment	500	3-7 years
Software	500	3 years

**J. Restricted Assets**

**Governmental**

The use of certain assets may be restricted by specific provisions of bond resolutions and/or agreements with various parties. Assets so designated are identified as restricted assets on the statement of net assets. The City generally uses restricted assets first for expenses incurred for which both restricted and unrestricted assets are available.

**Proprietary**

Heavy users of the wastewater treatment facilities are billed separately for their use with the funds restricted for the purchase of chemicals and operating and maintenance expenses.

**K. Reconciliation of Government-wide and Fund Financial Statements**

The governmental fund balance sheet includes a reconciliation between fund-balance of total governmental funds and net position of governmental activities as reported in the government-wide statement of net assets.

The governmental fund statement of revenues, expenditures, and changes in fund balances include a reconciliation between net changes in fund balances to total governmental activities as reported in the government-wide statement of activities.

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**L. Compensated Absences**

Employees of the City accumulate sick leave at a minimum amount as required by state law or at an amount provided by policy of the City. Employees are allowed vacation leave, but vacation time is generally required to be used within one year of accrual. The City does not provide for payment of accumulated sick leave, but up to 10 days of accumulated vacation will be paid if requested by the employee.

No accrual has been made for compensated absences. The City's experience is that individuals who leave the City's employ generally have little or no accrued vacation leave. In the opinion of City management, any accrual would be immaterial to the financial statements.

**M. Property Taxes**

Property taxes attach as an enforceable lien on property as of January 1. All unpaid taxes become delinquent February 1. The City bills and collects its own property taxes except for the personal auto, large truck and house trailer taxes that are collected and remitted to the City by the county tax collector. The City also acts as tax assessor and collector for the Forest Municipal School District in the same manner as previously mentioned. Collections for the Forest Municipal School District are remitted monthly as collected to the District. The millage rate for the City and School combined for January through December 2018, was 66.92 mills. The taxes were distributed to funds in accordance with prescribed tax levies. A tax sale was held for uncollected taxes.

Accounting principles generally accepted in the United States of America require property taxes to be recognized at the levy date if measurable and available. All property taxes are recognized as revenue in the year for which they are levied. Motor vehicle and mobile home taxes do not meet the measurability and collectability criteria for property tax recognition because the lien and due date cannot be established until the date of original purchase occurs.

Ad valorem tax collections were within the limitations of Section 27-39-320 to 27-39-323 as follows:

\$5,444,559	Base 2017 - 2018	\$5,377,160	Taxes collected 2017 - 2018
<u>544,456</u>	10% Increase	<u>102,242</u>	Homestead Exempt. Reimbursement
5,989,015		5,479,402	Total Collections
<u>321,823</u>	Exempt Collections	<u>831,436</u>	Under Limitations
<u>\$6,310,838</u>	Total	<u>\$6,310,838</u>	Total



**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

**N. Economic Dependency**

Two heavy water users of the Water and Sewer Enterprise Fund accounted for 68% of total consumption. Revenues are based upon consumption. These two users produced 63% of gross revenue.

**O. Fair Values of Financial Instruments**

The carrying amounts of cash, accounts receivables, other current assets, accounts payable, accrued expenses and current portion and non-current portion of notes payable approximate fair value, either because the expected collection or payment period is relatively short or because the terms are similar to market terms.

**P. Budgetary and Budgetary Accounting**

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to September 1, the Mayor submits to the Board of Aldermen a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them.
2. During September, the budget must be published in a newspaper published in the City (or the county if none is published by the City).
3. Prior to the adoption of the budget, at least one public hearing is held by the Board of Aldermen to provide the general public with an opportunity to comment on the taxing and spending plan incorporated in the proposed budget. The public hearing must be held with advance notice at least one week prior to the adoption of the budget and must be held outside normal working hours.
4. Prior to September 15, the budget is legally enacted through passage of an ordinance.
5. Routine budget revisions may be made by the Board as often as necessary. However, when a department's total budget has been revised up or down by ten percent (10%) or more, public notice must be given of the change. Also, during the first three months of office, while operating under the prior Board's budget, the new Board is limited to one revision if a deficit is evident.
6. It is the City's policy for the Board to approve all budget transfers between departments and/or funds.
7. Formal budgetary integration is employed as a management control device during the year for the various funds. Budgeting data presented is as originally adopted or amended by the Board of Aldermen

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

8. Budgets for the various funds are not adopted on a basis consistent with generally accepted accounting principles but rather on a modified cash basis as required by State statutes.

**Q. Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**R. Due From Other Funds**

Short-term amounts owed between funds are classified as “due to/from other funds” and are considered “available spendable resources”.

**S. Comparative Data**

Comparative total data for the prior year has been presented in Management’s Discussion and Analysis in order to provide an understanding of changes in the general fund’s financial position and operations. However, comparative data has not been presented in all statements because their inclusion would make statements unduly complex and difficult to understand.

**T. Equity Classifications**

Government-wide Financial Statements:

Equity is classified as Net Position and displayed in three components:

Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowings attributable to the acquisition, construction, or improvement of those assets.

Restricted net position – Consists of net position with constraints placed on the use either by external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or law through constitutional provisions or enabling legislation.

Unrestricted net position – All other net position not meeting the definition of “restricted” or “net investment in capital assets.”

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

Net Position Flow Assumption:

When an expense is incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) resources are available, it is the City's general policy to use restricted resources first. When expenses are incurred for purposes for which unrestricted (committed, assigned and unassigned) resources are available, and amounts in any of these unrestricted classifications could be used, it is the City's general policy to spend committed resources first, followed by assigned amounts, and then unassigned amounts.

Fund Financial Statements:

Non-spendable – These are assets that are not expected to be converted to cash; not in spendable form.

Restricted - These amounts are externally constricted by grantors and contributors.

Assigned - These are amounts that are intended by the City to be used for a particular purpose, but are neither restricted or committed. The Board of Aldermen is officially authorized to assign amounts to a specific purpose.

Unassigned – These are amounts that are not constrained and can be used for any general purpose of the City.

**Note 2. CASH AND CASH EQUIVALENTS AND INVESTMENTS**

Cash and Cash Equivalents

The collateral for public entities' deposits in financial institutions is held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5, Miss. Code Ann. (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Depository Insurance Corporation.

The carrying amount of the City's deposits with financial institutions was \$8,453,625.

Investments

Investments made by the City that are included on the balance sheet are summarized below. The investments that are represented by specific identifiable investment securities are classified as to credit risk by the categories described below:

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 2. CASH AND CASH EQUIVALENTS AND INVESTMENTS – Continued**

Category 1 - Insured or registered for which the securities are held by the City or its agent in the City's name.

Category 2 – Uninsured and unregistered for which the securities are held by the broker or dealer's trust department or agent in the City's name.

Category 3 – Uninsured and unregistered for which the securities are held by the broker or dealer, or by its trust department or agent, but not in the City's name.

<u>Investment Type</u>	<u>Category</u>			<u>Carrying Amount</u>	<u>Market Value</u>
	<u>1</u>	<u>2</u>	<u>3</u>		
Certificates of Deposit	<u>\$6,760,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$6,760,000</u>	<u>\$6,760,000</u>

**Note 3. INTERFUND ASSETS/LIABILITIES**

The following is a summary of due from/to other funds:

<u>General Fund</u>	<u>Due From</u>	<u>Due To</u>	<u>Net</u>
Water and Sewer Enterprise Fund	-	(189,376)	
Payroll Clearing Fund	-	(20,330)	
Accounts Payable Clearing	3,221	-	
Forest Municipal School District	-	(17,863)	
Municipal Fire Fund	-	(48,973)	
Court Fines Fund	-	(37,370)	
	<u>3,221</u>	<u>(313,912)</u>	\$ (310,691)
<b><u>Water and Sewer Enterprise Fund</u></b>			
General Fund	189,376	-	
Payroll Clearing Fund	-	(5,079)	
Accounts Payable Clearing	4,307	-	
	<u>193,683</u>	<u>(5,079)</u>	\$ 188,604
<b><u>Payroll Clearing Fund</u></b>			
General Fund	20,330	-	
Water and Sewer Enterprise Fund	5,079	-	
	<u>25,409</u>	<u>-</u>	\$ 25,409
<b><u>Accounts Payable Clearing Fund</u></b>			
General Fund	-	(3,221)	
Water and Sewer Enterprise Fund	-	(4,307)	
Municipal Fire Fund	3,026	-	
	<u>3,026</u>	<u>(7,528)</u>	\$ (4,502)

CITY OF FOREST, MISSISSIPPI  
Notes to Financial Statements  
Year Ended September 30, 2019

**Note 3. INTERFUND ASSETS/LIABILITIES – Continued**

**Municipal Fire Fund**

General Fund	48,973	-	
Accounts Payable Clearing Fund	-	(3,026)	
	48,973	(3,026)	\$ 45,947

**Forest Municipal School District**

General Fund	17,863	-	\$ 17,863
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**Court Fines Fund**

General Fund	37,370	-	\$ 37,370
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<b>Total</b>	\$ 329,545	\$ (329,545)	\$ -
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**Note 4. DUE FROM/TO OTHER GOVERNMENTS**

Due from Other Governments at September 30, 2019, consists of the following:

	<b>Water &amp; Sewer</b>			
	<b>Governmental Fund</b>	<b>Enterprises Fund</b>	<b>Agency Funds</b>	<b>Total</b>
<b>State of MS:</b>				
-Sales tax	\$ 195,982	\$ -	\$ -	\$ 195,982
-Airport	-	-	-	-
	195,982	-	-	195,982
<b>Scott County:</b>				
-Ad valorem tax	14,601	-	35,838	50,439
	14,601	-	35,838	50,439
<b>Due From Totals</b>	\$ 210,583	\$ -	\$ 35,838	\$ 246,421

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 4. DUE FROM/TO OTHER GOVERNMENTS - Continued**

Due to Other Governments at September 30, 2019 consists of the following:

		<b>Water &amp; Sewer</b>			
	<b>Governmental</b>	<b>Enterprises</b>	<b>Agency</b>		<b>Total</b>
<b>State of MS:</b>	<b>Fund</b>	<b>Fund</b>	<b>Funds</b>		
–Bonds	\$ -	\$ -	\$ 37,370	\$	37,370
<b>FMSD:</b>					
–Ad valorem taxes	-	-	53,702		53,702
<b>Due To Totals</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 91,072</u>	<u>\$</u>	<u>91,072</u>

**Note 5. Capital Leases**

The City has acquired machinery and equipment under the provisions of various long-term lease agreements classified as capital leases for accounting purposes because they provide for a bargain purchase option (generally \$1) or a transfer of ownership at the end of the lease term.

Assets acquired through outstanding capital leases as are follows as of September 31, 2019:

<b>Classes of Property</b>	<b>Governmental</b>	<b>Business-type</b>
	<b>Activities</b>	<b>Activities</b>
Mobile equipment	\$ 1,001,020	\$ 275,591
Less: Accumulated depreciation	<u>93,958</u>	<u>43,340</u>
<b>Leased Property Under Capital Leases</b>	<u>\$ 907,062</u>	<u>\$ 232,251</u>

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 5. CAPITAL LEASES - Continued**

The following is a schedule by years of the total payments due as of September 30, 2019:

Year Ending September 30	Governmental Activities		Business-type Activities	
	Principal	Interest	Principal	Interest
2020	\$ 189,482	\$ 29,992	\$168,330	\$ 5,446
2021	381,029	22,996	7,942	2,582
2022	286,076	7,677	60,714	1,172
2023	44,857	143	-	-
2024	-	-	-	-
Thereafter	-	-	-	-
Total	<u>\$ 901,444</u>	<u>\$60,808</u>	<u>\$236,986</u>	<u>\$ 9,200</u>

**Note 6. CAPITAL ASSETS**

The following is a summary of changes in capital assets for governmental activities:

	9/30/2018	Additions	Retirements	9/30/2019
<b><u>Non-depreciable Capital Assets:</u></b>				
Land	\$ 1,182,560	\$ -	\$ -	\$ 1,182,560
<b><u>Depreciable Capital Assets:</u></b>				
Infrastructure - bridges	50,605	-	-	50,605
Buildings	6,958,318	49,741	-	7,008,059
Improvements	6,422,639	50,049	-	6,472,688
Mobile equipment	3,413,264	621,092	482,964	3,551,392
Furniture and fixtures	318,791	2,145	-	320,936
Equipment	2,603,579	79,049	17,545	2,665,083
Software	19,252	-	-	19,252
Total Depreciable Capital Assets	<u>\$ 19,786,448</u>	<u>\$ 802,076</u>	<u>\$ 500,509</u>	<u>\$ 20,088,015</u>

CITY OF FOREST, MISSISSIPPI  
Notes to Financial Statements  
Year Ended September 30, 2019

**Note 6. CAPITAL ASSETS – Continued**

<u>Less Accumulated Depreciation:</u>	<u>9/30/2018</u>	<u>Additions</u>	<u>Retirements</u>	<u>9/30/2019</u>
Infrastructure - bridges	\$ 22,266	\$ 1,012	\$ -	\$ 23,278
Buildings	4,820,803	342,280	-	5,163,083
Mobile equipment	2,187,326	221,130	469,163	1,939,293
Furniture and fixtures	249,035	16,333	-	265,368
Equipment	1,758,365	206,995	17,545	1,947,815
Software	19,252	-	-	19,252
Total Accumulated Depreciation	<u>\$ 9,057,047</u>	<u>\$ 787,750</u>	<u>\$ 486,708</u>	<u>\$ 9,358,089</u>
 <b>Capital Assets, Net</b>	 <u><u>\$ 11,911,961</u></u>			 <u><u>\$ 11,912,486</u></u>

Depreciation expense was charged to the following governmental functions:

General Government:	
Airport	\$ 82,402
Other	33,462
Public Safety:	
Police	98,338
Fire	78,853
Public Works	208,717
Culture and Recreation:	
Library	65,500
Other	<u>220,478</u>
Total depreciation expense	<u><u>\$ 787,750</u></u>



**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 6. CAPITAL ASSETS – Continued**

The following is a summary of changes in capital assets for proprietary activities:

	9/30/2018	Additions	Retirements	9/30/2019
<b>Non-depreciable Capital Assets:</b>				
Land	\$ 162,395	\$ -	\$ -	\$ 162,395
<b>Depreciable Capital Assets:</b>				
Machinery and equipment	1,614,114	113,047	15,500	1,711,661
Water plant	6,591,868	88,911	-	6,680,779
Waste treatment plant	26,949,056	33,150	-	26,982,206
Total Depreciable Capital Assets	\$ 35,155,038	\$ 235,108	\$ 15,500	\$ 35,374,646
<b>Less Accumulated Depreciation:</b>				
Machinery and equipment	\$ 936,118	\$ 99,588	\$ 15,500	\$ 1,020,206
Water plant	4,985,823	87,822	-	5,073,645
Waste treatment plant	14,974,353	670,564	-	15,644,917
Total Accumulated Depreciation	\$ 20,896,294	\$ 857,974	\$ 15,500	\$ 21,738,768
Capital Assets, Net	\$ 14,421,139			\$ 13,798,273

Depreciation expense charged to the enterprise fund totaled \$857,974.

**Note 7. Prior Period Adjustment**

A summary of significant fund balance adjustment follows:

Statement of Activities	Governmental Activities	Business-type Activities
To correct erroneous accrual of previous year tax lien receivable	\$ (22,712)	\$ -
To correct prior year restriction of Water and Sewer account	-	509,182
To record capital leases previously accounted for as operating	129	(6,031)
	<u>\$ (22,583)</u>	<u>\$ 503,151</u>
<b>Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds</b>		
	General Fund	Nonmajor Funds
To correct erroneous accrual of previous year tax lien receivable	\$ (22,712)	-

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 8. DEFINED BENEFIT PENSION PLAN**

**General Information about the Pension Plan**

Defined Benefit Pension Plan. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees' Retirement System of Mississippi (PERS) and additions to/deductions from PERS's fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Plan Description. The City is a member of the Public Employees' Retirement System of Mississippi (PERS), a cost-sharing multiple-employer defined benefit pension plan as defined in GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*. Membership in PERS is a condition of employment and is granted upon hiring for qualifying employees and officials of the County. Code Section 25-11-15, Miss. Code Ann. (1972) grants the authority for general administration and proper operation of PERS to the PERS Board of Trustees (PERS Board). PERS issues a publicly available Comprehensive Annual Financial Report that can be obtained at [www.pers.ms.gov](http://www.pers.ms.gov).

Benefits Provided. Participating members who are vested and retire at or after age 60 or those who retire regardless of age with at least 30 years of creditable service (25 years of creditable service for employees who became members of PERS before July 1, 2011) are entitled, upon application, to an annual retirement allowance payable monthly for life in an amount equal to 2.00% of their average compensation for each year of creditable service up to and including 30 years (25 years for those who became members of PERS before July 1, 2011), plus 2.50% for each additional year of credited service with an actuarial reduction in the benefit for each year of creditable service below 30 years or the number of years in age that the member is below 65, whichever is less. Average compensation is the average of the employee's earnings during the four highest compensated years of creditable service. A member may elect a reduced retirement allowance payable for life with the provision that, after death, a beneficiary receives benefits for life or for a specified number of years.

Benefits vest upon completion of eight years of membership service (four years of membership service for those who became members of PERS before July 1, 2007).

PERS also provides certain death and disability benefits. In the event of death prior to retirement of any member whose spouse and/or children are not entitled to a retirement allowance, the deceased member's accumulated contributions and interest are paid to the designated beneficiary.

Contributions. PERS Chapter 11 of Title 25, Miss. Code Ann. (1972) contribution of plan members and their employers are established and may be amended only by PERS Board. The adequacy of these rates is assessed annually by actuarial valuation. For the year ended September 30, 2019, member employees were required to contribute 9.00% of their annual pay, while the City's required contribution rate through June 30, 2019 was 15.75 percent of annual covered payroll. Effective, July 1, 2019 the Board of Trustees of the Public Employees' Retirement System of Mississippi amended the contribution rate to 17.4 percent of earned compensation. The City's employer contributions to PERS for the years ended September 30, 2019, 2018 and 2017 were \$494,938, \$450,012 and \$450,894, respectively. The contributions for each year met the required contributions.

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 8. DEFINED BENEFIT PENSION PLAN – Continued**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At September 30, 2019, the City reported a liability of \$7,986,580 for their proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The city's proportion of the net pension liability was based on a projection of the city's term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2019, the City's proportion was .0454%, which was an increase of .0004% from its proportion measured as of June 30, 2018.

For the year ended September 30, 2019, the City recognized pension expense of \$856,420.

At September 30, 2019, the City reported as components of pension expense, deferred outflows of resources and deferred inflows of resources from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Difference between expected and actual experience	\$ -	\$ 109,443
Net difference between projected and actual earnings on pension plan investments	299,384	-
Changes in assumptions	82,385	78,667
Changes in proportion and differences between entity contributions and proportionate share of contributions	9,507	64,686
Entity contributions subsequent to the measurement date	139,597	-
	<u>\$ 530,873</u>	<u>\$ 252,796</u>

Contributions subsequent to the measurement date of \$139,597 will be recognized as a reduction to the net pension liability in the year ended September 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended September 30:

2020	\$ 86,992
2021	1,095
2022	13,930
2023	36,463
Thereafter	-
	<u>\$ 138,480</u>

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 8. DEFINED BENEFIT PENSION PLAN – Continued**

Actuarial assumptions. The total pension liability in the June 30, 2019, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75 percent
Salary increases	3.00 – 18.25 percent, including inflation
Investment rate of return	7.75 percent, net pension plan investment expense, including inflation

Mortality rates were based on the PubS.H-2010(b) Retiree Table with the following adjustments. For males 112% of males rates from ages 18 to 75 scaled down to 105% for ages 80 to 119. For females 85% of the female rates from ages 18 to 65 scaled up to 102% for ages 75 to 119. Mortality rates will be projected generationally using the MP-2018 projection scale to account for future improvements in life expectancy.

The actuarial assumptions are based on the experience investigation for the four-year period ending June 20, 2018.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected nominal returns, net of pension plan investment expense and the assumed rate of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2019, are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Domestic Equity	27.00%	4.90%
International Equity	22.00	4.75
Global Equity	12.00	5.00
Debt Securities	20.00	1.50
Real Estate	10.00	4.00
Private Equity	8.00	6.25
Cash Equivalents	1.00	0.25
Total	<u>100.00%</u>	

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 8. DEFINED BENEFIT PENSION PLAN – Continued**

Discount Rate. The discount rate used to measure the total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate (9.00%) and that employer contributions will be made at the current employer contribution rate (15.75%) through June 30, 2019 and at the current contribution rate (17.40%) thereafter. Based on those assumptions the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the entity's proportionate share of the net pension liability to changes in the discount rate. The following table presents the City's share of the net pension liability of the cost-sharing plan, calculated using the discount rate of 7.75%, as well as what the entity's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75%) or 1-percentage-point higher (8.75%) than the current rate:

	1% Decrease <u>(6.75%)</u>	Current Discount Rate <u>(7.75%)</u>	1% Increase <u>(8.75%)</u>
City's net pension liability	\$10,498,636	\$7,986,580	\$5,913,103

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial report.

**Note 9. RISK MANAGEMENT**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Except as described below, the City carries commercial insurance for these risks. Settled claims resulting from these insured risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

Participation in Public Entity Risk Pool:

The City participates in the Mississippi Municipal Liability Plan (MMLD), an insurance purchasing pool. The City, along with other municipalities as a group, purchased insurance to insure against losses related to torts: theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. Settled claims resulting from these insured risks have not exceeded the City's insurance coverage since it joined the pool.

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 9. RISK MANAGEMENT - Continued**

The City is a member of the Mississippi Municipal Workers Compensation Group (MMWCG). The group is a risk-sharing pool, frequently referred to as a self-insurance pool. MMWCG covers risks of loss arising from injuries to the City's employees. The Mississippi Workers' Compensation Commission requires that an indemnity agreement be executed by each member in a workers' compensation self-insurance pool for the purpose of jointly and severally binding the pool and each of the employers comprising the group to meet the workers' compensation obligations of each member.

The City's agreement with the two entities provides that the entities will be self-sustaining through premiums and will provide \$500,000 per occurrence coverage for lost liability under automobile and general liability and \$1,000,000 statutory workers' compensation protection.

**Note 10. LONG-TERM DEBT**

The following is a summary of long-term debt transactions of the City for the year ended September 30, 2019:

	Beginning 10/1/18	Additions	Deletions	Ending 9/30/19
<b>Governmental Activities</b>				
Capital Lease Obligations	\$ 479,672	\$ 497,747	\$ (75,975)	\$ 901,444
<b>Business-Type Activities</b>				
Capital Lease Obligations	175,877	80,605	(19,496)	236,986
<b>Total Long-Term Debt</b>	<u>\$ 655,549</u>	<u>\$ 578,352</u>	<u>\$ (95,471)</u>	<u>\$ 1,138,430</u>

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 10. LONG-TERM DEBT - Continued**

Long-term debt at September 30, 2019 is comprised of the following items:

	Original Issue	Interest Rates	Outstanding Balance 9/30/19
<b>Governmental Activities</b>			
Capital lease with bank due in monthly payments of \$763 and final payment of \$70,000 maturing 6/17/2020	\$ 91,996	2.19%	\$ 74,915
Capital lease with bank due in monthly payments of \$2,581 and final payment of \$70,000 maturing 6/17/2021	\$ 151,996	3.17%	\$ 116,433
Capital lease with bank due in monthly payments of \$1,018 and final payment of \$80,000 maturing 6/1/2021	\$ 109,129	2.66%	\$ 96,255
Capital lease with bank due in monthly payments of \$1,184 and final payment of \$125,000 maturing 8/1/2021	\$ 150,152	4.25%	\$ 140,252
Capital lease with bank due in monthly payments of \$2,419 and final payment of \$45,000 maturing 10/25/2022	\$ 122,097	3.84%	\$ 119,679
Capital lease with bank due in monthly payments of \$2,229 and final payment of \$80,875 maturing 8/16/2022	\$ 147,045	3.99%	\$ 143,559
Capital lease with bank due in monthly payments of \$1,842 and final payment of \$95,995 maturing 12/16/2021	\$ 148,000	3.79%	\$ 134,061
Capital lease with bank due in monthly payments of \$877 and final payment of \$57,500 maturing 3/20/2022	\$ 80,605	3.79%	<u>76,290</u>
Total Governmental Capital Lease Obligations			<u><u>\$ 901,444</u></u>

**CITY OF FOREST, MISSISSIPPI**  
**Notes to Financial Statements**  
**Year Ended September 30, 2019**

**Note 10. LONG-TERM DEBT - Continued**

	Original Issue	Interest Rates	Outstanding Balance 9/30/19
<b>Business-Type Activities</b>			
Capital lease with bank due in monthly payments of \$763 and final payment of \$70,000 maturing 6/17/2020	\$ 91,996	2.19%	\$ 74,915
Capital lease with bank due in monthly payments of \$810 and final payment of \$80,000 maturing 7/26/2020	102,990	2.19%	85,781
Capital lease with bank due in monthly payments of \$877 and final payment of \$57,500 maturing 3/20/2022	80,605	3.79%	<u>76,290</u>
Total Business-Type Capital Lease Obligations			<u><u>\$ 236,986</u></u>

**Note 11. COMMITMENTS AND CONTINGENCIES**

Grant Audit

The City receives federal grants for specific purposes that are subject to review and audit by Federal agencies. Such audits could result in a request for reimbursement by the Federal Government for expenditures disallowed under the terms and conditions of the appropriate agency. In the opinion of the City management, such disallowance, if any, will not be significant.

**Note 12. SUBSEQUENT EVENTS**

Management has evaluated subsequent events through June 23, 2020, the date of which the financial statements were available to be issued.



## REQUIRED SUPPLEMENTARY INFORMATION

**CITY OF FOREST**  
**BUDGETARY COMPARISON SCHEDULE FOR THE GENERAL FUND**  
**BUDGET AND ACTUAL (NON-GAAP BASIS)**  
**GENERAL FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2019**

	Budgeted Amounts		Actual	Variance with
	Original	Final	(Budgetary Basis)	Final Budget Over (Under)
<b>Revenues</b>				
General property taxes	\$ 836,000	\$ 836,000	\$ 920,554	\$ 84,554
School advalorem collection fee	39,162	39,162	39,162	-
Licenses and permits	62,600	62,600	31,598	(31,002)
Franchise taxes on utilities	440,000	440,000	445,642	5,642
Federal and state shared revenues	3,192,611	3,192,611	2,570,198	(622,413)
Charges for services	498,637	498,637	437,623	(61,014)
Fines and forfeitures	257,450	257,450	(39,458)	(296,908)
Miscellaneous	73,200	73,200	200,603	127,403
<b>Total Revenues</b>	<b>5,399,660</b>	<b>5,399,660</b>	<b>4,605,922</b>	<b>(793,738)</b>
<b>Expenditures</b>				
General government	682,875	721,325	696,004	(25,321)
Public safety	2,450,041	2,317,700	2,166,642	(151,058)
Streets and sanitation	1,757,950	1,850,500	1,779,762	(70,738)
Culture and recreation	533,794	575,535	464,169	(111,366)
<b>Total Expenditures</b>	<b>5,424,660</b>	<b>5,465,060</b>	<b>5,106,577</b>	<b>(358,483)</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(25,000)</b>	<b>(65,400)</b>	<b>(500,655)</b>	<b>(435,255)</b>
<b>Other Financing Sources (Uses)</b>				
Sale of equipment	15,000	15,000	46,825	31,825
Sale of land	10,000	10,000	9,200	(800)
Transfers out	-	-	-	-
<b>Total Other Financing Sources</b>	<b>25,000</b>	<b>25,000</b>	<b>56,025</b>	<b>31,025</b>
<b>Net Change in Fund Balances</b>	<b>-</b>	<b>(40,400)</b>	<b>(444,630)</b>	<b>(404,230)</b>
<b>Fund Balance, Beginning</b>	<b>3,740,972</b>	<b>3,740,972</b>	<b>3,740,972</b>	<b>-</b>
<b>Fund Balance, Ending</b>	<b>\$ 3,740,972</b>	<b>\$ 3,700,572</b>	<b>\$ 3,296,342</b>	<b>\$ (404,230)</b>

The notes to the financial statements are an integral part of this statement.

**City of Forest, Mississippi**  
**Schedule of the City's Contributions**  
**PERS**  
**Last 10 Fiscal Years**

	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
Contractually required contribution	\$ 494,938	\$ 450,012	\$ 450,894	\$ 438,383	\$ 434,255
Contributions in relation to the contractually required contribution	494,938	450,012	450,894	438,383	434,255
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
City employee covered payroll	\$ 3,058,400	\$ 2,857,216	\$ 2,862,819	\$ 2,783,384	\$ 2,757,175
Contributions as a percentage of covered employee payroll	16.18%	15.75%	15.75%	15.75%	15.75%

This schedule is presented to illustrate the requirement to show information for 10 years. However, GASB 68 was implemented for the fiscal year ended September 30, 2015, and until a full 10-year trend is compiled, the City has only presented information for the years in which information was available.

The notes to the required supplementary information are an integral part of this schedule.

City of Forest, Mississippi  
Schedule of the City's Proportionate Share of the Net Pension Liability  
PERS  
Last 10 Fiscal Years

	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
City's proportion of the net pension liability (asset)	\$ 7,986,580	\$ 7,485,835	\$ 7,418,522	\$ 7,771,794	\$ 6,872,639
City's proportionate share of the new pension liability (asset)	0.0454%	0.0450%	0.0446%	0.0435%	0.0445%
City's employee-covered payroll	\$ 3,058,400	\$ 2,857,216	\$ 2,862,819	\$ 2,783,384	\$ 2,757,172
City's proportionate share of the net pension liability as a percentage of its employee-covered payroll	261.1359%	261.9975%	259.1330%	279.2231%	249.0831%
Plan fiduciary net position as a percentage of the total pension liability	61.59%	62.54%	61.49%	57.47%	61.70%

The amounts presented for each fiscal year were determined as of the twelve months ended at the measurement date of June 30 of the fiscal year presented. This schedule is presented to illustrate the requirement to show information for 10 years. However, GASB Statement No. 68 was implemented for the fiscal year ended September 30, 2015, and until a full 10-year trend is compiled, the City has only presented information for the years in which information was available.

The notes to the required supplementary information are an integral part of this schedule.

**CITY OF FOREST, MISSISSIPPI**  
**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2019**

A. Budgetary Comparison Schedule

(1) Basis of Presentation.

The Budgetary Comparison Schedule presents the original legally adopted budget, the final legally adopted budget, actual amounts on a budgetary (Non-GAAP Basis), and variances between the final budgets and actual data. The schedule is presented for the General Fund.

(2) Budget amendments and revisions.

The budget is adopted by the Board of Aldermen. Amendments can be made with the approval of the Board. Expenditures shall not exceed budget estimates, measured at the lowest level adopted in the budget, except for capital outlay, election expenses and payments of emergency warrants.

(3) The major differences between the budgetary basis and GAAP basis are:

- a. Revenues are recorded when received in cash (budgetary) as apposed to when susceptible to accrual (GAAP).
- b. Expenditures are recorded when paid in cash (budgetary) as opposed to when susceptible to accrual (GAAP).

The following schedule reconciles the budgetary basis schedules to the GAAP basis financial statements for the respective Fund:

	<u>General Fund</u>
Net change in fund balance – Budget (Non-GAAP Basis)	\$ (444,630)
Increase (decrease) in fund balance:	
Net adjustments for revenue and expense accruals	<u>178,579</u>
Net change in fund balance – GAAP Basis	\$ <u><u>(266,051)</u></u>

**CITY OF FOREST, MISSISSIPPI**  
**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2019**

**B. Schedule of the City's Proportionate Share of the Net Pension Liability and Schedule of the City's Contributions**

**(1) Changes of assumptions**

**2015:**

The expectation of retired life mortality was changed to the RP-2014 Healthy Annuitant Blue Collar Table projected to 2016 using Scale BB rather than the RP-2000 Mortality Table, which was used prior to 2015.

The expectation of disabled mortality was changed to the RP-2014 Disabled Retiree Table, rather than the RP2000 Disabled Mortality Table, which was used prior to 2015.

Withdrawal rates, pre-retirement mortality rates, disability rates and service retirement rates were also adjusted to more closely reflect actual experience.

Assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience.

The price inflation and investment rate of return assumptions were changed from 3.50% to 3.00% and 8.00% to 7.75%, respectively.

**2016:**

The assumed rate of interest credited to employee contributions was changed from 3.50% to 2.00%.

**2017:**

The expectation of retired life mortality was changed to the RP-2014 Healthy Annuitant Blue Collar Mortality Table projected with Scale BB to 2022. Small adjustments were also made to the Mortality Table for disabled lives.

The wage inflation assumption was reduced from 3.75% to 3.25%.

Withdrawal rates, pre-retirement mortality rates, disability rates and service retirement rates were also adjusted to more closely reflect actual experience.

The percentage of active member disabilities assumed to be in the line of duty was increased from 6% to 7%.

**CITY OF FOREST, MISSISSIPPI**  
**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2019**

(1) Changes of assumptions - continued

**2019:**

The expectation of retired life mortality was changed to the PUBS.H-2010(B) Retiree Table with the following adjustments:

- For males, 112% of males rates from ages 18 to 75 scaled down to 105% for ages 80 to 119.
- For females, 85% of the female rates from ages 18 to 65 scaled up to 102% for ages 75 to 119.
- Projection scale MP-2018 will be used to project future improvements in life expectancy generationally.

The expectation of disabled mortality was changed to PubT.H-2010 Disabled Retiree Table for disabled retirees with the following adjustments:

- For males, 137% of males rates at all ages.
- For females, 115% of female rates at all ages.
- Projection scale MP-2018 will be used to project future improvements in life expectancy generationally.

The price inflation assumption was reduced from 3.00% to 2.75%.

The wage inflation assumption was reduced from 3.25% to 3.00%.

Withdrawal rates, pre-retirement mortality rates, and service retirement rates were also adjusted to more closely reflect actual experience.

The percentage of active member disabilities assumed to be in the line of duty was increased from 7% to 9%.

(2) Changes in benefit provisions

**2016:**

Effective July 1, 2016, the interest rate on employee contributions shall be calculated based on the money market rate as published by the Wall Street Journal on December 31 of each preceding year with a minimum rate of one percent and a maximum rate of five percent.

**CITY OF FOREST, MISSISSIPPI**  
**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2019**

(3) Method and assumptions used in calculations of actuarially determined contributions

The actuarially determined contribution rates in the schedule of employer contributions are calculated as of June 30, two years prior to the end of the fiscal year in which contributions are reported. The following actuarial methods and assumptions were used to determine the most recent contribution rate reported in that schedule

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll, open
Remaining amortization period	38.4 years
Asset valuation method	5 year smoothed market
Price inflation	3.00 percent
Salary increase	3.25 percent to 18.50 percent, including inflation
Investment rate of return	7.75 percent, net of pension plan investment expense, including inflation



## OTHER SUPPLEMENTARY INFORMATION

**CITY OF FOREST, MISSISSIPPI**  
**SCHEDULE OF SURETY BONDS FOR MUNICIPAL OFFICIALS**  
**September 30, 2019**

<u>Name</u>	<u>Position</u>	<u>Surety</u>	<u>Amount</u>
Nancy Chambers	Mayor	Travelers	\$ 50,000
Will Jones	Chief of Police	CNA Surety	50,000
Employees	(6) Police Dispatchers	CNA Surety	50,000 each
	(9) Office Clerks	CNA Surety	50,000 each
	(1) Fire chief	CNA Surety	40,000
	(12) Police Officers	CNA Surety	25,000 each
	(1) Recreational Director	CNA Surety	10,000
David Chamblee	Code and Zoning Officer	CNA Surety	10,000
Faye Johnston	City Clerk / Tax Collector	Travelers	50,000
Matt Alford	Alderman	FCCI Insurance Group	100,000
Harry Robinson	Alderman	FCCI Insurance Group	100,000
Yolanda White	Alderman	CNA Surety	100,000
Cynthia Melton	Alderman	CNA Surety	100,000
Allan Atkison	Alderman	FCCI Insurance Group	100,000

## REPORTS ON COMPLIANCE AND INTERNAL CONTROL



Chance, Gay & Cieglo, PLLC  
514-B Airport Road  
Forest, MS 39074

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Board of Aldermen  
City of Forest, Mississippi

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Forest, Mississippi (the "City"), as of and for the year ended September 30, 2019, and the related note to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated June 23, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, or material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified any deficiencies in internal control that we consider to be material weaknesses, and significant deficiencies.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and responses to be a material weakness. (Finding 2019-1.)

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **City of Forest, Mississippi's State Response to Findings**

The City's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "CGC, PLLC".

Forest, Mississippi  
June 23, 2020



Chance, Gay & Cieglo, PLLC  
514-B Airport Road  
Forest, MS 39074

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
WITH STATE LAWS AND REGULATIONS**

Honorable Mayor and Board of Aldermen  
City of Forest, Mississippi

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Forest, Mississippi (the "City") as of and for the year ended September 30, 2019, which collectively comprise the City's basic financial statements and have issued our report thereon dated June 23, 2020. We have conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States.

As required by the state legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain state laws and regulations. However, providing an opinion on compliance with state laws and regulations was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of those procedures and our audit of the financial statements disclosed no material instances of noncompliance with state laws and regulations.

This report is intended for the information of the City's management and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

*CGC, PLLC*

Forest, Mississippi  
June 23, 2020

**CITY OF FOREST, MISSISSIPPI**  
**SCHEDULE OF FINDINGS AND RESPONSES**  
**Year Ended September 30, 2019**

**Section 1: Summary of Auditor's Results**

1. Type of auditor's report issued on the financial statements:	Unmodified
2. Internal control over financial reporting:	
a. Material Weakness identified?	Yes
b. Significant deficiency identified?	None reported
3. Noncompliance material to the financial statements noted?	No

**Section 2: Findings – Financial Statement Audit**

**MATERIAL WEAKNESS**

**2019-1**                      Financial reporting competency

**Repeat Finding:**              Yes

**Condition:**                      As part of the audit, management requested us to calculate depreciation and make certain accrual basis adjusting entries so the financial statements could be prepared in conformity with United States generally accepted accounting principles. We reviewed the adjustments with management and management accepted responsibility for the adjustments. The absence of the ability to perform this control procedure is considered a material weakness because the potential exists that a material misstatement of the financial statements could occur and not be prevented or detected by the City's internal control.

**Criteria:**                              The City is responsible for establishing and maintaining internal controls necessary to capture and record financial information necessary to prepare the financial statements in conformity with accounting procedures generally accepted in the United States.

**Cause:**                                      Limited number of staffing.

**Effect:**                                      Lack of ability to perform all accruals and record depreciation expense on capital assets results in material entries being made during the financial statement audit.

**Recommendation:**                      The City should consider adding additional staff the assist in properly recording the necessary information to capture all necessary accruals.

**Management's Response:**              The existence of significant deficiencies or material weaknesses was already made known to management and represents a conscious decision by management or those charged with governance to accept that degree of risk because of cost or other considerations. The City is responsible for making decisions concerning costs and the related benefits. We are responsible to communicate significant deficiencies and material weaknesses in accordance with professional standards regardless of management's decisions.