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Town of Pace
Compiled Financial Statements
September 30, 2019

Ella B. Johnson
Public Accountant
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Town of Pace, Mississippi

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SPECIAL REPORT ON AGREED UPON PROCEDURES FOR SMALL MUNICIPALITIES (TOWNS)

September 30, 2020

Governing Body
Town of Pace, Mississippi 38764

We have applied certain agreed-upon procedures, as discussed below, to the accounting records of the Town of Pace, Mississippi as of September 30, 2019 and for the year then ended, as required by the Office of the State Auditor, under the provisions of Section 21-35-31, Miss. Code Ann. (1972). It is understood the report is solely for the use of the governing body of the Town of Pace, Mississippi, and the Office of the State Auditor and should not be used for any other purposes. Our procedures and findings are as follows:

1. We reconciled cash on deposit with State Bank & Trust Company to balances in the respective accounts and obtained confirmation of the related balances from the bank:

<u>FUND</u>	<u>Balance Per Town Records</u>
General:	
Operating	83,889.23
Real Estate Account	29,412.63
Petty Cash Fund	357.94
Payroll Account	4,118.79
Summer Enrichment Program	228.06
Chronic Disease	4,134.51
Pace Elem School Rehabilitation	3,207.20
State Bank & Trust Certificate of Deposit	<u>11,775.61</u>
<u>Total General Fund</u>	\$137,123.97
Special Revenue Funds:	
Park Recreation and Beautification	\$ 2,968.07
Fire Protection	21,947.19
Water System Improvement Project	3,685.31
Bridges/FEMA	19,994.14
State Bank & Trust Certificate of Deposit	<u>2,107.99</u>
<u>Total Special Revenue Fund</u>	\$50,702.70
Proprietary Fund:	
Water – O&M	\$81,091.07
Reserve Bond Depreciation	15,633.51
Water Deposit Fund	14,605.40
State Bank & Trust Certificate of Deposit	<u>11,775.62</u>
<u>Total Proprietary Fund</u>	<u>\$123,105.60</u>
TOTAL ALL FUNDS	\$310,932.27

2. We physically examined securities held for investment. Securities held in trust were confirmed directly with respective trustees. All investment transactions during the year were examined for compliance with investments authorized by Section 21-33-323, Miss. Code Ann. (1972).

<u>Security:</u>	<u>Fund:</u>	<u>Ledger Cost:</u>
State Bank & Trust Co.	General	\$ 11,775.61
State Bank & Trust Co.	Fire Protection	2,107.99
State Bank & Trust Co.	Enterprise Fund	\$ 11,775.62

3. We performed the following procedures with respect to taxes on real and personal property (including motor vehicles and mobile homes) levied during the fiscal year.

- a. Traced levies to governing body minutes;
- b. Traced distribution of taxes collected to proper funds, and
- c. Analyzed increase in taxes for most recent period for completion with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

The distribution of taxes to General Fund, Parks & Recreation and Fire Protection Funds was in accordance with prescribed tax levies.

Ad valorem tax collections were found to be within the limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

4. The Town did not issue general obligation debt.
5. We obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated were traced to deposit in the respective bank accounts and recorded in the general ledger without exception. Payments traced were as follows:

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>Ledger Amount</u>
Sales Tax Allocation	General Fund	\$ 5,025.97
Homestead Exemption Reimburse.	General Fund	6,838.26
Gasoline Taxes	General Fund	787.72
Payments Nuclear Plant	General Fund	2,308.79
General Municipal Aid	General Fund	136.64
Fire Protection	Fire Protection Fund	<u>1,617.18</u>
	Total	<u>\$16,714.56</u>

6. We selected a sample of purchases made by the municipality during the fiscal year. Each sample item was evaluated for proper approval and compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), if applicable.


The sample consisted of the following:

Number of Sample items	10
Total Dollar Value of Sample	\$11,444.81

We found the municipality's purchasing procedures to be in agreement with the requirements of the above-mentioned sections.

7. Fines and forfeitures were not collected.
8. We have read the Municipal Compliance Questionnaire completed by the Municipality. The following responses to the questionnaire indicate noncompliance with state requirements.
 - a. The Municipality did not commission municipal depositories. (Sections 27-105-353 and 27-105-363).

Because the above procedures do not constitute an audit in accordance with generally accepted auditing standards, we do not express an opinion on any of the specific accounts or classes of transactions referred to above. In connection with the procedures referred to above, no matters came to our attention that caused us to believe the items specified in Paragraphs 1, 2 and 3 should be adjusted. Had we performed additional procedures or had we conducted an audit of the financial statements in accordance with generally accepted auditing standards, matters might have come to our attention that would have been reported to you. This report should not be associated with the financial statements of the Town of Pace, Mississippi, for the fiscal year ended September 30, 2019.


Ella B. Johnson, Public Accountant
Madison, MS 39110
September 30, 2020

Johnson's Accounting Service
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119 Greenridge Drive
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Governing Body
Town of Pace, Mississippi

We have compiled the Statement of Cash Receipts and Disbursements (Governmental & Business Type Activities) as of and for the Fiscal Year Ended September 30, 2019.

September 30, 2020



Ella B. Johnson, Public Accountant

TOWN OF PACE, MISSISSIPPI
STATEMENT OF CASH RECEIPTS and DISBURSEMENTS
GOVERNMENTAL & BUSINESS-TYPE ACTIVITIES
AS OF AND FOR THE YEAR ENDING SEPTEMBER 30, 2019

	Governmental Activities			Business-Type Activities	
	General Fund	Other Nonmajor Funds	Total	Water & Sewer Fund	Total
RECEIPTS					
Taxes - Ad Valorem	98,440	1,769	100,209		
Franchise Fees - Utilities	6,288		6,288		
Licenses & Permits	320		320		
Homestead Exempt. Reimburse.	6,838		6,838		
General Sales Tax	5,026		5,026		
Municipal Aid	137		137		
Motor Vehicle Fuel Taxes	788		788		
Grand Gulf	2,309		2,309		
Municipal Fire Protection	1,617	-	1,617		
Fines & Forfeits	-		-		
Charges for Services:					
Interest Income	44		44	45	45
Other Revenue	4,507		4,507	5,496	5,496
Contributions - Oct. Fest		2,144	2,144		
Rent	1,375		1,375		
Garbage	19,331		19,331		-
Water Deposits				530	530
Water Collections				62,073	62,073
Sewer Collections				29,493	29,493
TOTAL RECEIPTS	147,020	3,913	150,933	97,637	97,637

DISBURSEMENTS

General Government Legislative		
Salaries & Employee Benefits	9,688	9,688
Attorney	4,800	4,800
Executive/Financial:		
Salaries & Employee Benefits	33,485	33,485
Supplies	3,439	3,439
Other Services & Charges	26,450	26,450
Capital Outlay - Town Hall Roof	7,156	7,156
Public Safety: Police		
Salaries & Employee Benefits	12,918	12,918

TOWN OF PACE, MISSISSIPPI
STATEMENT OF CASH RECEIPTS and DISBURSEMENTS
GOVERNMENTAL & BUSINESS-TYPE ACTIVITIES
AS OF AND FOR THE YEAR ENDING SEPTEMBER 30, 2019

	Governmental Activities			Business-Type Activities	
	General Fund	Other Nonmajor Funds	Total	Water & Sewer Fund	Total
Supplies	2,032		2,032		
Other Services & Charges	2,310		2,310		
Public Safety: Fire					
Public Works- Street Department					
Supplies	2,558		2,558		
Other Services & Charges	8,243		8,243		
Public Works-Sanitation					
Garbage Disposal	17,218		17,218		
Parks & Recreation:					
Other Services & Charges					
October Fest		2,993	2,993		
School Rehabilitation					
Other Services & Charges	650		650		
Enterprise - Water & Sewer					
Personnel				43,861	43,861
Supplies				5,080	5,080
Other Services Charges				34,397	34,397
Water Deposits				150	150
Total Disbursements	130,947	2,993	133,940	83,488	83,488
Excess Receipts Over (Under) Disbursements	16,073	920	16,993	14,149	14,149
OTHER CASH SOURCES (USES)					
Transfers In			-	2,113	2,113
Transfers Out	(2,113)		(2,113)		
Total Other Cash Sources (Uses)	(2,113)	-	(2,113)	2,113	2,113
Excess (Deficiency) of Receipts Over Disbursements	13,960	920	14,880	16,262	16,262
Cash Basis Fund Balance					
Beginning of Year	123,164	49,783	172,947	106,844	106,844
Cash Basis Fund Balance - End of Yr.	137,124	50,703	187,827	123,106	123,106

TOWN OF PACE, MISSISSIPPI
STATEMENT OF CASH RECEIPTS and DISBURSEMENTS
GOVERNMENTAL & BUSINESS-TYPE ACTIVITIES
AS OF AND FOR THE YEAR ENDING SEPTEMBER 30, 2019

Cash Basis Fund Balance

End of Year:

Restricted	49,442	47,735	97,177	42,015	42,015
Unassigned	87,682	2,968	90,650	81,091	81,091
	<hr/>				
Total Cash Basis Fund Balances	137,124	50,703	187,827	123,106	123,106
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**Town of Pace, Mississippi
Schedule of Investments – All Funds
September 30, 2019**

<u>OWNERSHIP</u>	<u>TYPE OF INVESTMENT</u>	<u>INVESTMENT COST VALUE</u>
General Fund	Certificate of Deposit	\$11,775.61
Water Fund	Certificate of Deposit	\$11,775.62
Fire Protection Fund	Certificate of Deposit	<u>\$2,107.99</u>
	TOTAL	\$25,659.22

TOWN OF PACE , MISSISSIPPI
SCHEDULE OF LONG-TERM DEBT
For the Fiscal Year Ending September 30, 2019

DEFINITION AND PURPOSE

	Balance Outstanding <u>October 1, 2018</u>	<u>Transactions During Fiscal Year</u> Issued	<u>Redeemed</u>	Balance Outstanding <u>September 30, 2019</u>
General Obligation Bonds	-	-	-	-
Revenue Bonds	-	-	-	-
TOTAL	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>\$ -</u>

TOWN OF PACE, MISSISSIPPI
SCHEDULE OF SURETY BONDS FOR MUNICIPAL OFFICIALS
September 30, 2019

<u>Name</u>	<u>Position</u>	<u>Company</u>	<u>Bond Amount</u>
Robert Leflore, Sr.	Mayor	MS Municipal Bond Program	\$ 50,000
Curtissia W. Allen	Town Clerk	MS Municipal Bond Program	50,000
Michael Williams	Police Chief	MS Municipal Bond Program	50,000
Larry D. Walker, Sr.	Vice-Mayor	MS Municipal Bond Program	25,000
Patricia Pates	Alderwoman	MS Municipal Bond Program	25,000
Lula Campbell	Alderwoman	MS Municipal Bond Program	25,000
Tommie Mitchell	Alderman	MS Municipal Bond Program	25,000
Beverly Shelly	Alderwoman	MS Municipal Bond Program	25,000

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**REPORT ON COMPLIANCE WITH STATE
LAWS AND REGULATIONS**

To the Mayor and the Board of Aldermen
Town of Pace, Mississippi 38764

We have compiled the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-Type Activities, Schedule of Investments, Schedule of Long-Term Debt and Schedule of Surety Bonds for Municipal Officials of the Town of Pace, Mississippi, for the year ended September 30, 2019 in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town's compliance with these requirements. According, we do not express such an opinion.

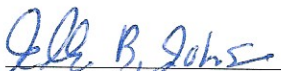
With respect to items tested, the results of those procedures and my compilation of the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-Type Activities, Schedule of Investments, Schedule of Long-Term Debt and Schedule of Surety Bonds for Municipal Officials of the Town of Pace, Mississippi, for the year ended September 30, 2019 disclosed the following material instance of noncompliance with state laws and regulations. Our finding and recommendation and your response are as follows:

Finding: **The municipality did not commission municipal depositories. Sections 27-105-353 and 27-105 363.**

Recommendation: **The municipality advertise for sealed bids for the privilege of holding funds of said town for two (2) consecutive years.**

Response: **The Board of Aldermen will authorize the Municipal Clerk to advertise for bids at the Regular Meeting to be held December 8, 2020.**

This report is intended solely for the information and use of management and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.



Ella B. Johnson,

Public Accountant

September 30, 2020