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**Town of Seminary, Mississippi**  
**Independent Accountant's Report on Applying**  
**Agreed-Upon Procedures**  
**Year Ended September 30, 2019**

**Prince CPA Firm, PLLC**  
**Certified Public Accountants**



## PRINCE CPA FIRM, PLLC

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### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

The Mayor and Board of Alderpersons  
Town of Seminary  
Seminary, Mississippi

We have performed the procedures enumerated below, which were agreed to by the Office of the State Auditor and the Town of Seminary, Mississippi, to the accounting records of Town of Seminary, Mississippi, solely to assist the Office of the State Auditor to evaluate the Town of Seminary, Mississippi's compliance with certain laws and regulations as of September 30, 2019, and for the year then ended. This agreed-upon-procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Office of the State Auditor, State of Mississippi, and Town of Seminary, Mississippi. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. We reconciled cash on deposit with the following bank to balances in the respective general ledger accounts and obtained confirmation of the related balances from the bank:

<u>Bank</u>	<u>Fund</u>	<u>Balance Per General Ledger</u>
PriorityOne Bank	General Fund	\$ 150,556
PriorityOne Bank	General Fund	9,309
PriorityOne Bank	General Fund	36,084
PriorityOne Bank	General Fund	255
PriorityOne Bank	General Fund	1,683
PriorityOne Bank	General Fund	374
	Total General Fund	<u>\$ 198,261</u>
PriorityOne Bank	Water Fund	\$ 151,237
PriorityOne Bank	Water Fund	62,765
	Total Water Fund	<u>\$ 214,002</u>

<u>Bank</u>	<u>Fund</u>	<u>Balance Per General Ledger</u>
PriorityOne Bank	Special Revenue Fund	\$ 8,982
	Total Special Revenue Fund	<u>\$ 8,982</u>

We found no exceptions as a result of the procedure.

2. We physically examined securities held for investment. Securities held in trust were confirmed directly with respective trustees. All investment transactions during the year were examined for compliance with investments authorized by Section 21-33-323, Miss. Code Ann. (1972). We found no exceptions as a result of the procedure. There were no investments as of September 30, 2019
3. We performed the following procedures with respect to taxes on real and personal property (including motor vehicles) levied during the fiscal year:
  - a. Examined uncollected taxes for proper handling, including tax sales;
  - b. Traced distribution of taxes collected to proper funds; and
  - c. Analyzed increase in taxes for most recent period for compliance with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

The uncollected taxes were properly handled which included the tax sale.

The distribution of taxes to funds was found to be in accordance with prescribed tax levies, and uncollected taxes were determined to be properly handled.

Ad valorem tax collections were found to be within the limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

4. We obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated were traced to deposits in the respective bank accounts and recorded in the general ledger without exception. Payments traced were as follows:
- 5.

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>Amount</u>
General Municipal Aid	General Fund	\$ 157
Sales Tax Allocation	General Fund	165,136
Homestead Exemption Reimb.	General Fund	2,959
Gasoline Tax	General Fund	962
Fire Protection Allocation	Fire Fund	1,853

We found no exceptions as a result of the procedure.

5. We selected a sample of purchases made by the municipality during the fiscal year. Each sample item was evaluated for compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), as applicable.

The sample consisted of the following:

Number of Sample Items	25
Dollar Value of Sample	\$ 49,365

We found the municipality's purchasing procedures to be in agreement with the requirements of the above mentioned section.

6. We selected a sample of collections of fines and forfeitures and verified that the municipal court clerk had settled daily with the municipal clerk. We also selected a sample of state-imposed court assessments collected and determined that the municipal clerk had settled monthly with the Department of Finance and Administration.

We found the municipality to be in agreement with the requirements of the abovementioned sections.

7. We have read the Municipal Compliance Questionnaire completed by the Municipality. The completed survey indicated no instances of noncompliance with state requirements.

We were not engaged to, and did not, conduct an examination, the objective of which would be the expression of an opinion or conclusion on management's compliance with laws and regulations. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of Town of Seminary and the Office of the State Auditor, State of Mississippi and is not intended to be and should not be used by anyone other than those specified parties.

July 15, 2020  
Magee, Mississippi

**Town of Seminary, Mississippi**  
**Compiled Financial Statements**  
**Year Ended September 30, 2019**

**Prince CPA Firm, PLLC**  
**Certified Public Accountants**



## **Town of Seminary, Mississippi**

### **Table of Contents**

	<u>Page</u>
<b>Financial Statements</b>	
Independent Accountant's Compilation Report .....	1-2
Statement of Cash Receipts and Disbursements- Governmental and Business-type Activities .....	3-6
<b>Supplemental Information</b>	
Schedule of Investments .....	7
Schedule of Long-Term Debt .....	8
Schedule of Surety Bonds for Town Officials .....	9
Solid Waste Management Services Schedule .....	10
<b>State Compliance</b>	
Report on Compliance with State Laws and Regulations .....	11

## **FINANCIAL STATEMENTS**





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### **INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

Honorable Mayor and Board of Alderpersons  
Town of Seminary  
Seminary, Mississippi

Management is responsible for the accompanying statement of cash receipts and disbursements-governmental and business-type activities of the Town of Seminary, Mississippi for the year ended September 30, 2019 in accordance with the cash basis of accounting and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in the financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town's cash receipts and disbursements. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Management has not presented government-wide financial statements to display the cash basis financial position and changes in cash basis financial position of its governmental activities and business-type activities. The Town's cash basis of accounting, require the presentation of government-wide financial statements. The amounts that would be reported in government-wide financial statements resulting from the cash basis transactions for the Town's governmental activities and business-type activities are not reasonably determinable.

**Honorable Mayor and Board of Alderpersons  
Town of Seminary**

The supplementary information contained in Schedules 1 through 4 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplemental information was not subject to our compilation engagement. We do not express an opinion, a conclusion, nor provide any assurance on such information.

In accordance with the provisions of §21-35-31, Miss. Code Ann. (1972), we have issued a report dated July 15, 2020, on the results of our agreed-upon procedures.

*Pring CPA Firm, PLLC*

July 15, 2020  
Magee, Mississippi

**Town of Seminary, Mississippi**  
**Statement of Cash Receipts and Disbursements--**  
**Governmental and Business-type Activities**  
**For the Year Ended September 30, 2019**

	Governmental Activities			Business - Type Activities		
	Major Funds		TOTAL	Major Fund		TOTAL
	General Fund	Fire Fund		Water Fund		
<b>RECEIPTS:</b>						
Taxes						
General Property Taxes	\$ 27,834	\$	\$ 27,834	\$		\$
Road & Bridge Taxes	6,316		6,316			
License and Permits						
Utility Franchise Charges	31,522		31,522			
Other	2,617		2,617			
Intergovernmental Receipts						
State Grants						
General Municipal Aid	157		157			
Homestead Exemption	2,959		2,959			
State Shared Receipts						
Sales Taxes	165,136		165,136			
Fire Protection		1,853	1,853			
Gasoline Taxes	962		962			
County Support						
Board of Supervisors	15,323		15,323			
Local Support						
SW Covington Utility	3,129		3,129			

**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

**Town of Seminary, Mississippi**  
**Statement of Cash Receipts and Disbursements--**  
**Governmental and Business-type Activities**  
**For the Year Ended September 30, 2019**

	Governmental Activities		Business - Type Activities	
	Major Funds		Major Fund	
	General Fund	Fire Fund	Water Fund	TOTAL
RECEIPTS: Continued				
Charges for Services				
Water and Sewer				
Garbage				
Other Receipts				
Interest	122	4	126	83
Fines	12,894		12,894	
Other Donations	1,200		1,200	
Refund	6		6	
Insurance Proceeds	7,041		7,041	9,862
Rent	2,229		2,229	
TOTAL RECEIPTS	\$ 279,447	\$ 1,857	\$ 281,304	\$ 126,289

SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

**Town of Seminary, Mississippi**  
**Statement of Cash Receipts and Disbursements--**  
**Governmental and Business-type Activities**  
**For the Year Ended September 30, 2019**

	Governmental Activities			Business - Type Activities	
	Major Funds		TOTAL	Major Fund	
	General Fund	Fire Fund		Water Fund	TOTAL
DISBURSEMENTS:					
General Government	\$ 181,994	\$	\$ 181,994	\$	\$
Public Safety					
Police	73,959		73,959		
Fire	23,927	246	24,173		
Enterprises					
Water and Sewer				67,253	67,253
Garbage				13,167	13,167

**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

**Town of Seminary, Mississippi**  
**Statement of Cash Receipts and Disbursements--**  
**Governmental and Business-type Activities**  
**For the Year Ended September 30, 2019**

	Governmental Activities			Business - Type Activities	
	Major Funds		TOTAL	Major Fund	
	General Fund	Fire Fund		Water Fund	TOTAL
DISBURSEMENTS: Continued					
Capital Outlay	\$	\$	-	\$	\$
TOTAL DISBURSEMENTS	\$ 279,880	\$ 246	\$ 280,126	\$ 80,420	\$ 80,420
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	\$ (433)	\$ 1,611	\$ 1,178	\$ 45,869	\$ 45,869
OTHER FINANCING SOURCES (USES)					
Transfers	-	-	-	-	-
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of receipts and other financing sources over disbursements and other financing uses	\$ (433)	\$ 1,611	\$ 1,178	\$ 45,869	\$ 45,869
CASH BASIS FUND BALANCE- BEGINNING	198,694	7,371	206,065	168,133	168,133
CASH BASIS FUND BALANCE- ENDING	\$ 198,261	\$ 8,982	\$ 207,243	\$ 214,002	\$ 214,002

**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

## **SUPPLEMENTAL INFORMATION**



**Town of Seminary, Mississippi**  
**Schedule of Investments**  
**September 30, 2019**  
**Schedule 1**

**None**

**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

**Town of Seminary, Mississippi  
Schedule of Long-Term Debt  
September 30, 2019  
Schedule 2**

**None**

**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

**Town of Seminary, Mississippi**  
**Schedule of Surety Bonds for Town Officials**  
**September 30, 2019**  
**Schedule 3**

Name	Position	Company	Bond
Rick Hux	Mayor	MS Municipal	50,000
Charlotte Dunn	Town Clerk	Travelers	50,000
Billy Karolyi	Aldersperson	MS Municipal	25,000
Gary Cothran	Aldersperson	MS Municipal	25,000
Freddy Bullock	Aldersperson	MS Municipal	25,000
Janet Hernandez	Aldersperson	MS Municipal	25,000
Steve Sanford	Aldersperson	MS Municipal	25,000
Nathan Smith	Police Chief	Travelers	50,000
Robert Aultman	Assistant Police Chief	Travelers	50,000

**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

**Town of Seminary, Mississippi  
Solid Waste Management Services Schedule  
Full Cost Accounting  
Summary of Costs Report  
September 30, 2019  
Schedule 4**

**Operating Costs (Direct Costs) :**

Contracted Pickup & Disposal	\$ 13,167
<b>Total of All Costs</b>	<b>\$ 13,167</b>

**Supplemental Information :**

Cost of Collection	\$ 9,594
Cost of Disposal	3,573
<b>Total Cost</b>	<b>\$ 13,167</b>

<b>Total Cost Per User</b>	<b>\$ 84.95</b>
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**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

## STATE COMPLIANCE



## PRINCE CPA FIRM, PLLC

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### **REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS**

To the Mayor and the Board of Alderpersons  
Town of Seminary Mississippi

We have compiled the accompanying Statement of Cash Receipts and Disbursements - Governmental and Business-type Activities, Schedule of Investments, Schedule of Long-term Debt, Schedule of Surety Bonds for Town Officials, and Solid Waste Management Services of the Town of Seminary, Mississippi, for the year ended September 30, 2019, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

We have performed procedures to test compliance with certain state laws and regulations as described in the Municipal Compliance Questionnaire that is prescribed by the office of the State Auditor. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the town's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures and my compilation of the accompanying Statement of Cash Receipts and Disbursements -Governmental and Business-type Activities, Schedule of Investments, Schedule of Long-term Debt, Schedule of Surety Bonds, and Solid Waste Management Services for Town Officials of the Town Seminary, Mississippi, for the year ended September 30, 2019 disclosed no instances of noncompliance with state laws and regulations.

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

*Prince CPA Firm, PLLC*

July 15, 2020  
Magee, Mississippi