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CITY OF SHAW, MISSISSIPPI
COMPILATION REPORT AND
REPORT ON AGREED-UPON PROCEDURES
Year Ended September 30, 2019

CITY OF SHAW, MISSISSIPPI
COMPILATION REPORT AND
REPORT ON AGREED-UPON PROCEDURES
FOR THE YEAR ENDED SEPTEMBER 30, 2019

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BROWN, EWING & CO.
P. A.
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT ACCOUNTANT'S REPORT

The Honorable Mayor Everette Stanton
and Board of Alderpersons
City of Shaw, Mississippi

Management is responsible for the combined statement of cash receipts and disbursements for each fund of the City of Shaw, Mississippi for the year ended September 30, 2019, and the accompanying supplementary information contained in Schedules 1 through 5, which are presented only for supplementary analysis purposes. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We have not audited or reviewed the accompanying statement of cash receipts and disbursements and supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the combined statement of cash receipts and disbursements.

Management has not presented government-wide financial statements to display the cash basis financial position and changes in cash basis financial position of its governmental activities and business-type activities. Accounting principles generally accepted in the United States of America, as applied to the City's cash basis of accounting, require the presentation of government-wide financial statements.

Management also has not presented the management's discussion and analysis and other required supplemental information that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be a part of, the basic financial statements.

In accordance with the provisions of 21-35-31, Miss. Code Ann. (1972), we have issued a report dated August 27, 2020, on the results of our agreed-upon procedures.

Brown, Ewing & Co.

Ridgeland, Mississippi
August 27, 2020

CITY OF SHAW, MISSISSIPPI
Combined Statement of Cash Receipts
and Disbursements (All Funds)
For the Year Ended September 30, 2019

	<u>Governmental Funds</u>		<u>Business Type Funds</u>		Total
	General Fund	Special Revenue Fund	Water Fund	Sewer Fund	(Memo Only) 2019
Revenue receipts:					
General property taxes	\$ 336,999	-	-	-	\$ 336,999
Licenses and permits	6,410	-	-	-	6,410
Franchise taxes	16,685	-	-	-	16,685
Federal grants	-	-	-	8,000	8,000
State shared revenues:					
Municipal aid	973	-	-	-	973
Sales tax	60,833	-	-	-	60,833
Gasoline tax	5,612	-	-	-	5,612
Fire rebates	11,521	-	-	-	11,521
Grand Gulf	9,608	-	-	-	9,608
Liquor licenses	2,700	-	-	-	2,700
Homestead reimbursement	33,179	-	-	-	33,179
Other	4,024	-	-	-	4,024
Other:					
Rent	29,792	-	-	-	29,792
Fines and bonds	24,463	-	-	-	24,463
Miscellaneous	14,932	-	456	-	15,388
Charges for services:					
Water/Sewer	-	-	287,323	82,939	370,262
Garbage	81,471	-	-	-	81,471
Total revenue receipts	<u>639,202</u>	<u>-</u>	<u>287,779</u>	<u>90,939</u>	<u>1,017,920</u>
Other receipts:					
Sale of property	-	-	900	-	900
Interfund loans and transfers	<u>62,142</u>	<u>-</u>	<u>56,096</u>	<u>491</u>	<u>118,729</u>
Total other receipts	<u>62,142</u>	<u>-</u>	<u>56,996</u>	<u>491</u>	<u>119,629</u>
Total receipts	<u>\$ 701,344</u>	<u>-</u>	<u>344,775</u>	<u>91,430</u>	<u>\$ 1,137,549</u>

CITY OF SHAW, MISSISSIPPI
Combined Statement of Cash Receipts
and Disbursements (All Funds) - Continued
For the Year Ended September 30, 2019

	<u>Governmental Funds</u>		<u>Business Type Fund</u>		Total
	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>(Memo Only) 2019</u>
Operating disbursements:					
General government					
Administration and finance	\$ 149,338	-	-	-	\$ 149,338
Judicial	11,886	-	-	-	11,886
Public safety:					
Police	254,970	-	-	-	254,970
Fire	18,831	-	-	-	18,831
Court	12,557	-	-	-	12,557
Public works	10,371	-	-	-	10,371
Health and welfare	80,869	-	-	-	80,869
Culture, parks and recreation	14,391	-	-	-	14,391
Enterprise:					
Water/Sewer	-	-	153,896	46,177	200,073
Debt Service					
Principal payment on debt	12,962	-	38,483	10,738	62,183
Interest payment on debt	13,274	-	9,673	9,242	32,189
Total operating disbursements	<u>579,449</u>	<u>-</u>	<u>202,052</u>	<u>66,157</u>	<u>847,658</u>
Other disbursements:					
Capital outlay - water/sewer	-	-	4,000	8,000	12,000
Interfund loans and transfers	<u>37,839</u>	<u>-</u>	<u>60,475</u>	<u>-</u>	<u>98,314</u>
Total other disbursements	<u>37,839</u>	<u>-</u>	<u>64,475</u>	<u>8,000</u>	<u>110,314</u>
Total disbursements	<u>617,288</u>	<u>-</u>	<u>266,527</u>	<u>74,157</u>	<u>957,972</u>
Net change in cash balances	84,056	-	78,248	17,273	179,577
Cash balance - beginning of year	<u>640,602</u>	<u>-</u>	<u>142,356</u>	<u>57,612</u>	<u>840,570</u>
Cash balance - end of year	<u>\$ 724,658</u>	<u>-</u>	<u>220,604</u>	<u>74,885</u>	<u>\$ 1,020,147</u>

CITY OF SHAW, MISSISSIPPI
General Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Year Ended September 30, 2019

	Budget Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual Amounts	
REVENUES:				
Taxes	\$ 336,000	\$ 336,000	\$ 336,999	\$ 999
Licenses and permits	4,500	4,500	6,410	1,910
Franchise taxes	17,000	17,000	16,685	(315)
State grants	-	-	2,000	2,000
State shared revenues	15,500	15,500	11,311	(4,189)
Homestead exemption	33,200	33,200	33,179	(21)
Sales tax	61,000	61,000	60,833	(167)
Charges for services	71,000	71,000	81,471	10,471
Fire protection	-	-	11,521	11,521
Grand gulf	12,000	12,000	9,608	(2,392)
Fines and forfeits	15,000	15,000	24,463	9,463
Rents	32,000	32,000	29,792	(2,208)
Miscellaneous income	2,000	2,000	12,256	10,256
Delta Fest	3,500	3,500	2,222	(1,278)
Christmas parade	-	-	452	452
TOTAL REVENUES	602,700	602,700	639,202	36,502
EXPENDITURES:				
General Government				
Personal services	67,428	67,428	92,485	(25,057)
Supplies	2,700	2,700	14,676	(11,976)
Other services and charges	74,120	74,120	54,063	20,057
Capital outlay	-	-	-	-
Total General Government	144,248	144,248	161,224	(16,976)
Public Safety				
Personal services	158,500	158,500	197,766	(39,266)
Supplies	2,000	2,000	6,737	(4,737)
Other services and charges	123,480	123,480	81,855	41,625
Capital outlay	24,899	24,899	-	24,899
Total Public Safety	308,879	308,879	286,358	22,521
Public Works				
Supplies	-	-	-	-
Other services and charges	15,000	15,000	10,371	4,629
Total Public Works	15,000	15,000	10,371	4,629
Health and Welfare				
Supplies	2,000	2,000	-	2,000
Other services and charges	78,324	78,324	80,869	(2,545)
Total Health and Welfare	80,324	80,324	80,869	(545)
Culture\Parks and Recreation				
Personal services	-	-	4,263	(4,263)
Supplies	-	-	205	(205)
Other services and charges	-	-	9,923	(9,923)
Total Culture\Parks and Recreation	-	-	14,391	(14,391)
Debt Service				
Principal payment on debt	-	-	12,962	(12,962)
Interest payment on debt	-	-	13,274	(13,274)
Total Debt Service	-	-	26,236	(26,236)
Total Expenditures	548,451	548,451	579,449	(30,998)
Excess (Deficiency) of Revenues Over Expenditures	54,249	54,249	59,753	5,504
Other Financing Sources (Uses):				
Transfers in	-	-	62,142	62,142
Transfers out	-	-	(37,839)	(37,839)
Total Other Financing Sources	-	-	24,303	24,303
Net change in fund balance	54,249	54,249	84,056	29,807
Cash Balance at beginning of year	640,602	640,602	640,602	-
Cash Balance at end of year	\$ 694,851	\$ 694,851	724,658	\$ 29,807
Fund Balance at end of year (cash basis)			\$ 724,658	

CITY OF SHAW, MISSISSIPPI
Notes to the Financial Statements
September 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Shaw, Mississippi, (City) have been prepared in conformity with the cash basis of accounting. Consequently, certain revenues are recognized when received rather than when earned and certain expenses and requisition of assets are recognized when cash is disbursed rather than when the obligation is incurred. The City's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. Proprietary funds and similar component units apply Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The City does not apply FASB pronouncements issued after November 30, 1989. The more significant of the government's accounting policies are described below.

A. Fund Accounting

The financial statement consist of all the funds of the City of Shaw: General Fund, Special Revenue Funds, and the Enterprise Funds.

The accounts of the City of Shaw are organized on the basis of funds, each of which is considered a separate accounting entity.

GOVERNMENTAL FUNDS

General Fund: The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund: The Special Revenue Funds are used to account for the proceeds of special revenue sources that are legally restricted for specific expenditure purposes. The Special Revenue Fund in this financial statement is used to account for receipts and disbursements of the City's restricted resources.

PROPRIETARY FUNDS

Enterprise Fund: The Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the cost and expenses of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. The City's Water and Sewer Funds are included in this category.

MAJOR FUNDS

For 2019, the City reports the following major funds:

General Fund - reports as the primary fund of the City. This fund is used to account for all financial resources not reported in other funds.

Water and Sewer Fund - accounts for the operating activities of the City's water and sewer utility services.

CITY OF SHAW, MISSISSIPPI
Notes to the Financial Statements
September 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The financial statements are prepared on a cash receipts and disbursements basis, according to requirements for small Cities in the State of Mississippi as prescribed by the Office of the State Auditor. Consequently, certain revenues are recognized when received rather than when earned, and certain expenditures or expenses are recognized when paid rather than when the obligation is incurred.

C. Total Columns on Combined Statement

The total column on the Combined Statement of Cash Receipts and Disbursements is captioned Memorandum Only to indicate that it is presented only to facilitate analysis. Data in this column is not meant to present fairly the cash receipts and disbursements of consolidated financial information for the City as a whole in conformity with the cash basis of accounting which is a comprehensive basis of accounting other than generally accepted accounting principles.

D. Cash and Cash Equivalents

The City deposits excess funds in the financial institutions selected by the board. State statutes specify how these depositories are to be selected.

Cash and cash equivalents consist of amounts on deposit in demand accounts and certificates of deposits with maturities greater than 12 months when acquired.

E. Investments

The City can invest its excess funds, as permitted by Section 29-3-113, Miss. Code Ann. (1972), in interest-bearing deposits or other obligations of the types described in Section 27-105-33, Miss. Code Ann. (1972), or in any other type investment in which any other agency, instrumentality, or subdivision of the State of Mississippi may invest, except that 100% of said funds are authorized to be so invested.

For accounting purposes, certificates of deposits are classified as investments if they have a maturity greater than 12 months when acquired.

Investments are reported at fair value.

CITY OF SHAW, MISSISSIPPI
Notes to the Financial Statements
September 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Report Classification

Receipts and disbursements were classified according to requirements for small Cities in the State of Mississippi as prescribed by the Office of the State Auditor.

G. Property Tax

Property taxes attach as an enforceable lien on property January 1. Taxes are levied on October 1 and are due and payable at that time. All unpaid taxes levied October 1 become delinquent February 1 of the following year. The millage rate for the City for the fiscal year ended September 30, 2019 was 82.0 mills for general purposes.

NOTE 2 - BUDGET POLICY

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- ◆ Prior to September 30, the City Clerk submits to the Mayor and Aldermen a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenses and expenditures and the means of financing them.
- ◆ Public notice is given of the City's budget meetings being open to the public, so that a public hearing is conducted on the budget.
- ◆ The budget as submitted is reviewed by the Mayor and Aldermen and necessary revisions are made to the budget. Then, the budget is approved prior to September 15.
- ◆ The Budget is formally revised during July of each year or anytime a deficit is indicated.
- ◆ Budgetary comparisons are employed by management as a management control device during the year for all funds.
- ◆ Appropriations lapse at the end of each fiscal year.

CITY OF SHAW, MISSISSIPPI
Notes to the Financial Statements
September 30, 2019

NOTE 2 - BUDGET POLICY (Continued)

Mississippi laws require that municipalities budget on a modified-cash basis. Claims that have been incurred prior to the end of the year and that are paid within 30 days are recorded under the accrual basis. Prior year claims that are paid after 30 days revert to the cash basis. All revenue is accounted for under the cash basis. The required budgetary basis is therefore not considered a generally accepted accounting principle. Governmental accounting requires that the "budget to actual" statements be prepared according to budgetary laws. The major reconciling items between the budgetary and cash basis presentations are presented on the "budget to actual" statements.

NOTE 3 - CASH AND CASH EQUIVALENTS

The collateral for public entities, deposits in financial institutions, is now held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5, Mississippi Code Ann. (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits.

The carrying amount of the City's deposits with financial institutions in the governmental activities and the business-type activities funds was \$724,658 and \$295,489, respectively. The bank balance was \$1,029,035.

Custodial Credit Risk - Deposits. Custodial credit risk is defined as the risk that, in the event of a failure of a financial institution, the City will not be able to recover deposits or collateral securities that are in the possession of an outside party. The City does not have a formal policy for custodial credit risk. However, the Mississippi State Treasury manages the risk on behalf of the City. Deposits above FDIC coverage are collateralized by the pledging financial institutions trust department or agent in the name of the Mississippi State Treasurer on behalf of the City. As of September 30, 2019, none of the City's bank balance of \$1,029,035 was exposed to custodial credit risk.

Interest Rate Risk. The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk. State law limits investments to those prescribed in Sections 27-105-33(d) and 27-105-33(e), Miss. Code Ann. (1972). The City does not have a formal investment policy that would further limit its investment choices or one that addresses credit risk.

Custodial Credit Risk - Investments. Custodial credit risk is defined as the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City does not have a formal investment policy that addresses custodial credit risk. However, the Mississippi State Treasurer manages the risk on behalf of the City. Deposits above FDIC coverage are collateralized by the pledging financial institutions trust department or agent in the name of the Mississippi State Treasurer on behalf of the City. As of September 30, 2019, none of the City's bank balance of \$1,029,035 was exposed to custodial credit risk.

CITY OF SHAW, MISSISSIPPI
Notes to the Financial Statements
September 30, 2019

NOTE 3 - CASH AND CASH EQUIVALENTS (Continued)

Concentration of Credit Risk. Disclosures of investments by amount and issuer for any issuer that represents five percent or more of total investments is required. This requirement does not apply to investments issued or explicitly guaranteed by the U.S. government, investments in mutual funds and external investment pools, and other pooled investments. As of September 30, 2019, the City had no investments.

Following is a list of the City's eligible investments, which in accordance with State statute are limited to the investment of funds in excess of sums required for immediate expenditure or current obligations:

Certificates of deposit with municipal depositories approved annually by the State Treasurer
bonds or direct obligations of the:

- United States of America
- State of Mississippi
- County or Municipality of Mississippi
- School Districts

State statute allows the investment of funds received from the sale of bonds, notes, or certificates of indebtedness which are not immediately required for disbursement for the purpose issued, in direct obligations issued by or guaranteed in full by the United States of America, or in certificates of deposit with approved municipal depositories.

NOTE 4 - LONG-TERM DEBT

CHANGES IN LONG-TERM LIABILITIES

A. Governmental Type Activities

During the year ended September 30, 2019, the following changes occurred in liabilities reported for the General Government:

	Balance Oct. 1, 2018	Additions	Retirements	Adjustment	Balance Sept. 30, 2019	Amount Due Within One Year
General obligation bonds	\$ 10,687	-	(10,687)	-	\$ -	\$ -
Revenue bonds	127,510	-	(4,891)	-	122,619	5,075
Total	<u>\$ 138,197</u>	<u>-</u>	<u>(15,578)</u>	<u>-</u>	<u>\$ 122,619</u>	<u>\$ 5,075</u>

General Obligation Bonds, Obligations Under Capital Leases, and Notes Payable

The government issues general obligation bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds have been issued for general government activities.

CITY OF SHAW, MISSISSIPPI
Notes to the Financial Statements
September 30, 2019

NOTE 4 - LONG-TERM DEBT (Continued)

Revenue Bonds Payable

The outstanding Revenue Bond Payable is as follows as of September 30, 2019.

	<u>Amount Outstanding</u>
On December 19, 2006, the Mayor and Board of Alderman authorized the issuance of \$168,550 in revenue urban renewal bonds with an interest rate of 4.375% maturing December, 19, 2036. Proceeds from these bonds were used for City Hall Development. This debt will be retired from the City's General Obligation Bond Fund.	<u>\$ 122,619</u>

Annual debt service requirements to maturity for the note for the General Government are as follows:

<u>Fiscal year ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 5,075	5,296	\$ 10,371
2021	5,317	5,054	10,371
2022	5,554	4,817	10,371
2023	5,803	4,568	10,371
2024	6,050	4,321	10,371
2025-2029	34,617	17,238	51,855
2030-2034	43,084	8,771	51,855
2035-2036	17,119	697	17,816
Total	<u>\$ 122,619</u>	<u>50,762</u>	<u>\$ 173,381</u>

B. Business-Type Activities

During the year ended September 30, 2019, the following changes occurred in liabilities reported for the Water/Sewer Fund:

	<u>Balance Oct. 1, 2018</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance Sept. 30, 2019</u>	<u>Amount Due Within One Year</u>
Revenue bonds	\$ 614,596	-	(31,093)	\$ 583,503	\$ 16,303
Capital lease obligation	10,738	-	(7,390)	3,348	3,348
Total	<u>\$ 625,334</u>	<u>-</u>	<u>(38,483)</u>	<u>\$ 586,851</u>	<u>\$ 19,651</u>

Notes to the Financial Statements
September 30, 2019

NOTE 4 - LONG-TERM DEBT (Continued)

The following is outstanding debt related to Business-Type Activities as of September 30, 2019.

1. Revenue Bonds Payable

	<u>Amount Outstanding</u>
On November 7, 2007, the Mayor and Board of Alderman authorized the issuance of \$718,000 in combined water and sewer system rehabilitation revenue bonds with an interest rate of 4.25% maturing on November 7, 2042. Proceeds from these bonds were used to make improvements to the water and sewer system facility. This debt will be retired from the Water and Sewer Proprietary Fund.	\$ <u>583,503</u>
Total Revenue Bonds Payable	\$ <u>583,503</u>

Annual debt service requirements to maturity for revenue refunding bonds for the Proprietary Fund are as follows:

Rural Development Loan Number 93-06

<u>Fiscal year ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 16,303	24,006	\$ 40,309
2021	17,078	23,231	40,309
2022	17,819	22,490	40,309
2023	18,593	21,716	40,309
2024	19,342	20,967	40,309
2025 - 2029	110,325	91,220	201,545
2030 - 2034	136,455	65,090	201,545
2035 - 2039	168,785	32,760	201,545
2040 - 2041	<u>78,803</u>	<u>2,467</u>	<u>81,270</u>
Total	<u>\$ 583,503</u>	<u>303,947</u>	<u>\$ 887,450</u>

CITY OF SHAW, MISSISSIPPI
Notes to the Financial Statements
September 30, 2019

NOTE 4 - LONG-TERM DEBT (Continued)

2. Obligation Under Capital

Amount
Outstanding

On November 18, 2015, the City entered into a lease-purchase agreement with Kansas State Bank in the amount of \$24,750 with an interest rate of 7.319% maturing January, 2020. The lease-purchase agreement qualifies as a capital lease for accounting purposes. Leased property under this lease is composed of sewer equipment. At the end of the lease, the lessee will have the option to purchase the lessor's interest in the property for the purchase option price of \$1. This debt will be retired from the sewer fund.

\$ 3,348

The future minimum lease obligations and the net present value of these minimum lease payments as of September 30, 2019, were as follows:

Fiscal year ending September 30	Principal	Interest	Total
2020	\$ 3,348	26	\$ 3,374
Total minimum lease payments	\$ 3,348	26	3,374
Less: amount representing interest			(26)
Present value of minimum lease payments			\$ 3,348

Included in capital assets is machinery and equipment with costs totaling \$28,740 under capital lease.

NOTE 5 - CAPITAL OUTLAY DISBURSEMENTS

The City of Shaw had \$12,000 capital outlay disbursements during the current fiscal year.

NOTE 6 - FEDERAL GRANTS

During the fiscal year ended September 30, 2019, the City did not receive any federal grant funds, therefore, an audit in accordance with the Uniform Guidance was required.

CITY OF SHAW, MISSISSIPPI
Notes to the Financial Statements
September 30, 2019

NOTE 7 - DEFINED BENEFIT PENSION PLANS

Public Employees' Retirement System

A. Plan Description and Provisions The City of Shaw, Mississippi contributes to the Public Employees Retirement System of Mississippi ("PERS"), a cost sharing, multiple-employer defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and may be amended only by the State of Mississippi Legislature. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That information may be obtained by writing to Public Employee Retirement System, PERS Building, 429 Mississippi Street, Jackson, MS 39201-1005 or by calling (601) 359-3589 or 1-800-444-PERS.

B. Plan Funding Policy

At September 30, 2019 PERS members were required to contribute 9.00% of their annual covered salary and the City is required to contribute at an actuarially determined rate. This rate as September 30, 2019 was 15.75% of annual covered payroll. The contribution requirements of PERS members are established and may be amended only by the State of Mississippi Legislature. The City's contributions to PERS for the years ended September 30, 2019, 2018, and 2017 were \$46,527, \$42,692, and \$39,682, respectively, equal to the required contributions for each year.

C. Trend Information

Ten year historical information showing PERS' progress in accumulating sufficient assets to pay benefits when due is presented in the PERS' June 30, 2018, comprehensive annual financial report.

NOTE 8 - SUBSEQUENT EVENTS

Events that occur after the Statement of Financial Position date but before the financial statements are available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the balance sheet date are recognized in the accompanying statement of cash receipts and disbursements. Subsequent events which provide evidence about conditions that existed after the balance sheet date require disclosure in the accompanying notes. Management of City of Shaw, Mississippi evaluated the activity of the Town through August 27, 2020, which is the date the financial statements are available to be issued.

CITY OF SHAW, MISSISSIPPI
Notes to the Financial Statements
September 30, 2019

NOTE 8 - SUBSEQUENT EVENTS (Continued)

COVID-19 Pandemic

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) originated in Wuhan, China and has since spread to other countries, including the U.S. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, as of March 31, 2020, the Governor of Mississippi ordered the closure of the physical location of every "non-life sustaining" and "non-essential" business for what may be an extended period of time. There has been no immediate impact to our operations however, we had to close our physical locations and all employees must work remotely as they can. Future potential impacts may include continued disruptions or restrictions on our employees' ability to work and impairment of our ability to obtain contributions and volunteers. The future effects of these issues are unknown.

CITY OF SHAW, MISSISSIPPI
Agreed Upon Procedures
Year Ended September 30, 2019



BROWN, EWING & CO.
P. A.
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON APPLYING
AGREED-UPON PROCEDURES

The Honorable Mayor and
Board of Alderpersons
City of Shaw, Mississippi

We have performed the procedures enumerated below, which were agreed to by the Office of the State Auditor, to the accounting records of the City of Shaw, Mississippi, solely to assist the Office of the State Auditor in evaluating the City of Shaw, Mississippi's, compliance with certain laws and regulations as of September 30, 2019, and for the year then ended. Management is responsible for the City of Shaw, Mississippi's, compliance with those requirements. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Office of the State Auditor, State of Mississippi. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purposes.

Our procedures and findings are as follows:

1. We reconciled cash on deposit with the following banks to balances in the respective general ledger accounts and obtained confirmation of the related balances for the banks:

Bank	General Fund	Balance per General Ledger
Planters Bank	General fund operating	\$ 694,496
Planters Bank	Garbage revenue account	11,036
Planters Bank	Delta fest account	10,658
Planters Bank	Savings account	6,789
Planters Bank	Payroll clearing	1,679
	Total General Fund	<u>\$ 724,658</u>

Mayor and Alderpersons
City of Shaw and
Office of the State Auditor
Shaw, Mississippi

<u>Bank</u>	<u>Fund</u>	<u>Balance per General Ledger</u>
Planters Bank	Water Fund	\$ 220,604
Planters Bank	Sewer Fund	<u>74,885</u>
	Total Proprietary Fund	<u>\$ 295,489</u>

2. We performed the following procedures with respect to taxes on real and personal property (including motor vehicles) levied during the fiscal year:
- Verified use of certified county assessment rolls and traced levies to governing body minutes;
 - Examined uncollected taxes for proper handling, including tax sales;
 - Traced distribution of taxes collected to proper funds; and
 - Analyzed increase in taxes for the most recent period for compliance with increase limitations of sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

The distribution of taxes to funds was found to be in accordance with the prescribed tax levies, and uncollected taxes were determined to be properly handled.

Ad valorem tax collections for the retirement of general obligation debt was found to be sufficient for payment of current principal and interest in accordance with limitations imposed by Sections 21-33-87 and 21-33-303, Miss Code Ann. (1972).

The distribution of taxes to funds was found to be in accordance with the prescribed tax levies, and uncollected taxes were determined to be properly handled.

Ad valorem tax collections for the retirement of general obligation debt was found to be sufficient for payment of current principal and interest in accordance with limitations imposed by Sections 21-33-87 and 21-33-303, Miss Code Ann. (1972).

Mayor and Alderpersons
City of Shaw and
Office of the State Auditor
Shaw, Mississippi

3. We obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated below were traced to the deposit in the respective bank accounts and recorded in the general ledger without exception. Payments traced were as follows:

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>Balance per General Ledger</u>
General Municipal Aid	General	\$ 973
Gasoline Tax	General	5,612
Homestead Exemption Reimbursements	General	33,179
Sales Tax Allocation	General	60,833
Nuclear Plant	General	9,608
Liquor Privilege	General	2,700
Ms Development Authority	Enterprise Fund	8,000
MS Department of Health	General	3,050
Fire Protection	General	11,521
Other	General	<u>1,390</u>
Total		<u>\$ 136,866</u>

4. We did not selected a sample of purchases made by the municipality during the fiscal year because no items were purchased that required quotes and bids. Each sample item was evaluated for compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), as applicable.

The sample consisted of the following:

Number of sample items 0

Total dollar values of sample \$-

We have found the municipality's purchasing procedures to be in agreement with the requirements of the above-mentioned sections.

We also noted that checks are signed by the City Clerk and the Mayor. The City Clerk receives the bank statement and reconciles the bank statement. To enhance segregation of duties, someone other than the City Clerk should receive and reconcile the bank statements.

Mayor and Alderpersons
City of Shaw and
Office of the State Auditor
Shaw, Mississippi

5. We inquired about the Municipal Compliance Questionnaire and were informed by the City Clerk that the questionnaire had been completed and submitted to the proper state agency. We also found that the City had complied with the budget provisions. Our review of the financial statements noted that the General and Utility Funds had budget overruns for the fiscal year ending September 30, 2019.

We noted that all officials of the City was properly bonded in accordance with the state requirements.

We also noted the following:

- ◆ All cash accounts were reconciled to the general ledger at year end.
- ◆ For the current fiscal year, the City's chart of accounts is in compliance with that which is outlined in the State of Mississippi Municipal Audit and Accounting Guide.
- ◆ An aging report of utility customers accounts receivable are not being prepared on a monthly basis and reconciled to the general ledger. This report should be prepared so that the Board can regularly review the aging report and be diligent in collection efforts.
- ◆ Utility revenues charges were not recorded the general ledger. It is imperative that all transactions be recorded in the general ledger monthly so that the Board can make informed decisions.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion, on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the City of Shaw and Office of the State Auditor, State of Mississippi and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Braun, E. J. Co.

Ridgeland, Mississippi
August 27, 2020

STATE LEGAL COMPLIANCE SECTION



BROWN, EWING & CO.
P.A.
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH
STATE LAWS AND REGULATIONS

The Honorable Mayor Everett Stanton and
Board of Alderpersons
City of Shaw, Mississippi

We have audited the cash basis financial statements of the City of Shaw, Mississippi, (the City) as of and for the year ended September 30, 2019, and have issued our report thereon dated August 27, 2020.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States America, *Governmental Auditing Standards*, issued by the Comptroller General of the United States.

As required by the state legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain state laws and regulations. However, providing an opinion on compliance with state laws and regulations was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of procedures performed to test compliance with certain other laws and regulations and our audit of the financial statements disclosed no instances of noncompliance with other state laws and regulations.

This report is intended solely for the information and use of the Mayor, Board of Alderpersons, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Brown, Ewing & Co.
Ridgeland, Mississippi
August 27, 2020

CITY OF SHAW, MISSISSIPPI
Schedule of Surety Bonds for Municipal Officials
September 30, 2019

Schedule 1

<u>Name</u>	<u>Position</u>	<u>Company</u>	<u>Amount of Bond</u>
Evereth Stanton	Mayor	Travelers Casualty	\$ 50,000
Dave Dorsey	Alderman	Travelers Casualty	50,000
Tony Roach	Alderman	Travelers Casualty	50,000
Roger D. Carter	Alderman	Travelers Casualty	50,000
Janet Roncali	Alderwoman	Travelers Casualty	50,000
Robert Sanders	Alderman	Travelers Casualty	50,000
Ann Marie Blakes	City Clerk	Travelers Casualty	50,000
Shelonda Frazier	Deputy Clerk	Travelers Casualty	50,000
Levi Ford	Chief of Police	Travelers Casualty	50,000

SCHEDULE 2

CITY OF SHAW, MISSISSIPPI
Schedule of Bonds and Notes Payable
September 30, 2019

	Interest Rates	Issue Date	Final Maturity Date	Authorized	Issued	Bond & Notes Retired	Outstanding
General Government:							
General Obligations Bonds:							
Street improvement bonds	4.75%	04/27/1999	04/27/2019	\$ 114,200	\$ 114,200	\$ 10,687	\$ -
Revenue Bonds							
Urban renewal revenue bonds	4.375%	12/19/2006	12/19/2036	168,550	168,550	4,891	122,619
Total General Government Debt				282,750	282,750	15,578	122,619
Business Type - Activities							
Revenue Bonds							
1986 Water and Sewer Disposal Bonds	6.625%	01/10/1986	1/10/2021	530,500	530,500	19,679	-
Water and Sewer Rehabilitation Bond	4.25%	11/07/2007	11/07/2042	718,000	718,000	11,414	583,503
Total Revenue Bonds				1,248,500	248,500	31,093	583,503
Obligation Under Capital Lease:							
Note Payable to Bank - Jetter Pump	7.319%	11/18/2015	01/18/2020	24,750	27,450	7,390	3,348
Total Proprietary Debt				1,273,250	275,950	38,483	586,851
Grand Total				\$ 1,556,000	\$ 558,700	\$ 54,061	\$ 709,470

CITY OF SHAW, MISSISSIPPI
Schedule of Capital Assets
September 30, 2019

SCHEDULE 3

A. All Governmental Funds

	Beginning Balance	Additions	Disposals	Ending Balance
Non Depreciable Capital Assets				
Land	\$ 16,273	-	-	\$ 16,273
Total Non Depreciable Capital Assets	<u>16,273</u>	<u>-</u>	<u>-</u>	<u>16,273</u>
Depreciable Capital Assets				
Building and improvements	268,647	-	-	268,647
Improvement other than buildings	3,581,769	-	-	3,581,769
Machinery and equipment	1,117,768	-	-	1,117,768
Motor vehicles	49,097	-	-	49,097
Total Depreciable Capital Assets	<u>5,017,281</u>	<u>-</u>	<u>-</u>	<u>5,017,281</u>
Total Governmental Activities Capital Assets	<u>\$ 5,033,554</u>	<u>-</u>	<u>-</u>	<u>\$ 5,033,554</u>

B. All Enterprise Funds

	Beginning Balance	Additions	Disposals	Ending Balance
Non Depreciable Capital Assets				
Land and right of ways	\$ 6,000	-	-	\$ 6,000
Construction in progress	449,808	8,000	-	457,808
Total Non Depreciable Capital Assets	<u>455,808</u>	<u>8,000</u>	<u>-</u>	<u>463,808</u>
Depreciable Capital Assets				
Water/sewer system	1,373,131	-	-	1,373,131
Automotive and equipment	14,061	-	-	14,061
Machinery and equipment	87,120	-	-	87,120
Total Business-Type Activities Capital Assets	<u>1,474,312</u>	<u>-</u>	<u>-</u>	<u>1,474,312</u>
Accumulated Depreciation				
Water/sewer system	687,083	-	-	687,083
Automotive and equipment	14,061	-	-	14,061
Total Accumulated Depreciation	<u>701,144</u>	<u>-</u>	<u>-</u>	<u>701,144</u>
Capital Assets Net Book Value	<u>\$ 1,228,976</u>	<u>8,000</u>	<u>-</u>	<u>\$ 1,236,976</u>

CITY OF SHAW, MISSISSIPPI
Statement of Legal Debt Limit
September 30, 2019

SCHEDULE 4

Authorized Debt Limit Percent Rule

Authorized Debt Limit Percent	15%	20%
2018 Tax Roll Estimation	\$ 4,844,898	\$ 4,844,898
Less: Homestead Exemption	(32,934)	(32,934)
Net 2018 Estimation Tax Roll	<u>\$ 4,811,964</u>	<u>\$ 4,811,964</u>
Assessed Valuation under respective debt limit	\$ 721,795	\$ 962,393
Less: All Bonded Indebtness	706,122	706,122
Deduct: Authorized Exemptions		
General Fund Bonds	<u>122,619</u>	<u>122,619</u>
Water Sewer Revenue Bonds	<u>583,503</u>	<u>583,503</u>
Present debt subject to limitation	<u>-</u>	<u>-</u>
Margin for further debt under respective debt limits	<u>\$ 721,795</u>	<u>\$ 962,393</u>

Section 21-31-301 of Mississippi Code of Ordinances 1972 Annotated - Limitation of indebtedness as amended April 8, 1985, March 30, 1987, October 1, 1989, March 1, 1992, and July 1, 1995.

No municipality shall hereafter issue bonds secured by a pledge of its full faith and credit for the purposes authorized by law in amount which, when added to the then outstanding bonded indebtedness of such municipality, shall exceed either (a) fifteen percent (15%), until September 30, 1999, and then ten percent (10%) thereafter of the assessed value of the taxable property within such municipality, according to the last completed assessment for taxation, or (b) ten percent (10%) of the assessment upon which taxes were levied for its fiscal year ending September 30, 1984, whichever is greater. In computing such indebtedness, there may be deducted all bonds or other evidences of indebtedness, heretofore or hereafter issued, for school, water, sewerage systems, gas, and light and power purposes, and for the construction of special improvements primarily chargeable to the property benefited, or for the purpose of paying the municipality contract and indebtedness which, when added to all of the outstanding general obligation indebtedness, both bonded and floating, shall exceed either (a) twenty percent (20%) until September 30, 1999, and fifteen percent (15%) thereafter of the assessed value of all taxable property within such municipality according to the last completed assessment for taxation or (b) fifteen percent (15%) of the assessment upon which taxes were levied for its fiscal year ending September 30, 1984, whichever is greater. Nothing herein contained shall be construed to apply to contract obligations in any form heretofore or hereafter incurred by any municipality which are subject to annual appropriations therefore or to bonds heretofore issued by any municipality for school purposes, or to contract obligations in any form heretofore or hereafter incurred by any municipality which are payable exclusively from the revenues of any municipality-owned utility, or to bonds issued by any municipality under the provisions of Sections 57-1-1 through 57-1-51, or to any special assessment improvement bonds issued by any municipality under the provisions of Sections 21-41-1 through 21-41-53.