

OFFICE OF THE STATE AUDITOR REPORT NOTE:

Section 7-7-211, Mississippi Code Annotated (1972) gives the Office of the State Auditor the authority to audit, with the exception of municipalities, any governmental entity in the state. In the case of municipalities, *Section 21-35-31, Mississippi Code Annotated (1972)* requires municipalities to obtain an annual audit performed by a private CPA firm and submit that audit report to the Office of the State Auditor. The Office of the State Auditor files these audit reports for review in case questions arise related to the municipality.

As a result, the following document was not prepared by the Office of the State Auditor. Instead, it was prepared by a private CPA firm and submitted to the Office of the State Auditor. The document was placed on this web page as it was submitted and no review of the report was performed by the Office of the State Auditor prior to finalization of the report. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

TOWN OF BEULAH, MISSISSIPPI
SPECIAL REPORT ON AGREED-UPON PROCEDURES
FOR SMALL MUNICIPALITIES (TOWNS)
AND
COMBINED STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS (ALL FUNDS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

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Town of Beulah, Mississippi

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September 30, 2020

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**SPECIAL REPORT ON AGREED UPON
PROCEDURES FOR SMALL MUNICIPALITIES (TOWNS)**

(Compliance Letter)

Governing Body
Town of Beulah, Mississippi

We have applied certain agreed-upon procedures, as discussed below, to the accounting records of the Town of Beulah, Mississippi as of September 30, 2020, and for the year then ended, as required by the Office of the State Auditor, under the provisions of Section 21-35-31, Miss. Code Ann. (1972). It is understood the report is solely for the use of the governing body of the Town of Beulah, Mississippi, and the Office of the State Auditor and should not be used for any other purposes. Our procedures and findings are as follows:

We reconciled cash on deposit with the following banks to balances in the respective general ledger accounts and obtained confirmation of the related balances from the banks:

<u>Bank</u>	<u>Fund</u>	<u>Balance Per General Ledger</u>
Jefferson Bank	General	\$ 8,500.82
Jefferson Bank	Water Depart.	\$ 4,507.02
Jefferson Bank	Cops Hiring Program	\$ 223.56
Jefferson Bank	USDA Acct	\$ 596.00
Jefferson Bank	Garbage & Sanitation	\$1,217.83

1. The Town reported no securities held for investments.
2. We performed the following procedures with respect to taxes and personal property (including motor vehicles and mobile homes) levied during the fiscal year.
 - a. Verify use of certified county assessment rolls and trace levies to governing body minutes;
 - b. Examined uncollected taxes for proper handling including tax sales;

- c. Traced distribution of taxes collected to General Fund, and
- d. Analyzed increase in taxes for most recent period for completion with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).
- e. Current year and prior years' General Property taxes were collected by Bolivar County Tax Collector and remitted to the town on a monthly basis.

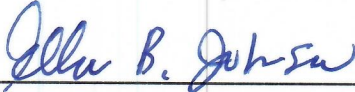
Ad valorem tax collections were within the limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

- 3. We obtained a statement of payments made by the Department of Finance and Administration to the municipality. Warrants were traced to deposits in the respective bank account because the Town Clerk listed all checks deposited in the bank account as one total. All transactions were not on Paymode. Department of Finance & Administration provided proof of all warrants and dates cleared the bank. Payments traced were as follows:

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>Ledger Amount</u>
Sales Tax Allocation	General Fund	\$ 3,098.29
Homestead Exemption Reimburse.	General Fund	\$ 1,795.29
Gasoline Taxes	General Fund	\$ 1,000.50
Payments Nuclear Plant	General Fund	\$ 1,612.58
General Municipal Aid	General Fund	\$ 173.54
Fire Protection	Bolivar County	<u>\$ 2,099.43</u>
TOTAL		\$9,779.83

- 4. We were not able to select sample purchases made by the municipality during the fiscal year in order to evaluate compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), as applicable. The former Town Clerk resigned before compilation of this report. Therefore, we could not determine if the municipality's purchasing procedures were in agreement with the requirements of the above-mentioned sections.
- 5. Fines and forfeitures were not collected
- 6. The Municipal Compliance Questionnaire was not completed by the Municipality.

Because the above procedures do not constitute an audit in accordance with generally accepted auditing standards, we do not express an opinion on any of the specific accounts or classes of transactions referred to above. In connection with the procedures referred to above, no matters came to our attention that caused us to believe the items specified in Paragraphs 1, and 2, should be adjusted. Had we performed additional procedures or had we conducted an audit of the financial statements in accordance with generally accepted auditing standards, matters might have come to our attention that would have been reported to you. This report should not be associated with the financial statements of the Town of Beulah, Mississippi, for the year ended September 30, 2020.



Ella B. Johnson, Public Accountant

April 10, 2023

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Governing Body
Town of Beulah, Mississippi

We have compiled the Statement of Cash Receipts and Disbursements (Governmental & Business Type Activities) as of and for the Fiscal Year Ended September 30, 2020.

APRIL 10, 2023

TOWN OF BEULAH, MISSISSIPPI
STATEMENT OF CASH RECEIPTS and DISBURSEMENTS
GOVERNMENTAL & BUSINESS-TYPE ACTIVITIES
AS OF AND FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Governmental Activities				Business-Type Activities	
	General Fund	Garbage Disposal Fund	Other Nonmajor Funds	Total	Water & Sewer Fund	Total
RECEIPTS						
Advalorem Taxes	40,492			40,492		
Homestead Exempt. Reimburse.	1,795			1,795		
Sales Tax Allocation	3,098			3,098		
General Municipal Aid	174			174		
Gasoline Tax	1,001			1,001		
Nuclear Plant Payments	1,613			1,613		
Fire Protection Allocation	2,099			2,099		
Charges for Services:						
Garbage Collection		10,089		10,089		
Water Sewer					40,881	40,881
Other Revenue	8,243			8,243		
TOTAL RECEIPTS	58,515	10,089	-	68,604	40,881	40,881
DISBURSEMENTS						
General Government:						
Salaries & Employee Benefits	25,637			25,637		
Supplies	3,441			3,441		
Other Services & Charges	13,741			13,741		
Public Safety- Fire Dept.						
Reimbursement	2,054			2,054		
Public Works- Street Dept.						
Supplies	78			78		
Other Services & Charges	9,465			9,465		
Public Works - Sanitation						
Garbage Disposal		8,983		8,983		
Enterprises - Water & Sewer						
Salaries & Employee Benefits					18,915	18,915
Supplies					1,438	1,438
Other Services & Charges					8,552	8,552
Interest Expense					8,483	8,483
Total Disbursements	54,416	8,983	-	63,399	37,388	37,388
Excess of Receipts Over (Under)						
Disbursements	4,099	1,106	-	5,205	3,493	3,493

TOWN OF BEULAH, MISSISSIPPI
UNAUDITED STATEMENT OF CASH RECEIPTS and DISBURSEMENTS
GOVERNMENTAL & BUSINESS-TYPE ACTIVITIES
AS OF AND FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	Governmental Activities			Business-Type Activities	
	General Fund	Garbage Disposal Fund	Other Nonmajor Funds	Total	Water & Sewer Fund
					Total
OTHER CASH SOURCES (USES)					
Transfers In	1,300			1,300	204
Transfers Out	(204)			(204)	(1,300)
Principal Paid				-	(1,938)
Questionable Cost				-	
Total Other Cash Sources (Uses)	1,096	-	-	1,096	(3,034)
Excess (Deficiency) of Receipts Over Disbursements	5,195	1,106	-	6,301	459
Cash Basis Fund Balance Beginning of Year	3,306	112	224	3,642	4,644
Cash Basis Fund Balance - End of Yr.	8,501	1,218	224	9,943	5,103

TOWN OF BEULAH, MISSISSIPPI
Schedule of Investments-All Funds
9/30/2020

<u>OWNERSHIP</u>	<u>TYPE OF INVESTMENT</u>	<u>INTEREST RATE</u>	<u>ACQUISITION DATE</u>	<u>MATURITY DATE</u>	<u>INVESTMENT COST VALUE</u>
General Fund	None	\$	None	None	\$
Water/Sewer Revenue Fund	None	\$	None	None	\$

TOWN OF BEULAH, MISSISSIPPI
SCHEDULE OF LONG-TERM DEBT
For the Fiscal Year Ended September 30, 2020

DEFINITION AND PURPOSE

Combined Waterworks & Sewer Sys Revenue Bond	Balance	<u>Transactions During Fiscal Year</u>		Balance
	Outstanding <u>October 1, 2019</u>	<u>Issued</u>	<u>Redeemed</u>	Outstanding <u>September 30, 2020</u>
LOAN #04	943		943	-
LOAN #07	\$ 106,997	-	995	106,002
TOTAL	\$ 107,940	-	1,938	\$ 106,002

**TOWN OF BEULAH, MISSISSIPPI
SCHEDULE OF SURETY BONDS FOR MUNICIPAL OFFICIALS
September 30, 2020**

<u>Name</u>	<u>Position</u>	<u>Company</u>	<u>Bond Amount</u>
Bertha Thomas	Mayor	MS Municipalities Bond Program	\$ 10,000
Loretta Benson	Town Clerk	Travelers	\$ 50,000
Carl Lee Robinson	Alderman	MS Municipalities Bond Program	\$ 10,000
Ephen L. Banks	Alderman	MS Municipalities Bond Program	\$ 10,000
Frances N. Turner	Alderwoman	MS Municipalities Bond Program	\$ 10,000
Anthony Curtis Moore	Alderman	MS Municipalities Bond Program	\$ 10,000

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**REPORT ON COMPLIANCE WITH STATE
LAWS AND REGULATIONS**

To the Mayor and the Board of Aldermen
Town of Beulah, Mississippi

We have compiled the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-Type Activities, Schedule of Investments – All Funds, Schedule of Long-Term Debt and Schedule of Surety Bonds for Municipal Officials of the Town of Beulah, Mississippi, for the year ended September 30, 2020 in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

We have performed procedures to test compliance with certain state laws and regulations as described by the Municipal Compliance Questionnaire that is prescribed by the office of the State Auditor. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to items tested, the results of those procedures and my compilation of the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-Type Activities, Schedule of Investments – All Funds, Schedule of Long-Term Debt and Schedule of Surety Bonds for Municipal Officials, of the Town of Beulah, Mississippi, for the year ended September 30, 2020 disclosed instances of noncompliance with state laws and regulations as follows.

Findings:

- (a) Financial records were not maintained in accordance with the chart of accounts prescribed by the State Auditor. (Section 21-35-11).
- (b) The municipal clerk did not submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item. (Section 21-35-13).
- (c) The municipality did not commission municipal depositories. (Sections 27-105-353 and 27-105-363)

Recommendations: The Mayor and Town Clerk to work out a plan for corrected actions to comply with all Sections indicated above.

Response: Training of Clerk to correct findings (a) and (b). Advertisement to commission municipal depositories will be authorized at December 13, 2022 Board Meeting.

This report is intended solely for the information and use of management and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.



Ella B. Johnson,
Public Accountant
April 10, 2023