

OFFICE OF THE STATE AUDITOR REPORT NOTE:

Section 7-7-211, Mississippi Code Annotated (1972) gives the Office of the State Auditor the authority to audit, with the exception of municipalities, any governmental entity in the state. In the case of municipalities, *Section 21-35-31, Mississippi Code Annotated (1972)* requires municipalities to obtain an annual audit performed by a private CPA firm and submit that audit report to the Office of the State Auditor. The Office of the State Auditor files these audit reports for review in case questions arise related to the municipality.

As a result, the following document was not prepared by the Office of the State Auditor. Instead, it was prepared by a private CPA firm and submitted to the Office of the State Auditor. The document was placed on this web page as it was submitted and no review of the report was performed by the Office of the State Auditor prior to finalization of the report. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

**TOWN OF WEST, MISSISSIPPI
COMPILATION REPORT
AND REPORT ON AGREED-UPON PROCEDURES
SEPTEMBER 30, 2020**

**TOWN OF WEST, MISSISSIPPI
COMPILATION REPORT AND REPORT ON AGREED-UPON PROCEDURES
SEPTEMBER 30, 2020**

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WATKINS, WARD and STAFFORD
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Certified Public Accountants

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INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Honorable Mayor and Board of Aldermen
Town of West, Mississippi

Management is responsible for the accompanying Statement of Cash Receipts and Disbursements—Governmental and Business-type Activities of the Town of West, Mississippi for the year ended September 30, 2020, in accordance with the cash basis of accounting, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the Statement of Cash Receipts and Disbursements—Governmental and Business-type Activities nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The Statements of Cash Receipts and Disbursements—Governmental and Business-type Activities is prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the statement of cash receipts and disbursements - governmental and business-type activities, they might influence the user's conclusions about the Town of West, Mississippi's cash receipts and disbursements. Accordingly, the statement of cash receipts and disbursements - governmental and business-type activities is not designed for those who are not informed about such matters.

The supplementary information contained in Schedule of Investments, Schedule of Capital Assets, Schedule of Long-Term Debt and Schedule of Surety Bonds for Municipal Officials is presented in compliance with the requirements of the Mississippi Office of the State Auditor and has been compiled from information that is the representation of management. This information was subject to our compilation engagement; however, we have not audited or reviewed the required supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such information.

The statement of cash receipts and disbursements-governmental and business-type activities is intended to comply with the requirements of the Mississippi Office of the State Auditor, and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

In accordance with the provisions of §21-35-31, Miss Code Ann. (1972), we have issued a report dated January 3, 2023 on the results of our agreed-upon procedures.

Kosciusko, Mississippi
January 3, 2023

Watkins Ward and Stafford, PLLC

Town of West
Statement of Cash Receipts and Disbursements-
Governmental and Business-type Activities
For the Year Ended September 30, 2020

	<u>Governmental Activities</u>		<u>Business-type Activities</u>	
	<u>General Fund</u>	<u>Total</u>	<u>Water & Sewer Fund</u>	<u>Total</u>
CASH RECEIPTS:				
Taxes				
General property tax	\$ 25,451	\$ 25,451	\$ -	\$ -
Franchise tax	2,887	2,887	-	-
Intergovernmental revenue				
State shared revenue				
General municipal aid	92	92	-	-
Sales tax	16,228	16,228	-	-
Gasoline tax	555	555	-	-
Modernization	-	-	-	-
Nuclear Plant Income	1,818	1,818	-	-
Lease Payments	8,800	8,800	-	-
Fire Protection Allocation	7,500	7,500	-	-
Homestead reimbursement	3,461	3,461	-	-
Charges for services				
Water utility	-	-	61,320	61,320
Other receipts				
Fines and forfeitures	1,473	1,473	-	-
General Fund Revenue	8,728	8,728	-	-
Interest earned	384	384	-	-
Total Cash Receipts	<u><u>\$ 77,377</u></u>	<u><u>\$ 77,377</u></u>	<u><u>\$ 61,320</u></u>	<u><u>\$ 61,320</u></u>

See independent accountants' compilation report.

Town of West
Statement of Cash Receipts and Disbursements-
Governmental and Business-type Activities
For the Year Ended September 30, 2020

	<u>Governmental Activities</u>		<u>Business-type Activities</u>	
	<u>General Fund</u>	<u>Total</u>	<u>Water & Sewer Fund</u>	<u>Total</u>
DISBURSEMENTS:				
General government	\$ 84,969	\$ 84,969	\$ -	\$ -
Public safety				
Police	1,041	1,041	-	-
Culture and Recreation				
Libraries	4,110	4,110	-	-
Enterprises				
Water utility			53,700	53,700
TOTAL DISBURSEMENTS	<u>\$ 90,120</u>	<u>\$ 90,120</u>	<u>\$ 53,700</u>	<u>\$ 53,700</u>

See independent accountants' compilation report.

Town of West
Statement of Cash Receipts and Disbursements-
Governmental and Business-type Activities
For the Year Ended September 30, 2020

	<u>Governmental Activities</u>		<u>Business-type Activities</u>	
	<u>General Fund</u>	<u>Total</u>	<u>Water & Sewer Fund</u>	<u>Total</u>
EXCESS (DEFICIENCY) OF CASH RECEIPTS OVER DISBURSEMENTS	<u>\$ (12,743)</u>	<u>\$ (12,743)</u>	<u>\$ 7,620</u>	<u>\$ 7,620</u>
OTHER FINANCING SOURCES (USES)				
Transfers	-	-	-	-
Increase in Current Liability	1,579	1,579	(3,611)	(3,611)
Capital outlay	<u>(46,119)</u>	<u>(46,119)</u>	<u>-</u>	<u>-</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>(44,540)</u>	<u>(44,540)</u>	<u>(3,611)</u>	<u>(3,611)</u>
 Excess (Deficiency) of cash receipts and other financing sources over disbursements and other financing uses	<u>(57,283)</u>	<u>(57,283)</u>	<u>4,009</u>	<u>4,009</u>
 CASH BALANCE-BEGINNING	162,957	162,957	27,543	27,543
 CASH BALANCE-ENDING	<u><u>\$ 105,674</u></u>	<u><u>\$ 105,674</u></u>	<u><u>\$ 31,552</u></u>	<u><u>\$ 31,552</u></u>

See independent accountants' compilation report.

SUPPLEMENTARY INFORMATION

**TOWN OF WEST, MISSISSIPPI
SCHEDULE OF INVESTMENTS
SEPTEMBER 30, 2020**

Ownership	Type of Investment	Interest Rate	Maturity	Bank	Amount
General Fund	CD	1.40%	12-05-20	Holmes County Bank	\$50,868
Water Fund	CD	.07%	12-11-20	Holmes County Bank	3,008
Total					<u>\$53,876</u>

**TOWN OF WEST, MISSISSIPPI
SCHEDULE OF CAPITAL ASSETS
SEPTEMBER 30, 2020**

General Fund:

	Balance 9/30/2019	Additons & Reclassifications	Retirements & Reclassifications	Balance 9/30/2020
Buildings	\$ 2,116,000	-	-	\$ 2,116,000
Equipment	5,000	-	-	5,000
Infrastructure	444,577	-	-	444,577
	<u>\$ 2,565,577</u>	<u>-</u>	<u>-</u>	<u>\$ 2,565,577</u>

Proprietary Fund:

Equipment	\$ 438,000	-	-	\$ 438,000
	<u>\$ 438,000</u>	<u>-</u>	<u>-</u>	<u>\$ 438,000</u>

**TOWN OF WEST, MISSISSIPPI
SCHEDULE OF LONG-TERM DEBT
SEPTEMBER 30, 2020**

None

TOWN OF WEST, MISSISSIPPI
SCHEDULE OF SURETY BONDS FOR MUNICIPAL OFFICIALS
SEPTEMBER 30, 2020

POSITION	NAME	INSURANCE COMPANY	COVERAGE
Mayor	Michael Fancher	Travelers Insurance	\$ 25,000
City Clerk	Linda Bouchillon	Travelers Insurance	\$ 50,000
Alderman	Jean Aldridge	Travelers Insurance	\$ 10,000
Alderman	Sammy Aldridge	Travelers Insurance	\$ 10,000
Alderman	Emma Herron	Travelers Insurance	\$ 10,000
Alderman	Ricky Farmer	Travelers Insurance	\$ 10,000
Alderman	William Bowie	Travelers Insurance	\$ 10,000



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REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

The Honorable Mayor and Board of Aldermen
Town of West, Mississippi

We have compiled the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-type Activities, Schedule of Investments, Schedule of Capital Assets, Schedule of Long-Term Debt and Schedule of Surety Bonds for Municipal Officials of the Town of West, Mississippi, for the year ended September 30, 2020, in accordance with Statements of Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles in the United States of America.

We have performed procedures to test compliance with certain state laws and regulations as described in the Municipal Compliance Questionnaire that is prescribed by the Office of the State Auditor. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the town's compliance with these requirements. Accordingly, we do not express such an opinion.

The results of those procedures disclosed an instance of noncompliance with state laws and regulations. Our findings and recommendations and your response are as follows:

1. Fines and forfeitures

Finding

Sections 99-19-73 & 83-39-3, Miss Code Ann. (1972) requires local governments to deposit fines and forfeitures monthly with the Department of Finance and Administration

Recommendation

We recommend the Town comply with Sections 99-19-73 & 83-39-3, Miss Code Ann. (1972) and settle monthly with the Department of Finance and Administration.

Response

We will comply with Sections 99-19-73 & 83-39-3, Miss Code Ann. (1972) and settle monthly with the Department of Finance and Administration

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Kosciusko, Mississippi
January 3, 2023

Watkins Ward and Stafford, PLLC



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**INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING
AGREED-UPON PROCEDURES**

The Honorable Mayor and Board of Aldermen
Town of West, Mississippi

We have applied certain agreed-upon procedures, as discussed below, to the accounting records of the Town of West, Mississippi, as of September 30, 2020, and for the year then ended, as required by the Office of the State Auditor, under the provisions of Section 21-35-31, Miss. Code Ann. (1972). It is understood the report is solely for the use of the governing body of the Town of West, Mississippi and the Office of the State Auditor and should not be used for any other purposes. Our procedures and findings are as follows:

- 1) We reconciled cash on deposit with the following banks to balances in the respective general ledger accounts and obtained confirmation of the related balances from the banks:

<u>Fund</u>	<u>Balance</u>
General funds:	
General fund	\$ 30,380
General fund	\$ 1,682
General fund	\$ 9,525
General fund	\$ 724
General fund	34,107
Total general funds	<u>\$ 76,418</u>
Proprietary funds:	
Water fund	\$ 34,280
Water fund	14,251
Total proprietary funds	<u>\$ 48,531</u>

All investments were confirmed directly with respective trustees. All investment transactions during the year were examined for compliance with investments authorized by §21-33-323, Miss. Code Ann. (1972). This total is included in the ending cash balance in the statement of cash receipts and disbursements.

Type	Fund	Value
Certificate of Deposit	General Fund	\$50,868
Certificate of Deposit	Enterprise Fund	3,008
		<u>\$53,876</u>

- 2) We performed the following procedures with respect to taxes on real and personal property (including motor vehicles) levied during the fiscal year:
- Trace levies to governing body minutes;
 - Traced distribution of taxes collected to proper funds; and
 - Analyzed increase in taxes for most recent period for compliance with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

The distribution of taxes to funds was found to be in accordance with prescribed tax levies.

Ad valorem tax collections were found to be within the limitations of §27-39-320 to §27-39-323, Miss. Code Ann. (1972).

There were no ad valorem tax collections for the retirement of General Obligation Debt.

- 3) We obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated were traced to deposit in the respective bank accounts and recorded in the general ledger without exception. Payments traced were as follows:

Payment Purpose	Receiving Fund	Amount
Gasoline Tax	General Fund	\$ 555
General Municipal Aid	General Fund	92
Homestead Exemption Reimbursement	General Fund	3,576
Sales Tax Allocation	General Fund	9,662
TVA Payments in lieu of Taxes	General Fund	1,831
Other Aid	General Fund	16,212
Lease Payments	General Fund	9,600
Fire Protection Allocation	General Fund	1,116
		<u>\$ 42,644</u>

- 4) We selected a sample of purchases made by the municipality during the fiscal year. Each sample item was evaluated for compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), as applicable.

The sample consisted of the following:

- Number of Sample Items 13
- Total Dollar Value of Sample \$7,664

We found the municipality's purchasing procedures to be in agreement with the requirements of the above-mentioned sections.

- 5) We prepared a list of fines and forfeitures to verify state-imposed court assessments collected. We found the municipal clerk has settled quarterly with the Department of Finance and Administration. The Town should settle state-imposed assessments monthly to be in compliance with the Department of Finance and Administration Sections 99-19-73 & 83-39-3.
- 6) We have read the Municipal Compliance Questionnaire completed by the municipality. The completed survey indicated no instances of noncompliance with state requirements.

Because the above procedures do not constitute an audit in accordance with generally accepted auditing standards, we do not express an opinion on any of the specific accounts or classes of transactions referred to above. In connection with the procedures referred to above, no matters came to our attention that caused us to believe the items specified in paragraphs 1, 2, and 3 should be adjusted. Had we performed additional procedures or had we conducted an audit of the financial statements in accordance with generally accepted auditing standards, matters might have come to our attention that would have been reported to you. This report should not be associated with the financial statements of the Town of West, Mississippi for the year ended September 30, 2020.

Kosciusko, Mississippi
January 3, 2023

Watkins Ward and Stafford, P.C.