

## OFFICE OF THE STATE AUDITOR REPORT NOTE:

*Section 7-7-211, Mississippi Code Annotated (1972)* gives the Office of the State Auditor the authority to audit, with the exception of municipalities, any governmental entity in the state. In the case of municipalities, *Section 21-35-31, Mississippi Code Annotated (1972)* requires municipalities to obtain an annual audit performed by a private CPA firm and submit that audit report to the Office of the State Auditor. The Office of the State Auditor files these audit reports for review in case questions arise related to the municipality.

As a result, the following document was not prepared by the Office of the State Auditor. Instead, it was prepared by a private CPA firm and submitted to the Office of the State Auditor. The document was placed on this web page as it was submitted and no review of the report was performed by the Office of the State Auditor prior to finalization of the report. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

**TOWN OF CROWDER  
CROWDER, MISSISSIPPI**

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**AGREED UPON PROCEDURES AND COMPILED  
STATEMENT OF CASH RECEIPTS  
AND DISBURSEMENTS**

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**SEPTEMBER 30, 2021**

**TOWN OF CROWDER  
CROWDER, MISSISSIPPI**

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ATRIS NITER JR., CPA

Honorable Mayor and Board of Alderpersons  
Town of Crowder  
Crowder, Mississippi

Management is responsible for the accompanying financial statement of the Town of Crowder, which comprise the statement of Cash Receipts and Disbursements – governmental and business type funds for the year ended September 30, 2021, and the related notes to the financial statement in accordance with accounting principles generally accepted in the United States of America. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial statement nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on this financial statement.

The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statement. The supplementary information has been compiled from information that is the representation of management. I have not audited or reviewed the supplementary information and accordingly, do not express an opinion or provide any assurance on such supplementary information.

Atris Niter, Jr.  
Memphis, Tennessee  
March 22, 2022

**TOWN OF CROWDER**  
**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
**GOVERNMENTAL AND BUSINESS TYPE ACTIVITIES**  
**For the Year Ended September 30, 2021**

	<b>FUND</b>			<b>Total (MEMORANDUM Only)</b>
	<b>General</b>	<b>Special Revenue CDBG</b>	<b>Water &amp; Sewer</b>	
<b><u>REVENUE RECEIPTS:</u></b>				
Property Taxes	\$ 40,565			\$ 40,565
Franchise and Licenses	12,540			12,540
State Fund for Covid	78,548			78,548
<b>Intergovernmental Revenues:</b>				
Grant/CDBG		12,962		12,962
Municipal Aid	355			355
TVA in Lieu	4,295			4,295
Sales taxes	22,536			22,536
Gasoline tax	2,136			2,136
Fire Protection Allocation	4,208			4,208
Homestead Exemption	7,761			7,761
County Fire Aid	4,313			4,313
Fines	2,709			2,709
<b>Charges for Services:</b>				
Water & Sewer fees			203,905	203,905
Garbage	46,460			46,460
Interest income			276	276
<b>TOTAL</b>	<b>226,426</b>	<b>12,962</b>	<b>204,181</b>	<b>443,569</b>
<b>CASH - Beginning</b>	<b>\$ 40,584</b>	<b>1</b>	<b>116,906</b>	<b>\$ 157,491</b>
<b>TOTAL TO ACCOUNT FOR</b>	<b>\$ 267,010</b>	<b>12,963</b>	<b>321,087</b>	<b>\$ 601,060</b>

See notes to the financial statement.

**TOWN OF CROWDER**  
**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
**GOVERNMENTAL AND BUSINESS TYPE ACTIVITIES**  
**For the Year Ended September 30, 2021**

	FUND			Total (MEMORANDUM Only)
	General	Special Revenue CDBG	Water & Sewer	
<b><u>DISBURSEMENTS:</u></b>				
Administration	\$ 50,113			\$ 50,113
Police	27,550			27,550
Fire	1,900			1,900
Other Charges	25,017			25,017
CDBG/Grant		12,962		12,962
<b>Water, Sewage &amp; Garbage:</b>				
Personnel			29,925	29,925
Garbage Contract	33,960			33,960
Utilities			36,100	36,100
Fuel, Supplies, Other			139,866	139,866
<b>TOTAL</b>	<u>138,540</u>	<u>12,962</u>	<u>205,891</u>	<u>357,393</u>
 <b>TOTAL</b>	 <u>138,540</u>	 <u>12,962</u>	 <u>205,891</u>	 <u>357,393</u>
 <b>CASH - Ending</b>	 \$ <u>128,470</u>	 <u>1</u>	 <u>115,196</u>	 \$ <u>243,667</u>
 <b>TOTAL ACCOUNTED FOR</b>	 \$ <u>267,010</u>	 <u>12,963</u>	 <u>321,087</u>	 \$ <u>601,060</u>

See notes to the financial statement.

**TOWN OF CROWDER**  
**Notes to the Financial Statement**  
**September 30, 2021**

**NOTE 1 - SUMMARY OF ACTIVITIES AND SIGNIFICANT ACCOUNTING  
POLICIES**

A. Reporting Entity

The Town of Crowder is located in the southeastern part of Quitman County. The town was incorporated in 1917, it operates under the Mayor and Board of Aldermen form of government, and it provides the following services to its citizens: safety (police & fire), maintenance, and administrative. The town has no component units and therefore is considered as one unit.

B. Accounting Method

The Town uses funds to report its cash receipts and disbursements. Fund accounting is used to demonstrate legal compliance by segregating transactions related to specific government functions.

The Town uses three classifications of funds: general fund, special revenue, and proprietary fund. Each fund has a separate balanced set of accounts.

The general governmental fund is used to account for all the Town's general governmental activities and include the accounting for fixed assets and general long-term debt.

The special revenue fund is used to account for specific revenues that are restricted to expenditures for specific purposes.

The proprietary fund (utility fund) is used to account for activities where net income or net loss is determined as if operated as a business-type activity.

C. Basis of Accounting

The financial statement is prepared using the cash receipts and disbursements method of accounting as prescribed by the Office of the State Auditor. Revenues are recognized when received rather than when earned and expenses are recognized when paid rather than when incurred.

**TOWN OF CROWDER**  
**Notes to the Financial Statement (continued)**  
**September 30, 2021**

**D. Cash Deposits**

The Town deposits all its funds in financial institutions selected by the board of aldermen that are insured by the Federal Deposit Insurance Corporation up to \$250,000.

**E. Column Totals**

The total column in this financial statement is presented for overview information purposes and is not meant to present fairly the cash receipts and disbursements on a consolidated basis.

**F. Date of Management's Review**

The Town's management has evaluated subsequent events through March 22, 2022, the date on which the financial statement was available to be issued.

**NOTE 2 – AD VALOREM TAX**

The Town uses the county tax rolls for the assessment of its Ad Valorem tax. Property is assessed in January of each year and the millage rate is set in September of each year. The Town Clerk bills property owners for the Ad Valorem tax in December of each year. They are due on January 1<sup>st</sup> and become delinquent after February 1<sup>st</sup>. The taxes levied for the year ended September 30, 2021 was 45.0 mills.

**NOTE 3 – CASH AND OTHER DEPOSITS**

The collateral for public entities' deposit in financial institutions are now held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5 Miss. Code (1972). Under this program, the entity's funds are protected through a collateral pool administered by the securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasury to replace the public deposits not covered by the Federal Depository Insurance Corporation.

The caring amount of the Town's deposit with financial institutions was \$243,667 and the bank balance was \$243,667.



**TOWN OF CROWDER**  
**Schedule of Investments – Business Type Activities**  
**September 30, 2021**

<u>Fund</u>	<u>Total</u>
All investments are certificates of deposits With various maturities and interest rates.	
Total Investments	<u>\$ 99,561</u>

The certificates of deposit are included in the proprietary fund cash summary.

**See accountant's compilation report.**

**TOWN OF CROWDER  
Schedule of Surety Bonds for Town Officials  
September 30, 2021**

<b><u>POSITION</u></b>	<b><u>SURETY</u></b>	<b><u>BOND</u></b>
<b>Mayor</b>	<b>Travelers Insurance Co.</b>	<b>\$50,000</b>
<b>Town Clerk</b>	<b>Travelers Insurance Co.</b>	<b>\$50,000</b>
<b>Deputy Clerk</b>	<b>Travelers Insurance Co.</b>	<b>\$50,000</b>
<b>Aldermen (5)</b>	<b>MS Bond Program</b>	<b>\$25,000(each)</b>
<b>Police Chief</b>	<b>Travelers Insurance Co.</b>	<b>\$50,000</b>

**See accountant's compilation report.**

**TOWN OF CROWDER  
SCHEDULE OF LONG-TERM DEBT  
For the Year Ended September 30, 2021**

**NONE**

**See accompanying accountant's compilation report.**



ATRIS NITER JR., CPA

**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES**

To the Mayor and the Board of Alderpersons  
Town of Crowder  
Crowder, Mississippi

I have applied certain agreed-upon procedures, as discussed below, to the accounting records of the Town of Crowder, Mississippi, as of September 30, 2021, and for the year then ended, as required by the Office of the State Auditor, under the provisions of Section 21-35-31, Miss. Code Ann. (1972). This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. It is understood the report is solely for the use of the governing body of the Town of Crowder, Mississippi, and the Office of the State Auditor and should not be used for any other purpose. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

My procedure and findings are as follows:

1. I reconciled cash on deposit with the following bank to balances in the respective general ledger accounts.

<u>Bank</u>	<u>Fund</u>	<u>Balance per</u> <u>General Ledger</u>
Guaranty Bank	General	\$ 81,592
Guaranty Bank	Police Fine	1,899
Guaranty Bank	Police Fine – MMA	-0-
Guaranty Bank	Fire	27,465
Guaranty Bank	Police	231
Guaranty Bank	Crime Prevention	620
Guaranty Bank	Payroll	9,312
Guaranty Bank	Unemployment	<u>480</u>
Total General Fund		<u>\$ 121,599</u>

Guaranty Bank	Operating & Maintenance	\$ 138
Guaranty Bank	Water/Sewer/Revenue Account	8,345
Guaranty Bank	Sewer Plant	75
Guaranty Bank	Water Connection	7,215
Guaranty Bank	Storm Shelter	<u>-0-</u>

Total Water/Sewer Fund \$ 15,773

2. I confirmed with the bank the certificates of deposits owned by the Town. All investments transactions were in compliance with Section 21-33-323, Miss. Code Ann. (1972).

The total certificates of deposit on hold at year end were \$99,561. They had various maturities and various amounts.

3. I performed the following procedures with respect to taxes on real and personal property (including motor vehicles) levied during the fiscal year:

- a. Verified use of certified county assessment rolls and traced levies to governing body minutes;

The distribution of taxes to funds was found to be in accordance with prescribed tax levies.

Ad valorem tax collections were found to be within the limitations of Section 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

4. I obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated were traced to deposit in the respective bank account and recorded in the general ledger without exception. Payments traced were as follows:

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>General Ledger Amount</u>
General Municipal Aid	General	\$ 355
Gasoline Tax	General	2,136
Fire Protection Allocation	General	3,540
Sales Tax Allocation	General	29,259
TVA – In Lieu	General	-0-
Homestead Exemption Reimbursement	General	<u>8,377</u>
		<u>\$ 43,667</u>

5. I selected a sample of purchases made by the municipality during the fiscal year. Each sample item was evaluated for compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss Code Ann. (1972), as applicable.

The sample consisted of the following:

Number of Sample Items	15
Total Dollar Value of Sample	\$ 15,200

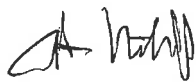
I found the municipality's purchasing procedures to be in agreement with the requirements of the about mentioned sections.

6. I selected a sample of collections of fines and forfeitures and verified that the municipal court clerk settled daily with the municipal clerk. I also selected a sample of state-imposed court assessments collected and determined that the municipal clerk had settled monthly with the Department of Finance and administration.

I found the Town to be in agreement with the requirements of the above-mentioned sections.

7. I read the Municipal Compliance Questionnaire completed by the Town. The completed survey indicated no instance of noncompliance with state requirements.

Because the above procedures do not constitute an audit in accordance with generally accepted auditing standards in the United States of America, I do not express an opinion on any of the specific accounts or classes of transactions referred to above. In connection with the procedures referred to above, no matters came to my attention that caused me to believe the items specified in paragraphs 1,2,3 and 4 should be adjusted. Had I performed additional procedures, or had I conducted an audit of the financial statements in accordance with auditing standards generally accepted in the United States of America, matters might have come to my attention that would have been reported to you. This report should not be associated with the financial statement of the Town of Crowder, Mississippi, for the year ended September 30, 2021.



Atris Niter, Jr.  
Memphis, TN  
March 22, 2022