

OFFICE OF THE STATE AUDITOR REPORT NOTE:

Section 7-7-211, Mississippi Code Annotated (1972) gives the Office of the State Auditor the authority to audit, with the exception of municipalities, any governmental entity in the state. In the case of municipalities, *Section 21-35-31, Mississippi Code Annotated (1972)* requires municipalities to obtain an annual audit performed by a private CPA firm and submit that audit report to the Office of the State Auditor. The Office of the State Auditor files these audit reports for review in case questions arise related to the municipality.

As a result, the following document was not prepared by the Office of the State Auditor. Instead, it was prepared by a private CPA firm and submitted to the Office of the State Auditor. The document was placed on this web page as it was submitted and no review of the report was performed by the Office of the State Auditor prior to finalization of the report. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

TOWN OF PACE, MISSISSIPPI
SPECIAL REPORT ON AGREED-UPON PROCEDURES
FOR SMALL MUNICIPALITIES (TOWNS)
AND
COMBINED STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS (ALL FUNDS)
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021

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Town of Pace, Mississippi

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September 30, 2021

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SPECIAL REPORT ON AGREED UPON PROCEDURES FOR SMALL MUNICIPALITIES (TOWNS)

June 3, 2022

Governing Body
Town of Pace, Mississippi 38764

We have applied certain agreed-upon procedures, as discussed below, to the accounting records of the Town of Pace, Mississippi as of September 30, 2021 and for the year then ended, as required by the Office of the State Auditor, under the provisions of Section 21-35-31, Miss. Code Ann. (1972). It is understood the report is solely for the use of the governing body of the Town of Pace, Mississippi, and the Office of the State Auditor and should not be used for any other purposes. Our procedures and findings are as follows:

1. We reconciled cash on deposit with Bank Plus to balances in the respective accounts and obtained confirmation of the related balances from the bank:

<u>FUND</u>	<u>Balance Per Town Records</u>
General:	
General Fund Operating	\$168,315.22
Real Estate Account	29,539.33
Petty Cash Fund	464.80
Payroll Account	7,936.20
Summer Enrichment Program	218.11
Chronic Disease	4,134.59
Pace Elem School Rehabilitation	4,471.98
Town of Pace Tax Account	2,799.81
Mayor's Health Council	1,200.00
State Bank & Trust Certificate of Deposit	<u>12,099.26</u>
<u>Total General Fund</u>	<u>\$231,179.30</u>
Special Revenue Funds:	
Park Recreation and Beautification	\$ 1,871.44
Fire Protection	27,099.24
Water System Improvement Project	3,685.38
Bridges/FEMA	23,326.58
State Bank & Trust Certificate of Deposit	<u>2,167.47</u>
<u>Total Special Revenue Fund</u>	<u>\$58,150.11</u>
Proprietary Fund:	
Water – O&M	\$84,043.51
Reserve Bond Depreciation	15,700.87
Water Deposit Fund	15,470.11
State Bank & Trust Certificate of Deposit	12,098.87

ARPA	29,501.42
Water Sewer Use Only	<u>31,563.42</u>
<u>Total Proprietary Fund</u>	\$188,378.20
TOTAL ALL FUNDS	<u>\$477,707.61</u>

2. We physically examined securities held for investment. Securities held in trust were confirmed directly with respective trustees. All investment transactions during the year were examined for compliance with investments authorized by Section 21-33-323, Miss. Code Ann. (1972).

<u>Security:</u>	<u>Fund:</u>	<u>Ledger Cost:</u>
State Bank & Trust Co.	General	\$ 12,099.26
State Bank & Trust Co.	Fire Protection	2,167.47
State Bank & Trust Co.	Enterprise Fund	\$ 12,098.87

3. We performed the following procedures with respect to taxes on real and personal property (including motor vehicles and mobile homes) levied during the fiscal year.
- Traced levies to governing body minutes;
 - Traced distribution of taxes collected to proper funds, and
 - Analyzed increase in taxes for most recent period for completion with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

The distribution of taxes to General Fund, Parks & Recreation and Fire Protection Funds was in accordance with prescribed tax levies.

Ad valorem tax collections were found to be within the limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

4. The Town did not issue general obligation debt.
5. We obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated were traced to deposit in the respective bank account and recorded in the general ledger without exception. Payments traced were as follows:

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>Ledger Amount</u>
Sales Tax Allocation	General Fund	\$ 5,702.31
Homestead Exemption Reimburse.	General Fund	6,703.38
Gasoline Taxes	General Fund	787.72
Payments Nuclear Plant	General Fund	2,370.90
General Municipal Aid	General Fund	136.64
Fire Protection	General Fund	00
Grantor Payments Nontaxable	General Fund	3,807.35
Other Aid In Municipalities	Water Fund	20,562.97
Other Aid -- ARPA	Water Fund	29,501.42
	Total	<u>\$69,572.69</u>

6. We selected a sample of purchases made by the municipality during the fiscal year. Each sample item was evaluated for proper approval and compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), if applicable.

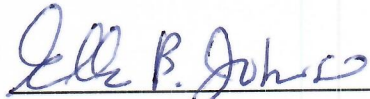
The sample consisted of the following:

Number of Sample items	8
Total Dollar Value of Sample	\$9,776.24

We found the municipality's purchasing procedures to be in agreement with the requirements of the above-mentioned sections.

7. Fines and forfeitures were not collected.
8. We have read the Municipal Compliance Questionnaire completed by the Municipality. The completed survey indicated no instances of noncompliance with state requirements.

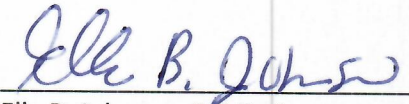
Because the above procedures do not constitute an audit in accordance with generally accepted auditing standards, we do not express an opinion on any of the specific accounts or classes of transactions referred to above. In connection with the procedures referred to above, no matters came to our attention that caused us to believe the items specified in Paragraphs 1, 2 and 3 should be adjusted. Had we performed additional procedures or had we conducted an audit of the financial statements in accordance with generally accepted auditing standards, matters might have come to our attention that would have been reported to you. This report should not be associated with the financial statements of the Town of Pace, Mississippi, for the fiscal year ended September 30, 2021.


Ella B. Johnson, Public Accountant
Madison, MS 39110
June 3, 2022

**Johnson's Accounting Service
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Governing Body
Town of Pace, Mississippi

We have compiled the Statement of Cash Receipts and Disbursements (Governmental & Business Type Activities) as of and for the Fiscal Year Ending September 30, 2021.


Ella B. Johnson, Public Accountant

June 3, 2022

TOWN OF PACE, MISSISSIPPI
STATEMENT OF CASH RECEIPTS and DISBURSEMENTS
GOVERNMENTAL & BUSINESS-TYPE ACTIVITIES
AS OF AND FOR THE YEAR ENDING SEPTEMBER 30, 2021

	Governmental Activities			Business-Type Activities	
	General Fund	Other Nonmajor Funds	Total	Water & Sewer Fund	Total
RECEIPTS					
Taxes - Ad Valorem	113,051	2,025	115,076		
Franchise Fees - Utilities	5,404		5,404		
Licenses & Permits	670		670		
Homestead Exempt. Reimburse.	6,703		6,703		
General Sales Tax	5,702		5,702		
Municipal Aid	137		137		
Motor Vehicle Fuel Taxes	788		788		
Grand Gulf	2,371		2,371		
Municipal Fire Protection	-	1,653	1,653		
Other Aid to Municipalities				50,064	50,064
Interest Income	80		80	82	82
Grantor Payments Nontaxable	3,807		3,807		
Reimbursements	1,396		1,396		
Other Revenue	4,545	1,203	5,748	4,916	4,916
Garbage Collection Fees	12,014		12,014		
Water Deposits				685	685
Water Collections				66,318	66,318
Sewer Collections				29,554	29,554
TOTAL RECEIPTS	156,668	4,881	161,549	151,619	151,619
DISBURSEMENTS					
General Government Legislative					
Salaries & Employee Benefits	9,689		9,689		
Attorney	5,600		5,600		
Other Services & Charges	7,776		7,776		
Executive/Financial:					
Salaries & Employee Benefits	30,919		30,919		
Supplies	3,252		3,252		
Other Services & Charges	34,476		34,476		
Election Expenses	300		300		
Public Safety: Police					
Salaries & Employee Benefits	1,265		1,265		
Supplies	366		366		

TOWN OF PACE, MISSISSIPPI
STATEMENT OF CASH RECEIPTS and DISBURSEMENTS
GOVERNMENTAL & BUSINESS-TYPE ACTIVITIES
AS OF AND FOR THE YEAR ENDING SEPTEMBER 30, 2021

	Governmental Activities			Business-Type Activities	
	General Fund	Other Nonmajor Funds	Total	Water & Sewer Fund	Total
Public Works- Street Department					
Supplies	4,995		4,995		
Other Services & Charges	10,539		10,539		
Public Works-Sanitaton					
Garbage Disposal	12,014		12,014	2,347	2,347
Other Services & Charges	1,200		1,200		
Parks & Recreation:					
Other Services & Charges		2,787	2,787		
School Rehabilitation					
Other Services & Charges	100		100		
Enterprise - Water & Sewer					
Personnel Services				49,182	49,182
Supplies				7,304	7,304
Other Services Charges				48,432	48,432
Water Deposits				279	279
Total Disbursements	122,491	2,787	125,278	107,544	107,544
Excess Receipts Over (Under) Disbursements	34,177	2,094	36,271	44,075	44,075
OTHER CASH SOURCES (USES)					
Transfer In		3,332	3,332	11,000	11,000
Transfer Out	(14,332)		(14,332)		-
Total Other Cash Sources (Uses)	(14,332)	3,332	(11,000)	11,000	11,000
Excess (Deficiency) of Receipts Over Disbursements	19,845	5,426	25,271	55,075	55,075
Cash Basis Fund Balance					
Beginning of Year	211,334	52,724	264,058	133,303	133,303
Cash Basis Fund Balance - End of Yr.	231,179	58,150	289,329	188,378	188,378
Cash Basis Fund Balance End of Year:					
Restricted	53,709	56,279	109,988	72,771	72,771
Unassigned	177,470	1,871	179,341	115,607	115,607
Total Cash Basis Fund Balances	231,179	58,150	289,329	188,378	188,378

Town of Pace, Mississippi
Schedule of Investments – All Funds
September 30, 2021

OWNERSHIP

**TYPE OF
INVESTMENT**

**INVESTMENT
COST VALUE**

General Fund

Certificate of Deposit

\$12,099.26

Water Fund

Certificate of Deposit

\$12,098.87

Fire Protection Fund

Certificate of Deposit

\$2,167.47

TOTAL

\$26,365.60

TOWN OF PACE, MISSISSIPPI
SCHEDULE OF SURETY BONDS FOR MUNICIPAL OFFICIALS
September 30, 2021

<u>Name</u>	<u>Position</u>	<u>Company</u>	<u>Bond Amount</u>
Mae Rose Williams	Mayor	MS Municipal Bond Program	\$ 50,000
Curtissia W. Allen	Town Clerk	MS Municipal Bond Program	50,000
Annie D. Murray	Clerk Assistant	MS Municipal Bond Program	50,000
Gerald Wesley, Sr.	Police Chief	MS Municipal Bond Program	50,000
Auwilda Shelly	Alderwoman	MS Municipal Bond Program	25,000
Laura Denise Hopson	Alderwoman	MS Municipal Bond Program	25,000
Stacy Brown, Jr.	Alderwoman	MS Municipal Bond Program	25,000
Tommie Mitchell	Alderman	MS Municipal Bond Program	25,000
Lena Mae Hampton	Alderwoman	MS Municipal Bond Program	25,000

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**REPORT ON COMPLIANCE WITH STATE
LAWS AND REGULATIONS**

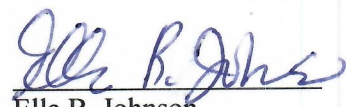
To the Mayor and the Board of Aldermen
Town of Pace, Mississippi 38764

We have compiled the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-Type Activities, Schedule of Investments, Schedule of Long-Term Debt and Schedule of Surety Bonds for Municipal Officials of the Town of Pace, Mississippi, for the year ended September 30, 2021 in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town's compliance with these requirements. According, we do not express such an opinion.

With respect to items tested, the results of those procedures and my compilation of the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-Type Activities, Schedule of Investments, Schedule of Long-Term Debt and Schedule of Surety Bonds for Municipal Officials of the Town of Pace, Mississippi, for the year ended September 30, 2021 disclosed no material instance of noncompliance with state laws and regulations.

This report is intended solely for the information and use of management and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.



Ella B. Johnson,
Public Accountant

June 3, 2022

