

## OFFICE OF THE STATE AUDITOR REPORT NOTE:

*Section 7-7-211, Mississippi Code Annotated (1972)* gives the Office of the State Auditor the authority to audit, with the exception of municipalities, any governmental entity in the state. In the case of municipalities, *Section 21-35-31, Mississippi Code Annotated (1972)* requires municipalities to obtain an annual audit performed by a private CPA firm and submit that audit report to the Office of the State Auditor. The Office of the State Auditor files these audit reports for review in case questions arise related to the municipality.

As a result, the following document was not prepared by the Office of the State Auditor. Instead, it was prepared by a private CPA firm and submitted to the Office of the State Auditor. The document was placed on this web page as it was submitted and no review of the report was performed by the Office of the State Auditor prior to finalization of the report. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

**Town of Louin, Mississippi  
Statement of Cash Receipts  
and Disbursements  
For the Year Ended September 30, 2022**

**Town of Louin, Mississippi  
Year Ended September 30, 2022**

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## INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

Honorable Mayor and Board of Alderpersons  
Town of Louin  
Louin, Mississippi

Management is responsible for the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-Type Activities of Town of Louin, Mississippi for the year ended September 30, 2022, in accordance with the cash basis of accounting, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the Statement of Cash Receipts and Disbursements – Governmental and Business-Type Activities nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in a financial statement prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the Town's cash receipts and disbursements. Accordingly, the financial statement is not designed for those who are not informed about such matters.

Management has omitted the management's discussion and analysis information that is required to be presented for purposes of additional analysis. Such missing information is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

The supplementary information contained in Schedules 1 and 2 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

In accordance with the provisions of Section 21-35-31, Miss. Code Ann. (1972), we have issued a report dated January 9, 2024, on the results of our agreed-upon procedures.

*Holt & Associates, PLLC*

Laurel, MS  
January 9, 2024

**Town of Louin, Mississippi**  
**Statement of Cash Receipts and Disbursements**  
**Governmental and Business-Type Activities**  
**For the Year Ended September 30, 2022**

	<u>Governmental Activities</u>	<u>Business-Type</u>	
	<u>Major Funds</u>	<u>Activities</u>	
	<u>General Fund</u>	<u>Water Fund</u>	<u>Totals</u>
<b>Receipts</b>			
General property taxes	\$ 13,086	\$ -	\$ 13,086
Licenses and permits			
Privilege licenses	60	-	60
Franchise charges - utilities	10,406	-	10,406
Intergovernmental receipts			
State revenues			
ARPA Grant	-	31,837	31,837
General municipal aid	45,543	-	45,543
Homestead exemption reimbursement	1,361	-	1,361
Modernization use tax	-	5,055	5,055
State shared revenues			
Sales taxes	36,922	-	36,922
Gasoline tax	843	-	843
Fire insurance premium distribution	3,476	-	3,476
County share revenues			
Rail car taxes	4,492	-	4,492
Charges for services			
Water utility	-	89,325	89,325
Total receipts	<u>\$ 116,189</u>	<u>\$ 126,217</u>	<u>\$ 242,406</u>

**Town of Louin, Mississippi**  
**Statement of Cash Receipts and Disbursements**  
**Governmental and Business-Type Activities**  
**For the Year Ended September 30, 2022**

	<u>Governmental Activities</u>	<u>Business-Type</u> <u>Activities</u>	
	<u>Major Funds</u>		
	<u>General Fund</u>	<u>Water Fund</u>	<u>Totals</u>
<b>Disbursements</b>			
General government	\$ 69,721	\$ -	\$ 69,721
Public safety:			
Police	19,718	-	19,718
Enterprise: water and sanitation	-	101,061	101,061
Redemption of principal	5,224	-	5,224
Debt service interest	720	-	720
Total disbursements	<u>95,383</u>	<u>101,061</u>	<u>196,444</u>
 Excess (deficiency) of receipts over disbursements	 <u>20,806</u>	 <u>25,156</u>	 <u>45,962</u>
 <b>Other Financing Sources (Uses)</b>			
Transfers	<u>19,164</u>	<u>(19,164)</u>	<u>-</u>
Total other financing sources (uses)	<u>19,164</u>	<u>(19,164)</u>	<u>-</u>
 Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	 <u>39,970</u>	 <u>5,992</u>	 <u>45,962</u>
 <b>Cash Basis Fund Balance - Beginning of Year</b>	 <u>77,217</u>	 <u>130,903</u>	 <u>208,120</u>
 <b>Cash Basis Fund Balance - End of Year</b>	 <u><u>\$ 117,187</u></u>	 <u><u>\$ 136,895</u></u>	 <u><u>\$ 254,082</u></u>

**Town of Louin, Mississippi**  
**Schedule 1**  
**Schedule of Surety Bonds of Municipal Officials**  
**September 30, 2022**

<u><b>Name</b></u>	<u><b>Position</b></u>	<u><b>Surety</b></u>	<u><b>Bond Amount</b></u>
Jason Martin	Mayor	Travelers	\$ 25,000
Betty Dolan	City Clerk	Travelers	50,000
James Chisolm	Police	Travelers	25,000
Melodye McGill	Alderman	Scott Insurance	10,000
T.J. Moss	Alderman	Scott Insurance	10,000
James Phillips	Alderman	Scott Insurance	10,000
Ken Blocker	Alderman	Scott Insurance	10,000
Kevin Bassett	Alderman	Scott Insurance	10,000

**Town of Louin, Mississippi**  
**Schedule 2**  
**Schedule of Long-Term Debt**  
**For the Fiscal Year Ended September 30, 2022**

<b>Definition and Purpose</b>	<b>Balance</b>	<b>Transactions During Fiscal Year</b>		<b>Balance</b>
	<b>Outstanding</b>	<b>Issued</b>	<b>Redeemed</b>	<b>Outstanding</b>
	<b><u>October 1, 2021</u></b>			<b><u>September 30, 2022</u></b>
<b>Other Long-term Debt:</b>				
Governmental activities:				
SRF Loan	\$ 39,297	\$ -	\$ 5,224	\$ 34,073
Total governmental activities	<u>39,297</u>	<u>-</u>	<u>5,224</u>	<u>34,073</u>
Total Long-Term Debt	<u>\$ 39,297</u>	<u>\$ -</u>	<u>\$ 5,224</u>	<u>\$ 34,073</u>





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## **Independent Accountant's Report on Compliance with State Laws and Regulations**

To the Mayor and Board of Aldermen  
Town of Louin, Mississippi

We have compiled the accompanying Statement of Cash Receipts and Disbursements - Governmental and Business-type Activities, Schedule of Surety Bonds for Municipal Officers and Schedule of Long-Term Debt of the Town of Louin, Mississippi, for the year ended September 30, 2022, in accordance with Statements of Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles in the United States of America.

We have performed procedures to test compliance with certain state laws and regulations as described in the Municipal Compliance Questionnaire that is prescribed by the Office of the State Auditor. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the town's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures and our compilation of the accompanying Statement of Cash Receipts and Disbursements-Governmental and Business-type Activities, Schedule of Surety Bonds for Municipal Officers, and Schedule of Long-Term Debt of the Town of Louin, Mississippi, for the year ended September 30, 2022, disclosed instances of noncompliance with state laws and regulations.

Finding 1: The Town of Louin, Mississippi did not complete the Municipal Compliance Questionnaire during the year ended September 30, 2022.

Recommendation: We recommend that the Town of Louin, Mississippi complete the required questionnaire as required by state law.

Town's Response: We will complete all municipal compliance questionnaires as required going forward.

Finding 2: The Town is required to conduct an annual inventory of its assets and to properly tag them. We could find no evidence that the Town complied with these requirements.

Recommendation We recommend the Town of Louin, Mississippi complete an annual asset inventory and tag its assets.

Town's Response: The Town will complete all required inventory procedures going forward.

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

*Holt & Associates, PLLC*

January 9, 2024



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## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Mayor and Board of Aldermen  
Town of Louin, Mississippi

We have performed the procedures enumerated below on the accounting records of the Town of Louin, Mississippi's compliance with certain laws and regulations Auditor, under the provisions of Section 21-35-31, Miss. Code Ann. (1972), as required by the Office of State, as of September 30, 2022. Town of Louin, Mississippi's management is responsible for its compliance with certain laws and regulations required under the provisions of Section 21-35-31, Miss. Code Ann. (1972).

Town of Louin, Mississippi has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of complying with the State of Mississippi requirements under the provisions of Section 21-35-31, Miss. Code Ann. (1972). This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. We reconciled cash on deposit with the following banks to balances in the respective general ledger accounts and obtained confirmation of the related balances from the banks:

<u>Bank</u>	<u>Fund</u>	<u>General Ledger Balance</u>
Bank First	General	\$ 1,813
Bank First	General	54,054
Bank First	General	2,540
Bank First	General	1
Bank First	General	5
Bank First	General	40,034
Bank First	General	18,740
Total General Fund		<u>\$ 117,187</u>
Bank First	Water	63,638
Bank First	Water	73,257
Total Water Fund		<u>\$ 136,895</u>

The Louin Volunteer Fire Department has bank accounts in the Town's name that are not accounted for by the Town.

2. The Town had no investments at September 30, 2022.
3. We performed the following procedures with respect to taxes on real and personal property (including motor vehicles) levied during the fiscal year:
  - a. Traced levies to governing body minutes;
  - b. Traced distribution of taxes collected to proper funds; and
  - c. Analyzed increase in taxes for most recent period for compliance with increase limitations of Sections 27-39-320 through 27-39-323, Miss. Code Ann. (1972).

The distribution of taxes to funds was found to be in accordance with prescribed tax levies.

Ad valorem tax collections were within the limitations of Section 27-39-320 to 27-39-323, Miss. Code, 1972, Ann.

4. We obtained a statement of payments made by the Mississippi Department of Finance and Administration to the Town. Payments indicated were traced to deposit in the respective bank account and recorded in the general ledger without exception. Payments traced were as follows:

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>Amount</u>
Sales tax allocation	General	\$ 36,922
Gasoline tax	General	843
Homestead exemption reimbursement	General	1,361
General municipal aid	General	45,543
		<u>\$ 84,669</u>
ARPA Grant	Utility	\$ 31,837
Modernization use tax	Utility	5,055
		<u>\$ 36,892</u>

5. We selected a sample of purchases made by the Town during the fiscal year. Each sample item was evaluated for proper approval and compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), if applicable.

The sample consisted of the following:

Number of Sample Items – 24  
Dollar Value of Sample - \$27,438

We found the Town's purchasing procedures to be in agreement with the requirements of the above-mentioned sections (except as follows).

- I. The Town did not maintain adequate records of disbursements.
6. The Town did not have collections of fines and forfeitures for the year ended September 30 2022.

7. The Town did not complete the Municipal Compliance Questionnaire.

We were engaged by Town of Louin, Mississippi to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on management's compliance with laws and regulations. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Town of Louin, Mississippi and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Town of Louin, Mississippi and the Office of the State Auditor, State of Mississippi and is not intended to be and should not be used by anyone other than those specified parties. However, this report is a matter of public record and its distribution is not limited.

*Holt & Associates, PLLC*

Laurel, MS

January 9, 2024