

## OFFICE OF THE STATE AUDITOR REPORT NOTE:

*Section 7-7-211, Mississippi Code Annotated (1972)* gives the Office of the State Auditor the authority to audit, with the exception of municipalities, any governmental entity in the state. In the case of municipalities, *Section 21-35-31, Mississippi Code Annotated (1972)* requires municipalities to obtain an annual audit performed by a private CPA firm and submit that audit report to the Office of the State Auditor. The Office of the State Auditor files these audit reports for review in case questions arise related to the municipality.

As a result, the following document was not prepared by the Office of the State Auditor. Instead, it was prepared by a private CPA firm and submitted to the Office of the State Auditor. The document was placed on this web page as it was submitted and no review of the report was performed by the Office of the State Auditor prior to finalization of the report. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

**TOWN OF METCALFE, MISSISSIPPI**

**COMPILATION REPORT AND  
REPORT ON AGREED-UPON PROCEDURES**

**For the Year Ended September 30, 2022**

TOWN OF METCALFE, MISSISSIPPI  
COMPILATION REPORT AND  
REPORT ON AGREED-UPON PROCEDURES  
FOR THE YEAR ENDED SEPTEMBER 30, 2022

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**BROWN, EWING & CO.**  
P. A.  
CERTIFIED PUBLIC ACCOUNTANTS

## INDEPENDENT ACCOUNTANT'S REPORT

Honorable Mayor and Board of Alderpersons  
Town of Metcalfe, Mississippi

Management is responsible for the financial statements of the Town of Metcalfe, which comprise the combined statement of cash receipts and disbursements for each fund as of September 30, 2022, and the related notes to the financial statements in accordance with the cash basis of accounting, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management is also responsible for the accompanying supplementary information contained in Schedules 1 through 2, which are presented only for supplementary analysis purposes, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Management has not presented government-wide financial statements to display the cash basis financial position and changes in cash basis financial position of its governmental activities and business-type activities. Accounting principles generally accepted in the United States of America, as applied to the Town's cash basis of accounting, require the presentation of government-wide financial statements.

Management also has not presented the management's discussion and analysis and other required supplemental information that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be a part of, the basic financial statements.

In accordance with the provisions of 21-35-31, Miss. Code Ann. (1972), we have issued a report dated June 18, 2024, on the results of our agreed-upon procedures.

*Brown, Ewing & Co.*  
Ridgeland, Mississippi  
June 18, 2024

TOWN OF METCALFE, MISSISSIPPI  
Combined Statement of Cash Receipts  
and Disbursements (All Funds)  
For the Year Ended September 30, 2022

	<u>Governmental Funds</u>			Total Memo Only 2022
	<u>General</u>	<u>Special Revenue</u>	<u>Proprietary Funds</u>	
Revenue receipts:				
General property taxes	\$ 105,112	-	-	\$ 105,112
Licenses and permits	4,085	-	-	4,085
State and local grants	3,309	38,094	11,603	53,006
Federal grants	-	121,120	-	121,120
State shared revenues:				
Municipal aid	531	-	-	531
Sales tax	9,497	-	-	9,497
Gasoline tax	2,342	-	-	2,342
Homestead reimbursement	9,752	-	-	9,752
Nuclear plant	579	-	-	579
Gaming	19,548	-	-	19,548
Fire protection	10,314	-	-	10,314
Other				
Franchise tax	17,404	-	-	17,404
Rent of facilities and land	19,448	-	-	19,448
Fines and bonds	140	-	-	140
Interest income	3,608	-	-	3,608
Miscellaneous	14,967	8,722	-	23,689
Charges for services:				
Water/sewer	-	-	218,268	218,268
Natural gas	-	-	300,071	300,071
Total revenue receipts	<u>220,636</u>	<u>167,936</u>	<u>529,942</u>	<u>918,514</u>
Other receipts:				
Miscellaneous	-	43,535	-	43,535
Loan proceeds	110,812	-	-	110,812
Interfund loans and transfers	<u>221,232</u>	<u>-</u>	<u>-</u>	<u>221,232</u>
Total other receipts	<u>332,044</u>	<u>43,535</u>	<u>-</u>	<u>375,579</u>
Total receipts	<u>\$ 552,680</u>	<u>211,471</u>	<u>529,942</u>	<u>\$ 1,294,093</u>

TOWN OF METCALFE, MISSISSIPPI  
Combined Statement of Cash Receipts  
and Disbursements (All Funds) - Continued  
For the Year Ended September 30, 2022

	Governmental Funds			Total (Memo Only) 2022
	General	Special Revenue	Proprietary Funds	
Operating disbursements:				
General government (executive and financial)	\$ 428,303	62,396	-	\$ 490,699
Public safety:				
Police	96,838	-	-	96,838
Fire	3,997	-	-	3,997
Highways and streets:				
Streets	6,097	-	-	6,097
Other services and charges	-	14,655	-	14,655
Enterprise:				
Water/sewer	-	-	107,172	107,172
Natural gas	-	-	157,222	157,222
Interest on loans and bonds	1,736	-	2,952	4,688
Total operating disbursements	<u>536,971</u>	<u>77,051</u>	<u>267,346</u>	<u>881,368</u>
Other disbursements:				
Principal paid on loans	1,304	-	7,542	8,846
Other charges and services	8,346	-	70,712	79,058
Capital outlay	5,005	9,139	7,162	21,306
Interfund loans and transfers	<u>-</u>	<u>-</u>	<u>221,232</u>	<u>221,232</u>
Total other disbursements	<u>14,655</u>	<u>9,139</u>	<u>306,648</u>	<u>330,442</u>
Total disbursements	551,626	86,190	573,994	1,211,810
Cash balance - beginning of year	<u>106,333</u>	<u>270,356</u>	<u>49,329</u>	<u>426,018</u>
Cash balance - end of year	<u>\$ 107,387</u>	<u>395,637</u>	<u>5,277</u>	<u>\$ 508,301</u>



TOWN OF METCALFE, MISSISSIPPI  
Notes to the Financial Statements  
September 30, 2022

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Town of Metcalfe operates under a Mayor - Board of Alderpersons form of government, and provides services as authorized by law.

**A. Fund Accounting**

The financial statement consists of all the funds of the Town of Metcalfe: General Fund, Special Revenue Funds, and the Enterprise Funds.

The accounts of the Town of Metcalfe are organized on the basis of funds, each of which is considered a separate accounting entity.

***GOVERNMENTAL FUNDS***

General Fund: The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund: The Special Revenue Funds are used to account for the proceeds of special revenue sources that are legally restricted for specific expenditure purposes. The Special Revenue Fund in this financial statement is used to account for receipts and disbursements of the Town's restricted resources.

***PROPRIETARY FUNDS***

Enterprise Fund: The Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the cost and expenses of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. The Town's Water and Sewer and Natural Gas Funds are included in this category.

**B. Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The financial statements are prepared on a cash receipts and disbursements basis, according to requirements for small towns in the State of Mississippi as prescribed by the Office of the State Auditor. Consequently, certain revenues are recognized when received rather than when earned, and certain expenditures or expenses are recognized when paid rather than when the obligation is incurred.

**C. Total Columns on Combined Statement**

The total column on the Combined Statement of Cash Receipts and Disbursements is captioned Memorandum Only to indicate that it is presented only to facilitate analysis. Data in this column is not meant to present fairly the cash receipts and disbursements of consolidated financial information for the Town as a whole in conformity with the cash basis of accounting which is a comprehensive basis of accounting other than generally accepted accounting principles.

TOWN OF METCALFE, MISSISSIPPI  
Notes to the Financial Statements  
September 30, 2022

**NOTE 2 - REPORT CLASSIFICATIONS**

Receipts and disbursements were classified according to requirements for small Towns in the State of Mississippi as prescribed by the Office of the State Auditor.

**NOTE 3 - PROPERTY TAX**

Property taxes attached as an enforceable lien on property January 1. The millage rate for the Town for the fiscal year ended September 30, 2022 was 28.00 mills for general purposes.

**NOTE 4 - BANK LINE OF CREDIT**

- A. The Town has available an unsecured revolving line-of-credit agreement dated June 5, 2018, with Regions Bank in which it may borrow up to \$60,000. Borrowing under the line bears a variable interest rate of 2.50% to 3.000%. The line-of-credit has a maturity date of June 5, 2038. At September 30, 2022, the outstanding amount on the line of credit is \$58,785. The line of credit is secured by a deed of trust.
- B. The Town has available an unsecured revolving line-of-credit agreement, with Southern Bancorp in which it may borrow up to \$160,420. Borrowing under the line bears a variable interest rate of 5.00%. The line-of-credit has a maturity date of August 15, 2023. At September 30, 2022, the outstanding amount on the line of credit is \$110,812. The line of credit is secured by a deed of trust.

**NOTE 5 - LONG-TERM DEBT**

Long-term debt consist of the following at September 30, 2022:

**A. GOVERNMENTAL FUNDS:**

***Bank Loan***

On March 30, 2018, the Mayor and Board of Alderman executed a bank loan with Regions Bank in the amount of \$8,845. The loan bears an interest rate of 6.40% maturing on April 1, 2025. The loan is payable in monthly installments of \$131.37 which includes principal and interest. The Proceeds from this loan were used to purchase a ZTrak mower and is collateralized by certain real estate owned by the Town. This debt will be retired from the general fund.

\$ 3,682

**B. ENTERPRISE FUNDS:**

***Natural Gas Fund - Rural Development Revenue Bonds:***

On August 18, 1995, the Mayor and Board of Alderman authorized the issuance of \$8,845 in combined water and sewer system revenue disposal bonds with interest rates of 5.1250% maturing on April 1, 2023. Proceeds from these bonds were used to make improvements to the natural gas system facility. This debt will be retired from the natural gas proprietary fund.

\$ 17,424

***Bank Note Payable***

On April 23, 2021, the Mayor and Board of Alderman executed a bank loan with Southern Bancorp in the amount of \$9,750. The loan bears an interest rate of 3.720% maturing on April 20, 2026. The loan is payable in monthly installments of \$176.49 which includes principal and interest. The Proceeds from this loan were used to purchase a ZTrak mower and is collateralized by the lawn mower. This debt will be retired from the natural gas proprietary fund.

7,142



TOWN OF METCALFE, MISSISSIPPI  
Notes to the Financial Statements  
September 30, 2022

**NOTE 5 - LONG-TERM DEBT (Continued)**

***Water/Sewer Fund - Rural Development Revenue Bonds***

On August 18, 1995, the Mayor and Board of Alderman authorized the issuance of \$82,400 in combined water and sewer system revenue disposal bonds with interest rates of 5.125% maturing on October 1, 2029. Proceeds from these bonds were used to make improvements to the natural gas system facility. This debt will be retired from the water/sewer proprietary fund.

33,056

Total Long-Term Debt

\$ 399,881

**A. GOVERNMENTAL FUNDS:**

The following is a schedule by years of the total payment due on the above debt for the Governmental Funds:

***Bank Promissory Note***

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 1,387	196	\$ 1,583
2024	1,479	104	1,583
2025	816	16	832
Total	<u>\$ 3,682</u>	<u>316</u>	<u>\$ 3,998</u>

The following is a schedule by years of the total payment due on the above debt for the Enterprise Funds:

**B. ENTERPRISE FUNDS:**

***Natural Gas Fund Rural Development***

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 2,300	844	\$ 3,144
2024	2,420	724	3,144
2025	2,849	295	3,144
2026	2,683	461	3,144
2027	2,824	320	3,144
2028-2029	4,348	172	4,520
Total	<u>\$ 17,424</u>	<u>2,816</u>	<u>\$ 20,240</u>

**Southern Bancorp Bank Note Payable**

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 1,913	204	\$ 2,117
2024	1,976	141	2,117
2025	2,042	76	2,118
2026	1,211	13	1,224
Total	<u>\$ 7,142</u>	<u>434</u>	<u>\$ 7,576</u>

TOWN OF METCALFE, MISSISSIPPI  
Notes to the Financial Statements  
September 30, 2022

**NOTE 5 - LONG-TERM DEBT (Continued)**

***Water/Sewer Fund***

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 3,758	1,474	\$ 5,232
2024	3,951	1,281	5,232
2025	4,153	1,079	5,232
2026	4,365	867	5,232
2027	4,589	643	5,232
2028-2030	12,240	572	12,812
Total	<u>\$ 33,056</u>	<u>5,916</u>	<u>\$ 38,972</u>

**NOTE 6 - CAPITAL OUTLAY DISBURSEMENTS**

The Town of Metcalfe had \$21,306 capital outlay disbursements during the current fiscal year for equipment and other capital assets. \$9,139 of the amount was capitalized based on the GASB 34 capitalization policy.

**NOTE 7 - FEDERAL GRANTS**

During the fiscal year ended September 30, 2022, the Town received federal grant funds in the amount of \$118,620 and incurred federal grant expenditures in the amount of \$59,595.

A single audit in accordance with the Uniform Guidance was not required for the year ended September 30, 2022.

**NOTE 8 - FEDERAL PAYROLL TAXES**

At September 30, 2022, the Town had an outstanding federal payroll tax liability penalty during a ten (10) year period dating back to 1999 through 2009. A breakdown of the federal payroll tax liability is listed as follows:

<u>Liability Breakdown</u>	<u>Amount</u>
Federal payroll taxes	\$ 71,001
Penalty	5,544
Interest charges	312
Total Federal Payroll Taxes Due	<u>\$ 76,857</u>

**NOTE 9 - CASH RESERVE PAYROLL TAX ACCOUNT**

During March 2012, the Town received \$100,000 from Ohio Casualty Insurance Company resulting from a claim filed by the Town against the former Mayor and Town Clerk. The Town used the proceeds to established a cash account which will allow the Town to pay the back federal taxes owed the Internal Revenue Service. The Town has entered into an agreement with Internal Revenue Service to pay such tax liability over a period of time and is making monthly transfers to the cash account in the amount of \$350. At September 30, 2022 the cash reserve balance was \$100,452.

TOWN OF METCALFE, MISSISSIPPI  
Notes to the Financial Statements  
September 30, 2022

**NOTE 10 - SUBSEQUENT EVENTS**

Events that occur after the Statement of Financial Position date but before the financial statements are available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the balance sheet date are recognized in the accompanying statement of cash receipts and disbursements. Subsequent events which provide evidence about conditions that existed after the balance sheet date require disclosure in the accompanying notes. Management of Town of Metcalfe evaluated the activity of the Town through June 18, 2024 , which is the date the financial statements are available to be issued.

**NOTE 11 - COVID-19 FINANCIAL STATEMENT IMPACTS**

The COVID-19 pandemic, whose effects first became known in January 2020, is having a broad and negative impact on commerce and financial markets around the world. The United States and global markets experienced significant declines in value resulting from uncertainty caused by the pandemic. The extent of the impact of COVID-19 on the Town's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak and its impacts on the Town's, employees, and vendors, all of which at present, cannot be determined. Accordingly, the extent to which COVID-19 may impact the Town's net position and changes in net assets/fund balance and cash flows is uncertain and the accompanying financial statements include no adjustments relating to the effects of this pandemic.

## SUPPLEMENTAL INFORMATION



TOWN OF METCALFE, MISSISSIPPI  
Schedule of Long-Term Debt  
For the Year Ended September 30, 2022

## DEFINITION AND PURPOSE

<b>Fund Type:</b>	<b>Outstanding Balance Oct. 1, 2021</b>	<b>Additions</b>	<b>Principal Retired</b>	<b>Outstanding Balance Sept. 30, 2022</b>
<b>Governmental Funds:</b>				
<u>Notes Payable:</u>				
Note payable to Regions Bank	\$ 4,983	-	(1,301)	\$ 3,682
Total Governmental Funds	<u>\$ 4,983</u>	<u>-</u>	<u>(1,301)</u>	<u>\$ 3,682</u>
<b>Enterprise Funds:</b>				
<u>Revenue Bonds Payable:</u>				
Natural gas Rural Development revenue bond; 5.125% ; 8/1995 to 4/2029	\$ 19,619	-	(2,195)	\$ 17,424
Water/sewer Rural Development revenue bond; 5.125%; 8/1995 to 10/2030	36,523	-	(3,467)	33,056
Natural gas note payable to Southern Bancorp	<u>8,993</u>	<u>-</u>	<u>(1,851)</u>	<u>7,142</u>
Total Enterprise Funds	<u>\$ 65,135</u>	<u>-</u>	<u>(7,513)</u>	<u>\$ 57,622</u>

TOWN OF METCALFE, MISSISSIPPI  
Schedule of Surety Bonds for Municipal Officials  
For the Year Ended September 30, 2022

Name	Position	Company	Bond Amount
Shaquita Allen	Mayor	Travelers	\$ 100,000
Etta Christon	Alderwoman	Travelers	100,000
Dewayne Rhodes	Alderman	Travelers	100,000
Shaquita Allen	Vice-Mayor	Travelers	100,000
Charlie Ezekiel, Jr.	Alderman	Travelers	100,000
Torrione Carter, Sr.	Alderman	Travelers	100,000
Aldric Murray	Alderman	Travelers	100,000
Rosie L. Chillis	Town Clerk	Travelers	50,000
LaSalle Allen-Stewart	Deputy Clerk	Travelers	50,000
Damon Davis	Police Chief	Travelers	50,000

SCHEDULE 3

TOWN OF METCALFE, MISSISSIPPI  
Schedule of Capital Assets  
September 30, 2022

**A. All Governmental Funds**

	Beginning Balance	Additions	Disposals	Ending Balance
Non Depreciable Capital Assets				
Land	\$ 198,321	-	-	\$ 198,321
Total Non Depreciable Capital Assets	<u>198,321</u>	<u>-</u>	<u>-</u>	<u>198,321</u>
Depreciable Capital Assets				
Building and improvements	456,783	-	-	456,783
Improvement other than buildings	491,399	-	-	491,399
Machinery and equipment	367,690	9,139	-	376,829
Motor vehicles	38,389	-	-	38,389
Total Depreciable Capital Assets	<u>1,354,261</u>	<u>9,139</u>	<u>-</u>	<u>1,363,400</u>
Total Governmental Activities Capital Assets	<u>\$ 1,552,582</u>	<u>9,139</u>	<u>-</u>	<u>\$ 1,561,721</u>

**B. All Enterprise Funds**

	Beginning Balance	Additions	Disposals	Ending Balance
Non Depreciable Capital Assets				
Land and right of ways	\$ 51,123	-	-	\$ 51,123
Construction in progress	-	-	-	-
Total Non Depreciable Capital Assets	<u>51,123</u>	<u>-</u>	<u>-</u>	<u>51,123</u>
Depreciable Capital Assets				
Water/sewer system	600,014	-	-	600,014
Natural gas sytem	212,294	-	-	212,294
Office furniture	7,362	-	-	7,362
Machinery and equipment	49,656	-	-	49,656
Motor vehicles	32,417	-	-	32,417
Total Depreciable Capital Assets	<u>901,743</u>	<u>-</u>	<u>-</u>	<u>901,743</u>
Total Business-Type Activities Capital Assets	<u>\$ 952,866</u>	<u>-</u>	<u>-</u>	<u>\$ 952,866</u>



SPECIAL REPORT ON AGREED-UPON  
PROCEDURES FOR SMALL MUNICIPALITIES (TOWNS)

Mayor and Alderpersons  
Town of Metcalfe and  
Office of the State Auditor  
Metcalfe, Mississippi

We have performed the procedures enumerated below, which were agreed to by the Office of the State Auditor, to the accounting records of the Town of Metcalfe, Mississippi, solely to assist the Office of the State Auditor in evaluating the Town of Metcalfe, Mississippi's compliance with certain laws and regulations as of September 30, 2022, and for the year then ended. Management is responsible for the Town of Metcalfe, Mississippi's compliance with those requirements. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Office of the State Auditor, State of Mississippi. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purposes.

Our procedures and findings are as follows:

1. We reconciled cash on deposit with the following banks to balances in the respective general ledger accounts and obtained confirmation of the related balances for the banks:

Bank	Fund	Balance per General Ledger
Regions Bank	General fund operating	\$ 1,643
Regions Bank	Fire protection fund	549
Regions Bank	Payroll tax escrow	702
Regions Bank	I R S payroll escrow	99,750
Regions Bank	Accounts payable clearing	4,673
Regions Bank	Paymode account	70
	Total General Fund	<u>\$ 107,387</u>



Mayor and Alderpersons  
Town of Metcalfe and  
Office of the State Auditor  
Metcalfe, Mississippi

Bank	Fund	Balance per General Ledger
Regions Bank	Summer Feeding Program	\$ 47
Southern Bancorp	Multi-Purpose Building	150,000
Regions Bank	CDBG	87
Regions Bank	Special Events	1,022
Southern Bancorp	American Rescue Plan Act	177,646
Southern Bancorp	Modernization Use Tax	64,335
Regions Bank	Ms HOME Grant Program	<u>2,500</u>
	Total Special Revenue	<u>\$ 395,637</u>
Regions Bank	Water/Sewer Operating	\$ 1,480
Regions Bank	Water/Sewer Customers Deposits	529
Regions Bank	Natural Gas Operating	3,016
Regions Bank	Natural Gas Customers Deposits	102
None	Petty Cash	<u>150</u>
	Total Proprietary Fund	<u>\$ 5,277</u>

2. We performed the following procedures with respect to taxes on real and personal property (including motor vehicles) levied during the fiscal year:
  - a. Verified use of certified county assessment rolls and traced levies to governing body minutes;
  - b. Examined uncollected taxes for proper handling, including tax sales;
  - c. Traced distribution of taxes collected to proper funds; and
  - d. Analyzed increase in taxes for the most recent period for compliance with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

The distribution of taxes to funds was found to be in accordance with the prescribed tax levies, and uncollected taxes were determined to be properly handled.

Ad valorem tax collections for the retirement of general obligation debt was found to be sufficient for payment of current principal and interest in accordance with limitations imposed by Sections 21-33-87 and 21-33-303, Miss Code Ann. (1972).

Mayor and Alderpersons  
Town of Metcalfe and  
Office of the State Auditor  
Metcalfe, Mississippi

4. We obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated below were traced to the deposit in the respective bank accounts and recorded in the general ledger without exception. Payments traced were as follows:

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>Balance per General Ledger</u>
General Municipal Aid	General	\$ 531
Gasoline Tax	General	2,342
Homestead Exemption	General	9,752
Sales Tax Allocation	General	9,497
Nuclear Plant	General	579
Other State Shared Revenue	General	6,237
American Rescue Plan Act	Special Revenue	118,620
Fire Protection	General Fund	10,314
Modernization use tax	Special Revenue	<u>38,101</u>
Total		<u>\$ 195,973</u>

5. We did not select a sample of purchases made by the municipality during the fiscal year. The Town purchases did not require evaluation for compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), as applicable.

The sample consisted of the following:

Number of sample items	2
Total dollar values of sample	\$25,770

Based upon our testing, we found the municipality's purchasing procedures to be in agreement with the requirements of the above-mentioned sections.

Mayor and Alderpersons  
Town of Metcalfe and  
Office of the State Auditor  
Metcalfe, Mississippi

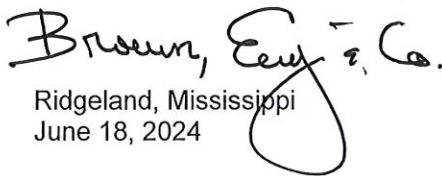
6. We inquired about the Municipal Compliance Questionnaire and was informed by the Town Clerk that the questionnaire had not been completed and submitted to the proper state agency. However, we found that the Town had complied with the budget provisions. Our review of the financial statements noted that the General and Utility Funds had no budget overruns for the fiscal year ending September 30, 2022.

We also noted the following:

- ◆ For the current fiscal year, the Town's chart of accounts is not in compliance with that which is outlined in the State of Mississippi Municipal Audit and Accounting Guide.
- ◆ An aging report of utility customers' accounts receivable is being prepared on a monthly basis and reconciled to the general ledger.
- ◆ The Town has an outstanding federal payroll tax liability of \$76,857, of which \$5,856 represent interest and penalty. This liability covers the years 1999 through 2009.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion, on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Town of Metcalf, Office of the State Auditor, and the State of Mississippi and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

  
Ridgeland, Mississippi  
June 18, 2024