

OFFICE OF THE STATE AUDITOR REPORT NOTE:

Section 7-7-211, Mississippi Code Annotated (1972) gives the Office of the State Auditor the authority to audit, with the exception of municipalities, any governmental entity in the state. In the case of municipalities, *Section 21-35-31, Mississippi Code Annotated (1972)* requires municipalities to obtain an annual audit performed by a private CPA firm and submit that audit report to the Office of the State Auditor. The Office of the State Auditor files these audit reports for review in case questions arise related to the municipality.

As a result, the following document was not prepared by the Office of the State Auditor. Instead, it was prepared by a private CPA firm and submitted to the Office of the State Auditor. The document was placed on this web page as it was submitted and no review of the report was performed by the Office of the State Auditor prior to finalization of the report. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

**TOWN OF PUCKETT, MISSISSIPPI
AGREED-UPON PROCEDURES**

SEPTEMBER 30, 2022

TOWN OF PUCKETT, MISSISSIPPI

TABLE OF CONTENTS

	<u>PAGE</u>
Independent Accountants' Report on Applying Agreed-Upon Procedures.....	1-3
Financial Statements	4
Accountant's Compilation Report	5-6
Statement of Cash Receipts and Disbursements Governmental and Business-type Activities	7-8
Schedule of Long-term Debt.....	9
Schedule of Surety Bonds for Town Officials	10
Report on Compliance with State Laws and Regulations.....	11

Windham and Lacey, PLLC

Certified Public Accountants

2708 Old Brandon Road
Pearl, MS 39208
(601)939-8676 Fax (601)939-8761
windhamandlacey.com

P. O. Box 759
Crystal Springs, MS 39059
(601)892-4001 Fax (601)892-5978

Members:
American Institute of CPAs
Mississippi Society of CPAs

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Mayor and the Board of Aldermen
Town of Puckett, Mississippi

We have performed the procedures enumerated below, which were agreed to by the Office of the State Auditor, to the accounting records of the Town of Puckett, Mississippi, solely to assist the Office of the State Auditor to evaluate the Town of Puckett, Mississippi's compliance with certain laws and regulations as of September 30, 2022, and for the year then ended. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Office of the State Auditor, State of Mississippi. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. We reconciled cash on deposit with the following banks to balances in the respective general ledger accounts and obtained confirmation of the related balances from the banks:

<u>Bank</u>	<u>Fund/Account Name</u>	<u>Balance per General Ledger</u>
Peoples	General/General	\$ 419,085
Peoples	General/Miscellaneous	47
Peoples	General/Clearing	<u>14,128</u>
Total General Fund		<u>\$ 433,260</u>
Non-Major Funds:		
Peoples	Special Revenue/Puckett Fest	\$ 3,079
Peoples	Special Revenue/Summer Program	9,696
Peoples	Special Revenue/ARPA	<u>85,634</u>
Total Non-Major Funds		<u>\$ 98,409</u>
Peoples	Water/Water System	<u>\$ 229,827</u>
Total Water Fund		<u>\$ 229,827</u>

2. We confirmed with the bank the certificates of deposits owned by the Town. All investments transactions were in compliance with Section 21-33-323, Miss. Code Ann. (1972).

<u>Certificates of Deposit</u>	<u>Fund</u>	<u>Certificate Number</u>	<u>Balance September 30, 2022</u>
Peoples Bank	General Fund	2204942	\$ 55,719
Peoples Bank	Water System	2204943	43,025
Total			\$ <u>98,744</u>

The Town did not own any other investments.

3. We obtained a list of payments made by the Department of Finance and Administration (DFA) to the municipality. Payments indicated were traced to deposit in the respective bank accounts and recorded in the general ledger without exception. Payments traced were as follows:

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>General Ledger Amount</u>
Other Aid	General	\$ 86,374
Sales Tax Allocation	General	119,818
Gasoline Tax	General	997
Fire Protection Allocation	General	4,323
General Municipal Aid	General	157
Grants	General	93,000
Total		\$ <u>304,668</u>

4. We selected a sample of purchases made by the municipality during the fiscal year. Each sample item was evaluated for compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), as applicable.

The sample consisted of the following:

Number of Sample Items	5
Total Dollar Value of Sample	\$113,043

We found the municipality's purchasing procedures to be in agreement with the requirements of the abovementioned sections.

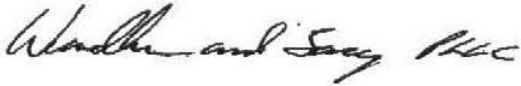
5. We selected a sample of collections of fines and forfeitures and verified that the municipal court clerk settled daily with the municipal clerk. We also selected a sample of state-imposed court assessments collected and determined that the municipal clerk had settled monthly with the Department of Finance and Administration.

We found the Town to be in agreement with the requirements of the abovementioned sections.

6. We have read the Municipal Compliance Questionnaire completed by the municipality. The completed survey indicated no instances of noncompliance with state requirements.
7. The Town does not levy ad valorem taxes on property.

We were not engaged to, and did not conduct an examination, the objective of which would be the expression of an opinion on management's compliance with laws and regulations. Accordingly, we do not express such an opinion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the Town of Puckett and the Office of the State Auditor, State of Mississippi, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is not intended to be and should not be used by anyone other than those specified parties.

A handwritten signature in black ink, appearing to read "Windham and Lacey, PLLC". The signature is written in a cursive, flowing style.

Windham and Lacey, PLLC
January 9, 2023

**TOWN OF PUCKETT, MISSISSIPPI
FINANCIAL STATEMENTS**

SEPTEMBER 30, 2022

Windham and Lacey, PLLC

Certified Public Accountants

2708 Old Brandon Road
Pearl, MS 39208
(601)939-8676 Fax (601)939-8761
windhamandlacey.com

P. O. Box 759
Crystal Springs, MS 39059
(601)892-4001 Fax (601)892-5978

Members:
American Institute of CPAs
Mississippi Society of CPAs

ACCOUNTANTS' COMPILATION REPORT

To the Mayor and the Board of Aldermen
Town of Puckett, Mississippi

Management is responsible for the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-type Activities, of the Town of Puckett, Mississippi, for the year ended September 30, 2022, in accordance with the cash-basis of accounting, and for determining that the cash-basis of accounting is an acceptable financial reporting framework. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statement nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this financial statement.

The financial statement is prepared in accordance with the cash-basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in the financial statements prepared in accordance with the cash-basis of accounting. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the Town's cash receipts and disbursements. Accordingly, the financial statement is not designed for those who are not informed about such matters.

Management has omitted the management's discussion and analysis information that is required to be presented for purposes of additional analysis. Such missing information is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

The supplementary information contained in the Schedule of Long-term Debt and the Schedule of Surety Bonds for Town Officials has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and accordingly, we do not express an opinion or provide any assurance on such supplementary information.

A handwritten signature in black ink, appearing to read "Windham and Lacey, PLLC". The signature is written in a cursive, flowing style.

Windham and Lacey, PLLC
January 9, 2023

TOWN OF PUCKETT
Statement of Cash Receipts and Disbursements
Governmental and Business-type Activities
For the Year Ended September 30, 2022

	Governmental Activities				Business-type Activities
	Major Funds		Non-Major Funds		Major Fund
	General Fund	ARPA Fund	Special Revenue Funds	Total	Water Fund
RECEIPTS					
License and permits	\$ 10,058			10,058	
Franchise taxes on utilities	10,104			10,104	
Intergovernmental revenues:					
Federal grants	93,000	42,777		135,777	43,597
State shared revenues:					
Sales taxes	119,563			119,563	
Fire insurance rebate	4,323			4,323	
Miscellaneous state shared revenue	255			255	
Gasoline taxes	997			997	
Charges for services:					
Water and sewer utility					151,346
Fines and forfeits	60,581			60,581	
Interest income	4,541	77	43	4,661	2,157
Miscellaneous revenue	44,773			44,773	
Total Receipts	<u>348,195</u>	<u>42,854</u>	<u>43</u>	<u>391,092</u>	<u>197,100</u>
DISBURSEMENTS					
General government:					
Personnel services	80,776			80,776	
Supplies	4,314			4,314	
Other services and charges	180,097			180,097	
Public safety:					
Personnel services	28,421			28,421	
Supplies	2,220			2,220	
Other services and charges	46,429			46,429	
Culture and recreation:					
Personnel services	14,392			14,392	
Other services and charges	7,686			7,686	
Enterprise -water and sewer utility:					
Personnel services					8,461
Supplies					46,664
Other services and charges					71,896
Total Disbursements	<u>364,335</u>	<u>0</u>	<u>0</u>	<u>364,335</u>	<u>127,021</u>
Excess of Receipts Over (Under) Disbursements	<u>(16,140)</u>	<u>42,854</u>	<u>43</u>	<u>26,757</u>	<u>70,079</u>

(Continued)

TOWN OF PUCKETT
Statement of Cash Receipts and Disbursements
Governmental and Business-type Activities
For the Year Ended September 30, 2022

	Governmental Activities				Business-type Activities
	Major Funds		Non-Major Funds		Major Fund
	General Fund	ARPA Fund	Special Revenue Funds	Total	Water Fund
OTHER CASH SOURCES (USES)					
Interest paid	(828)			(828)	(2,957)
Principal paid	(6,002)			(6,002)	(6,759)
Transfers in (out) from other funds	18,000			18,000	(18,000)
Total Other Cash Sources and (Uses)	11,170	0	0	11,170	(27,716)
Net Changes in Cash	(4,970)	42,854	43	37,927	42,363
Cash - Beginning	493,949	42,780	12,732	549,461	230,489
Cash - Ending	\$ 488,979	85,634	12,775	587,388	272,852

See accompanying accountants' compilation report.

TOWN OF PUCKETT
Schedule of Long-term Debt
For the Fiscal Year Ended September 30, 2022 - UNAUDITED

Definition and Purpose	Balance Outstanding October 1, 2021	Redeemed	Balance Outstanding September 30, 2022
Bancorp South, lease-purchase agreement, dated 6/7/2021, payments of \$569.17, including interest of 2.96%	\$ 30,724	(6,002)	24,722
MSDH state revolving loan, DWI-L610021-01-0, water tank rehab	154,717	(6,759)	147,958
Total	<u>\$ 185,441</u>	<u>(12,761)</u>	<u>172,680</u>

See accompanying accountants' compilation report.

TOWN OF PUCKETT
Schedule of Surety Bonds for Town Officials
September 30, 2022 - UNAUDITED

<u>Name</u>	<u>Position</u>	<u>Surety</u>	<u>Bond Amount</u>
Russell Espiritu	Mayor	Old Republic Surety Co.	\$ 25,000
Rufus L. Vanderford	Alderman	Old Republic Surety Co.	\$ 10,000
John Christopher Calhoun	Alderman	Old Republic Surety Co.	\$ 10,000
Sheila Ann Gates	Alderwoman	Old Republic Surety Co.	\$ 10,000
Christopher Bradley Cole	Alderman	Old Republic Surety Co.	\$ 10,000
Judith May	Alderwoman	Old Republic Surety Co.	\$ 10,000
Lillie Hays	Town Clerk	Old Republic Surety Co.	\$ 50,000
Lillie Hays	Court Clerk	Old Republic Surety Co.	\$ 50,000
Howard Chris Barnes	Police Chief	Old Republic Surety Co.	\$ 50,000

See accompanying accountants' compilation report.

Windham and Lacey, PLLC

Certified Public Accountants

2708 Old Brandon Road
Pearl, MS 39208
(601)939-8676 Fax (601)939-8761
windhamandlacey.com

P. O. Box 759
Crystal Springs, MS 39059
(601)892-4001 Fax (601)892-5978

Members:
American Institute of CPAs
Mississippi Society of CPAs

REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

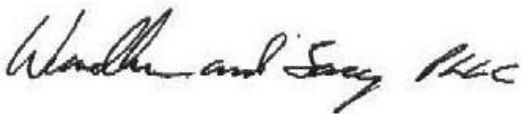
To the Mayor and the Board of Aldermen
Town of Puckett, Mississippi

We have compiled the accompanying Statement of Cash Receipts and Disbursements - Governmental and Business-type Activities, Schedule of Long-term Debt and Schedule of Surety Bonds for Town Officials of the Town of Puckett, Mississippi, for the year ended September 30, 2022, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles in the United States of America.

We have performed procedures to test compliance with certain state laws and regulations as described in the Municipal Compliance Questionnaire that is prescribed by the Office of the State Auditor. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures and our compilation of the accompanying Statement of Cash Receipts and Disbursements - Governmental and Business-type Activities, Schedule of Long-term Debt and Schedule of Surety Bonds for Town Officials of the Town of Puckett, Mississippi, for the year ended September 30, 2022, disclosed no instances of noncompliance with state laws and regulations.

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.



Windham and Lacey, PLLC
January 9, 2023