

## OFFICE OF THE STATE AUDITOR REPORT NOTE:

*Section 7-7-211, Mississippi Code Annotated (1972)* gives the Office of the State Auditor the authority to audit, with the exception of municipalities, any governmental entity in the state. In the case of municipalities, *Section 21-35-31, Mississippi Code Annotated (1972)* requires municipalities to obtain an annual audit performed by a private CPA firm and submit that audit report to the Office of the State Auditor. The Office of the State Auditor files these audit reports for review in case questions arise related to the municipality.

As a result, the following document was not prepared by the Office of the State Auditor. Instead, it was prepared by a private CPA firm and submitted to the Office of the State Auditor. The document was placed on this web page as it was submitted and no review of the report was performed by the Office of the State Auditor prior to finalization of the report. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

**TOWN OF MAYERSVILLE, MISSISSIPPI**

**SPECIAL REPORT ON AGREED-UPON PROCEDURES  
FOR SMALL MUNICIPALITIES (TOWNS)**

**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
GOVERNMENTAL AND BUSINESS-TYPE ACTIVITIES**

**COMPLIANCE WITH STATE LAWS AND REGULATIONS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

**Ella B. Johnson**

**Public Accountant**

**119 Greenridge Drive**

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**TOWN OF MAYERSVILLE, MISSISSIPPI  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

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**SPECIAL REPORT ON AGREED UPON PROCEDURES FOR SMALL MUNICIPALITIES**

**(Compliance Letter)**

**February 26, 2024**

Governing Body  
Town of Mayersville, Mississippi 38722

We have applied certain agreed-upon procedures, as discussed below, to the accounting records of the Town of Mayersville, Mississippi as of September 30, 2023 and for the year then ended. Town of Mayersville, Mississippi's management is responsible for the accounting records. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The Town of Mayersville, Mississippi has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of complying with the requirements of the Office of the State Auditor of Mississippi, under the provisions of Section 21-35-31, Mississippi Code Ann. (1972). This report may not be suitable for any other purpose. The procedures performed may not address all the terms of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. We reconciled cash on deposit with the following banks to balances in the respective general ledger accounts and obtained confirmation of the related balances from the bank:

<u>Financial Institution</u>	<u>Fund</u>	<u>Balance Per General Ledger</u>
Bank of Anguilla	General Fund	\$ 112,478.01
Bank of Anguilla	Water & Sewer	<u>66,170.36</u>
	Total	<u>\$178,648.37</u>

2. There were no investments owned as of September 30, 2023.
3. We performed the following procedures with respect to taxes on real and personal property (including motor vehicles and mobile homes) levied during the fiscal year:
  - A. Proved the mathematical accuracy of the county assessment tax rolls;
  - B. Traced levies to governing body minutes;
  - C. Determined the reasonableness of taxes levied per the tax rolls to amounts actually collected;
  - D. Examined uncollected taxes for proper handling, including tax sales;
  - E. Traced distribution of taxes collected to proper funds; and
  - F. Analyzed increase in taxes for most recent period for comparison with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972)

Town of Mayersville , Mississippi  
Special Report on Agreed-Upon Procedures for Small Municipalities (Continued)  
September 30, 2023

The distribution of taxes was found to be in accordance with prescribed tax levies, and uncollected taxes were properly handled.

Ad valorem tax collections, were found to be within the limitations of Sections 27-39-320 through 27-39-323, Mississippi Code, (1972), Annotated.

Actual Collections (Excluding debt service)		Actual Collections (Excluding debt service)	
Taxes Collected 2022-2023	\$53,026	Taxes Collected 2021-2022	\$55,448
Homestead Exemption	<u>3,437</u>	Homestead Exemption	<u>2,875</u>
10% Increase	<u>\$ 7,682</u>	10% Increase	<u>5,822</u>
Total	\$ 64,145	Under (Over) Limitation	\$64,145

4. The Town did not issue general obligation debt as of September 30, 2023.
5. We obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated were traced to deposit in the respective bank accounts and recorded in the general ledger. Dept Wildlife Fisheries & Parks payments- Utilities were deposited to Issaquena County.

Payments traced were as follows:

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>Ledger Amount</u>
Sales Tax Allocation	General Fund	\$ 7,169.39
Homestead Exemption Reimburse.	General Fund	3,437.26
Gasoline Taxes	General Fund	1,326.04
Utilities	Issaquena County	284.00
General Municipal Aid	General Fund	216.43
Dept. of Health	General Fund	<u>1,600.00</u>
	Total	<u>\$14,033.12</u>

6. We selected a sample of purchases made by the town during the fiscal year. Each sample item was evaluated for proper approval and compliance with purchasing requirements set forth in Sections 31-7-1, 31-7-49 and 31-7-57, Mississippi Code 1972, Annotated, as applicable.

The sample consisted of the following:

Number of Sample items	4
Total Dollar Value of Sample	\$5,560.83

With regard to the items selected for testing, one invoice could not be located.



Town of Mayersville , Mississippi  
Special Report on Agreed-Upon Procedures for Small Municipalities (Continued)  
September 30, 2023

7. We have read the Municipal Compliance Questionnaire completed by the municipality. The following response to the questionnaire indicates noncompliance with state requirements:
  - a. There was no evidence that the municipality commissioned municipal depositories. (Sections 27-105-353 and 27-105-363)

Because the above procedures do not constitute an audit in accordance with generally accepted auditing standards, we do not express an opinion on any of the specific accounts or classes of transactions referred to above. In connection with the procedures referred to above, no matters came to our attention that caused us to believe the items specified in Paragraphs 1, 2 and 3 should be adjusted. Had we performed additional procedures or had we conducted an audit of the financial statements in accordance with generally accepted auditing standards, matters might have come to our attention that would have been reported to you. This report should not be associated with the financial statements of the Town of Mayersville, Mississippi, for the fiscal year ended September 30, 2023.

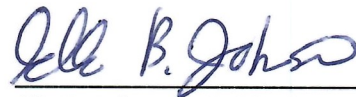


Ella B. Johnson, Public Accountant  
Madison, MS 39110  
February 26, 2024

**Johnson's Accounting Service  
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Honorable Mayor and Alderpersons  
Town of Mayersville, Mississippi

We have compiled the Statement of Cash Receipts and Disbursements (Governmental & Business-type Activities) for the Fiscal Year Ended September 30, 2023.



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Ella B. Johnson, Public Accountant

February 26, 2024

**Town of Mayersville, Mississippi**  
**Statement of Cash Receipts and Disbursements**  
**Governmental and Business-type Activities**  
**For Fiscal Year Ended September 30, 2023**

	Governmental Activities				Business Type	Total	Total
	Major Fund	Other	Governmental	Total	Activities	All Activities	All Activities
	General Fund	Funds	Funds	Funds			
Receipts:	General Fund				Proprietary Fund	2023	2022
General Property Taxes - County	\$ 53,026			53,026		53,026	55,448
General Property Taxes - Other				-		-	627
Licenses & Permits	1,006			1,006		1,006	345
Franchise & Utility	5,092			5,092		5,092	6,270
Rents & Royalties	4,050			4,050		4,050	10,400
State Shared Revenues:							
Sales Tax	7,170			7,170		7,170	7,304
Homestead Reimbursement	3,437			3,437		3,437	2,875
Gasoline Tax	1,326			1,326		1,326	1,362
Other Aid - ARPA							60,213
Department of Health	1,600			1,600		1,600	5,900
General Municipal Aid	216			216		216	272
Modernization Use	-			-		-	
Other Receipts:							
Other Revenue	1,350			1,350		1,350	5,997
Charges for Services:							
Water & Sewer Fees					85,458	85,458	84,628
Total Receipts	\$ 78,273	-	\$	78,273	\$ 85,458	163,731	241,641

The notes to the financial statements are an integral part of this statement.



**Town of Mayersville, Mississippi**  
**Statement of Cash Receipts and Disbursements**  
**Governmental and Business-type Activities**  
**For Fiscal Year Ended September 30, 2023**

	Governmental Activities			Business Type		Total All Activities Fiscal Year 2023	Total All Activities Fiscal Year 2022
	Major Fund	Other	Total	Activities	Proprietary		
	General Fund	Governmental Funds					
			Governmental Funds	Fund			
Disbursements:							
General Government							
Public Property	112,416		112,416			112,416	87,108
Contract Services	12,450		12,450			12,450	20,614
ARPA			-			-	9,250
Water & Sewer Utilities:							
Salaries and Wages							
Utilities							
Supplies	10,434		10,434	12,011		22,445	3,345
Other Services & Charges				654		654	16,049
Outside Repair & Maint.				11,213		11,213	-
Contract Services				28,647		28,647	12,078
				37,150		37,150	16,620
Total Disbursements	135,300	-	135,300	89,675		224,975	31,815
							196,879
Excess (Deficiency) of Receipts & Other Financing							
Sources Over Disbursements and Other Financing Uses							
Cash Basis Fund Balance:	(57,027)		(57,027)	(4,217)		(61,244)	44,762
Beginning of Year	169,505		169,505	70,387		239,892	195,130
Cash Basis Fund Balance End of Year:	\$ 112,478	\$	112,478	66,170	\$	178,648	239,892
Restricted	111,176		111,176			111,176	111,176
Unassigned	1,302		1,302	66,170		67,472	128,716
Total Cash Basis Fund Balances	\$ 112,478	\$	112,478	\$ 66,170	\$	178,648	239,892

The notes to the financial statements are an integral part of this statement.

**TOWN OF MAYERSVILLE, MISSISSIPPI**  
**Notes to the Financial Statements**  
**September 30, 2023**

**NOTE 1: Summary of Significant Accounting Policies**

**Basis of Accounting:**

The Financial Statements of the Town of Mayersville, Mississippi (the Municipality), have been prepared using the cash receipts and disbursements basis of accounting, as prescribed by the Office of the State Auditor. Consequently, revenues are recognized when received rather than when measurable and available, and expenditures are recognized when paid rather than when the obligations are incurred. Accordingly, the Statement of Cash Receipts and Disbursements (All Funds), is not intended to present results of operations in conformity with generally accepted accounting principles.

**General Information:**

The Municipality operates under the Mayor and Board of Alderpersons form of government and provides services as required by law.

**Reporting Entity:**

The Municipality utilizes fund accounting, with each fund being considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures.

The Municipality reports the following major Governmental funds:

**Governmental Fund Types:**

General Fund – The General Fund is used to account for and report all financial resources not accounted for and reported in another fund.

Special Revenue Funds – These funds are used to account for and report financial resources that are restricted, committed, or assigned to certain expenditures.

Capital Projects Funds – These funds are used to account for and report financial resources to be used for the acquisition and construction of major capital facilities.

**Proprietary Fund types:**

Enterprise funds – These funds are used to account for those operations that are financed and operated in a manner similar to private business enterprises or where the municipality has decided that periodic determination of revenues earned, expenses incurred and/or net income is necessary for management accountability.

**TOWN OF MAYERSVILLE, MISSISSIPPI**  
**Notes to the Financial Statements- (Continued)**  
**September 30, 2023**

**NOTE 2: Report Classifications**

Receipts and disbursements were classified according to requirements for small municipalities in the State of Mississippi as prescribed by the Office of the State Auditor.

**NOTE 3: Budget**

Budgets are adopted as prescribed by the State of Mississippi. Annual appropriated budgets are adopted for all funds. The Mississippi Code Ann. (1972) prescribes cash basis reporting of revenues for budgeting of expenditures to be disbursed within thirty days after year end (with exception for construction in progress).

**NOTE 4: Cash and Cash Equivalents**

The carrying amount of the Municipality's deposits with financial institutions reported in all funds was \$178,648.37.

**Custodial Credit Risk – Deposits.** Custodial credit risk is defined as the risk that, in the event of the failure of a financial institution, the Municipality will not be able to recover deposits or collateral securities that are in the possession of an outside party. The Municipality does not have a formal deposit policy for custodial credit risk. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Deposit Insurance Corporation (FDIC). Deposits above FDIC coverage are collateralized by the pledging financial institution's trust department or agent in the name of the Mississippi State Treasurer on behalf of the municipality.

**NOTE 5: Property Tax**

The Board of Alderpersons, each year at a meeting in September, levies property taxes for the ensuing fiscal year which begins on October 1. Real property taxes become a lien on January 1 of the current year, and personal property taxes become a lien on March 1 of the current year. Taxes on both real and personal property, however, are due on or before February 1 of the next succeeding year. Taxes on motor vehicle and mobile homes become a lien and are due in the month that coincides with the month of original purchase. All unpaid taxes levied October 1 become delinquent February 1 of the following year. The Municipality entered an inter-local agreement with Issaquena County Tax Collector for the billing and collection of its real and personal property taxes, motor vehicle, and mobile home. Taxes are billed, collected and remitted to the Town by the Issaquena County Tax Collector each month. The total millage rate for the Town of Mayersville was 64 mills. The distribution of taxes to funds was in accordance with prescribed tax levies and uncollected taxes were properly handled.



**TOWN OF MAYERSVILLE**  
**SCHEDULE OF SURETY BONDS FOR MUNICIPAL OFFICIALS**  
**September 30, 2023**

<b><u>Name of Company</u></b>	<b><u>Policy Period Ending</u></b>	<b><u>Person Covered</u></b>	<b><u>Bond Amount</u></b>
Travelers Casualty & Surety Co.	7/1/2025	Mayor	\$ 50,000
Travelers Casualty & Surety Co.	11/1/2024	Town Clerk	50,000
Travelers Casualty & Surety Co.	7/1/2025	Alderpersons (each)	10,000

**JOHNSON ACCOUNTING SERVICE**

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**REPORT ON COMPLIANCE WITH STATE  
LAWS AND REGULATIONS**

To the Mayor and the Board of Aldermen  
Town of Mayersville, Mississippi

We have compiled the accompanying Statement of Cash Receipts and Disbursements, Governmental and Business-Type Activities, and Schedule of Surety Bonds for Municipal Officials of the Town of Mayersville, Mississippi, for the year ended September 30, 2023, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

We have performed procedures to test compliance with certain state laws and regulations as described by the Municipal Compliance Questionnaire that is prescribed by the Office of the State Auditor of Mississippi. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town's compliance with these requirements. According, we do not express such an opinion.

With respect to items tested, the results of those procedures and our compilation of the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-Type Activities, and Schedule of Surety Bonds for Municipal Officials, of the Town of Mayersville, Mississippi, for the year ended September 30, 2023, disclosed one material instances of non-compliance with state laws and regulations.

We have read the Municipal Compliance Questionnaire completed by the municipality. The following response to the questionnaire indicates noncompliance with state requirements:

"There was no evidence that the municipality commissioned municipal depositories. (Sections 27-105-353 and 27-105-363)"

This report is intended solely for the information and use of management, Town of Alderpersons and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.



Ella B. Johnson, Public Accountant  
Madison, Mississippi  
February 26, 2024

