

OFFICE OF THE STATE AUDITOR REPORT NOTE:

Section 7-7-211, Mississippi Code Annotated (1972) gives the Office of the State Auditor the authority to audit, with the exception of municipalities, any governmental entity in the state. In the case of municipalities, *Section 21-35-31, Mississippi Code Annotated (1972)* requires municipalities to obtain an annual audit performed by a private CPA firm and submit that audit report to the Office of the State Auditor. The Office of the State Auditor files these audit reports for review in case questions arise related to the municipality.

As a result, the following document was not prepared by the Office of the State Auditor. Instead, it was prepared by a private CPA firm and submitted to the Office of the State Auditor. The document was placed on this web page as it was submitted and no review of the report was performed by the Office of the State Auditor prior to finalization of the report. The Office of the State Auditor assumes no responsibility for its content or for any errors located in the document. Any questions of accuracy or authenticity concerning this document should be submitted to the CPA firm that prepared the document. The name and address of the CPA firm appears in the document.

TOWN OF POTTS CAMP, MISSISSIPPI

COMPILATION REPORT AND
REPORT ON AGREED-UPON PROCEDURES

SEPTEMBER 30, 2024

TOWN OF POTTS CAMP, MISSISSIPPI

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Mayor and the Board of Aldermen
Town of Potts Camp, Mississippi

We have performed the procedures enumerated below, which were agreed to by the Office of the State Auditor, to the accounting records of the Town of Potts Camp, Mississippi, solely to assist the Office of the State Auditor to evaluate the Town of Potts Camp, Mississippi's compliance with certain laws and regulations as of September 30, 2024, and for the year then ended. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Office of the State Auditor, State of Mississippi. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. We were able to reconcile cash on deposit with the following banks to balances in the respective general ledger accounts and obtain confirmation of the related balances from the banks.

Bank	Fund / Account Name		Balance per General Ledger
Governmental Activities			
Bank of Holly Springs	General/ General Fund Checking	\$	192,670
Bank of Holly Springs	General/ Fire Department		16,905
Bank of Holly Springs	General/ Park		2,750
Bank of Holly Springs	General/ Bond Cushion - Unemployment		1,250
Bank of Holly Springs	Fire Truck/ Fire Truck - Cash		310,777
Bank of Holly Springs	Municipal/ Municipal Court - Cash		4,892
Bank of Holly Springs	Infra Improvements/ Infra Improvements - Cash		232,817
	Total Governmental Activities	\$	<u>762,061</u>
Business-type Activities			
Bank of Holly Springs	Water & Sewer/ Cash- Water Operating	\$	135,230
Bank of Holly Springs	Water & Sewer/ Bond Cushion - Debt Service		22,325
Bank of Holly Springs	Water & Sewer/ Depreciation		7,419
Bank of Holly Springs	Water & Sewer/ Bond Cushion		1,582
Bank of Holly Springs	Garbage/ Cash - Garbage Fund		67
	Total Business-type Activities	\$	<u>166,623</u>

2. As of September 30, 2024, the Town of Potts Camp had no securities held for investment.
3. We obtained a list of payments made by the Department of Finance and Administration (DFA) to the municipality. Payments indicated were traced to deposit in the respective bank accounts and recorded in the general ledger without exception. Payments traced were as follows:

<u>Payment Purpose</u>	<u>Receiving Fund</u>	<u>General Ledger Amount</u>
Liquor Tax	General Fund	\$ 900
Gasoline Tax	General Fund	1,274
General Municipal Aid	General Fund	208
Homestead Exemption Reimbursement	General Fund	10,563
Fire Protection	General Fund	8,388
TVA Payments	General Fund	4,447
Sales Tax Allocation	General Fund	95,149
Other Aid	General Fund	118,840
Total		<u>\$ 252,919</u>

4. We selected a sample of purchases made by the municipality during the fiscal year. Each sample item was evaluated for compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), as applicable.

The sample consisted of the following:

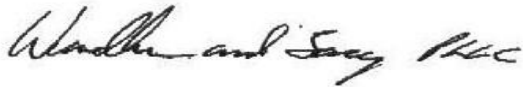
Number of Sample Items	7
Total Dollar Value of Sample	\$ 189,930

We found the municipality's purchasing procedures to be in agreement with the requirements of the above-mentioned sections.

5. We selected a sample of collections of fines and forfeitures and verified that the municipal court clerk settled daily with the municipal clerk. We also selected a sample of state-imposed court assessments collected and determined that the municipal clerk had settled monthly with the Department of Finance and Administration.
6. The Town of Potts Camp did not complete the Municipal Compliance Questionnaire.
7. We performed the following procedures with respect to taxes on real and personal property (including motor vehicles) levied during the fiscal year:
 - a. Traced levies to governing body minutes;
 - b. Traced distribution of taxes collected to proper funds; and
 - c. Analyzed increase in taxes for most recent period for comparison with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

We were not engaged to, and did not conduct an examination, the objective of which would be the expression of an opinion on management's compliance with laws and regulations. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the Town of Potts Camp, Mississippi, and the Office of the State Auditor, State of Mississippi, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is not intended to be and should not be used by anyone other than those specified parties.

A handwritten signature in black ink, appearing to read "Windham and Lacey, PLLC". The signature is written in a cursive, flowing style.

Windham and Lacey, PLLC
Pearl, MS
August 27, 2025

Windham and Lacey, PLLC

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INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

To the Mayor and the Board of Aldermen
Town of Potts Camp, Mississippi

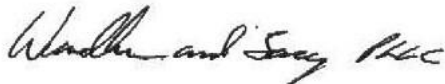
Management is responsible for the accompanying Statement of Cash Receipts and Disbursements – Governmental and Business-type Activities, of the Town of Potts Camp, Mississippi, for the year ended September 30, 2024, in accordance with the cash-basis of accounting, and for determining that the cash-basis of accounting is an acceptable financial reporting framework. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statement nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this financial statement.

The financial statement is prepared in accordance with the cash-basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in the financial statements prepared in accordance with the cash-basis of accounting. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the Town's cash receipts and disbursements. Accordingly, the financial statement is not designed for those who are not informed about such matters.

Management has omitted the management's discussion and analysis information that is required to be presented for purposes of additional analysis. Such missing information is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

The supplementary information contained in the Schedule of Long-term Debt and the Schedule of Surety Bonds for Town Officials has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and accordingly, we do not express an opinion or provide any assurance on such supplementary information.



Windham and Lacey, PLLC
Pearl, MS
August 27, 2025

TOWN OF POTTS CAMP
Statement of Cash Receipts and Disbursements
Governmental and Business-type Activities
For the Year Ended September 30, 2024

	Governmental Activities					Business-type Activities
	Major Funds					Proprietary Fund
	General Fund	Fire Truck Fund	Infra Improvements Fund	Municipal Fund	Total	
RECEIPTS						
Taxes:						
General Property Taxes	\$ 95,175				95,175	
Road & Bridge	29,948				29,948	
Licenses and Permits	763				763	
Intergovernmental Receipts:						
State Shared Receipts						
General Municipal Aid	416				416	
Homestead Exemption	10,563				10,563	
Sales Tax	120,761				120,761	
TVA in Lieu of Taxes	4,447				4,447	
Gasoline Tax	1,274				1,274	
State Grant	48,840				48,840	
Liquor Tax	900				900	
Rail Car Tax	25,141				25,141	
Grants	29,992	70,000	300,000		399,992	
Franchise Tax	963				963	
Fines & Forfeitures				5,701	5,701	
Water and sewer utility					-	262,215
Interest income	1,528	4,664			6,192	698
Miscellaneous	7,452	236,113	75,303	3,209	322,077	63,910
Total Receipts	\$ <u>378,163</u>	<u>310,777</u>	<u>375,303</u>	<u>8,910</u>	<u>1,073,153</u>	<u>326,823</u>
DISBURSEMENTS						
General government	\$ 509,900				509,900	
Public safety	23,575			11,305	34,880	
Public works	63,948		142,486		206,434	
Water & Sewer utility:						
Personal services	-				-	68,129
Materials and Supplies	-				-	22,076
Other expenses	-				-	131,727
Total Disbursements	<u>597,423</u>	<u>-</u>	<u>142,486</u>	<u>11,305</u>	<u>751,214</u>	<u>221,932</u>
OTHER CASH SOURCES (USES)						
Principal on long-term debt					-	(31,139)
Interest on long-term debt					-	(25,340)
Total Other Cash Sources and (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(56,479)</u>
Excess of Receipts over (under) Disbursements	(219,260)	310,777	232,817	(2,395)	321,939	48,412
Cash - Beginning	<u>432,835</u>	<u>-</u>	<u>-</u>	<u>7,287</u>	<u>440,122</u>	<u>118,211</u>
Cash - Ending	\$ <u>213,575</u>	<u>310,777</u>	<u>232,817</u>	<u>4,892</u>	<u>762,061</u>	<u>166,623</u>

See accompanying accountant's compilation report.

TOWN OF POTTS CAMP, MISSISSIPPI
Schedule of Long-term Debt
For the Fiscal Year Ended September 30, 2024 - UNAUDITED

Definition and Purpose	Balance Outstanding Oct. 1, 2023	Issued	Redeemed	Balance Outstanding Sept. 30, 2024
Business-type Activities				
USDA - Rural Development	\$ 52,573		2,685	49,788
USDA - Rural Development	114,257		7,518	106,739
USDA - Rural Development	437,303		15,588	421,715
Berkadia	7,458		5,349	2,109
Total	\$ 611,491	0	31,140	580,351

See accompanying Accountant's Compilation Report.

TOWN OF POTTS CAMP, MISSISSIPPI
Schedule of Surety Bonds for Town Officials
September 30, 2024 - UNAUDITED

<u>Name</u>	<u>Position</u>	<u>Surety Company</u>	<u>Coverage</u>
Sidney C Person III	Mayor	Travelers	\$ 50,000
Lee Evans	Alderman	Travelers	\$ 50,000
Dollean Porter	Alderwoman	Travelers	\$ 50,000
James Kevin Houston	Alderman	Travelers	\$ 50,000
Denise Garrison	Alderwoman	Travelers	\$ 50,000
John Casey Mayer	Alderman	Travelers	\$ 50,000
Rachel Barnhill	Town Clerk	Travelers	\$ 50,000
Adrianna Rikard	Deputy City Clerk	Travelers	\$ 50,000
Rachel Barnhill	Court Clerk	Travelers	\$ 50,000
Adrianna Rikard	Deputy Court Clerk	Travelers	\$ 50,000
Steven Roberson	Police Chief	Travelers	\$ 50,000

See accompanying Accountant's Compilation Report.

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REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

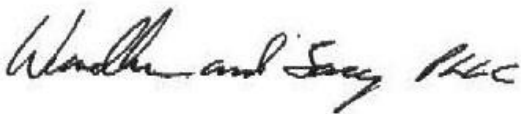
To the Mayor and the Board of Aldermen
Town of Potts Camp, Mississippi

We have compiled the accompanying Statement of Cash Receipts and Disbursements - Governmental and Business-type Activities, the Schedule of Long-term Debt, and the Schedule of Surety Bonds for the Town Officials of the Town of Potts Camp, Mississippi, for the year ended September 30, 2024, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles in the United States of America.

We have performed procedures to test compliance with certain state laws and regulations as described in the Municipal Compliance Questionnaire that is prescribed by the Office of the State Auditor. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures and our compilation of the accompanying Statement of Cash Receipts and Disbursements - Governmental and Business-type Activities, the Schedule of Long-term Debt, and the Schedule of Surety Bonds for the Town Officials of the Town of Potts Camp, Mississippi, for the year ended September 30, 2024, disclosed no material instances of noncompliance with state laws and regulations

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.



Windham and Lacey, PLLC
Pearl, MS
August 27, 2025